

## **ADVANCE CONTRACT AWARD NOTICE**

### **AGRICULTURE AND AGRI-FOOD CANADA – No. 01B68-15-0233**

The Department of Agriculture and Agri-Food Canada (AAFC) has a requirement for the provision of a contract for a Library Subscription for three specified sections of **the Journal of Visualized Experiments (JoVE)** online. The online subscriptions would be to JoVE General, JoVE BioEngineering and JoVE Immunology & Infection journals. The purpose of this Advance Contract Award Notice (ACAN) is to signal the government's intention to award a contract for these services to:

**Journal of Visualized Experiments (JoVE)**  
**17 Sellers Street,**  
**Cambridge, MA**  
**USA 02139**

Before awarding the contract, however, the government would like to provide other suppliers with the opportunity to demonstrate that they are capable of satisfying the requirements set out in this Notice, by submitting a statement of capabilities during the 15 calendar day posting period.

If other potential suppliers submit a statement of capabilities during the 15 calendar day posting period that meet the requirements set out in the ACAN, the government will proceed to a full tendering process on either the government's electronic tendering service or through traditional means, in order to award the contract.

If no other supplier submits, on or before the closing date, a statement of capabilities meeting the requirements set out in the ACAN, contracts will be awarded to the pre-selected supplier.

#### **Project Title:**

Library subscription to three selected sections of the Journal of Visualized Experiments (JoVE) published by MyJoVE Corporation.

#### **Background:**

*JoVE*, the *Journal of Visualized Experiments*, is the first and only indexed, peer-reviewed journal devoted to publishing scientific research in a video format. Using an international network of videographers, *JoVE* films and edits videos of researchers performing new experimental techniques, allowing scientists to learn them much more quickly. As of July 2012, *JoVE* had published video-protocols from an international community of nearly 6,000 authors in the fields of biology, medicine, chemistry and physics. The Canadian Agriculture Library subscribes to three sections of JoVE: JoVE General; JoVE BioEngineering, and; JoVE Immunology & Infection.

CAL started subscribing to JoVE in 2012 in response to client demand. This specialized resource sees regular use within AAFC with more than 2,900 page views during the past 12 months. Licensing this unique electronic resource supports AAFC'S mandate by providing AAFC scientists and staff improved access to information. These e-resources directly support staff in Science and Technology Branch.

**Details of the current contract:**

Current contract expires on December 31, 2015. The cost per year was as follows:

2013	\$9,000 USD	\$8,877 CAD
2014	\$9,000 USD	\$9,633 CAD
2015	\$9,000 USD	\$11,338 CAD

**Objective:**

The Canadian Agriculture Library (CAL) has received PRB approval (#201516-124) to issue a **sole source contract to MyJoVE Corporation** to renew the Library subscription to three specified sections of the Journal of Visualized Experiments (JoVE).

**This requirement will be processed as a one year, sole-source service contract (with two option years) through AAFC procurement, posting as an ACAN on Buyandsell.gc.ca.**

It is expected that this contract will be renewed annually for the foreseeable future so pricing for two option years has been negotiated with MyJoVE Corp.

**Scope of Work:**

MyJoVE Corporation will license and deliver web access to the full-text content of JoVE General, JoVE BioEngineering, and JoVE Immunology & Infection as stated in the statement of work below for the time period specified in the license agreement.

- Provide AAFC and portfolio clients with department-wide web-based access to JoVE via a secure network, using IP authentication.
- Ensure that the server has adequate capacity and bandwidth to support the usage of the licensee at a level commensurate with the standards of availability for information services of similar scope operating via the World Wide Web.
- Use all reasonable endeavors to make the licensed material available to the licensee and authorized users at all times and on a twenty-four hour basis, save for scheduled routine maintenance, and to restore access to the licensed materials as soon as possible in the event of an interruption or suspension of the service.
- Provide adequate and competent technical support and assistance to enable the licensee to make proper use of the licensed material.

**Coverage**

The Journal of Visualized Experiments (JoVE) is a peer reviewed, online journal devoted to the publication of biological, medical, chemical and physical research in a video format. JoVE takes advantage of video technology to capture and transmit the multiple facets and intricacies of life science research. Visualization greatly facilitates the understanding and efficient reproduction of experimental techniques.

<b>Section</b>	<b>Description &amp; Coverage</b>
JoVE General	Primary reference source covering techniques and protocols from biological, chemical, medical and physical research. Specific techniques relate to veterinary medicine, plant biology, molecular biology and bioinformatics.
JoVE BioEngineering	Focuses on techniques in which the principles of engineering, mathematics and physics are applied to problems associated with the life sciences. Specific techniques relate to cell and tissue engineering; computational and synthetic biology; nanotechnology; and biomimetics and biomaterials.
JoVE Immunology & Infection	Video articles demonstrating techniques in the fields of immunology and infectious disease. This section includes protocols addressing the following topics: basic biology of viruses, pathogenic bacteria and prions; immune cell development; allergic diseases; and immune response to infections and tumours.

**Special Features**

- Links to related articles.
- Powerful database search engine and browse capability.
- Capability to export citations to EndNote, the AAFC standard for reference management software.
- Capability to interface with link resolvers, particularly TOURResolver from TDNet and 360Link from ProQuest
- Walk-in users shall have access to the full content while conducting research on Library premises.
- Provision of monthly usage statistics.

**Minimum Essential Qualifications:**

To fulfill the requirements of the contract the person or firm must be able to licence web access via IP authentication for AAFC's multiple sites and Portfolio partners served by CAL, to the full text content of the subscribed material.

**Government of Canada Regulations Exception:**

The Treasury Board's Government Contract Regulations, Part 10.2.1 Section 6 states there are four exceptions that permit the contracting authority to set aside the requirement to solicit bids. The exception for related to this ACAN includes:

- d. "only one supplier person or firm is capable of performing the contract."

**Justification for the Pre-Selected Supplier:**

The Canadian Agriculture Library currently subscribes to selected sections of the Journal of Visualized Experiments (JoVE) from MyJoVE Corporation. It is not feasible to compete the requirement as the journals are the sole property of MyJoVE Corporation, the published articles are unique and essential to the work of AAFC researchers and they are available nowhere else.

MyJoVE Corporation is the publisher and producer of this online resource and has proprietary rights. No other corporate entity can sign a license assigning rights to this electronic resource. MyJoVE Corporation is licensing use for AAFC's 20+ geographic sites across Canada and holding the annual price increases to a maximum of 3%. In fact, the price has been unchanged for the past four years. Licensing the content in this manner allows the Library to provide AAFC staff access to the material in a financially responsible manner.

**Contract Period:**

The proposed contract is for a period of one (1) year, from January 1, 2016 extending to December 31, 2016, with two (2) additional option years.

The option periods that may be exercised under the contract will be effective:

- 1) January 1, 2017 extending to December 31, 2017
- 2) January 1, 2018 extending to December 31, 2018

**Estimate of Costs:**

It is intended to award a service contract to the supplier for the original contract period in the amount of **\$9,000.00 USD plus applicable taxes** broken down as follows:

<i>JoVE General</i>	\$6,000.00 USD
<i>JoVE BioEngineering</i>	\$1,500.00 USD
<i>JoVE Immunology &amp; Infection:</i>	\$1,500.00 USD

**Option Period #1:** \$9,270.00 USD plus applicable taxes

**Option Period #2:** \$9,550.00 USD plus applicable taxes

**Project Authority:**

Roger Pawson  
Head, E-Resource Management  
Knowledge Services  
Agriculture and Agri-Food Canada  
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Ottawa, ON K1A 0C5  
[roger.pawson@agr.gc.ca](mailto:roger.pawson@agr.gc.ca)  
Tel: 613-773-1408

**Contracting Authority:**

Rhonda McBurney  
Senior Contracting Officer, Professional Services Contracting Unit,  
Agriculture and Agri-Food Canada,  
1341 Baseline Road, Tower 5, Floor 2, Room 346,  
Ottawa, Ontario K1A 0C5  
Tel: (613) 773-0934  
Fax: (613) 773-0966  
Email: [rhonda.mcburney@agr.gc.ca](mailto:rhonda.mcburney@agr.gc.ca)

**Suppliers Right to Submit a Statement of Capabilities:**

Suppliers who consider themselves fully qualified and available to meet the specified requirements, may submit a Statement of Capabilities in writing to the contact person identified in this Notice on or before the closing date of this notice.

The Statement of Capabilities must clearly demonstrate how the supplier meets the advertised requirements. Statements of Capabilities must be delivered to and received by the Contracting Authority on or before the closing date.

The closing date and time for accepting Statements of Capabilities is: **Wednesday December 9th, 2015 at 12:00 P.M. (EST, Ottawa time)** to the following address:

Rhonda McBurney  
Senior Contracting Officer, Professional Services Contracting Unit,  
Agriculture and Agri-Food Canada  
1341 Baseline Road, Tower 5, Floor 2, Room 346,  
Ottawa, Ontario K1A 0C5  
Tel: (613) 773-0934  
Fax: (613) 773-0966  
Email: [Rhonda.mcburney@agr.gc.ca](mailto:Rhonda.mcburney@agr.gc.ca)

**Requisition Number: ACAN no. 01B68-15-0233**

Statements of Capabilities must be mailed or faxed on or before the closing date. Statement of Capabilities received on or before the closing date will be considered solely for the purpose of deciding whether or not to conduct a more extensive tendering process. Information provided will be used by the Crown for technical evaluation purposes only with respect to a decision to proceed to a further competitive process. Suppliers that have submitted a Statement of Capabilities will be notified in writing of AAFC's decision to proceed to award the contract without a further additional tendering process.

Should you have any questions concerning this requirement, contact the Contracting Officer identified above. The AAFC Solicitation Number (01B68-15-0233), the Contracting Officer's name and the closing date of the ACAN must appear on the outside of the envelope in block letters or, in the case of facsimile transmission, on the covering page.

The Crown retains the right to negotiate with suppliers on any procurement. Documents may be submitted in either official language of Canada.