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86 Clarence Street, 2nd floor
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K7L 1X3
Bid Fax: (613) 545-8067

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Public Works and Government Services / Travaux
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Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3

Title - Sujet SAR Air Crew Instructors	
Solicitation No. - N° de l'invitation W0125-165100/B	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client W0125-165100	Date 2015-11-16
GETS Reference No. - N° de référence de SEAG PW-\$KIN-650-6710	
File No. - N° de dossier KIN-5-44016 (650)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-12-02	
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Rombough, Lori	Buyer Id - Id de l'acheteur kin650
Telephone No. - N° de téléphone (613) 483-9035 ()	FAX No. - N° de FAX (613) 545-8067
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

AMENDMENT #003

The intent of this amendment is to answer questions from potential bidders and revise

Q1: Can you provide some clarification as to what has happened with the previous solicitation? Was it not awarded or was it only partially awarded?

A1: A decision was made to retender the solicitation. The previous solicitation was partially awarded.

Q2: On buy and sell there was an award (3 Sept 15) to Calian for the sum of CAD 173 489.13 was this for 1 or 3 resources and was this an award or an extension to the previous contract?

A2: Currently 1 contract has been awarded from solicitation W0125-165100/A for 1 resource within the Load Master Instructional Services category.

Q3: The RFP from last May (W0125-165100/A) asked for 8 resources and the current RFP (W0125-165100/B) one asks for 5 resources has the requirement changed or was the Calian contract already awarded in response to the original RFP?

A3: Solicitation W0125-165100/B is for a combined total of 5 resources for the following categories: CC130H-SAR Pilot Instructional Services; CC130H-SAR Air Combat Systems Officer (Navigator) Instructional Services; and CC130H-SAR Flight Engineer Instructional Services.

Q4: If this is a new RFP why is the crown only allowing a period of 5 to 7 days to respond to the RFP when the standard practice is a minimum of 20 calendar days? It seems that the given timeframe is only to allow the previous companies that provided a response to now respond again. The state of the current timetable would not allow another company to re-look at this requirement and respond in a reasonable amount of time, therefore we would request an extension to the closing date of 4 weeks.

This would allow other companies to respond to the requirement and still meet your objective of a contract award by January.

Bid close would be 10 December, 2 weeks for evaluation, contract award and contract start 4 Jan.

A4: The closing date has been extended to 02 December 2015. This requirement was already posted for 77 days and under the North American Free Trade Agreement, **Article 1012: Time Limits for Tendering and Delivery**, 3. *An entity may reduce the periods referred to in paragraph 2 in accordance with the following:*
(a) *where a notice referred to Article 1010(3) or (5) has been published for a period of no less than 40 days and no more than 12 months, the 40-day limit for receipt of tenders may be reduced to no less than 24 days;*

Q5: Other than the deletion of Load Master Instructional Services, the SOW in this "B" version of the solicitation is a duplicate of the "A" version from July 2015 that is now contracted to Calian. Will the resulting contract concurrently provide additional same services as existing contract W0125-165100/001/KIN, or will replace?

A5: There are 2 changes from "A" to "B" with respect to the number of required contracted instructors; reductions of 1 Air Combat Systems Officer (Navigator) Instructional services and 2 Load Master Instructional Services. The contract(s) resulting from W0125-165100/B is/are intended to provide the following number of resources:

Category CC130H-SAR Pilot Instructional Services – 2 resources

Category CC130H-SAR Air Combat Systems Officer (Navigator) Instructional Services – 1 resource

Category CC130H-SAR Flight Engineer Instructional Services – 2 resources

Q6: Part 6, Security requirements before Contract Award: it is understood that the bidder can be selected, but award of the contract will be delayed until clearance is obtained, even if later than start of period 1 of the intended contract. Is there a time limit when the second “runner-up” bidder will be considered for award? Or will contract be awarded no later than start of Period 1, even if clearance not yet completed?

A6: No time limit has been imposed in the RFP document however, to ensure our client can continue to offer training, the contracted resources are required in January, 2016. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.

Q7: Part 4, paragraph 4.1.1.1 mandatory M3: requires 12 months experience. SOW (2.2.1.b) is more restrictive within last 72 months. Does compliance for M3 require that the 12 months total experience be within last 72 months?

A7: There will be no revision to M3 but Annex “A”, 2.2.1 b) has been revised to coincide with the wording in M3.

Q8: As above, for M4: SOW 2.2.2.a requires each instructor to have 6 months experience within last 60 months. Does compliance for M4 require that the 6 months total experience be within last 60 months?

A8: There will be no revision to M4 but Annex “A”, 2.2.2 has been revised to coincide with the wording in M4.

Q9: Up to 5 contracts (page 17 of 35): can partial bids be submitted, or bidder must comply with all positions? Or satisfy one of the 3 categories of instructors? How will the 5 contracts be distributed for the 8 instructor positions in 3 categories?

A9: This requirement is for up to 5 resources. Annex “A”, 2.1 has been revised to correct the number of resources.

Q10: In Part 4, section 4.1.4, the estimated number of resources is no more than “1” in any period (total 5). Are the (SOW 2.1) 8 instructor positions 5 + 3 “in case” of additional needs? Is the bid to offer 8 resources/resumes to meet the requirements? The mandatory evaluation at 4.1.1.1 is limited to “Bidders can propose UP TO FIVE (5) resources”. Please explain.

A10: This requirement is for up to 5 resources. Annex “A”, 2.1 has been revised to correct the number of resources.

Q11: Part 4.1.1, Bidders can propose “up to 5 resources”: Is this for all 3 categories, or each? In this case it is assumed that “resources” are the resumes, not the level of effort. In essence, can more than one resume be submitted for any of the 8 instructor positions?

A11: This requirement is for up to 5 resources. An individual can only be proposed once for each training category.

Q12: Part 4, section 4.2 Basis of selection. Please explain “The responsive bid with the lowest evaluated price will be recommended for award of a contract”. It is assumed that the lowest price is for all the required contract resources (as per 4.1.5, the cost will be evaluated on the total requirement).

- a. Example: If a bidder offers 4 out of the 5 resources, will the lowest price be the total of all 4, prorated, or each proposed resource is deemed a separate bid?
- b. If each proposed resource is deemed a separate bid, then the 4.1.1.1 restriction that “an individual can only be proposed once for each of the technical training category required” is ambiguous. For example, a compliant resource for item #1 may not be at the lowest price for

item #1, but could be the lowest for the second pilot instructor item #2 (a lower price than lowest offered by a competitor for item #2)

A12. Each proposed resource will be evaluated separately and the responsive bid with the lowest evaluated price for each proposed resource, per category will be recommended for award of a contract. Part 4, 4.1.5 and the relevant section of 4.2.1 has been revised to clarify.

Q13: Amendment 001 to the subject solicitation provided a short extension of two days compared to the original submission date. An extension to 30 November 2015 (providing a total of only 16 working days) is requested in order to address the above points.

A13: The closing date has been extended to 02 December 2015.

DELETIONS & INSERTIONS

#1. Under: PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

#1a. Within: 4.1.5 Evaluation of Price

Delete: The price of the bid will be evaluated in Canadian dollars. Cost will be evaluated on the total requirement (Contract period and any applicable option period to extend, using all-inclusive per diem rate and the number of **estimated days** per contract year as stated in 4.1.4. Each Contract Year Price will be calculated by multiplying the firm per diem rates by the estimated number of days, for each contract year.

Insert: The price of the bid will be evaluated in Canadian dollars for each proposed resource per category. Each Contract and Option Period will be calculated by multiplying the firm per diem rates by the estimated number of days stated in 4.1.4 and added together to equal the evaluated price.

#1b. Within: 4.2.1 To be declared responsive, a bid must:

Delete: The responsive bid with the lowest evaluated price will be recommended for award of a contract.

Insert: For each category, the responsive bid with the lowest evaluated price for each proposed resource will be recommended for award of a contract.

#2. Under: Annex "A"

#2a. Within: 2.1 CC130H-SAR Instructional Services

Delete: The requirement is for up to a total of eight contracted ground school instructors under the following categories identified below.

Insert: The requirement is for up to a total of five contracted ground school instructors under the following categories identified below.

#2b. Within: 2.2 Instructors Minimum Qualifications, 2.2.1 Each Instructor must possess the following as related to the category of instruction:

Delete: b) A minimum of twelve (12) months, within the last seventy-two (72) months, experience in CC-130H aircraft aircrew ground school and/or CC130 Search and Rescue operations training.

Insert: b) A minimum of twelve (12) Months experience in CC-130H aircraft aircrew ground school and/or CC130 Search and Rescue operations training. Experience must be related to the proposed category of

instruction. Recent Flight Standards experience on a CC130 Search and Rescue operational squadron will be considered equivalent experience.

#2c. Within: **2.2 Instructors Minimum Qualifications**, 2.2.2 Each Instructor must possess the following:

Delete:

- a) A minimum of six (6) months, within the last sixty (60) months, of experience performing detailed analysis of curriculum components that includes Qualification Standards, Training Plans, Lesson Plans and proposing solutions to enhance components.

Insert:

- a) A minimum of six (6) months, hand-on experience performing detailed analysis of curriculum components that includes Qualification Standards, Training Plans, Lesson Plans and proposing solutions to enhance components. Recent Flight Standards experience on a CC130 Search and Rescue operational squadron will be considered equivalent experience.

All other terms and conditions remain unchanged.