



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving
PWGSC
33 City Centre Drive
Suite 480C
Mississauga
Ontario
L5B 2N5
Bid Fax: (905) 615-2095**

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Public Works and Government Services Canada
Ontario Region
33 City Centre Drive
Suite 480
Mississauga
Ontario
L5B 2N5

Title - Sujet Professional Services	
Solicitation No. - N° de l'invitation W0113-14CS31/B	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client W0113-14-CS31	Date 2015-11-17
GETS Reference No. - N° de référence de SEAG PW-\$TOR-024-6933	
File No. - N° de dossier TOR-5-38032 (024)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-12-03	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Brewster, Shannon	Buyer Id - Id de l'acheteur tor024
Telephone No. - N° de téléphone (905) 615-2028 ()	FAX No. - N° de FAX (905) 615-2060
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

SOLICITATION AMENDMENT No. 003

This solicitation amendment No. 003 is raised to:

- 1) publish answers to questions that have been received in relation to this solicitation; and
- 2) amend the solicitation.

- 1) The following provides answers to questions received:

QUESTION 1:

Please refer to Appendix 1 – Annex A – Labour Categories, specifically Labour Category 4 – ACS Course Instructor (pg. 41), Mandatory Qualifications, 2; Canadian Forces – Trained Personnel. Would the Crown accept Aircraft Life Support Equipment (ALSE) as part of the ACS Course Instruction?

- a. Qualified ACS (or QL 5 trade level for pre -1996 equivalent);
OR
Qualified to a minimum of the QL 5 Journeyman level with experience instructing ALSE,
and
- b. An ACS Course Instructor must have knowledge of and ability to apply principles of training delivery, demonstrated through work experience in a training environment as an instructor where the resource prepared and delivered lessons in the context of aircraft maintenance training using established lesson plans approved by a technical institute.

ANSWER 1:

For Labour Category 4, Mandatory Qualification, Education Qualifications and Experience, 2. a., Canada will not accept the proposed change. The requirement for the proposed resource to be ACS trained is critical to the requirement.

QUESTION 2:

Please refer to Appendix 1 – Annex A – Labour Categories, specifically Labour Category 7 – AVN Course Instructor (pg. 47), Mandatory Qualifications, 2. Canadian Forces – Trained Personnel.

2. a. For Canadian Forces – Trained Personnel, a. Qualified AVN (or QL5 trade level for pre – 1996 equivalent).

For those individuals who have been given aeronautical training by another military organization such as the British Army, British Air Force or the United States Air Force, would the Crown considered the following to be equivalent to a QL 5 trade level. Please confirm that this is still acceptable:

- Supervisor Technician Training Aeronautical Engineering, Royal Electrical and Mechanical, Engineers, British Army (who have responsibility for aircraft maintenance);
- US Equivalent R3, US Air Force; and
- Engineering Technician, Aircraft Electrical, British Air Force.

ANSWER 2:

For Labour Category 7, Mandatory Qualification, Education Qualifications and Experience, 2.a., Canada will accept the above proposed training from the proposed military organizations as QL5 trade level for pre-1996 equivalent.

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W0113-14CS31/B	003	tor024
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W0113-14CS31	TOR-5-38032	

QUESTION 3:

Please refer to Appendix 1 – Annex A – Labour Categories, specifically Labour Category 12 – AVS Technician (pg. 57), Mandatory Qualifications, 1. For Civilian- Trained Personnel and 2. For Canadian Forces – Trained Personnel.

1. b. and 2. b. A qualified instructor with at least two (2) years of teaching experience.

Please confirm that this experience has been included as an oversight and should be removed from this labour category, as this experience is not a requirement of any of the other Technician labour categories.

ANSWER 3:

This experience should be removed from Labour Category 12 – AVS Technician. The deletion of this experience will be made through solicitation amendment 003.

QUESTION 4:

Please refer to Appendix 1 – Annex A – Labour Categories, specifically Labour Category 16 – E-Learning Flash Developer (pg. 64), 1 – for Civilian-Trained Personnel.

1. a. Successful completion of a two (2) year of a College level educational program in web-based development of courseware, computer modeling and animation, computer science, information technology or equivalent.

In the previous RFP (#W0113-13CS03/A), the final wording specified "...or an acceptable combination of education, training, and/or experience." As this would not be a precedent, the bidder respectfully requests that this requirement be modified to reflect the wording of the last RFP.

ANSWER 4:

The final wording specified "...or an acceptable combination of education, training, and/or experience." will not be included into solicitation W0113-14CS31/B. However, Canada will accept candidates with additional experience that will be advised through solicitation amendment 003.

QUESTION 5:

Please refer to Appendix 1 – Annex A – Labour Categories, specifically Labour Category 19 – Instructional Design Officer (pg. 70), 1. - for Civilian-Trained Personnel.

1. a. Undergraduate or post-graduate degree in or specializing in Education or Distance Learning offered by a recognized institution;

As previously stated and accepted by the last RFP (#W0113-13CS03/A, Amendment #3), a candidate who possesses a B.Sc degree in Business Administration, coupled with a Teacher's certificate was deemed to be acceptable. Please confirm that this is still acceptable.

ANSWER 5:

For Labour Category 19, Canada will not accept the proposed qualifications as stated, however Canada will accept candidates with additional educational qualification that will be advised through solicitation amendment 003.

QUESTION 6:

Please refer to Annex A, Statement of Work, 4. Detailed Support Requirement, Table 1 (pg. 31) where the estimated number of AERE Course Instructors required is one (1) and the estimated number of AERE Standards Designers is two (2). Please confirm if this is correct.

ANSWER 6:

The above requirement is correct.

2) Solicitation amendments:

2a) At Appendix 1 – Annex A – Labour Categories, of the contract, “**Labour Category 12 – Avionics (AVS) Technician**”,

Delete: Mandatory Qualifications - Education Qualifications and Experience section, in its entirety, and

Insert: Mandatory Qualifications

Educational Qualifications and Experience:

The essential minimum qualifications for an AVS Technician include:

1. For Civilian-Trained Personnel:
 - a.
 - (i) Graduation from an Avionics Maintenance Technician program offered by a technical institute that is recognized by the Canadian Council for Aviation & Aerospace (CCAA) in the delivery of one or several accredited programs and three (3) years of experience as an Avionics Maintenance Technician in an aircraft maintenance organization; or
 - (ii) Graduation from a program offered by a technical institute that is recognized by Transport Canada (TC) as an Approved Training Organization (ATO) and three (3) years of experience as a registered Aircraft Maintenance Engineer (E rating) in an aircraft maintenance organization.
- OR
2. For Canadian Forces-Trained Personnel:
 - a. Qualified AVS (or QL 5 trade level for pre-1996 equivalent).

2b) At Appendix 1 – Annex A – Labour Categories, of the contract, “**Labour Category 16 – E-Learning Flash Developer**”,

Delete: Mandatory Qualifications – Educational Qualifications and Experience section, in its entirety, and

Insert: Mandatory Qualifications

Educational Qualifications and Experience:

The essential minimum qualifications for an E-Learning Flash Developer include:

1. For Civilian-Trained Personnel:
 - a. Successful completion of a two (2) year of a College level educational program in web-based development of courseware, computer modeling and animation, computer science, information technology or equivalent.

OR

- b. Four (4) years of work experience in the development of courseware, computer modeling or animation, in the last eight (8) years

2c) At Appendix 1 – Annex A – Labour Categories, of the contract, “**Labour Category 19 – Instructional Design Officer**”,

Delete: Mandatory Qualifications, the Educational Qualifications and Experience section, Article 1, in its entirety, and

Insert: 1. For Civilian-Trained Personnel:

a.

- (i) Undergraduate or post-graduate degree in or specializing in Education or Distance Learning offered by a recognized institution;

OR

- (ii) Post-secondary degree and has completed a Teacher Education Program that is recognized by the applicable provincial standards organization (e.g. Ontario College of Teachers in Ontario).

- b. Two (2) years minimum full-time instruction in adult education-related employment; and
- c. Two (2) years experience in Design, Development and implementation of Instructional programs and Distributed Learning.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED