



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Public Works and Government Services / Travaux  
publics et services gouvernementaux

Kingston Procurement

Des Acquisitions Kingston

86 Clarence Street, 2nd floor

Kingston

Ontario

K7L 1X3

Bid Fax: (613) 545-8067

**Request For a Standing Offer  
Demande d'offre à commandes**

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and  
Government Services Canada, hereby requests a Standing Offer  
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et  
Services Gouvernementaux Canada, autorise par la présente,  
une offre à commandes au nom des utilisateurs identifiés  
énumérés ci-après.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Public Works and Government Services / Travaux publics  
et services gouvernementaux

Kingston Procurement

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<b>Title - Sujet</b> Boxed Lunches	
<b>Solicitation No. - N° de l'invitation</b> W0107-151513/A	<b>Date</b> 2015-12-22
<b>Client Reference No. - N° de référence du client</b> W0107-15-1513	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$KIN-535-6776
<b>File No. - N° de dossier</b> KIN-5-44076 (535)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2016-01-14</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST	
<b>Delivery Required - Livraison exigée</b> See Herein	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Carriere, Nancy	<b>Buyer Id - Id de l'acheteur</b> kin535
<b>Telephone No. - N° de téléphone</b> (613)545-8764 ( )	<b>FAX No. - N° de FAX</b> (613)545-8067
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF NATIONAL DEFENCE Normandy Court Kitchen BLDG G-104 PETAWAWA Ontario K8H2X3 Canada	
<b>Security - Sécurité</b> This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b>	<b>Facsimile No. - N° de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## **PART 1 - GENERAL INFORMATION**

### **1.1 Introduction**

The Request for Standing Offers (RFSO) is divided into six parts plus attachments and annexes, as follows:

- Part 1            General Information: provides a general description of the requirement;
- Part 2            Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3            Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4            Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5            Certifications: includes the certifications to be provided;
- Part 6            6A, Standing Offer, and 6B, Resulting Contract Clauses:
  - 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
  - 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, and the Basis of Payment

### **1.2 Summary**

- 1.2.1** To establish a Regional Individual Standing Offer (RISO) for the provision of Sandwiches and Box Lunches on an "as and when required" basis for the Department of National Defence at Canadian Forces Base (CFB) Petawawa.
- 1.2.2** The period for placing call-ups against the Standing Offer shall be from Issuance to 31 January 2017.
- 1.2.3** The requirement is subject to the provisions of the Agreement on Internal Trade (AIT).

### **1.3 Debriefings**

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

## **PART 2 - OFFEROR INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2015-07-03) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days  
Insert: 90 days

### **2.2 Submission of Offers**

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

### **2.3 Enquiries - Request for Standing Offers**

All enquiries must be submitted in writing to the Standing Offer Authority no later than ten (10) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Offerors. Enquiries not submitted in a form that can be distributed to all Offerors may not be answered by Canada.

### **2.4 Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offerors.

## **PART 3 - OFFER PREPARATION INSTRUCTIONS**

### **3.1. Offer Preparation Instructions**

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Financial Offer (one (1) hard copy)

Section II: Certifications (one (1) hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that Offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Financial Offer**

Offerors must submit their financial offer in accordance with Annex B, Basis of Payment. The total amount of Applicable Taxes must be shown separately.

##### **3.1.1 Payment by Credit Card**

Canada requests that Offerors complete one of the following:

- (a)  Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA \_\_\_\_\_

Master Card \_\_\_\_\_

- (b)  Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

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The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

### **3.1.2 Exchange Rate Fluctuation**

C3011T (2013-11-06), Exchange Rate Fluctuation

## **Section II: Certifications**

Offerors must submit the certifications required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
  
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

#### **4.1.1 Financial Evaluation**

##### **4.1.1.1 Mandatory Financial Criteria**

- (a) Pricing must be provided for all Item numbers listed in Annex "B" Basis of Payment.
- (b) Offers must be submitted in accordance with Annex "B" Basis of Payment and must not contain any alteration to the preprinted or pre-typed portions.
- (c) Offers must not contain any condition or qualification placed upon the offer.
- (d) Pricing must be firm in Canadian currency, excluding applicable taxes, and must not be indexed or tied to an escalation factor.

##### **4.1.1.2 Evaluation of Price**

SACC Manual Clause M0220T (2013-04-25), Evaluation of Price

The extended prices of all items listed in Annex "B" Basis of Payment will be calculated by multiplying the estimated usage figures by the prices offered by the Offerors to calculate the extended pricing for each line item.

The extended prices will be added together to calculate the Offeror's evaluated price.

### **4.2 Basis of Selection**

SACC Manual Clause M0069T (2007-05-25) - Basis of Selection

## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

### **5.1 Certifications Required with the Offer**

Offerors must submit the following duly completed certifications as part of their offer.

#### **5.1.1 Declaration of Convicted Offences**

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Offeror must provide with its offer, a completed [Declaration Form](http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

### **5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information**

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

#### **5.2.1 Integrity Provisions – List of Names**

Offerors who are incorporated, including those submitting offers as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Offeror.

Offerors submitting offers as sole proprietorship, as well as those submitting offers as a joint venture, must provide the name of the owner(s).

Offerors submitting offers as societies, firms or partnerships do not need to provide lists of names.

#### **5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification**

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for

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employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list  
([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from  
[Employment and Social Development Canada-Labour's](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

## **PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES**

### **A. STANDING OFFER**

#### **6.1 Offer**

**6.1.1** The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

#### **6.2 Security Requirements**

**6.2.1** There is no security requirement applicable to this Standing Offer.

#### **6.3 Standard Clauses and Conditions**

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *[Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual)* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

##### **6.3.1 General Conditions**

2005 (2015-09-03) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

##### **6.3.2 Standing Offers Reporting**

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "A". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- 1st quarter: from date of issuance to 31 January
- 2nd quarter: 1 February to 30 April
- 3rd quarter: 1 May to 31 July
- 4th quarter: 1 August to 31 October.

The data must be submitted to the Standing Offer Authority no later than fifteen (15) calendar days after the end of the reporting period.

#### **6.4 Term of Standing Offer**

##### **6.4.1 Period of the Standing Offer**

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The period for making call-ups against the Standing Offer is from Issuance to 31 January 2017.

## 6.5 Authorities

### 6.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Nancy Carrière  
Title: Supply Specialist  
Public Works and Government Services Canada  
Acquisitions Branch  
Directorate: Acquisitions Branch  
Address: 86 Clarence Street, 2<sup>nd</sup> Floor  
Kingston, Ontario  
K7L 1X3  
Telephone: 613-545-8764  
Facsimile: 613-545-8067  
E-mail address: Nancy.Carriere@pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

### 6.5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

### 6.5.3 Offeror's Representative *(To be completed by the Offeror)*

General Enquiries:

Name: \_\_\_\_\_  
Telephone No: \_\_\_\_\_  
Facsimile No: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

Delivery follow-up:

Name: \_\_\_\_\_  
Telephone No: \_\_\_\_\_  
Facsimile No: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

## 6.6 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: CFB Petawawa,

## 6.7 Call-up Procedures Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer.

## 6.8 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$40,000.00 (Applicable Taxes included).

## 6.9 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2015-09-03), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A (2015-09-03), General Conditions – Goods (Medium Complexity) apply to and form part of the Contract;
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment;
- g) the Offeror's offer dated \_\_\_\_\_ (*insert date of offer*)

## 6.10 Certifications

### 6.10.1 Compliance

The continuous compliance with the certifications provided by the Offeror with its offer and the ongoing cooperation in providing additional information are conditions of issuance of the Standing Offer (SO). Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO. If the Offeror does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

## 6.11 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

## **B. RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### **6.1 Requirement**

The Contractor must provide the items detailed in the call-up against the Standing Offer.

### **6.2 Standard Clauses and Conditions**

#### **6.2.1 General Conditions**

[2010A \(2015-09-03\)](#), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 16 Interest on Overdue Accounts, of 2010A (2015-09-03), General Conditions – Goods (Medium Complexity) apply to and form part of the Contract and will not apply to payments made by credit cards.

#### **6.2.2 SACC Manual Clauses**

A9062C (2011-05-16) Canadian Forces Site Regulations  
D0014C (2007-11-30) Delivery of Fresh Chilled or Frozen Products  
B7500C (2006-06-16) Excess Goods

### **6.3 Term of Contract**

#### **6.3.1 Delivery Date**

Delivery must be completed in accordance with the call-up against the Standing Offer.

### **6.4 Payment**

#### **6.4.1 Basis of Payment**

The Basis of Payment attached hereto as Annex "B" shall be used to price any call-up made pursuant to this Standing Offer.

- (a) In consideration of the Offeror satisfactorily completing all of its obligations under the Call-up, the Offeror will be paid firm unit price(s), as specified in Annex B. Customs duties are included and Applicable Taxes are extra.

#### **6.4.2 Limitation of Price**

SACC Manual clause [C6000C](#) (2011-05-16) Limitation of Price

#### **6.4.3 Multiple Payment**

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SACC Manual clause H1001C (2008-05-12) Multiple Payment

#### **6.4.4 Payment by Credit Card**

The following credit card is accepted: \_\_\_\_\_.

**OR**

The following credit cards are accepted: \_\_\_\_\_ and \_\_\_\_\_.

#### **6.5 Invoicing Instructions**

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

**CFB Petawawa** Invoices shall be submitted to:  
Department of National Defence  
Normandy Court Kitchen  
Building G-104  
CFB Petawawa, Ontario K8H 2X3

#### **6.6 Insurance**

SACC Manual clause [G1005C](#) (2008-05-12) Insurance

## **ANNEX "A"**

### **REQUIREMENT**

#### **General:**

#### **1. Delivery Requirements**

- 1.1 Within 2 hours of receipt of a call-up, the Contractor will be required to confirm the order and the availability of items required within the 24 hour (urgent) to 48 hour (regular) delivery timeframe, to the Ordering Office.
- 1.2 Emergency Delivery Requirements
  - 1.2.1 CFB Petawawa may, on occasion, require emergency delivery of a minimum of 500 box lunches within 12 hours of notice. In such instances, the Contractor may suggest alternate menus should the specified menu not be available on such short notice.
- 1.3 No backorders will be accepted unless previously arranged with CFB Petawawa for their call-ups.
- 1.4 There shall be no additional charge for delivery.
- 1.5 All deliveries must be accompanied by an itemized invoice.
- 1.6 Products must be in delivered in cardboard cases or in bread racks.
- 1.7 Cases/racks must display expiry date, contents of case and quantity of product, with no more than 48 sandwiches to a case/rack. Case/rack must be secured top and bottom with tape at time of delivery.
- 1.8 Cases/racks must be able to withstand weight of four (4) full cases stacked on top.
- 1.9 Individual sandwiches must have the expiry date visible and readable.

#### **2. Delivery Location and times:**

##### **CFB Petawawa:**

Deliveries to be made to **Normandy Court Kitchen**, Building G-104, Monday to Sunday between the hours of 0700 to 1500 (7:00 a.m. To 3:00 p.m.)

Delivery locations and times for other CF units training in the area will be provided by the unit at the time of call-up.

#### **3. Fresh Chilled, Delivery of**

Fresh chilled products must be delivered in accordance with Canadian Food Inspection Agency definitions stipulating that fresh chilled preserved products no higher than 4°C and no lower than 1°C until delivery. All frozen or fresh chilled preserved products shall be delivered in refrigerated vehicles and show no evidence of deterioration.

#### **4. Inspection**

The premises where products are produced and packaged must be Provincially inspected (or inspected by provincially-licensed municipal inspectors) and must submit to periodic inspection by CFB Petawawa personnel.

## 5. Rejects

The Contractor agrees to replace any rejected or shorted item within twenty-four (24) hours of notification of rejection. Any delivery or additional costs incurred to be solely at the Contractor's expense.

## 6. Box Lunches

- 6.1 Box lunches must be ready for immediate consumption.
- 6.2 Boxes must have the following dimensions: 25 cm x 18 cm x 9 cm. And will be sealed with an expiration date on the outside of the box.
- 6.3 Contractor is responsible for supplying all boxes and are to take this into account when preparing their bid.
- 6.4 The content of the box lunches will comply with the Box Lunch Menu(s) shown herein
- 6.5 All grocery products must be of the latest production date available, with a shelf life of 19 days and must be received by the consignee with a minimum of 7 days remaining before the bestbefore date. The expiration date must be clearly indicated on all packaging, including individual sandwiches, whether purchased individually or in box lunches.
- 6.6 All food products used in the box lunches, including sandwiches and salads, will have the ingredient description listed on the packaging.
- 6.7 Each Box Lunch shall be as specified with the menu numbers shown in Annex A, Part IV and contain all food products listed.
- 6.8 The Contractor will not replace any beverage with soda pop.

## 6.9 Sandwich Specifications

## 7.0 Abbreviations

Grams – g  
Milliliters – ml

## 7.1 Sandwiches must be the following:

Gas Flush  
Lunch Box style wrapping  
No vegetable or onion in product  
No margarine or butter to be used  
All meats to be shaved, or thinly sliced  
Sandwiched to be cut in 2

Product Name	Meat Weight	Cheese Weight	Product Description
Chicken Salad	110 g fill	0 g	White/Whole Wheat Bread, 12 Grain Bread, Chicken, Mayonnaise
Black Forest Ham & Cheese	90 g fill	6 g	White/Whole Wheat Bread, 12 Grain Bread, Black Forest Ham,

			Processed Cheese
Roast Beef	90 g	0 g	White/Whole Wheat Bread, 12 Grain Bread, Roast Beef
Salami & Cheese	90 g	6 g	White/Whole Wheat Bread, 12 Grain Bread, Salami, Mozzarella
Tuna Salad	110 g	0 g	White/Whole Wheat Bread, 12 Grain Bread, Tuna, Mayonnaise
Turkey	90 g	0 g	White/Whole Wheat Bread, 12 Grain Bread, Turkey
Bologna	90 g	0 g	White/Whole Wheat Bread, 12 Grain Bread, Bologna
Ham Salad	110 g	0 g	White/Whole Wheat Bread, 12 Grain Bread, Ham, Mayonnaise
Black Forest Ham	90 g	0 g	White/Whole Wheat Bread, 12 Grain Bread, Black Forest Ham
Shaved Beef Kaiser	90 g	0 g	Kaiser Bun, Shaved Roast Beef
Ham & Cheese Kaiser	90 g	6 g	Kaiser Bun, Black Forest Ham, Processed Cheese
Turkey Kaiser	90 g	0 g	Kaiser Bun, Turkey
Turkey Salad	110 g	0 g	White/Whole Wheat/12 Grain Bread, Turkey, Mayonnaise
Egg Salad	110 g	0 g	White/Whole Wheat/12 Grain Bread, Egg, Mayonnaise
Pastrami	90 g	0 g	White/Whole Wheat/12 Grain Bread, Pastrami
Montreal Smoked Meat	90 g	0 g	Rye Bread, Smoked Meat

## 7.2 Submarine Sandwiches must be the following

Gas Flush  
Submarine Buns to be 6" long (to fit into box)  
No vegetable or onion in product  
No margarine or butter to be used  
All meat to be shaved, not sliced

Product name	Meat Weight	Cheese Weight	Product Description
Pizza	84 g	6 g	28 g Ham, 28 g Salami, 28 g Bologna,

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Client Ref. No. - N° de réf. du client  
W0107-15-WS1513

Amd. No. - N° de la modif.  
File No. - N° du dossier  
KIN-5-44076

Buyer ID - Id de l'acheteur  
KIN535  
CCC No./N° CCC - FMS No./N° VME

			Processed Cheese
Italian	84 g	6 g	28 g Ham, 28 g Pepperoni, 28 g Salami, Process Cheese
Super Combo	84 g	6 g	28 g Bologna, 28 g Ham, 28 g Salami, Processed Cheese
Black Forest & Mozzarella	84 g	6 g	Black Forest Ham, Processed Mozzarella
Beef & Swiss Cheese	84 g	6 g	Roast Beef, Processed Cheddar

**8.0 Boxed Lunches – as detailed in Annex B1, attached hereto**

## ANNEX "B"

### BASIS OF PAYMENT

The estimated usage as stated herein is an estimate of the requirement made in good faith. The Standing Offer will be limited to the actual supplies ordered and delivered.

Proposed pricing must be firm, all-inclusive F.O.B. Destination unit pricing in Canadian dollars. Applicable Taxes are not to be included in the Unit price but will be shown as a separate line item on all invoices.

#### A. Sandwiches/Submarine Sandwiches

Item	Sandwich	Unit of Issue	Estimated Usage/Yr	Unit Price
1	Chicken Salad	Each	5000	\$
2	Black Forest Ham & Cheese	Each	2500	\$
3	Roast Beef	Each	2500	\$
4	Salami & Cheese	Each	2500	\$
5	Tuna Salad	Each	7000	\$
6	Turkey	Each	2500	\$
7	Bologna	Each	2500	\$
8	Ham Salad	Each	2500	\$
9	Black Forest Ham	Each	2500	\$
10	Shaved Beef Kaiser	Each	2500	\$
11	Ham & Cheese Kaiser	Each	2500	\$
12	Turkey Kaiser	Each	2500	\$
13	Turkey Salad	Each	2500	\$
14	Egg Salad	Each	7000	\$
15	Pastrami	Each	2500	\$

#### B. Submarine Sandwiches

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File No. - N° du dossier  
KIN-5-44076

Buyer ID - Id de l'acheteur  
KIN535  
CCC No./N° CCC - FMS No./N° VME

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Item	Sandwich	Unit of Issue	Estimated Usage/Yr	Unit Price
1	Pizza	Each	2500	\$
2	Italian	Each	2500	\$
3	Super Combo	Each	2500	\$
4	Black Forest & Mozzarella	Each	2500	\$
5	Beef & Swiss Cheese	Each	2500	\$

**For other type of sandwiches/submarine sandwiches, not listed above but regularly available, pricing shall be at cost (subject to verification) plus a firm mark-up of 0%.**

**C. Boxed Lunches**

**Refer to estimated quantities as per Annex B, Pricing Basis B1. Unit pricing is to be entered on Annex B, Pricing Basis B1 and submitted with offer at time of bid closing.**