



## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions  
Travaux publics et Services gouvernementaux  
Canada

800 Burrard Street, Room 219

800, rue Burrard, pièce 219

Vancouver, BC V6Z 0B9

## Revision to a Request for a Standing Offer

## Révision à une demande d'offre à commandes

National Individual Standing Offer (NISO)

Offre à commandes individuelle nationale (OCIN)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

## Comments - Commentaires

## Vendor/Firm Name and Address

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

## Issuing Office - Bureau de distribution

Public Works and Government Services Canada -  
Pacific Region  
219 - 800 Burrard Street  
800, rue Burrard, pièce 219  
Vancouver, BC V6Z 0B9

<b>Title - Sujet</b> Documents Imaging Scanners		
<b>Solicitation No. - N° de l'invitation</b> EN929-150346/A		<b>Date</b> 2015-12-14
<b>Client Reference No. - N° de référence du client</b> EN929-150346		<b>Amendment No. - N° modif.</b> 003
<b>File No. - N° de dossier</b> VAN-5-38258 (576)	<b>CCC No./N° CCC - FMS No./N° VME</b>	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$VAN-576-7648		
<b>Date of Original Request for Standing Offer</b> Date de la demande de l'offre à commandes originale		2015-10-23
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2016-01-15</b>		<b>Time Zone</b> <b>Fuseau horaire</b> Pacific Standard Time PST
<b>Address Enquiries to: - Adresser toutes questions à:</b> Sobhee, Sachin		<b>Buyer Id - Id de l'acheteur</b> van576
<b>Telephone No. - N° de téléphone</b> (604) 775-7022 ( )	<b>FAX No. - N° de FAX</b> ( ) -	
<b>Delivery Required - Livraison exigée</b>		
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> Matane QC and Winnipeg, MB		
<b>Security - Sécurité</b> This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

Instructions: See Herein

Instructions: Voir aux présentes

<b>Acknowledgement copy required</b> <b>Accusé de réception requis</b>	<b>Yes - Oui</b> <input type="checkbox"/>	<b>No - Non</b> <input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

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**This amendment is raised to answer questions from bidders and to extend the closing date to January 15, 2016.**

## **Questions and Answers**

### **Q1) PART 2 OFFEROR INSTRUCTIONS**

2,2 Page 4 1 Can Offers be submitted by E mail, or only by direct mail or courier ?

A1) Bids can only be submitted by mail or courier.

### **Q2) PART 6 STANDING OFFER AND RESULTING CONTRACT CLAUSES**

6,31 Page 12 3 Can delivery dates longer than 20 calendar days from receipt of call-up be negotiated for categories 1 & 2 ? Normal delivery for these VHV Scanners is 6 weeks from date of order.

A2) Yes right it will be changed for 8 weeks delivery for Categories 1 & 2 from date of order.

### **Q3) ANNEX A REQUIREMENT**

A.3.11 Page 19 4 Are TWAIN and ISIS drivers required for all scanners? If yes, how will these drivers be used; for what purpose?

A3) TWAIN and/or ISIS drivers are required for all scanners. The purpose being to help scanners communicating or connecting with a third party software.

Q4) Is "TIFF Native" required for all categories or is this a mis-print?

A4) No, it is required because the machine needs to generate an image in TIFF format right away not generate a TIFF image from a JPEG image.

Q5) A.5 Page 23 6 Given that in FY 2014-15, 96% of the volume was processed in Matane Quebec, can you provide any estimate of which scanners may be ordered for the facility in Winnipeg. This information is requested to ensure that we provide CRCD with the most accurate service costs.

A5) All categories could be ordered for Matane and Winnipeg but we cannot predict how many machines in Matane or Winnipeg will be needed since it depends on business demands.

### **Q6) E. 2.1 General Mandatory Requirements**

M - 5 Page 41 7 Is it required that all scanners run on both Windows7 and Windows Server 2008 operating systems? Will Windows 8.1 only be acceptable?

A6) No, only Windows 7 and Windows Server 2008. Windows 8.1 is beyond Government needs.

Q7) M - 12 Page 43 8 Must we provide both TWAIN and ISIS drivers with each scanner or just one version of either driver?

A7) TWAIN and/or ISIS drivers are required for all scanners.

### **Q8) E2.3 Mandatory Technical Evaluation Criteria for each category**

Category 1- Very High Volume Production Doc Scanner with TIFF Native

M1 - 1 Page 44 9 Please define "TIFF Native"

A8) Generate image TIFF directly from the machine.

Q9) M1 - 2 Page 44 10 Explain preferred optical resolution of 600dpi. Is this an interpolated image resolution?

A9) No the machine should generate an image TIFF of 600 dpi.

Q10) M1 - 6 Page 45 11 What is the minimum # of pockets required ? Will each pocket ( output tray ) need to pocket the same sizes ?

A10) Minimum of 1 and capable to accept from size A8 (2 inches x 3 inches) up to A3 (11.7 inches X 16.5) inches with an option to add more pockets if needed.

Q11) M1 - 11 Page 45 12 Please define in more detail the requirement for Optical Character Recognition. How many fields per Image will be required for OCR? What type of data will CRCD be using the OCR capability for?

A11) It may vary but a minimum of 3 fields x 25 characters per page or image is required.

Q12) The Scanning Software will control the operation of each scanner and provide the images of the documents being scanned. What are the minimum and maximum document sizes to be scanned ?

A12) For categories 1 – 5 and 7-8, the minimum size is being increased to A8 (2 inches x 3 inches). Currently the largest size acquired or scanned at CRCD Matane is A3 (11.7 inches x 16.5 inches)

M1 - 16 Page 46 same

M1 - 17 Page 46 same

Q13) Category 2- Very High Volume Production Document Scanner

M2 - 2 Page 47 15 Explain preferred optical resolution of 600dpi. Is this an interpolated image resolution?

A13) No the machine should generate an image TIFF of 600 dpi.

Q14) M2 - 6 Page 48 16 What is the minimum # of pockets required? Will each pocket (output tray ) need to pocket the same sizes?

A14) Minimum of 1 and capable to accept from size A8 (2 inches x 3 inches) up to A3 (11.7 inches X 16.5) inches with an option to add more pockets if needed.

Q15) M2 - 11 Page 49 17 Please define in more detail the requirement for Optical Character Recognition. How many fields per Image will be required for OCR ? What type of data will CRCD be using the OCR capability for?

A15) It may vary but minimum of 3 fields x 25 characters per page or image is required.

Q16) The Scanning Software will control the operation of each scanner and provide the images of the documents being scanned. What are the minimum and maximum document sizes to be scanned?

A16) For categories 1 – 5 and 7-8, the minimum size is being increased to A8 (2 inches x 3 inches). Currently the largest size acquired or scanned at CRCD Matane is A3 (11.7 inches x 16.5) inches

M2 - 16 Page 49 same

M2 - 17 Page 50 same

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Q17) Category 3- Mid Volume Production Scanner with flatbed M3 - 1 Page 51 20 Please define "TIFF Native"

A17) Generate image TIFF directly from the machine.

Q18) M3 - 12 Page 52 22 We assume this requirement deals with the " importing and management of scanned images", which is normally performed by the Scanning Software and not the scanning equipment. If this is correct, please confirm, or provide further clarification.

A18) This is correct.

Q19) With regard to the size of documents to be scanned, the minimum size of most production scanners is A8 (2 inch x 3 inches) to A3 (11.7 inches x 16.5 inches)

A19) For categories 1 – 5 and 7-8, the minimum size is being increased to A8 (2 inches x 3 inches). Currently the largest size acquired or scanned at CRCD Matane is A3 (11.7 inches x 16.5 inches)

Q20) Category 4- Mid Volume Production Scanner with feeder M4 - 1 Page 53 23 Please define "TIFF Native"

A20) Generate image TIFF directly from the machine.

Q21) M4 - 10 Page 54 25 We assume this requirement deals with the "importing and management of scanned images", which is normally performed by the Scanning Software and not the scanning equipment. If this is correct, please confirm, or provide further clarification.

A21) This is correct.

Q22) With regard to the size of documents to be scanned, the minimum size of most production scanners is A8 (2 inch x 3 inches) to A3 (11.7 inches x 16.5 inches)

A22) For categories 1 – 5 and 7-8, the minimum size is being increased to A8 (2 inches x 3 inches). Currently the largest size acquired or scanned at CRCD Matane is A3 (11.7 inches x 16.5 inches)

Q23) Category 6 Book Scanner  
M6 - 1 Page 57 26 Please define "TIFF Native"

A23) Generate image TIFF directly from the machine.

Q24) M6 - 7 Page 57 28 What is the maximum page size of the books to be scanned?

A24) Minimum of 12 inches high x 10 inches wide page size and smaller pages too.

Q25) Category 8 - Wide Format Scanner (46 up to 54 inches)  
M8 - 1 Page 59 29 Please define "TIFF Native"

A25) Generate image TIFF directly from the machine.

Solicitation No. - N° de l'invitation  
EN929-150346/A  
Client Ref. No. - N° de réf. du client  
EN929-150346

Amd. No. - N° de la modif.  
003  
File No. - N° du dossier  
VAN-5-38258

Buyer ID - Id de l'acheteur  
VAN576  
CCC No./N° CCC - FMS No./N° VME

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Q26) M8 - 6 Page 60 30 We assume this requirement deals with the "importing and management of scanned images", which is normally performed by the Scanning Software and not the scanning equipment. If this is correct, please confirm, or provide further clarification.

A26) This is correct.

Q2) With regard to the size of documents to be scanned, we assume the minimum size of 46 inches to a maximum of 54 inches. Please confirm.

A27) This is correct.

**ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED.**