



AMENDMENT #1

REQUEST FOR PROPOSAL (RFP)

**On-Site Calibration & Repair services
on the laboratory equipment's
of the Canadian Space Agency (CSA).**

**Bid Submission Deadline:
December 14, 2015 at 2:00 PM (EST)**

Submit Bids to:
Canadian Space Agency
TENDERS RECEPTION OFFICE
Monday to Friday
Receiving/Shipping (8:00 to 16:30)
Closed between 12:00 and 13:00
6767 route de l'Aéroport
Saint-Hubert (Quebec) J3Y 8Y9, Canada

Or by E-Mail: asc.soumissionscontrats-contractssubmissions.csa@canada.ca

Reference: CSA File No. **9F064-14-0256**

Note: Please read this Request for Proposal carefully for further details on the requirements and bid submission instructions.



December 8, 2015



ANSWERS TO ENQUIRIES

QUESTION #1

Date on which the delivery of the service must occur and whether this is for a single onsite calibration event or multiple delivery dates.

ANSWERS

The calibration occurs only once a year. It usually takes about 2 weeks to perform on site, but some equipment shipped outside can return later. Calibration of instruments is due around January 2016 but the following years are likely to be planned sometime in November. All instruments must be returned and final invoice sent before the end of March. On rare occasion, at any time some instruments can be shipped to the service provider for evaluation of repair. Again the complete process must be finalized by the end of March (each year).

QUESTION #2

Our lab is certified at the ISO 17025 level.

Do you simply need the Certificates of Calibration and do not require before and after data, we can offer you our standard level with Out of Tolerance Data only.

ANSWERS

Standard level with out of tolerance data only.

QUESTION #3

Can you please clarify if the vendor must have an ISO17025 certificate in order to bid on this business?

ANSWERS

Yes it is mandatory

QUESTION #4

Part 5, sub section 1.7 seems to indicate that as a certificate is not required

ANSWERS

DELETE: PARAGRAPH 1.7 Laboratories - ISO/IEC 17025:2005 PART 5 CERTIFICATION
REPLACE BY THIS ONE:

1.7 Laboratories - ISO/IEC 17025:2005

In the performance of the Work described in the Contract the Contractor must conform to the requirements of:

ISO/IEC 17025:2005 General requirements for the competence of testing and calibration laboratories.

the Contractor's quality management system must address each requirement contained in the standard.