

ANNEX “D”
EVALUATION CRITERIA

Supplier: _____

Mandatory Evaluation Criteria

1. Offers MUST meet all of the following mandatory requirements. Offers must be supported by proper and adequate detail, particularly where a mandatory item requires supporting evidence. Those not meeting all of these mandatory requirements will be given no further consideration.
2. The mandatory evaluation criteria are:

ATTENTION OFFERORS: WRITE THE RELEVANT PAGE NUMBER(S) FROM YOUR OFFER WHICH ADDRESSES THE ISSUE BESIDE THE CRITERIA BELOW.

		FOR EVALUATION PURPOSES ONLY			
	Requirement	Page #	Met	Not Met	Comments
1.	Provide proof that bidder has an account in good standing with WorkSafeNB				
2.	Provide a copy of their company's Occupational Health and Safety Policy and Program. It shall meet the most stringent of the Federal and Provincial Occupational Health and Safety Acts.				
3.	Provide a list of equipment that will be used as detailed in section 3.2.2 of the Statement of Work excluding equipment item 3.2.2.8. This list shall include a description of the equipment such as year, model, and size/capacity. Equipment is subject to inspection and approval prior to commencement of work.				

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4.	Provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the bidder can be insured for Commercial General Liability Insurance if awarded a standing offer.				
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Mandatory Requirements: **Passed** _____ **Failed** _____

Evaluation Team

Department	Evaluator's Name (Print)	Signature	Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____