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PART 1 - GENERAL INFORMATION

1.1 Statement of Requirement

For the supply and delivery of a PORTABLE VEHICLE RAMP – 70,000 POUND LOAD CAPACITY for the Department of National Defence, 2 CMBG HQ, Garrison Petawawa in accordance with Annex A, attached. The Portable Vehicle Ramp must be technically compliant in accordance with Annex A – Requirement.

1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.3 Trade Agreements

"The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT)."

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2015-07-03) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 90 days

2.1.1 SACC Manual Clauses

B1000T	Condition of Material	2007-11-30
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2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to

enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Financial Bid (1 hard copy)

Section II: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Financial Bid

3.1.1 Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

3.1.2 Exchange Rate Fluctuation
C3011T (2013-11-06), Exchange Rate Fluctuation

Section II: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Financial Evaluation

4.1.1.1 Mandatory Financial Criteria

The Bidder must provide firm lot pricing in Canadian currency for all items in Annex B entitled "Basis of Payment". The Bidder's pricing must not be indexed to any currency exchange rates or commercial index. The format of the Pricing Basis must not be altered.

The price of the bid will be evaluated in Canadian dollars, the Harmonized Sales Tax excluded, Delivered Duty Paid, Canadian Customs Duties and Excise Taxes included.

4.2 Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price (for item 1 only) will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Bidder must provide with its bid, a completed Declaration Form (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – List of Names

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from Employment and Social Development Canada (ESDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to this Contract.

6.2 Statement of Requirement

For the supply and delivery of a PORTABLE VEHICLE RAMP – 70,000 POUND LOAD CAPACITY for the Department of National Defence, 2 CMBG HQ, Garrison Petawawa in accordance with Annex A, attached. The Portable Vehicle Ramp must be technically compliant in accordance with Annex A – Requirement.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2010A (2015-09-03), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Delivery Date

Delivery and assembly is required as soon as possible but no later than March 31, 2016. Please state your best delivery _____

6.4.2 Shipping Instructions – FOB Destination and DDP

Incoterms 2000 "DDP Delivered Duty Paid" Garrison Petawawa

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Mary Lou Harrington
Title: Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
Petawawa Procurement
Bldg S-111, Garrison Petawawa, Petawawa, Ont. K8H 2X3

Telephone: 613-687-0789
Facsimile: 613-687-6656
E-mail address: Marylou.harrington@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Technical Authority

The Technical Authority for the Contract is:

Name: _____

Solicitation No. - N° de l'invitation
W0107-15CM94/A
Client Ref. No. - N° de réf. du client
W0107-15CMC94

Amd. No. - N° de la modif.
File No. - N° du dossier
PET-5-43035

Buyer ID - Id de l'acheteur
PET903
CCC No./N° CCC - FMS No./N° VME

Title: _____
Organization: _____
Address: _____

Telephone : _____
Facsimile: _____
E-mail address: _____

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

Name and telephone number of the person responsible for:

General Enquiries
Name: _____

Telephone No: _____

Facsimile No: _____

E-mail address: _____

Delivery follow-up

Name: _____

Telephone No: _____

Facsimile No: _____

E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment – Firm Lot Price

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm lot price, as specified in Annex "B" for a cost of \$ _____ (insert the amount at contract award). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Limitation of Price

SACC Manual clause C6000C (2011-05-16) Limitation of Price

6.6.3 Single Payment

SACC Manual clause H1000C (2008-05-12), Single Payment

6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.8 Certifications

6.8.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing associated information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2015-09-03);
- (c) Annex A, Requirement
- (d) Annex B, Basis of Payment;
- (e) the Contractor's bid dated _____ (insert date of bid) (If the bid was clarified or amended, insert at the time of contract award: ", as clarified on _____" **or** ", as amended on _____" and insert date(s) of clarification(s) or amendment(s))

6.11 Defence Contract

SACC Manual clause A9006C (2012-07-16) Defence Contract

6.12 SACC Manual Clauses

B7500C	Excess Goods	2006-06-16
G1005C	Insurance	2008-05-12
B1501C	Electrical Equipment	2006-06-16
A9062C	Canadian Forces Site Regulations	2011-05-16

Solicitation No. - N° de l'invitation

W0107-15CM94/A

Client Ref. No. - N° de réf. du client

W0107-15CMC94

Amd. No. - N° de la modif.

File No. - N° du dossier
PET-5-43035

Buyer ID - Id de l'acheteur

PET903

CCC No./N° CCC - FMS No./N° VME

ANNEX "A"

STATEMENT OF REQUIREMENT

See Attached.

Solicitation No. - N° de l'invitation

W0107-15CM94/A

Client Ref. No. - N° de réf. du client

W0107-15CMC94

Amd. No. - N° de la modif.

File No. - N° du dossier
PET-5-43035

Buyer ID - Id de l'acheteur

PET903

CCC No./N° CCC - FMS No./N° VME

ANNEX "B"

PRICING BASIS

See Attached.

ANNEX 'A'
REQUIREMENT

1. Introduction

Portable Vehicle Ramp – 70,000 pounds (31,818 kilograms) pound/ load capacity

1.1. Objective

2 Canadian Mechanized Brigade Group (2 CMBG), on behalf of the Department of National Defense (DND), requires a Vehicle ramp to enable the Brigade to direct the loading and unloading of vehicle operations where they are best suited rather than where the fixed ramp location is.

2. Contractor Responsibility

2.1 Capability. In order to fulfill the requirement the contractor needs to have the following:

2.1.1 Substantial steel fabrication and design experience; and

2.1.2 Ability to deliver high quality, purpose engineered, heavy load bearing equipment.

3. System Operation

3.1 Key Tasks

Portable Vehicle Ramp able to load and unload rubber wheeled vehicles by driving them on and off semi-trailers including hi-boys, lo-boys, floats, and other similar highway tractor-pulled transport vehicles.

3.2 Item Specifications

3.3.1 General. The Contractor will deliver to 2 CMBG, three (3) complete Portable Vehicle Ramp, to meet the following physical specifications:

3.2.1.1 Portable in design to be moved about the loading area by various vehicles, such as any appropriately sized loader, forklift, zoom-boom, crane, or other wheeled or tracked equipment capable of hooking onto, using a pintle mount, and moving the weight and mass of the ramp.

3.2.1.2 Each Portable Vehicle Ramp will be equipped with at least one pair of **two (2) speed drop-down dollies** on the load deck end capable of supporting the ramp's own weight plus the fully loaded weight that the ramp is certified to carry. Widest available swivel footplates for use on soft ground are included. Load weight rating of the dollies is to exceed that of the ramp rating plus the weight of the ramp assembly plus the legal safety margin stipulated by CSA, DOT, or other applicable rules or regulations governing this piece of equipment.

-
- 3.2.1.3** Running gear for ramp movement is to be fixed below the level deck and of sufficient strength to allow the ramp to be towed over smooth or rough, soft or hard, terrain. The running gear is not to be used as part of the calculation of the ramp's total weight capacity. The running gear is not to touch the ground while the ramp is deployed for use in loading or unloading vehicles.
- 3.2.1.4** Tail plate must incorporate a recessed pocket with a swivel eye of sufficient capacity to safely hook onto for moving of the ramp by use of a fork lift, loader, or other heavy duty equipment capable of lifting the unloaded ramp tail end.
- 3.2.1.5** Deck of level-off section and ramp top surface are to be constructed of anti-skid material to prevent rubber tired or rubber-padded track vehicles from sliding in any direction, especially when the surface is wet, frosty, muddy, or snow covered. Expanded metal or open vertical bar decking is acceptable. Open grating is preferred to allow excess accumulations of precipitation or terra firma to be ejected through to the ground below, and to allow for ease of cleaning with a pressure washer. Other types will be reviewed on a case-by-case basis. Sprayed coatings are not acceptable in the vehicle tracks, but are acceptable where personnel will be walking. Adhesive-type (stick-on) coatings are not acceptable.
- 3.2.1.6** Any joints or ends in the mesh or decking material are to be fully welded wherever they terminate to eliminate any loose ends of the mesh from bending up, possibly creating a trip or cut hazard to personnel or equipment tires.
- 3.2.1.7** Painting of the Mesh, Deck, Ramp, Tail Plate, Lip Plate, Running Gear, and Dollies, are to be performed prior to assembly, or upon completion if measures are taken to ensure all surfaces are properly coated with the required thickness of primer and paint.
- 3.2.1.8** Once assembled, and a final coat of anti-rust paint is to be applied to ensure 100% coverage of all exposed metal surfaces, visible and not visible from all sides, above, or below.
- 3.2.1.9** Minimum paint coverage is to be one coat of compatible flat primer, and 2 coats of coloured finish paint. Paint colour is to be selected from the bidder's available stock colours, at no extra charge, at time of order.
- 3.2.1.10** Steel, relief-styled (raised or depressed), 4" (10 cm) to 6" (15 cm) high lettering indicating weight capacity by stating:
- "70,000 LB / 32,000 KG MAXIMUM LOAD"
- to be centred in the length and height of; the main inclined ramp beams; and on the outward facing side beams of the level-off section.
- 3.2.1.10.1** Characters can be raised and welded in place (must be fully welded on all edges to prevent water from entering behind the letters).
- 3.2.1.10.2** Characters can be cut-outs in a plate and welded in place (must be fully welded on all edges to prevent water from entering behind the letters).

3.2.1.10.3 Characters can be cut-outs in the main inclined ramp beams; and on the outward facing side beams of the level-off section, PROVIDED THEY DO NOT AFFECT THE OVERALL ENGINEERED WEIGHT CAPACITY OF THE RAMP OR LEVEL-OFF SECTIONS.

3.2.1.10.4 Characters are to be painted in a contrasting colour to the surrounding beam paint colour. Painted-on or decal-type lettering is not acceptable.

3.2.2 Dimensions.

3.2.2.1 Level-off deck is to be 120" (300 cm) wide X 120" (300cm) long. Service width is 120" (300 cm) measured between the inside of the railings. Length is measured from the top of the ramp incline to the end edge of the level-off deck, not including the lip plate.

3.2.2.2 Ramp Section, including Tail Lip Plate, is to be 120" (300 cm) wide X 300" (760 cm) long. Service width is 120" (300 cm) measured between the inside of the railings.

3.2.2.3 12" (30 cm) to 24" (60 cm) hinged lip plate that is held up by safety chains at each outside edge. Lip plate is able to fold 90 degrees up or down from level (180 degrees total).

3.2.2.4 20" (60 cm) to 60" (150 cm) fixed tail plate. Tail plate may be hinged but may not fold up or down more than fifteen (15) degrees from level with the ramp deck surface (30 degrees total).

3.2.2.5 18" high side rails, Side Safety Rails are to be minimum 18" (45 cm) tall and built of sufficient strength to prevent a maximum weight vehicle from driving over the edge of the ramp. Side Safety Rails are to run full length from the inside edge of the lip plate to the inside edge of the tail plate. Side Safety Rails are to be painted safety yellow in colour for high visibility. It is not necessary to have rails on the tail or lip plates themselves.

3.2.2.6 Adjustable ramp height from 42" (116 cm) to 56" (142 cm) using dollies with swivel pads and no additional blocks.

3.3.3. Weight capacity.

3.3.3.1 Ramp will be rated for use in loading military and civilian pattern vehicles, wheeled and rubber pad tracked, onto semi-trailer decks. Maximum load rating is to be no less than 70,000 pounds (31,818 kilograms) vehicle weight.

3.3.4 Documentation

3.3.4.1 Documentation includes operation manuals, is required in both official languages, English and French.

4.0 Safety and Health

Use of the equipment must prevent injury to personnel and/or damage to Government of Canada vehicles and equipment. The TA will determine if additional training beyond materials included with the ramp, such as the operator's manual and any other signage or materials included, will be required.

5 Delivery Requirements/Deliverables

Item must be received by 2 CMBG, Garrison Petawawa by 31 March 2016.

5.1 Quantity

Three Ramps;
One training session, if required; and
Three sets of bilingual operational manuals

6 Quality

6.1 Attention to detail including:

- 6.1.1 Safety Related** - Where obvious efforts have been taken to: remove or reduce sharp edges; remove or reduce cut or puncture hazards, tripping hazards, and pinch points; remove or reduce slipping hazards and provision of traction aids wherever practical; quality of hardware including dollies, tires & wheels, and grade of fasteners used; and ease to hook-up and move the ramp.
- 6.1.2 Finish** – Paint coverage, including paint hardness, resistance to chipping, and ease to clean mud and petroleum based grime from surfaces; quality of welding including removal of flux and grinding of excess material, no visible gaps or areas where welding is inadequate; fit and finish of railings including robustness and tightness.

6.2 Location

2 Canadian Mechanized Brigade Group
P.O. Box 9999
Stn Main, Petawawa, Ontario
K8H 2X3

7.0 Departmental Representative

Technical Authority (TA). The TA is responsible for the smooth running of all aspects of delivery, setup, and training pertaining to the Portable Vehicle Ramp. The TA will attend any required & related operations to ensure all 2 CMBG personnel are available for training by the 2 CMBG authorized Trainer. The TA is also responsible for inspection and satisfactory acceptance of all goods & services received.

8.0 Training Requirement

Option to provide one training seminar per Portable Vehicle Ramp

One (1) training seminar to two (2) DND personnel responsible for the safe and proper operation of the ramp equipment, is included in the purchase of the ramp, only if requested by 2 CMBG, for up to 6 months after the delivery date of the ramp. This training would only be required if it is deemed by the 2 CMBG TA that such training would be necessary or beneficial to either group after setting up and using the ramp with the provided manual materials.

ANNEX "B"

PRICING BASIS

Pricing Instructions:

Bidders will provide a firm, all-inclusive unit price in Canadian dollars (exclusive of HST). HST, if applicable, is extra to the price herein and shall be shown on any invoice as a separate item. Customs duties are included.

Incoterms 2000 "DDP Delivered Duty Paid", Garrison Petawawa, Petawawa, Ontario.

Item	Description	Quantity	Firm Unit Price	Extended Unit Price (HST is extra to this price)
001	For the supply and delivery of a PORTABLE VEHICLE RAMP – 70,000 POUND LOAD CAPACITY for the Department of National Defence, 2 CMBG HQ, Garrison Petawawa in accordance with Annex A, attached. Make/Model offered: _____	3		
002	OPTIONAL – Annual Yearly Warranty Cost for all three ramps for additional years – 01 April 2017 to 31 March 2018	1		
003	OPTIONAL – Annual Yearly Warranty Cost for all three ramps for additional years – 01 April 2018 to 31 March 2019	1		
004	OPTIONAL – One instruction period to adequately train DND Staff on the proper and safe operation of: use of: and maintenance of: the Portable Vehicle Loading Ramp. This training will take place before 30 September 2016.	1		

Please provide the following with your bid:

- 1) Adjustable Ramp Height Range: _____
- 2) State range of height being provided: _____
- 3) Connection for moving the ramp: _____
- 4) Safety Margin:

Ramp is built to certified engineered specifications to include a safety margin for the safety of the operators to ensure it is not dangerously overloaded in error:

State the rated safety margin, in pounds, kilograms, or percentage of overload to rated load the ramp is engineered to and built to:
