

NOTICE OF PROPOSED PROCUREMENT (NPP)

Department: Statistics Canada (Statcan)

This requirement is for: The provision of electronic flight data in order to assist Statistics Canada's, Air Exit survey.

Tendering procedures: All interested suppliers may submit a bid.

Nature of Requirement:

Tourism and the Centre for Education Statistics Division (TCESD) administers the Air Exit survey, which is a component of the International Travel program. Each month, interviewers go into the airports to ask passengers who are leaving Canada by airplane questions about their trip to Canada.

In order to select the sample flights, the Air Exit manager builds schedules on a monthly basis. These schedules are used by the interviewers in the regional offices to plan their collection activities. They contain an exhaustive list of all international, including the United States (U.S.), direct flights for a selected collection period of seven (7) days from the following Canadian airports: Halifax, Montréal-Trudeau, Ottawa, Toronto-Pearson (T1 and T3 terminals), Calgary and Vancouver.

There are two (2) methods to produce the flights schedules: manual and automated. The manual method uses a paper copy of a flight guide to search out all international flights then manually list the details in an Excel spreadsheet. From this master file, airport-specific schedules are created. U.S. stint schedules are also determined. Ten (10) days prior to collection, the schedules are verified using the information online. Each flight departure time and airport is double checked one by one. Any changes or updates are made manually to the master file. This method is highly time-consuming.

The preferred method, automated, uses an electronic data file to perform the same tasks as the manual method but is significantly faster and less labor intensive. In addition, flight details change frequently and it is of the utmost importance that a precise and timely schedule is delivered to the interviewers.

Statistics Canada intends to award one (1) contract for a period from Contract award to 31 January 2017. The contract will contain the provision for two (2) unfunded optional contract periods, each one (1) year in length.

Expected Start Date: February 2016

Competitive Procurement Strategy: A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

For evaluation purposes, the price per month will be used to determine the evaluated price.

Comprehensive Land Claim Agreement: This procurement is not subject to a Comprehensive Land Claims Agreement.

Security Requirements: This contract does not include security requirements.

File Number: 1920-0017719

Contracting Authority: Brooke Monette
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NOTE TO BIDDERS:

Bidders can obtain the complete statement of work and evaluation criteria by ordering the solicitation document and associated documents from Buyandsell.gc.ca/tenders.

Documents may be submitted in either official language of Canada (English or French).

Given the nature of the requirements, proposals submitted by such means as facsimile or electronic mail will not be accepted.

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within fifteen (15) working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.