



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des
soumissions – TPSGC**

11 Laurier St. / 11, rue Laurier

Place du Portage , Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du

fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Civilian Aircraft Division/Division des Avions Civils
Portage III 8C1 - 50

11 Laurier St./11 rue Laurier

Gatineau

Québec

K1A 0S5

Title - Sujet REFINISHING OF CL604 AIRCRAFT RFP	
Solicitation No. - N° de l'invitation T8493-150029/A	Date 2015-12-09
Client Reference No. - N° de référence du client T8493-150029	
GETS Reference No. - N° de référence de SEAG PW-\$CAG-014-25550	
File No. - N° de dossier 014cag.T8493-150029	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-01-19	Time Zone Fuseau horaire Eastern Standard Time EST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Belcourt, Victor	Buyer Id - Id de l'acheteur 014cag
Telephone No. - N° de téléphone (819) 956-0253 ()	FAX No. - N° de FAX (819) 997-0437
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF TRANSPORT 200 COMET PRIVATE OTTAWA Ontario K1V9B2 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	2
1.1 INTRODUCTION.....	2
1.2 SUMMARY	2
1.3 DEBRIEFINGS	2
PART 2 - BIDDER INSTRUCTIONS	3
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS	3
2.2 SUBMISSION OF BIDS.....	3
2.3 FORMER PUBLIC SERVANT.....	3
2.4 ENQUIRIES - BID SOLICITATION.....	4
2.5 APPLICABLE LAWS.....	4
PART 3 - BID PREPARATION INSTRUCTIONS.....	5
3.1 BID PREPARATION INSTRUCTIONS	5
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	6
4.1 EVALUATION PROCEDURES.....	6
4.2 BASIS OF SELECTION.....	7
PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION	7
5.1 CERTIFICATIONS REQUIRED WITH THE BID.....	7
5.2 CERTIFICATIONS PRECEDENT TO CONTRACT AWARD AND ADDITIONAL INFORMATION	7
PART 6 - RESULTING CONTRACT CLAUSES	8
6.1 STATEMENT OF WORK.....	8
6.2 STANDARD CLAUSES AND CONDITIONS.....	9
6.3 SECURITY REQUIREMENTS	9
6.4 TERM OF CONTRACT	9
6.5 AUTHORITIES	9
6.6 PROACTIVE DISCLOSURE OF CONTRACTS WITH FORMER PUBLIC SERVANTS	10
6.7 PAYMENT	10
6.8 INVOICING INSTRUCTIONS	11
6.9 CERTIFICATIONS	11
6.10 APPLICABLE LAWS.....	12
6.11 PRIORITY OF DOCUMENTS	12
6.12 INSURANCE	12
ANNEX “A”	13
STATEMENT OF WORK	13
ANNEX “B”	16
BASIS OF PAYMENT	16
ANNEX “C”	17
TASK AUTHORIZATION FORM.....	17
ATTACHMENT 1 TO PART 3 - BID SOLICITATION	19
FINANCIAL BID PRESENTATION SHEET	19

PART 1 - GENERAL INFORMATION

1.1 Introduction

The bid solicitation is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation;
- Part 3 Bid Preparation Instructions: provides bidders with instructions on how to prepare their bid;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications to be provided; and
- Part 6 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

The Annexes include the Statement of Work, the Basis of Payment and the Task Authorization Form. There is one (1) Attachment to the RFP, Attachment 1 to Part 3, Financial Bid Presentation Sheet.

1.2 Summary

Transport Canada, Technical Services requires a TC or FAA (Federal Aviation Administration) approved paint and interior Contractor to strip, paint and refinish one Challenger CL604 aircraft and replace the galley countertop in accordance with the applicable drawings, OEM Maintenance Manuals and Service Bulletins specified herein. This requirement also includes Additional Work Requirements for repairs found upon inspection.

The work must be carried out between February 12, 2016 and March 31, 2016, allowing 6-weeks to complete the strip and paint, templating, manufacture and installation of replacement countertop.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2015-07-03) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c.P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes () No ()**

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **Yes () No ()**

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 14 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.5 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (3 hard copies)

Section II: Financial Bid (2 hard copies)

Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that Bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, Bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Financial Bid Presentation Sheet in Attachment 1 to Part 3. The total amount of Applicable Taxes must be shown separately.

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

- M1. The Bidder must demonstrate that it is a Transport Canada / Federal Aviation Administration (FAA) approved maintenance organization for the scope of work required by providing a copy of the Transport Canada Approved Maintenance Organization (AMO) certificate or FAA Approved Repair Station Certificate.
- M2. The Bidder must agree that it will perform and complete the work of the resulting contract during the time the aircraft is available, between February 12, 2016 and March 31, 2016, and demonstrate this by providing its' production schedule showing an input date and completion date.
- M3. The Bidder must demonstrate, by way of letters of reference, that they have proven experience stripping and painting at least two (2) transport category aircraft of similar size and complexity within the last three (3) years from RFP closing date.

4.1.2 Financial Evaluation

Bidders must submit their financial bid in accordance with Attachment 1 to Part 3, Financial Bid Presentation Sheet. The price of the bid will be evaluated as described therein.

SACC Manual Clause [A0222T](#) (2014-06-26), Evaluation of Price

4.2 Basis of Selection

4.2.1 Mandatory Technical Criteria

SACC Manual Clause [A0031T](#) (2010-08-16), Basis of Selection – Mandatory Technical Criteria

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue, whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Bidder must provide with its bid, a completed [Declaration Form](http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.2.1 Integrity Provisions – List of Names

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Employment and Social Development Canada \(ESDC\) - Labour's](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

6.1.2 Task Authorization (as it relates to section 5.3 of the Statement of Work)

A portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

6.1.2.1 Task Authorization Process

1. The Contractor will provide the Technical Authority with a description of the task using the Task Authorization form specified in Annex "C".
2. The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the material reference identifiers and associated costs including labour.
3. The Contractor must provide the Procurement Authority within 5 calendar days of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost. established in accordance with the Basis of Payment specified in the Contract.
4. The Contractor must not commence work until a TA authorized by the Technical Authority has been received by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.

6.1.2.2 Task Authorization Limit

The *Technical Authority* may authorize individual task authorizations up to a limit of \$20,000.00 (CDN), Applicable Taxes included, inclusive of any revisions.

Any task authorization to be issued in excess of that limit must be authorized by the *Contracting Authority* before issuance.

6.2 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.2.1 General Conditions

[2035 \(2015-07-03\)](#), General Conditions - Higher Complexity - Services, apply to and form part of the Contract.

6.3 Security Requirements

6.3.1 There is no security requirement applicable to this Contract.

6.4 Term of Contract

6.4.1 Period of the Contract

The Work is to be performed during the period of Feb 12, 2016 to March 31st, 2016

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Victor Belcourt
Supply Specialist
Civilian Aircraft Division
Aerospace Equipment Program Directorate
Public Works and Government Services Canada
11, rue Laurier, Portage III, 8C1-28, Gatineau QC K1A 0S5
victor.belcourt@tpsgc-pwgsc.gc.ca
Telephone: 819-956-0253
Fascimile: 819-997-0437

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

Solicitation No. - N° de l'invitation
T8493-150029/A
Client Ref. No. - N° de réf. du client
T8493-150029

Amd. No. - N° de la modif.
File No. - N° du dossier
014cagT8493-150029

Buyer ID - Id de l'acheteur
014cag
CCC No./N° CCC - FMS No./N° VME

6.5.2 Project Authority

The Project Authority for the Contract is: (to be filled in at contract award)

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____-____-_____
Facsimile: ____-____-_____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however, the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative (to be inserted at contract award)

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____-____-_____
Facsimile: ____-____-_____
E-mail address: _____

6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada

6.7 Payment

6.7.1 Basis of Payment

The Contractor will be reimbursed for the costs reasonably and properly incurred in the performance of the Work, as determined in accordance with the Basis of Payment in Annex B , to a limitation of

expenditure of \$ ***(to be inserted at contract award)***. Customs duties are included and Applicable Taxes are extra.

6.7.2 Limitation of Expenditure

1. Canada's total liability to the Contractor under the Contract must not exceed \$ ***(to be inserted at contract award)***. Customs duties are included and Applicable Taxes are extra.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - a. when it is 75 percent committed, or
 - b. four (4) months before the contract expiry date, or
 - c. as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work, whichever comes first.
3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

6.8 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.9 Certifications

6.9.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing additional information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

Solicitation No. - N° de l'invitation
T8493-150029/A
Client Ref. No. - N° de réf. du client
T8493-150029

Amd. No. - N° de la modif.
File No. - N° du dossier
014cagT8493-150029

Buyer ID - Id de l'acheteur
014cag
CCC No./N° CCC - FMS No./N° VME

6.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2035 (2015-07-03);
- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment;
- (e) the signed Task Authorizations;
- (f) the Contractor's bid dated _____.

6.12 Insurance

SACC Manual clause G1005C (2008-05-12) Insurance

ANNEX "A"

STATEMENT OF WORK

1.0 Title

Refinishing of CL604 Aircraft for Transport Canada (TC), Technical Services.

2.0 Introduction

Transport Canada, Technical Services is a Government of Canada department dedicated to the maintenance and operation of aircraft for the Department of Transport and other Government Departments.

3.0 Objective

Transport Canada, Technical Services requires a TC or FAA (Federal Aviation Administration) approved paint and interior Contractor to strip, paint and refinish one Challenger CL604 aircraft and replace the galley countertop in accordance with the applicable drawings, OEM Maintenance Manuals and Service Bulletins specified herein. This requirement also includes Additional Work Requirements for repairs found upon inspection.

4.0 Reference Documents

The following reference documents apply to and form part of the Work and will be provided by the TA (Technical Authority) after contract award:

Drawing 8240026
Drawing 8240027
Service Bulletin 604-11-012
CL604 Maintenance Manual Part II 11-10-00
CL604 Standard Practices Manual 51-25-00
CL600-2B16 Structural Repair Manual Chapter 51
SIDDHIS Topcoat Application Instruction, SSTM-20-001
Midcoast drawing 34-138A028.

The following reference documents apply to and form part of the Work and are publicly available:

FAR 25.853 Fire Protection for Interior Compartments
CARs 571.02 standards and released as per CARs 571.10

5.0 Requirement

The scope of the Work includes all aspects of stripping, surface preparation including corrosion removal, corrosion protection, sealant repair and replacement, polyurethane film replacement, and application of all coatings, which shall be herein referred to as refinishing. It also includes miscellaneous repairs, as well as towing, jacking.

Areas of the aircraft to be refinished shall include all exterior surfaces. Wheel wells, flight control wells, and undercarriage components. Refinishing of composite fairings and panels must retain the integrity of the electrical bonding provisions incorporated in the original manufacture.

The Contractor must remove access panels as required to permit proper stripping, cleaning and painting of the aircraft. The Contractor must inspect flight control wells and undercarriage components for corrosion and surface condition prior to refinishing. The Contractor must clean, sand and paint the landing gears where required, and mask all sealing surfaces, wiring, proximity switches, tubing, etc. on the undercarriage assemblies prior to refinishing.

The Contractor must mask exposed pistons of flight control power control units and flutter dampers prior to refinishing.

5.1 Refinish Exterior

For the exterior refinishing work of the Challenger CL604 aircraft, the Contractor must:

- 5.1.1 strip the exterior of the Challenger CL604 aircraft and refinish with Akzo Nobel Eclipse paint as illustrated in the supplied drawings: 8240026 VIP Finish Scheme and Ident Markings, and 8240027 Service and Maintenance Markings (Exterior) for CC144C Challenger.
- 5.1.2 make the aircraft available after aircraft stripping and before refinishing for on-site inspection and approval by the Technical Authority of any AWRs (Additional Work Requirements) identified by the Contractor (see 5.3).
- 5.1.3 install the over wing anti-slip walkway as per Challenger Service Bulletin 604-11-012.
- 5.1.4 perform the masking of the antennae as per CL604 Maintenance Manual Part II 11-10-00. The Contractor must not strip or refinish the antennae.
- 5.1.5 refinish the Satcom radome in accordance with the original equipment manufacturer (OEM) instructions: SIDDHIS topcoat application instructions STM-20-001.
- 5.1.6 perform the refinishing and in accordance with the requirements of Bombardier CL604 Standard Practices Manual 51-25-00, CL600-2B16 Structural Repair Manual chapter 51 and CL600-2B16 Maintenance Manual.

5.2 Replace Galley Countertop

The Contractor must replace the galley countertop with the same Poly Stone material specified by the original Supplemental Type Certificate (STC) as per, item numbers 45385-138 and 45385-214, and new substrate as required per Midcoast drawing 34-138A028. The substrate materials will be supplied by the Technical Authority. Materials used must meet FAR 25.853 Fire Protection for Interior Compartments.

The Contractor must disassemble the galley, remove the existing countertop, template, manufacture and install the new countertop, and reassemble of the galley. The Contractor must return the galley to original condition and finish quality with all galley electrical services, compartments, drawers and doors in working condition.

5.3 Additional Work Requirements (AWR) - Task Authorizations

AWRs arising during the stripping process must be validated and approved by the Technical Authority. If the Technical Authority is not available to be on-site for inspection and approval, the Contractor must document AWRs and forward them to the Technical Authority for approval.

The Contractor must identify to the Technical Authority in the form of an AWR request any deviations to the manuals, processes, drawings or materials specified there in. Appropriate authorization and approval must be obtained prior to incorporating any deviation.

5.4 Inspection, Deliverables and Acceptance Criteria

- 5.4.1 **Weight and Balance:** The Contractor must weigh the refinished aircraft with certified calibrated scales, witnessed by an on-site ASD maintenance representative and provide a certified weight and balance report.
- 5.4.2 **Certification:** All work performed must be certified by the Contractor to CARs 571.02 standards and released as per CARs 571.10.
- 5.4.3 The parts and materials supplied by the Contractor must be of aircraft quality and traceable to the point of origin complete with certification documentation as applicable, e.g. Work Order identification, company release tag, FAA 8130 for Transport Canada Form 1. Commercial products shall be supplied with a conformity certificate.
- 5.4.4 **Final Acceptance:** The Contractor must make the aircraft available for a final acceptance inspection to be carried out by the Technical Authority. The aircraft will be inspected for: compliance to the paint scheme identified in the drawings provided, including paint finish quality and markings; completion of all approved AWRs; completion of proper weight and balance report; and aircraft final release log entries. Any identified discrepancies must be corrected by the Contractor prior to acceptance at the Contractors' expense.

6.0 Location of Work

The work will be performed at the Contractor's facility.

7.0 Responsibility of Transport Canada

Transport Canada is responsible to transport the aircraft to the Contractor's facility to start the work of the contract and transport the aircraft back from the Contractor's facility at the completion of the work.

Aircraft electrical bonding and static wick tests will be carried out by ASD prior to arrival of the aircraft to the Contractor's facility and are not required to be repeated by the Contractor prior to refinishing.

Transport Canada will supply the substrate materials required by Midcoast drawing 34-138A028 for the replacement of the galley countertop.

8.0 Constraints / Timeframe

The work must be carried out between February 12, 2016 and March 31, 2016, allowing 6-weeks to complete the strip and paint, templating, manufacture and installation of replacement countertop.

9.0 Contractor Qualifications

The Contractor must be a TC or FAA approved maintenance organization for the scope of work required and must maintain the applicable Transport Canada Approved Maintenance Organization (AMO) certification or FAA Approved Repair Station Certification.

Solicitation No. - N° de l'invitation
T8493-150029/A
Client Ref. No. - N° de réf. du client
T8493-150029

Amd. No. - N° de la modif.
File No. - N° du dossier
014cagT8493-150029

Buyer ID - Id de l'acheteur
014cag
CCC No./N° CCC - FMS No./N° VME

ANNEX "B"

BASIS OF PAYMENT

At the following firm all-inclusive unit price or rate inclusive of all labour, equipments, parts, materials and supplies, fees, packing, overhead and profit and other related costs required to perform the Work. Not inclusive of Additional Work Requirements found upon inspection.

Prices are in CDN dollars (CDN), Applicable Taxes excluded, Canadian customs duties and excise taxes included.

A) Base Work

1. Refinish Exterior: \$ _____
2. Replace Galley Countertop: \$ _____

B) Additional Work Requirements

Labour

At the following firm all inclusive hourly rate, inclusive of equipment, materials and supplies, fees, overhead and profit; excluding parts:

1. Labour rate: (per hour) \$ _____

Parts

At the contractor's cost plus the following firm % markup.

2. New Parts: _____ (% markup)

Solicitation No. - N° de l'invitation
T8493-150029/A
Client Ref. No. - N° de réf. du client
T8493-150029

Amd. No. - N° de la modif.
File No. - N° du dossier
014cagT8493-150029

Buyer ID - Id de l'acheteur
014cag
CCC No./N° CCC - FMS No./N° VME

ANNEX "C"

TASK AUTHORIZATION FORM

PWGSC FILE NO.: _____ CONTRACT SERIAL NO.: _____

TASK NO.: _____ AMENDMENT NO.: _____

TITLE: _____

REASON FOR AMENDMENT, IF APPLICABLE:

1.0 **DESCRIPTION OF THE WORK:** As follows ____ See attached _____

Deliverables : As follows ____ See attached ____

Delivery Date(s) :

2.0 **COST BREAKDOWN**

In accordance with the contract firm prices/rates at Annex "B", Basis of Payment.

(b) **Labour: -**

Description of Work	Estimated Hours	Firm Rate	Estimated Amount

Total Estimated Labour Cost: \$ _____

(c) **Parts –**

Item #	OEM List Price	% Discount	Contract Price

Solicitation No. - N° de l'invitation
T8493-150029/A
Client Ref. No. - N° de réf. du client
T8493-150029

Amd. No. - N° de la modif.
File No. - N° du dossier
014cagT8493-150029

Buyer ID - Id de l'acheteur
014cag
CCC No./N° CCC - FMS No./N° VME

Total Estimated Parts Cost: \$ _____

Total Cost: \$ _____

3.0 APPROVALS:

APPROVED: _____
Technical Authority Signature Date —

APPROVED: _____
Procurement Authority Signature Date —

APPROVED: _____
PWGSC Contracting Authority Signature Date —
(required on value > \$20K, Applicable Taxes included)

ATTACHMENT 1 TO PART 3

FINANCIAL BID PRESENTATION SHEET

The bidder must submit one firm all-inclusive unit price or rate, as indicated, in the space provided for all cost items for the work involved in accordance with this financial bid sheet. All costs must be incorporated into the indicated cost items. Additional fees or cost items will not be accepted.

Prices must be in CDN dollars (CDN), Applicable Taxes excluded, Canadian customs duties and excise taxes included.

A) Base Work

1) Refinish exterior: \$ _____ (A1)

2) Replace Galley Countertop: \$ _____ (A2)

B) Additional Work Requirements

Labour

At the following firm all inclusive hourly rate, inclusive of equipment, materials and supplies, fees, overhead and profit; excluding parts:

1. Labour rate: (per hour) *100 hours @ \$ _____ per hour = \$ _____ (B1)

Parts

At the contractor's cost plus the following firm % markup.

2) New Parts: *Cost (\$10,000) + _____ (% markup) = \$ _____ (B2)
B2 is calculated as follows: $10,000 + (10,000 \times \% \text{ markup} / 100)$

**Estimated volumes provided in this table are for evaluation purposes only and should not be construed as a commitment or expectation on the part of Canada.*

For evaluation purposes only, the price of the bid will be determined as follows:

TOTAL BID PRICE = SUM OF THE TOTAL PRICES FOR ALL COST ITEMS \$ _____
(A1 + A2 + B1 + B2)

The price of the bid will be evaluated in CDN dollars, Applicable Taxes excluded, Canadian customs duties and excise taxes included.