

ADVANCE CONTRACT AWARD NOTICE

AGRICULTURE AND AGRI-FOOD CANADA – No 01B68-15-0079

The Department of Agriculture and Agri-Food Canada has a requirement for the provision of a multi-year contract to obtain online subscriptions to the databases offered by CABI Publishing.

The purpose of this Advance Contract Award Notice (ACAN) is to signal the government's intention to award a contract for these services to:

**CABI Publishing
Nosworthy Way
Wallingford, Oxon OX10 8DE
United Kingdom**

Before awarding the contract, however, the government would like to provide other suppliers with the opportunity to demonstrate that they are capable of satisfying the requirements set out in this Notice, by submitting a statement of capabilities during the 15 calendar day posting period.

If other potential suppliers submit a statement of capabilities during the 15 calendar day posting period that meet the requirements set out in the ACAN, the government will proceed to a full tendering process on either the government's electronic tendering service or through traditional means, in order to award the contract.

If no other supplier submits, on or before the closing date, a statement of capabilities meeting the requirements set out in the ACAN, contracts will be awarded to the pre-selected supplier.

PROJECT TITLE:

Library subscription to six online information resources produced by CABI Publishing.

BACKGROUND:

CAB International (CABI) has its origins in 1910 as an entomological research committee before developing into the Imperial Agricultural Bureaux in 1930 and the Commonwealth Agricultural Bureaux (CAB) in 1947. Canada, represented by the Dept. of Agriculture, has been a member of this organization for over 70 years. CABI Publishing produces key scientific publications, including multimedia compendia, books, ebooks and full text electronic resources delivering highly relevant and authoritative information to researchers worldwide. Areas of international expertise include agriculture, animal and veterinary sciences, environmental sciences, human health, food and nutrition, leisure and tourism, microbiology and parasitology, and plant sciences.

Distribution Maps of Plant Diseases, Distribution Maps of Plant Pests and Descriptions of Fungi and Bacteria, CAB Reviews, Animal Health and Production Compendium and the Crop Protection Compendium are unique resources published by CABI. As an example of the relevance of these publications to the Agriculture portfolio agencies, Agriculture and Agri-Food Canada and the Canadian Food Inspection Agency contributed funding for the development of the Compendia. The Library has subscribed to all of these publications since their inception. Documents from this collection have been viewed over 4900 times in the last year. Licensing these online resources from CABI supports AAFC'S mandate by providing AAFC scientists and staff improved access to information. These e-resources directly support staff in Science and Technology Branch.

Details of the current contract:

Current contract expires on December 31, 2015. The cost per year was as follows:

2013	£9,368 USD	\$14,556.94 CAD
2014	£9,775 USD	\$17,848.16 CAD
2015	£10,255 GBP	\$18,292.87 CAD

OBJECTIVES:

The Canadian Agriculture Library (CAL) has received PRB approval (#201516-124) to issue a sole source contract to CABI Publishing (CABI) to renew the Library subscription to six selected online information resources.

This requirement will be processed as a one year, sole-source service contract (with two option years) through AAFC procurement, posting as an ACAN on Buyandsell.gc.ca.

It is expected that this contract will be renewed annually for the foreseeable future so pricing for two option years has been negotiated with CABI.

SCOPE OF WORK:

CABI Publishing will license Web access to the full content of the six publications as stated in the statement of work below for the time period specified in the license agreement.

- Provide AAFC and portfolio partners served by AAFC with electronic access to the licensed resources, using IP authentication.
- Ensure that the server has adequate capacity and bandwidth to support the usage of the licensee at a level commensurate with the standards of availability for information services of similar scope operating via the World Wide Web.
- Use all reasonable endeavors to make the licensed material available to the licensee and authorized users at all times and on a twenty-four hour basis, save for scheduled routine maintenance, and to restore access to the licensed materials as soon as possible in the event of an interruption or suspension of the service.
- Provide adequate and competent technical support and assistance to enable the licensee to make proper use of the licensed material.

Subject Coverage

Publication Title	Subject Coverage
Distribution Maps of Plant Diseases	Since 1942, the authoritative source for accurate data on the worldwide distribution of plant diseases of economic or quarantine importance.
Distribution Maps of Plant Pests	Since 1951, the authoritative source on the worldwide distribution of plant pests of economic or quarantine importance.
Descriptions of Fungi and Bacteria	Standardized statements of current knowledge about an individual species of fungus or bacterium, in an integrated format to assist identification or confirmation of identity of significant species. Intended for use by plant pathologists and veterinary and medical mycologists. Species covered are important economically (for example in food spoilage or as crop diseases) as well as those of significance in biodiversity, conservation and other applied fields such

	as biological control of insects and weeds, biodeterioration, biotechnology and industrial mycology.
CAB Reviews	High quality review articles in the areas of: animal and veterinary science; agriculture; applied plant sciences; environmental sciences, and; nutrition and food science.
Animal Health and Production Compendium	Encyclopedic, mixed-media resource that brings together a wide range of different types of science-based information on animal diseases, their pathogens and vectors ; animal husbandry, genetics and the nutrition of livestock and poultry species and breeds.
Crop Protection Compendium	Encyclopedic, mixed-media tool that draws together scientific information on all aspects of crop protection. It features extensive global coverage of pests, diseases, weeds and their natural enemies, the crops that are their hosts, and the countries in which they occur.

Special Features

- Provision of monthly COUNTER-compliant usage statistics.
- Provision of customized e-mail alerts.
- Customer administration functionality to manage IP registration and usage statistics.
- Capability to export citations to EndNote, the AAFC standard for reference management software.
- Powerful database search engine and browse capability.
- Capability to interface with link resolvers, particularly TOURResolver from TDNet and 360Link from ProQuest
- Walk-in users shall have access to the full content of the database while consulting resources within the Library premises.

Archival Provisions

- CABI Publishing shall provide perpetual access to the licensed publications to ensure long-term access and archiving of database content subscribed by AAFC.
- CABI shall maintain the digital files of the licensed resources for the duration of the subscription, converting them as appropriate if the technology used for storage or access changes.
- On termination of the license, CABI Publishing shall provide AAFC with continued access to the content of the licensed resources to the date of termination of the subscription.

Timing and Deliverables:

Provide unlimited Web access via IP authentication for AAFC's multiple sites and Portfolio partners served by CAL, to the full text content of the subscribed material throughout the duration of the contract.

Minimum Essential Qualifications:

Any interested supplier must demonstrate by way of a statement of capabilities that it meets the following requirements:

- Proposer must demonstrate that it can provide the specific information requested in the contract.

Government of Canada Regulations Exception:

The Treasury Board's Government Contract Regulations, Part 10.2.1 Section 6 states there are four exceptions that permit the contracting authority to set aside the requirement to solicit bids. The exception for related to this ACAN includes:

- d. "only one supplier person or firm is capable of performing the contract."

Justification for the Pre-Selected Supplier:

CABI owns all copyright in and to the six publications and is authorized to publish all material therein. CABI is the only entity which can license access to these materials.

Contract Period:

The proposed contract is for a period of one (1) year, from January 1, 2016 extending to December 31, 2016, with two (2) additional option years.

The option periods that may be exercised under the contract will be effective:

- 1) January 1, 2017 extending to December 31, 2017
- 2) January 1, 2018 extending to December 31, 2018

Estimate of Costs:

It is intended to award a service contract to the supplier for an amount of **£32,907 (\$67,459 CAD)** broken down as follows:

Prices for 2017 and 2018 will increase between 3 and 4% as per firm quote which is detailed in Appendix A. The estimated value (CAD) assumes a GBP exchange rate of 2.05

Projected Cost for AACCI Resources : 2016-2018				
Estimated cost	2016	2017	2018	TOTAL
GBP	£ 10,587	£ 10,964	£ 11,356	£ 32,907
CAD	\$ 21,703	\$ 22,476	\$ 23,280	\$ 67,459

Project Authority:

The Project Authority for the Contract is:

Roger Pawson
Head, E-Resource Management
Knowledge Services
Agriculture and Agri-Food Canada
1341 Baseline Road, T6-1-345
Ottawa, ON K1A 0C5
roger.pawson@agr.gc.ca
Tel: 613-773-1408

Contracting Authority:

The Contracting Authority for the Contract is:

Sami Nough
Senior Contracting Officer,
Professional Services Contracting Unit,
Agriculture and Agri-Food Canada,
1341 Baseline Road, Tower 5, Floor 2, Room 347,
Ottawa, Ontario K1A 0C5
Tel: (613) 773-0941
Fax: (613) 773-0966
Email: sami.nough@agr.gc.ca

Suppliers Right to Submit a Statement of Capabilities:

Suppliers who consider themselves fully qualified and available to meet the specified requirements, may submit a Statement of Capabilities in writing to the contact person identified in this Notice on or before the closing date of this notice.

The Statement of Capabilities must clearly demonstrate how the supplier meets the advertised requirements. Statements of Capabilities must be delivered to and received by the Contracting Authority on or before the closing date.

The closing date and time for accepting Statements of Capabilities is: **November 30th, 2015 at 12:00 P.M. (EST, Ottawa time)** to the following address:

Sami Nough
Senior Contracting Officer,
Professional Services Contracting Unit,
Agriculture and Agri-Food Canada,
1341 Baseline Road, Tower 5, Floor 2, Room 347,
Ottawa, Ontario K1A 0C5
Tel: (613) 773-0941
Fax: (613) 773-0966
Email: sami.nough@agr.gc.ca

Requisition Number: ACAN no 01B68-15-0079

Statements of Capabilities must be mailed or faxed on or before the closing date. Statement of Capabilities received on or before the closing date will be considered solely for the purpose of deciding whether or not to conduct a more extensive tendering process. Information provided will be used by the Crown for technical evaluation purposes only with respect to a decision to proceed to a further competitive process. Suppliers that have submitted a Statement of Capabilities will be notified in writing of AAFC's decision to proceed to award the contract without a further additional tendering process.

Should you have any questions concerning this requirement, contact the Contracting Officer identified above. The AAFC Solicitation Number (01B68-12-0033), the Contracting Officer's name and the closing date of the ACAN must appear on the outside of the envelope in block letters or, in the case of facsimile transmission, on the covering page.

The Crown retains the right to negotiate with suppliers on any procurement. Documents may be submitted in either official language of Canada.