



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Regional Manager/Real Property
Contracting/PWGSC
Ontario Region, Tendering Office
12th Floor, 4900 Yonge Street
Toronto, Ontario
M2N 6A6
Ontario

INVITATION TO TENDER
APPEL D'OFFRES

**Tender To: Public Works and Government Services
Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Soumission aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Regional Manager/Real Property
Contracting/PWGSC
Ontario Region, Tendering Office
12th Floor, 4900 Yonge Street
Toronto, Ontario
M2N 6A6
Ontario

Title - Sujet GOCB 185 Ouellette, Cladding Repair	
Solicitation No. - N° de l'invitation EQ754-161832/A	Date 2015-11-27
Client Reference No. - N° de référence du client r.045174.301	GETS Ref. No. - N° de réf. de SEAG PW-\$PWL-030-2085
File No. - N° de dossier PWL-5-38152 (030)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-01-12	
Time Zone Fuseau horaire Eastern Standard Time EST	
F.O.B. - F.A.B.	
Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Cowieson, Jim	Buyer Id - Id de l'acheteur pw1030
Telephone No. - N° de téléphone (416) 512-5829 ()	FAX No. - N° de FAX (416) 512-5862
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: PWGSC-TPSGC Joseph Shepard Building 32 4900 Yonge Street Toronto, ON M2N 6A6	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

INVITATION TO TENDER

IMPORTANT NOTICE TO BIDDERS

TWO-ENVELOPE BID

This Bid shall be submitted following a "two-envelope" procedure. Refer to SI06 of the Special Instructions to Bidders.

LIMITATION OF LIABILITY

PWGSC is limiting the Contractor's first party liability for work in Low Rise, High Rise and Heritage Buildings. See changes to GC1.6 "Indemnification by the Contractor" of R2810D in the Supplementary Conditions.

SUPPORT THE USE OF APPRENTICES

Through Canada's Economic Action Plan 2013, the Government of Canada proposes to support the employment of apprentices in federal construction and maintenance projects. Refer to SI15.

INTEGRITY PROVISIONS - BID

Important changes have been made to the Integrity Provisions - Bid as of July 3rd 2015. See GI01, Integrity Provision-Bid of R2710T of the General Instructions for more information.

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R2710T GENERAL INSTRUCTIONS TO BIDDERS - CONSTRUCTION SERVICES - BID SECURITY REQUIREMENTS (GI) (2015-07-03)

The following sections of clause R2710T are set out in Web site;

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

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SPECIAL INSTRUCTIONS TO BIDDERS (SI)

SI01 INTRODUCTION

1. Public Works and Government Services Canada (PWGSC) intends to retain a Contractor to provide construction services for the project as set out in this Invitation to tender (ITT).
2. Bidders responding to this ITT are requested to submit a full and complete quotation (refer to SI06 'Submission of Bid'). The bid will cover not only the qualifications, experience and organization of the Bidder (Envelope 1 - Qualifications), but also the pricing and terms offered (Envelope 2 - Price).

SI02 INTEGRITY PROVISIONS – DECLARATION OF CONVICTED OFFENCES

As applicable, pursuant to GI01 of the Declaration of Convicted Offences, paragraph 10 (copied below) of the General Instructions R2710T, the Bidder must provide with its bid, a completed Declaration Form, to be given further consideration in the procurement process.

Declaration of Convicted Offences

Where a Bidder or its Affiliate is unable to certify that it has not been convicted of any of the offences referenced under the Canadian Offences Resulting in Legal Incapacity, the Canadian Offences and the Foreign Offences subsections, the Bidder must provide with its bid the completed Declaration Form, to be given further consideration in the procurement process.

SI03 BID DOCUMENTS

1. The following are the bid documents:
 - a. Invitation to Tender - Page 1;
 - b. Special Instructions to Bidders;
 - c. General Instructions - Construction Services - Bid Security Requirements R2710T (2015-07-03)
 - d. Clauses & Conditions identified in "Contract Documents";
 - e. Drawings and Specifications;
 - f. Bid and Acceptance Form and related Appendix(s); and
 - g. Any amendment issued prior to solicitation closing.

Submission of a bid constitutes acknowledgement that the Bidder has read and agrees to be bound by these documents.

2. General Instructions - Construction Services - Bid Security Requirements R2710T is incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

SI04 ENQUIRIES DURING THE SOLICITATION PERIOD

1. Enquiries regarding this bid must be submitted in writing to the Contracting Officer named on the Invitation to Tender - Page 1 as early as possible within the solicitation period. Except for the approval of alternative materials as described in GI15 of R2710T, enquiries should be received no later than five (5) calendar days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may not result in an answer being provided.
2. To ensure consistency and quality of the information provided to Bidders, the Contracting Officer shall examine the content of the enquiry and shall decide whether or not to issue an amendment.

3. All enquiries and other communications related to this bid sent throughout the solicitation period are to be directed **ONLY** to the Contracting Officer named on the Invitation to Tender - Page 1. Failure to comply with this requirement may result in the bid being declared non-responsive.

SI05 MANDATORY SITE VISIT

There will be a mandatory site visit on December 15, 2015 at 1:00 PM. Interested bidders are to meet at the Paul Martin Sr. Building located at 185 Ouellette Avenue, Windsor, Ontario.

The site visit for this project is MANDATORY. The representative of the bidder will be required to sign the Site Visit Attendance Sheet at the site visit. Bids submitted by **Bidders who have not signed the attendance sheet will not be accepted.**

Bidders should communicate and provide name(s) to Jim Cowieson, Team Leader at (416) 512-5829 or jim.cowieson@pwgsc.gc.ca

SI06 SUBMISSION OF BID

Section GI09 of R2710T is replaced by the following:

1. The bid shall be submitted following a "two-envelope" procedure in which the Bidder submits the Qualifications Form and any required associated document(s) in envelope 1 and the Bid and Acceptance Form and any required associated document(s) in a envelope 2. Both envelopes shall be enclosed and sealed together in a third envelope, the bid envelope. . All envelopes are to be provided by the Bidder.
2. The bid envelope shall be addressed and submitted to the office designated on the Front Page "Invitation to Tender" for the receipt of the bids. The bid must be received on or before the date and time set for solicitation closing. Prior to submitting the bid, the Bidder shall ensure that the following information is clearly printed or typed on the face of the bid envelope:
 - a. Solicitation Number;
 - b. Name of Bidder;
 - c. Return address; and
 - d. Closing Date and Time.
3. The Qualifications Form, and any required associated document(s), shall be enclosed and sealed in an envelope with the following information clearly printed or typed on the face of the envelope:
 - a. ENVELOPE 1 - QUALIFICATIONS;
 - b. Solicitation Number; and
 - c. Name of Bidder.
4. The Bid and Acceptance Form, and any required associated document(s), shall be enclosed and sealed in an envelope with the following information clearly printed or typed on the face of the envelope:
 - a. ENVELOPE 2 - PRICE;
 - b. Solicitation Number; and
 - c. Name of Bidder.
5. Timely and correct delivery of bids is the sole responsibility of the Bidder.

SI07 REVISION OF BID

A bid may be revised by letter or facsimile in accordance with GI10 of R2710T. The facsimile number for receipt of revisions is 416-512-5862.

SI08 OPENING OF BIDS / EVALUATION

1. There will be no public opening at bid deposit time. A list of bidders that deposited their tenders will be read out loud
2. Envelope 1 - Qualifications - will be opened in private: this envelope will be opened first to evaluate the submittal requirements. Requirements will be evaluated on a Pass or Fail basis. Failure to meet any or all of the mandatory requirement(s) will render the bid non-compliant and no other consideration will be given to the bid. Envelope 2 will be returned unopened to the bidder.
3. A date will be established for envelope 2 opening - Price - the bidders that passed the qualification stage will be invited.
4. Envelope 2 - Price: Only those envelopes from Bidder's that meet the mandatory requirements of the Qualifications shall be opened. Envelope 2 submittals will be evaluated against the mandatory requirements, failure to comply with any or all of the mandatory requirement(s) will render the bid non-compliant and no other consideration will be given to the bid.
5. The responsive bid carrying the lowest price will be recommended for contract award.

SI09 COMPLETION OF SUBMISSION

The Bidder shall base the Bid on the applicable bid documents listed in the Special Instructions to Bidders. It is the responsibility of the Bidder to obtain clarification on any terms, conditions or technical requirements contained in this document.

SI10 INSUFFICIENT FUNDING

In the event that the lowest compliant bid exceeds the amount of funding allocated for the Work, Canada in its sole discretion may

- a. cancel the solicitation; or
- b. obtain additional funding and award the Contract to the Bidder submitting the lowest compliant bid; and/or
- c. negotiate a reduction in the bid price and/or scope of work of not more than 15% with the Bidder submitting the lowest compliant bid. Should an agreement satisfactory to Canada not be reached, Canada shall exercise option (a) or (b).

SI11 DEBRIEFINGS

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

SI12 BID VALIDITY PERIOD

1. Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Bid and Acceptance Form. Upon notification in writing from Canada, Bidders shall have the option to either accept or reject the proposed extension.
2. If the extension referred to in paragraph 1. of SI12 is accepted, in writing, by all those who submitted bids, then Canada shall continue immediately with the evaluation of the bids and its approvals processes.
3. If the extension referred to in paragraph 1. of SI12 is not accepted in writing by all those who submitted bids then Canada shall, at its sole discretion, either
 - a. continue to evaluate the bids of those who have accepted the proposed extension and seek the necessary approvals; or
 - b. cancel the invitation to tender.
4. The provisions expressed herein do not in any manner limit Canada's rights in law or under GI11 of R2710T.

SI13 CONSTRUCTION DOCUMENTS

The successful Contractor will be provided with one paper copy of the sealed and signed drawings, the specifications and the amendments upon acceptance of the offer. Additional copies, up to a maximum (1), will be provided free of charge upon request by the Contractor. Obtaining more copies shall be the responsibility of the Contractor including costs.

SI14 PUBLIC WORKS AND GOVERNMENT SERVICES CANADA APPRENTICE PROCUREMENT INITIATIVE

1. To encourage employers to participate in apprenticeship training, Contractors bidding on construction and maintenance contracts by Public Works and Government Services Canada (PWGSC) are being asked to sign a voluntary certification, signaling their commitment to hire and train apprentices.
2. Canada is facing skills shortages across various sectors and regions, especially in the skilled trades. Equipping Canadians with skills and training is a shared responsibility. In Economic Action Plan (EAP) 2013, the Government of Canada made a commitment to support the use of apprentices in federal construction and maintenance contracts. Contractors have an important role in supporting apprentices through hiring and training and are encouraged to certify that they are providing opportunities to apprentices as part of doing business with the Government of Canada.
3. Through the Economic Action Plan 2013 and support for training programs, the Government of Canada is encouraging apprenticeships and careers in the skilled trades. In addition, the government offers a tax credit to employers to encourage them to hire apprentices. Information on this tax measure administered by the Canada Revenue Agency can be found at: www.cra-arc.gc.ca. Employers are also encouraged to find out what additional information and supports are available from their respective provincial or territorial jurisdiction.
4. Signed certifications (Appendix 3) will be used to better understand contractor use of apprentices on Government of Canada maintenance and construction contracts and may inform future policy and program development.
5. The Contractor hereby certifies the following:

In order to help meet demand for skilled trades people, the Contractor agrees to use, and require its subcontractors to use, reasonable commercial efforts to hire and train registered apprentices, to strive to fully utilize allowable apprenticeship ratios* and to respect any hiring requirements prescribed by provincial or territorial statutes

The Contractor hereby consents to this information being collected and held by PWGSC, and Employment and Social Development Canada to support work to gather data on the hiring and training of apprentices in federal construction and maintenance contracts.

To support this initiative, a voluntary certification signaling the Contractor's commitment to hire and train apprentices is available at Appendix 3.

If you accept fill out and sign Appendix 3

** The journey-person-apprentice ratio is defined as the number of qualified/certified journeypersons that an employer must employ in a designated trade or occupation in order to be eligible to register an apprentice as determined by provincial/territorial (P/T) legislation, regulation, policy directive or by law issued by the responsible authority or agency.*

S115 WEB SITES

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:

Treasury Board Appendix L, Acceptable Bonding Companies
<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494§ion=text#appl>

Buy and Sell <https://www.achatsetventes-buyandsell.gc.ca>

Canadian economic sanctions <http://www.international.gc.ca/sanctions/index.aspx?lang=eng>

Contractor Performance Evaluation Report (Form PWGSC-TPSGC 2913)
<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/2913.pdf>

Bid Bond (form PWGSC-TPSGC 504) <http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/504.pdf>

Performance Bond (form PWGSC-TPSGC 505) <http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505.pdf>

Labour and Material Payment Bond (form PWGWSC-TPSGC 506)
<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/506.pdf>

Standard Acquisition Clauses and Conditions (SACC) Manual <http://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

PWGSC, Industrial Security Services <Http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>

PWGSC, Code of Conduct and Certifications
<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html>

Construction and Consultant Services Contract Administration Forms Real Property Contracting
<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>

Declaration Form
<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>

SUPPLEMENTARY CONDITIONS (SC)

SC01 SECURITY RELATED REQUIREMENTS, DOCUMENTS SAFEGUARDING

There is no security requirement applicable to this Contract.

SC02 LIMITATION OF LIABILITY

GC1.6 of R2810D is deleted and replaced with the following:

GC1.6 Indemnification by the Contractor

1. The Contractor shall indemnify and save Canada harmless from and against all claims, demands, losses, costs, damages, actions, suits, or proceedings whether in respect to losses suffered by Canada or in respect of claims by any third party, brought or prosecuted and in any manner based upon, arising out of, related to, occasioned by, or attributable to the activities of the Contractor in performing the Work, provided such claims are caused by the negligent or deliberate acts or omissions of the Contractor, or those for whom it is responsible at law.
2. The Contractor's obligation to indemnify Canada for losses related to first party liability shall be limited to:
 - a. In respect to each loss for which insurance is to be provided pursuant to the insurance requirements of the Contract, the Commercial General Liability insurance limit for one occurrence as referred to in the insurance requirements of the Contract .
 - b. In respect to losses for which insurance is not required to be provided in accordance with the insurance requirements of the Contract, the greater of the Contract Amount or \$5,000,000, but in no event shall the sum be greater than \$20,000,000.

The limitation of this obligation shall be exclusive of interest and all legal costs and shall not apply to any infringement of intellectual property rights or any breach of warranty obligations.

3. The Contractor's obligation to indemnify Canada for losses related to third party liability shall have no limitation and shall include the complete costs of defending any legal action by a third party. If requested by Canada, the Contractor shall defend Canada against any third party claims.
4. The Contractor shall pay all royalties and patent fees required for the performance of the Contract and, at the Contractor's expense, shall defend all claims, actions or proceedings against Canada charging or claiming that the Work or any part thereof provided or furnished by the Contractor to Canada infringes any patent, industrial design, copyright trademark, trade secret or other proprietary right enforceable in Canada.
5. Notice in writing of a claim shall be given within a reasonable time after the facts, upon which such claim is based, became known.

SC03 INSURANCE TERMS

1) Insurance Contracts

- (a) The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
- (b) Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

2) Period of Insurance

- (a) The policies required in the Certificate of Insurance must be in force from the date of contract award and be maintained throughout the duration of the Contract.
- (b) The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.

3) Proof of Insurance

- (a) Before commencement of the Work, and no later than thirty (30) days after acceptance of its bid, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein.
- (b) Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.

4) Insurance Proceeds

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.

5) Deductible

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.

CONTRACT DOCUMENTS (CD)

1. The following are the contract documents:
 - a. Contract Page when signed by Canada;
 - b. Duly completed Bid and Acceptance Form and any Appendices attached thereto;
 - c. Drawings and Specifications;
 - d. General Conditions and clauses

GC1 General Provisions	R2810D	(2015-07-09);
GC2 Administration of the Contract	R2820D	(2015-02-25);
GC3 Execution and Control of the Work	R2830D	(2015-02-25);
GC4 Protective Measures	R2840D	(2008-05-12);
GC5 Terms of Payment	R2850D	(2015-02-25);
GC6 Delays and Changes in the Work	R2860D	(2013-04-25);
GC7 Default, Suspension or Termination of Contract	R2870D	(2008-05-12);
GC8 Dispute Resolution	R2880D	(2015-04-01);
GC9 Contract Security	R2890D	(2014-06-26);
GC10 Insurance	R2900D	(2008-05-12);
Allowable Costs for Contract Changes Under GC6.4.1	R2950D	(2015-02-25);
Supplementary Conditions		
 - d. Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
 - f. Any amendment incorporated by mutual agreement between Canada and the Contractor before
 - g. Any amendment or variation of the contract documents that is made in accordance with the General Conditions.
2. The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>
3. The language of the contract documents is the language of the Bid and Acceptance Form submitted.

BID AND ACCEPTANCE FORM (BA)

BA01 IDENTIFICATION

Title: Government of Canada Building, Cladding Repair & Partial Rehabilitation, 185 Ouellette Avenue, Windsor, Ontario

Project No.: R.045174.301

BA02 BUSINESS NAME AND ADDRESS OF BIDDER

Name: _____

Address: _____

Telephone: _____ Fax: _____ PBN: _____

BA03 THE OFFER

The Bidder offers to Canada to perform and complete the Work for the above named project in accordance with the Bid Documents for the **TOTAL BID AMOUNT INDICATED IN APPENDIX 1**.

BA04 BID VALIDITY PERIOD

The bid shall not be withdrawn for a period of (sixty) [60] days following the date of solicitation closing.

BA05 ACCEPTANCE AND CONTRACT

Upon acceptance of the Contractor's offer by Canada, a binding Contract shall be formed between Canada and the Contractor. The documents forming the Contract shall be the contract documents identified in Contract Documents (CD).

BA06 CONSTRUCTION TIME

The Contractor shall perform and complete the Work within thirty-six [36] weeks from the date of notification of acceptance of the offer.

BA07 BID SECURITY

The Bidder is enclosing bid security with its bid in accordance with GI08 - R2710T - General Instructions - Construction Services - Bid Security Requirements.

BA08 SIGNATURE

Name and title of person authorized to sign on behalf of Bidder (Type or print)

Signature

Date

APPENDIX 1 - COMBINED PRICE FORM (1 page)

- 1) The prices per unit shall govern in establishing the Total Extended Amount. Any arithmetical errors in this Appendix will be corrected by Canada.
- 2) Canada may reject the bid if any of the prices submitted do not reasonably reflect the cost of performing the part of the work to which that price applies.

LUMP SUM

The Lump Sum Amount designates Work to which a Lump Sum Arrangement applies.

- (a) Work included in the Lump Sum Amount represents all work not included in the unit price table.

LUMP SUM AMOUNT (LSA)

Excluding applicable tax(es)

UNIT PRICE TABLE

The Unit Price Table designates Work to which a Unit Price Arrangement applies.

- (a) Work included in each item is as described in the referenced specification section.
- (b) The Price per Unit shall not include any amounts for Work that is not included in that unit price item.

Item	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Estimated Quantity (EQ)	Price per Unit applicable tax(es) extra (PU)	Extended amount (EQ x PU) applicable tax(es) extra
1	03 01 30	Concrete restoration: Repair deteriorated concrete perimeter beams and shelves (Average 200mm high X 25mm deep)	Lineal Metre (L.M.)	10 L.M.		
2	04 03 07(3.4 & 3.5)	Historic - Masonry Repointing: Rake out and repoint mortar joints, including raking out, backpointing and finish pointing (Repairs SL3, SL2 and SL1) [Quantity represents sum of all SL3, SL2 and SL1 repairs]	Lineal metre (L.M.)	50 L.M.		
3	04 03 41(3.5)	Historic - Repairing Stone: (Crack Repair - CR) Rake out striation and/or crack and apply dispersed hydrated lime with hypodermic syringe (Repairs S1 and CR1) [Quantity represents sum of all S1 and CR1 repairs]	ea.	100		
4	04 03 41(3.6)	Historic - Repairing Stone: (Refacing with Repair Paste) Rake out striation and/or crack and apply dispersed hydrated lime with silver sand mortar mix (Repairs S2 and CR2) [Quantity represents sum of all S2 and CR2 repairs]	ea.	100		
5	04 03 41(3.6)	Historic - Repairing Stone: (Refacing with Repair Paste) Rake out striation and/or crack and apply lime/sand mortar mix (Repairs S3 and CR3) [Quantity represents sum of all S3 and CR3 repairs]	ea.	100		
6	04 03 41(3.7)	Historic - Repairing Stone: (Stitching) In-situ stone crack repair with stainless steel helical ties (Repair TC)	ea.	50		
7	04 03 41(3.7)	Historic - Repair of Stone: (Fractured, In-Situ): Perform in-situ repair to fractured units, including all collar joints, bedding mortar and pointing.(Repair TC1)	ea.	100		
8	04 03 41(3.7)	Historic - Repair of Stone: (Fractured, Removed): Remove and repair fractured units, including all collar joints, bedding mortar and pointing.(Repair TC2)	ea.	50		
9	04 03 41(3.7)	Historic - Repair of Stone: (Cracked): Perform minor crack repairs to fractured stone that do not require in-situ pinning. Average length of repair 300mm.	ea.	100		
10	04 03 41(3.7)	Historic - Repair of Stone: (Anchor	ea.	50		

Item	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Estimated Quantity (EQ)	Price per Unit applicable tax(es) extra (PU)	Extended amount (EQ x PU) applicable tax(es) extra
		Removal): Remove expansion anchor or steel inserts including stainless steel brackets at 6th floor window headers and perform stone repair using proprietary restoration mortar.				
11	04 03 41(3.8)	Historic - Repairing Stone: (Dutchman - DM) Cut-out, prepare surfaces, install appropriate anchorage, provide new dutchman piece and installation. Cut-out and new dutchman piece size average size 50 x 50 (Repair DM1)	ea.	50		
12	04 03 41(3.8)	Historic - Repairing Stone: (Dutchman - DM) Cut-out, prepare surfaces, install appropriate anchorage, provide new dutchman piece and installation. Cut-out and new dutchman piece average size 100 x 100. (Repair DM2)	ea.	50		
13	04 03 41(3.8)	Historic - Repairing Stone: (Dutchman - DM) Cut-out, prepare surfaces, install appropriate anchorage, provide new dutchman piece and installation. Cut-out and new dutchman piece average size 200 x 100. (Repair DM3)	ea.	50		
14	04 03 41(3.9)	Historic - Repairing Stone: (Refacing with Repair Mortar - P) Cut-out, prepare surfaces, and patch with proprietary repair mortar. Average size 100 x 50 x 25 deep (Repair P1)	ea.	50		
15	04 03 41(3.9)	Historic - Repairing Stone: (Refacing with Repair Mortar - P) Cut-out, prepare surfaces and patch with proprietary repair mortar. Average size 200 x 50 x 25 deep (Repair P2)	ea.	100		
16	04 03 41(3.9)	Historic - Repairing Stone: (Refacing with Repair Mortar - P) Cut-out, prepare surfaces and patch with proprietary repair mortar. Average size 200 x 100 x 25 deep (Repair P3)	ea.	100		
17	04 03 41(3.10)	Historic - Repairing Stone: (Shard Repair - SH) In-situ repair of stone shards with polyester resin, repair mortar, grout	ea.	200		
18	04 03 42(3.4)	Historic - Replacement Stone: Replace stone. Adequately shore any adjacent stones. (Repair DS)	Square Metre (S.M.)	35 S.M.		
TOTAL EXTENDED AMOUNT (TEA)						
Excluding applicable tax(es)						

TOTAL BID AMOUNT (LSA +TEA)	
Excluding applicable tax(es)	

APPENDIX 3 - VOLUNTARY CERTIFICATION TO SUPPORT THE USE OF APPRENTICES

Note; The contractor will be asked to fill out a report every six months or at project completion as per sample "Voluntary Reports for Apprentices Employed during the Contract" provided at Annex C

Name: _____

Signature: _____

Company Name: _____

Company Legal Name: _____

Solicitation Number: _____

Number of company employees: _____

Number of apprentices planned to be working on this contract: _____

Trades of those apprentices:

APPENDIX 4 – DEPARTMENTAL REPRESENTATIVE'S AUTHORITY

TO BE PROVIDED AT CONTRACT AWARD

Contracting Authority is :

Name : _____

Title : _____

Department : _____

Division : _____

Telephone : ____ - ____ - _____

e-mail : _____

Technical Authority is :

Name : _____

Title : _____

Department : _____

Division : _____

Telephone : ____ - ____ - _____

e-mail : _____

APPENDIX 4 - MANDATORY QUALIFICATIONS AND SUBMISSIONS

The qualifications and submittal forms for each position identified below are provided within this appendix. For each position, submit the qualification forms including a brief description of each project, the owner and contact person's name and current phone number for each project listed.

1. Contractor Qualifications
2. Project Manager Qualifications
3. Site Superintendent Qualifications
4. Heritage Mason Qualifications

Any Bid that fails to submit the required information or fails to meet any of the mandatory qualifications above shall be declared non-compliant and shall receive no further consideration. "Envelope Two - PRICE", shall be returned unopened, for any bid declared non-compliant.

1. Each Bidder must provide with their bid information related to the Contractor's Information
2. Bidders must complete the forms included herein or a facsimile that includes all of the information contained therein. These forms must be included as part of the bid submission in "Envelope One - QUALIFICATIONS"

PWGSC reserves the right to contact the Project Client to verify accuracy of the information submitted for assessment.

Replacement of Specific Individuals

1. If specific individuals are identified in the Contract to perform the Work, the Contractor must provide the services of those individuals unless the Contractor is unable to do so for reasons beyond its control.
2. If the Contractor is unable to provide the services of any specific individual identified in the Contract, it must provide a replacement with similar qualifications and experience. The replacement must meet the criteria used in the selection of the Contractor and be acceptable to Canada. The Contractor must, as soon as possible, give notice to the Contracting Authority of the reason for replacing the individual and provide:
 - a. the name, qualifications and experience of the proposed replacement; and
 - b. proof that the proposed replacement has the required security clearance granted by Canada, if applicable.
3. The Contractor must not, in any event, allow performance of the Work by unauthorized replacement persons. The Contracting Authority may order that a replacement stop performing the Work. In such a case, the Contractor must immediately comply with the order and secure a further replacement in accordance with subsection 2. The fact that the Contracting Authority does not order that a replacement stop performing the Work does not relieve the Contractor from its responsibility to meet the requirements of the Contract.

1. CONTRACTOR QUALIFICATIONS

The Bidder must have substantially completed the rehabilitation of two (2) similar projects where they were responsible for and provided the majority of the contract service within the last ten (10) years. A similar project encompasses dismantling of heritage exterior masonry stone, erection of scaffolding and the provision of heritage masonry repairs and replacement. The two projects must have a combined contract value of at least \$3,000,000.00. In addition, the projects shall demonstrate:

1. Five (5) years recent experience (within the last 10 years) and competence in the following: rehabilitation/repair of multi-floor, load-bearing stone structures, which included dismantling and relaying of stone masonry, mortar joint raking and repointing, cracked stone repair using preservation techniques, dutchman repairs and individual stone replacements. Work shall also include restoration of deteriorated concrete supports and replacement structural angles.
2. Project Experience includes work on traditional load-bearing masonry stone walls with brick backing, respecting *The Standards and Guidelines for the Conservation of Historic Places in Canada*, and conducted the following tasks
 - i. Dismantle and reassemble portions of a masonry wall and brick backing, including cutting, dressing and reinstalling selected new stone and brick backing
 - ii. Carry out a project using hydraulic lime mortar
 - iii. Cutting out of hard Portland cement mortar to soft stone using a range of techniques including hand tools and small diamond oscillating blades
3. Management and coordination of on-site exterior scaffolding, removal of exterior stone and site and safety of building occupants and pedestrians.
4. Responsibility for scheduling of seasonal operation of exterior heritage masonry activities including hot and cold weather work and curing of lime-based mortars.

Each bidder must provide with their Qualification Form, information related to the two projects that meets the above criteria. Bidders must complete the forms provided that includes all the information contained therein.

Form No. 1A (PROJECT ONE) & 1B (PROJECT TWO)

Bidders must complete the form included herein or a facsimile that includes all the information contained therein. This form must be included as part of the bid submission in "Envelope One - QUALIFICATIONS."

**QUALIFICATIONS FORM NO. 1A
CONTRACTOR QUALIFICATIONS
PROJECT ONE**

(THIS FORM OR A COPY IDENTICAL IN CONTENT & FORMAT, MUST BE INCLUDED IN ENVELOPE ONE – QUALIFICATIONS)

Title of Project: _____

Name and Location of Work: _____

Municipality and Province: _____

Description of Work: _____

Final Completion Date: _____

Final Value of all Work: _____

Name of Contractor: _____

Total number of years of experience as a Contractor: _____

Telephone: _____

Contact Name of Project Client: _____

E-mail address & Telephone: _____

This is to certify that we acted as the Contractor for the project referenced above

Signature

PWGSC reserves the right to contact the Project Client to verify accuracy of the information submitted.

**QUALIFICATIONS FORM NO. 1B
CONTRACTOR QUALIFICATIONS
PROJECT TWO**

(THIS FORM OR A COPY IDENTICAL IN CONTENT & FORMAT, MUST BE INCLUDED IN ENVELOPE ONE – QUALIFICATIONS)

Title of Project: _____

Name and Location of Work: _____

Municipality and Province: _____

Description of Work: _____

Final Completion Date: _____

Final Value of all Work: _____

Name of Contractor: _____

Total number of years of experience as a Contractor: _____

Telephone: _____

Contact Name of Project Client: _____

E-mail address & Telephone: _____

This is to certify that we acted as the Contractor for the project referenced above

Signature

PWGSC reserves the right to contact the Project Client to verify accuracy of the information submitted.

2. PROJECT MANAGER QUALIFICATIONS

The Bidders Project Manager must have experience on the following duties:

1. Managing or directing the major rehabilitation of exterior heritage masonry buildings.
2. Managing and scheduling the off-site and on-site integration of trades and materials for exterior heritage masonry projects.
3. Responsible for completing heritage masonry rehabilitation projects on schedule and managing activities to account for the seasonal nature of heritage masonry including hot and cold weather work.

Each bidder must provide with their Qualification Form, information related to two projects that meets the above criteria. Bidders must complete the forms provided that includes all the information contained therein and that their Project Manager which will be assigned to this project will be in charge of the work with the authority to make final decisions to fulfill the requirements of the contract documents and will:

1. Have a minimum of five (5) years of recent (within the last 8 years) experience in managing and overseeing Masonry construction projects (as described above) and has substantially completed a minimum of two similar projects with a combined Contract value of at least \$3,000,000.00 within the past 8 years and met the criteria for the Project Manager.
2. Include in the Qualification Form provided the names of the projects, their scope of work and year undertaken, role played and contract value in order to demonstrate the years of experience the Project Manager has in managing masonry construction projects. A similar project is defined as the rehabilitation of stone masonry construction involving dismantling and rebuilding of exterior stone using stone preservation techniques and repairs. At least one (1) project includes restoration of an exterior masonry historic building that is at least 40 years old.

Form No. 2A (PROJECT ONE) & 2B (PROJECT TWO)

Bidders must complete the form included herein or a facsimile that includes all the information contained therein. This form must be included as part of the bid submission in "Envelope One - QUALIFICATIONS."

**QUALIFICATIONS FORM NO. 2A
PROJECT MANAGER
PROJECT ONE**

(THIS FORM OR A COPY IDENTICAL IN CONTENT & FORMAT, MUST BE INCLUDED IN ENVELOPE ONE – QUALIFICATIONS)

Title of Project: _____

Name and Location of Work: _____

Municipality and Province: _____

Description of Work: _____

Final Completion Date: _____

Final Value of all Work: _____

Name of Project Manager: _____

Total number of years of experience as a Project Manager: _____

Telephone: _____

Contact Name of Project Client: _____

E-mail address & Telephone: _____

This is to certify that we acted as the Project Manager for the project referenced above

Signature

PWGSC reserves the right to contact the Project Client to verify accuracy of the information submitted.

**QUALIFICATIONS FORM NO. 2B
PROJECT MANAGER
PROJECT TWO**

(THIS FORM OR A COPY IDENTICAL IN CONTENT & FORMAT, MUST BE INCLUDED IN ENVELOPE ONE – QUALIFICATIONS)

Title of Project: _____

Name and Location of Work: _____

Municipality and Province: _____

Description of Work: _____

Final Completion Date: _____

Final Value of all Work: _____

Name of Project Manager: _____

Total number of years of experience as a Project Manager: _____

Telephone: _____

Contact Name of Project Client: _____

E-mail address & Telephone: _____

This is to certify that we acted as the Project Manager for the project referenced above

Signature

PWGSC reserves the right to contact the Project Client to verify accuracy of the information submitted.

3. SITE SUPERINTENDENT QUALIFICATIONS

The Bidders Site Superintendent must have experience on the following duties:

1. Be the Contractor's sole representative for overall management, sub-trade organization and scheduling of the Project.
2. Be on-site and responsible for the disassembly and rehabilitation of the exterior heritage masonry.
3. Be on-site and responsible for the means and methods and site safety during the project.

The Contractor may include a Superintendent who possesses the required experience on other projects done under other Contractors. For each project the Superintendent has not worked on in the projects identified in Form 1A or 1B, the Bidder must note this. The Bidder must provide with their Qualification Form that the Site Superintendent which will be assigned to the project will:

1. Have a minimum of ten (10) years of experience in the overall management, sub trade organization and scheduling of construction projects.
2. The Site Superintendent must have completed two (2) projects each of which meets the following criteria:
 - a. Completed Projects must have been completed within the last ten (10) years.
 - b. Completed Projects must have a combined minimum total value of \$3,000,000 (excluding HST).

Form No. 3A (PROJECT ONE) & 3B (PROJECT TWO)

Bidders must complete the form included herein or a facsimile that includes all the information contained therein. This form must be included as part of the bid submission in "Envelope One - QUALIFICATIONS."

**QUALIFICATIONS FORM NO. 3A
SITE SUPERINTENDENT
PROJECT ONE**

(THIS FORM OR A COPY IDENTICAL IN CONTENT & FORMAT, MUST BE INCLUDED IN ENVELOPE ONE – QUALIFICATIONS)

Title of Project: _____

Name and Location of Work: _____

Municipality and Province: _____

Description of Work: _____

Final Completion Date: _____

Final Value of all Work: _____

Name of Site Superintendent: _____

Total number of years of experience as a Site Superintendent: _____

Telephone: _____

Contact Name of Project Client: _____

E-mail address & Telephone: _____

This is to certify that we acted as the Site Superintendent for the project referenced above

Signature

PWGSC reserves the right to contact the Project Client to verify accuracy of the information submitted.

QUALIFICATIONS FORM NO. 3B
SITE SUPERINTENDENT
PROJECT TWO

(THIS FORM OR A COPY IDENTICAL IN CONTENT & FORMAT, MUST BE INCLUDED IN ENVELOPE ONE – QUALIFICATIONS)

Title of Project: _____

Name and Location of Work: _____

Municipality and Province: _____

Description of Work: _____

Final Completion Date: _____

Final Value of all Work: _____

Name of Site Superintendent: _____

Total number of years of experience as a Site Superintendent: _____

Telephone: _____

Contact Name of Project Client: _____

E-mail address & Telephone: _____

This is to certify that we acted as the Site Superintendent for the project referenced above

Signature

PWGSC reserves the right to contact the Project Client to verify accuracy of the information submitted.

4. HERITAGE MASON QUALIFICATIONS

Each bidder must provide with their Qualification Form that the Heritage Mason which will be assigned to the project will:

1. Have a minimum of five (5) years of experience and competence in the following:
 - i. Rehabilitation and repair of multi-floor, load-bearing stone structures, which included dismantling and relaying of stone masonry, mortar joint raking and repointing, cracked stone repair using preservation techniques, dutchman repairs and individual stone replacements.
 - ii. Experience in working on traditional load-bearing masonry stone walls with brick backing, respecting *The Standards and Guidelines for the Conservation of Historic Places in Canada*.
 - iii. Experience with the dismantling and reassemble portions of a masonry wall and brick backing, including cutting, dressing and reinstalling selected new stone and brick backing
 - iv. Experience with use of hydraulic lime mortar
 - v. Cutting out hard Portland cement mortar to soft stone using a range of techniques, including hand tools and small diamond oscillating blade
2. Heritage Mason must have satisfactorily completed construction of two (2) similar projects in the role of a Heritage Mason. A similar project encompasses dismantling of heritage exterior masonry stone, erection of scaffolding and the provision of heritage masonry repairs and replacement. The two projects must each have a combined contract value of at least \$3,000,000.00. The projects must have similar scope in nature as per the solicitation.

Form No. 4A (PROJECT ONE) & 4B (PROJECT TWO)

Bidders must complete the form included herein or a facsimile that includes all the information contained therein. This form must be included as part of the bid submission in "Envelope One - QUALIFICATIONS."

**QUALIFICATIONS FORM NO. 4A
HERITAGE MASON
PROJECT ONE**

(THIS FORM OR A COPY IDENTICAL IN CONTENT & FORMAT, MUST BE INCLUDED IN ENVELOPE ONE – QUALIFICATIONS)

Title of Project: _____

Name and Location of Work: _____

Municipality and Province: _____

Description of Work: _____

Final Completion Date: _____

Final Value of all Work: _____

Name of Heritage Mason: _____

Total number of years of experience as a Heritage Mason: _____

Telephone: _____

Contact Name of Project Client: _____

E-mail address & Telephone: _____

This is to certify that we acted as the Heritage Mason for the project referenced above

Signature

PWGSC reserves the right to contact the Project Client to verify accuracy of the information submitted.

**QUALIFICATIONS FORM NO. 4B
HERITAGE MASON
PROJECT TWO**

(THIS FORM OR A COPY IDENTICAL IN CONTENT & FORMAT, MUST BE INCLUDED IN ENVELOPE ONE – QUALIFICATIONS)

Title of Project: _____

Name and Location of Work: _____

Municipality and Province: _____

Description of Work: _____

Final Completion Date: _____

Final Value of all Work: _____

Name of Heritage Mason: _____

Total number of years of experience as a Heritage Mason: _____

Telephone: _____

Contact Name of Project Client: _____

E-mail address & Telephone: _____

This is to certify that we acted as the Heritage Mason for the project referenced above

Signature

PWGSC reserves the right to contact the Project Client to verify accuracy of the information submitted.

ANNEX A - CERTIFICATE OF INSURANCE (Not required at solicitation closing)

CERTIFICATE OF INSURANCE



Description and Location of Work Government of Canada Building, Cladding Repair & Partial Rehabilitation, 185 Ouellette Avenue, Windsor, Ontario	Contract No. EQ754-161832
	Project No. R.045174.301

Name of Insurer, Broker or Agent	Address (No., Street)	City	Province	Postal Code
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Name of Insured (Contractor)	Address (No., Street)	City	Province	Postal Code
------------------------------	-----------------------	------	----------	-------------

Additional Insured

Her Majesty the Queen in Right of Canada as represented by the Minister of Public Works and Government Services

Type of Insurance	Insurer Name and Policy Number	Inception Date D / M / Y	Expiry Date D / M / Y	Limits of Liability		
				Per Occurrence	Annual General Aggregate	Completed Operations Aggregate
Commercial General Liability Umbrella/Excess Liability				\$	\$	\$
				\$	\$	\$
Builder's Risk / Installation Floater				\$		
Pollution Liability				\$ <input type="checkbox"/> Per Incident <input type="checkbox"/> Per Occurrence		Aggregate \$
Insert other type of insurance as required				\$		

I certify that the above policies were issued by insurers in the course of their Insurance business in Canada, are currently in force and include the applicable insurance coverage's stated on page 2 of this Certificate of Insurance, including advance notice of cancellation / reduction in coverage.

Name of person authorized to sign on behalf of Insurer(s) (Officer, Agent, Broker)

Telephone number

Signature

Date D / M / Y

CERTIFICATE OF INSURANCE Page 2 of 2

General

The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverage listed under the corresponding type of insurance on this page.

The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Minister of Public Works and Government Services as an additional Insured.

The insurance policies must be endorsed to provide Canada with not less than thirty (30) days notice in writing in advance of a cancellation of insurance or any reduction in coverage.

Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

Commercial General Liability

The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.

The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:

- (a) Blasting.
- (b) Pile driving and caisson work.
- (c) Underpinning.
- (d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor.

The policy must have the following minimum limits:

- (a) **\$5,000,000** Each Occurrence Limit;
- (b) **\$10,000,000** General Aggregate Limit per policy year if the policy contains a General Aggregate; and
- (c) **\$5,000,000** Products/Completed Operations Aggregate Limit.

Umbrella or excess liability insurance may be used to achieve the required limits.

Builder's Risk / Installation Floater

The insurance coverage provided must not be less than that provided by the latest edition of IBC Forms 4042 and 4047.

The policy must permit use and occupancy of any of the projects, or any part thereof, where such use and occupancy is for the purposes for which a project is intended upon completion.

The policy may exclude or be endorsed to exclude coverage for loss or damage caused by asbestos, fungi or spores, cyber and terrorism.

The policy must have a limit that is **not less than the sum of the contract value** plus the declared value (if any) set forth in the contract documents of all material and equipment supplied by Canada at the site of the project to be incorporated into and form part of the finished Work. If the value of the Work is changed, the policy must be changed to reflect the revised contract value.

The policy must provide that the proceeds thereof are payable to Canada or as Canada may direct in accordance with GC10.2, "Insurance Proceeds" (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R/R2900D/2>).

Contractors Pollution Liability

The policy must have a limit usual for a contract of this nature, but not less than **\$1,000,000** per incident or occurrence and in the aggregate.

