
QUESTION AND ANSWER – SERIES III

- Q1. Where in the RFP does it provide instructions to Bidders to identify what group(s) or item(s) it is submitting a bid on?
- A1. As per Amendment #4, please refer to Part 3 – Bid Preparation Instructions, 3.1 Bid Preparation Instructions, Section I: Technical Bid.
- Q2. Are the optional goods and services included in the Bidder's Evaluated Price?
- A2. No. Please refer to Part 4 – Evaluation Procedures and Basis of Selection, sub-section 4.2.5 and in Annex B Basis of Payment Note.
- Q3. Will all deliveries be during the day?
- A3. Deliveries and installations are only to be performed during regular hours between 6:00am-6:00pm, Monday to Friday and excluding statutory holidays, using the 180 Wellington loading dock. For components to be installed by the Contractor, all delivered materials are to be moved from the loading dock to their respective locations by 6:00pm each day.
- Please refer to Annex "A" Statement of Requirement, Specific Instructions, item 4.
- Q4. With regards to Part 5 – Certifications, will PWGSC be providing the necessary forms to complete (e.g. Integrity provisions and federal contractor program)?
- A4. Please refer to Part 5 – Certifications for a detailed description of the forms required with the bid and precedent to contract award. Please note that there are no standard form to be completed for 5.2.1 Integrity Provisions – List of Names. For 5.2.2 Federal Contractors Program for Employment Equity - Bid Certification, see page 35 of the RFP.
- Q5. Would PWGSC extend the solicitation closing date?
- A5. The solicitation closing date has been extended as per Amendment #4.
- Q6. If we propose an equivalent product, will PWGSC post the name of the product that is accepted?
- A6. Yes. If an equivalent product is accepted prior to bid solicitation closing, PWGSC will amend the RFP listed product or specification, whichever applies.
- Q7. When Bidders propose an equivalent product, what does PWGSC want to see as substantiation?
- A7. Please refer to Part 2 – Bidder Instructions, 2.1.1 Equivalent Products.
- Q8. With regards to discontinued items, how would PWGSC evaluate this?
- A8. Please see amendment below. After bid closing, all discontinued items will be removed from solicitation and procured separately UNLESS bidders can demonstrate they have stock of discontinued items or acceptable equivalents.
- Q9. Would PWGSC ensure that brand names and manufacturer names are verified.
- A9. For improvements to the bid documents, please propose recommendations during the tender period. Changes to the bid documents will be considered.
- Q10. When would PWGSC assess proposed equivalent products? Should Bidders send their request for equivalencies prior to solicitation closing date or during solicitation?

A10. Please refer to Question and Answer – Series II, A20. Refer to Part 2 – Bidder Instructions, section 2.1.1 Equivalent Products and section 2.2.1 Improvement of Requirement During Solicitation Period. Further, PWGSC encourages all bidders to submit their request for equivalent products during the solicitation period.

Q11. With regards to the delivery, will there be a staging period?

A11. No, deliveries will be made on each floor as construction progresses. Please refer to Annex “A” Statement of Requirement, Schedule.

It is expected that deliveries will be scheduled in accordance with construction completion by floor. The final date and time of delivery will be confirmed by the Project Authority ten (10) calendar days in advance. The schedule for deliveries shall include considerations for site and loading dock constraints, volume of deliveries, and resource constraints regarding reviews and acceptances.

Q12. Is the 4-month period for delivery and installation due to the construction?

A12. No, deliveries will be made on each floor as construction progresses. Schedule is based on the 180 Wellington construction schedule. Any changes to this schedule, the successful contractor will be notified appropriately and in accordance with the resulting contract.

Q13. Beyond the 4-month period allocated for delivery and installation, can PWGSC tell us if there is a delay in the construction in Wellington?

A13. The Schedule described in Annex “A” Statement of Requirement remains unchanged.

THIS AMENDMENT IS RAISED TO CHANGE THE BIDDER INSTRUCTIONS, EVALUATION PROCEDURES AND BASIS OF SELECTION, STATEMENT OF WORK AND BASIS OF PAYMENT. THE FOLLOWING REVISIONS ARE:

1. At Part 3 – Bid Preparation Instructions, in Section I Technical Bid and in Section II Financial Bid, ADD the following,

“After bid closing, discontinued items will be removed from solicitation and procured separately UNLESS bidders can demonstrate they have stock of discontinued items or acceptable equivalent products.”

2. At Part 4 – Evaluation Procedures and Basis of Selection, 4.1.1.1 Mandatory Technical Criteria, Annex 1 to Part 4 Technical Evaluation, DELETE in its entirety and REPLACE with the revised attachment.

3. At Annex “A” Statement of Requirement, Schedule,

DELETE: “Between November 2015 to December 2015, two (2) coordination meetings will take place between the Project Authority and the Contractor to schedule phased delivery dates by floor.”

INSERT: “By December 2015, two (2) coordination meetings will take place between the Project Authority and the Contractor to schedule phased delivery dates by floor.”

4. At Annex "A" Statement of Requirement,

DELETE the following in its entirety:

"Attachment 1b to Annex A - Group B Maintenance, Handling and Waste Management"
"Attachment 1c to Annex A - Group C Storage Cabinets and Shelving"
"Attachment 1d to Annex A - Group D Cabinets"
"Attachment 1e to Annex A - Group E Tables, Seating and Visual Aids"

REPLACE with the revised attachments.

5. At Annex "A" Statement of Requirement, Specific Instructions, item 2.,

DELETE: "Floor plans for Group A and E are intentionally left blank."

INSERT: "Floor plan for Group A is intentionally not included."

6. At Annex "A" Statement of Requirement and Table of Contents,

DELETE: ""Attachment 3i to Annex A Floor Plan Group I (Intentionally not included)"

INSERT: ""Attachment 3i to Annex A Floor Plan Group I"

7. At Annex "B" Basis of Payment, Attachment 1 to Annex B - Financial Bid Presentation Sheet,
DELETE in its entirety and REPLACE with the revised attachment.

ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR PROPOSAL REMAIN UNCHANGED.