



**RETURN BIDS TO:  
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SOUMISSIONS À:**

Bid Receiving Canada Border Services Agency /  
Réception des soumissions Agence des services  
frontaliers du Canada

Canada Border Services Agency  
Contracting Bids Receiving  
2405 St-Laurent Unit H  
Ottawa, ON K1A 0L8  
(613) 941-6034

Bid Receiving Unit is open from Monday to Friday  
inclusively, between the hours of 07:30 and 3:30,  
excluding Statutory Holidays.

**Amendment # 1  
to Request for Proposal**

**Proposal To: Canada Border Services Agency**

We hereby offer to sell to Her Majesty the Queen in  
right of Canada, in accordance with the terms and  
conditions set out herein, referred to herein or  
attached hereto, the goods, services, and  
construction listed herein and on any attached  
sheets at the price(s) set out thereof.

**Proposition aux: Agence des services frontaliers  
du Canada**

Nous offrons par la présente de vendre à Sa  
Majesté la Reine du chef du Canada, aux conditions  
énoncées ou incluses par référence dans la  
présente et aux annexes ci-jointes, les biens,  
services et construction énumérés ici sur toute  
feuille ci-annexées, au(x) prix indiqué(s)

**Issuing Office – Bureau de  
distribution**

Canada Border Services Agency /  
l'Agence des services frontaliers du  
Canada  
Place Vanier, Tour B  
355 North River Road, 17<sup>e</sup> Floor  
Ottawa (Ontario) K1A 0L8

<b>Title – Sujet</b> <b>Medical Requirements for Removal</b>	
<b>Solicitation No. – N° de l'invitation</b> 1000327981	<b>Date :</b> December 18, 2015
<b>Client Reference No. – N° référence du client</b>	
<b>GETS Reference No. – N° de reference de SEAG</b>	
<b>File No. – N° de dossier</b>	<b>CCC No. / N° CCC - FMS No. / N°</b>
<b>Solicitation Closes – L'invitation prend fin</b> at – à 11 :00 AM on – le <b>January 19, 2016</b>	<b>Time Zone - Fuseau horaire</b> Eastern Standard Time (EST)
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Inquiries to : - Adresser toutes questions à:</b> <a href="mailto:CBSA-ASFC_Solicitations-Demandes_de_soumissions@cbsa-asfc.gc.ca">CBSA-ASFC_Solicitations-Demandes_de_soumissions@cbsa-asfc.gc.ca</a>	<b>Buyer Id – Id de l'acheteur</b> Guillaume Doré <a href="mailto:Guillaume.Dore@cbsa-asfc.gc.ca">Guillaume.Dore@cbsa-asfc.gc.ca</a>
<b>Telephone No. – N° de téléphone :</b> 343-291-5724	<b>FAX No. – N° de FAX</b> N/A
<b>Destination – of Goods, Services, and Construction:</b> <b>Destination – des biens, services et construction :</b>  Canada Border Services Agency Agence des services frontaliers du Canada	

**Instructions : See Herein**  
**Instructions: Voir aux présentes**

<b>Delivery required - Livraison exigée</b> See Herein	<b>Delivered Offered – Livraison proposée</b>
<b>Vendor/firm Name and address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Facsimile No. – N° de télécopieur</b> <b>Telephone No. – N° de téléphone</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/firm (type or print)-</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b> _____	<b>Date</b> _____



**Amendment # 1**

**This solicitation amendment 001 is raised to:**

1. Revise the Solicitation Closes date;
2. Answer questions posed by the vendor community; and
3. Revise the Basis of Payment.

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**1. On the front page of the Contract 'SOLICITATION CLOSES';**

**DELETE:**

January 5, 2016

**INSERT:**

January 19, 2016

**2. Answer questions posed by the vendor community:**

**Q1. Can you postpone the submission date by two weeks?**

A1. The Canada Border Services Agency does not have any objection in extending the deadline.

**Q2. Can you tell us the reason why the solicitation posted in July that covered the same mandate, included the services of a nurse to triage and coordinate cases as well as training provided for doctors by the border services, whereas the current one does not cover these elements?**

A2. For effective delivery, it was determined that a nurse is not mandatory to complete medical requirement for removal assessments.

**Q3. For the previous solicitation, you asked for an hourly rate. In this one, you ask for a fixed amount. What is the average time spent on each assessment?**

A3. The amount of time varies from each service provider. The assessments consist of reviewing an existing medical report from the family physician. Therefore it is difficult to determine the length of time required. Please provide your fixed amount based on your existing experience reviewing medical reports.

**Q4. We would like to get the name of the company that currently provides this service?**

A4. The current service provider for this requirement is CALIAN Ltd.

**Q5. Would the Canada Border Services Agency (CBSA) consider a proposition based on an hourly rate rather than by file given that the time spent on each file can vary significantly?**

A5. No, the Canada Border Services Agency will not consider a proposition based on an hourly rate.



- Q6. In your proposal on page 32, Section 10.6 and Annex B to point 1, it seems to have contradictions. You indicate in section 10.6 that the Contractor shall provide a time sheet which must contain the number of hours worked on each case. This is supported by the statement in Appendix B which indicates that the contractor will be paid to "firm lot per hour". Where the contradiction occurs is in the table in Annex B which states that we must provide a "firm unit price".**

**Please confirm that it is indeed an hourly rate that we must submit. It is impossible to provide a firm unit price, since the time taken for each case can vary significantly.**

- A6. Section 10.6 within the Annex A – Statement of Work is for the Canada Borders Services Agency to evaluate the time spent per assessments. This data will be used for future analysis.**

The contradiction within the Basis of Payment has been resolve through this RFP Amendment. See section 3 below.

As mentioned within question 3 within the section 2 of this RFP amendment; the amount of time varies from each service provider. The assessments consist of reviewing an existing medical report from the family physician. Therefore it is difficult to determine the length of time required. Please provide your fixed amount based on your existing experience reviewing medical reports.

- Q7. Were the medical files generated in Canada or is it possible that the files were generated by a doctor practicing in another country?**

- A7. Most medical files are generated by family physicians in Canada but some may come from other countries.**

At Annex B, 'BASIS OF PAYMENT';

**DELETE:**

**1.0 Firm Unit Price– Assessments for Medical Requirements for Removal**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid the **firm lot price per hour**, as per Tables 1 - 5.

**INSERT:**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid the **firm unit price**, as per Tables 1 - 5.