Statistics Canada / Statistique Canada

Amendment No. – Nº modif. 01	**Page** 1 of/de 6

Date : 17 December 2015

Address inquiries to – Adresser toute demande de renseignements à:
macsbids@statcan.gc.ca

Area code and Telephone No. **Code régional et Nº de téléphone** (613) 882-2610	**Facsimile No.** **Nº de télécopieur**

Destination
macsbids@statcan.gc.ca

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

Proposal to / Propositions aux:
macsbids@statcan.gc.ca

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par le présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Instructions :
See herein

Instructions:
Voir aux présentes

Solicitation No – Nº de l'invitation :

1920-0017719

Solicitation closes – L'invitation prend fin

At – à : 14 :00 EST

On – le : 06 January 2016

Delivery required – Livraison exigée	**Delivery offered – Livraison proposé**

Vendor Name and Address – Raison sociale et adresse du fournisseur

Facsimile No – Nº de télécopieur :
Telephone No – Nº de téléphone :

Name and title of person authorized to sign on behalf of vendor (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression).

Name – Nom :

Title – Titre :

Signature	**Date**

The Purpose of this Amendment 01 to RFP 1920-0017719 is to:

- **amend the RFP as per the below; and,**
- **facilitate the first round of questions and answers.**

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1- At Annex A, Statement of Work, subsection SW 4.1.1:

Delete:

- Primary Carrier Airport Code (3 letters)

Insert:

- Primary Carrier Airline code

2- At the cover page, in the box "Solicitation Closes":

Delete:

- 06 January 2015

Insert:

- 06 January 2016

Q1

Where does the Air Exit manager receive the paper copy of a flight guide from?

A1

When the schedules <u>were </u>created manually, Statistics Canada used a subscription to OAG to obtain the monthly paper copies of the flight guides.

Q2

How many flight guides are used to building the master schedule?

A2

No flight guides are required for the electronic data extraction.

Q3

How often are the flight guides updated and how?

A3

No flight guides are required for the electronic data extraction.

Q4

Which specific online sites are checked to verify schedules?

A4

Flight schedules are no longer being verified online due to the accuracy and precision of the electronic data extraction.

Q5

Where does Statistics Canada obtain the electronic data file from and how often is it received?

A5

The electronic data file is not a part of the manual process.

The Statement of Work provides the bidder all the requirements for the source and frequency of the data extractions.

Q6

What criteria is used to determine which flights are to be included in the master excel?

A6

As per the Statement of Work, all international direct flights from six Canadian airports are included.

Q7

On average, how many records would each Time Series extraction have?

A7

The Time Series extraction pertains to the electronic data file which is not a part of the manual process.

Q8

Is it necessary to store historical reports once they have been administered?

A8

The Bidder does not have to plan for historical data extraction storage.

Q9

Could you provide samples of the master excel and the airport-specific schedules?

A9

The schedules cannot be provided.

Q10

SW.2.0 BACKGROUND: The collection period is stated as seven days.
Does that mean that the requested Time Series data shall be for a period of seven days or for a particular date comprising a 24 hour period?

A10

Period of seven days, 24-hour period each day.

Q11

SW.3.0 OBJECTIVES: "an electronic data file delivered...bi-monthly".
Given that (24) Time Series extractions are requested, please confirm that the electronic data file will be required twice monthly.
Bi-monthly also mentioned in Annex "B".

A11

The electronic data files will be delivered 24 times per year, on average twice a month. Depending on the time series required, there could be a possibility of having 3 extractions in a month, and the previous or following month would compensate with 1 extraction.

Q12

S.W.4.1.1 Tasks: Please clarify what is meant by "Primary Carrier Airport Code (3 letters)".

A12

Each airline has an alpha-numeric code of at least 2 letters. For example, Air Canada is AC. The Statement of Work will be updated and will show "Primary Carrier Airline Code".

Q13

S.W.4.1.1 Tasks: Please confirm that Departure and Arrival Airport Codes requested are the 3 letter IATA codes.

A13

Each airport has a 3-alpha code. For example, Toronto Pearson is YYZ.

Q14

S.W.4.1.1 Tasks: Please confirm that per Time Series as DATE format, that the electronic data file shall be delivered with data in ascending date and time order per the following format 3/14/16 13:30.

A14

The time series date has to be in the date format dd/mm/yyyy.

Q15

Could you please confirm if any other information other than the following is required for bid submission:

1. Section I: Financial Bid (1 soft copy, pdf or scanned image)
2. Section II: Certifications (1 soft copy, pdf or scanned image)

A15

See Parts 2, 3, 4, and 5 of the RFP.

Q16

Please confirm that this submission can be emailed and does not have to be delivered in hard copy.

A16

Bids should be sent to the email address identified on the cover of the RFP under the text "Proposals to".

Q17

Could you clarify exactly what is needed in the Statement of work of the RFP # 1920-0017719? In the background section it mentions that the manually created master file of flights is verified using information online. Is this online data a file that is extractable and that can be used upload into a database? Or is there another source electronic source of the paper copy of flights that is described in the manual creation of the excel file?

A17

No, data cannot be extracted from the online data source. The data extractions used to verify flights must be created from a frequently updated database where the information is provided directly by airlines.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED