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**Bid Receiving Public Works and Government
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1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 1T3
Bid Fax: (902) 496-5016

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires
THIS DOCUMENT CONTAINS A SECURITY
REQUIREMENT

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Atlantic Region Acquisitions/Région de l'Atlantique
Acquisitions
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 3C9
Nova Scot

Title - Sujet Disposal Waste-Sawdust & Compost	
Solicitation No. - N° de l'invitation W010X-16D016/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client W010X-16-D016	Date 2015-12-30
GETS Reference No. - N° de référence de SEAG PW-\$HAL-220-9683	
File No. - N° de dossier HAL-5-75156 (220)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-01-20	
Time Zone Fuseau horaire Atlantic Standard Time AST	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Dunphy, Nancy	Buyer Id - Id de l'acheteur hal220
Telephone No. - N° de téléphone (902) 496-5481 ()	FAX No. - N° de FAX (902) 496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Annex A (Revised)

Statement of Work

1. Title

CFB Halifax Collection/Disposal of Compost & Sawdust

2. Objective

To have a contractor perform the collection & disposal of compost and sawdust generated throughout Canadian Forces Base (CFB) Halifax.

3. Background

CFB Halifax is Canada's East Coast naval base, and is the home port to the Atlantic Fleet. It is the largest military base in Canada, and is comprised of several sites which are all located within the Halifax Regional Municipality (HRM). Due to the limited resources available internally, the Department of National Defence is seeking the services of a contractor to properly collect/dispose of the compost/sawdust generated throughout CFB Halifax. Approximately three hundred sixty (360) tons of compost and five (5) tons of sawdust are generated throughout CFB Halifax per year.

CFB Halifax Sites
<p><u>HMC Dockyard (D)</u>: Situated on the Halifax side of the harbour, along Barrington Street.</p> <ul style="list-style-type: none">▪ <u>Dockyard Annex (NAD)</u>: An adjunct facility directly across the harbour on the Dartmouth side of the harbour.▪ <u>Defence Research & Development (DRDC)</u>: Situated near Dockyard Annex (NAD) on the Dartmouth side of the harbour.
<p><u>Willow Park (WL)</u>: Situated in the West End of the Halifax peninsula, on Windsor Street.</p> <ul style="list-style-type: none">▪ <u>Auxiliary Facility</u>: A facility located at 40 Atlantic Street, in the Woodside area of Dartmouth.
<p><u>Windsor Park (WP)</u>: Situated in the West End of the Halifax peninsula, on Windsor Street, across from Willow Park</p>

<p><u>Stadacona (S)</u>: Situated in the North End of the Halifax peninsula, it is an adjunct to HMC Dockyard.</p>
<p><u>12-Wing Shearwater (SH)</u>: Situated on the Dartmouth side of the harbour, near the Eastern Passage area.</p>
<p><u>CFAD Bedford</u>: Situated along the northern shore of Bedford Basin, on the Dartmouth side of the harbour.</p> <ul style="list-style-type: none">• <u>Bedford Rifle Range (BRR)</u>: Situated near CFAD Bedford• <u>3MP Regiment Bedford</u>: Located at 255 Damascus Road
<p><u>Royal Artillery (RA) Park</u>: Situated in the South End of the Halifax peninsula, on Sackville Street.</p>
<p><u>Damage Control School (DCD)</u>: Situated south of Halifax, in the Purcell's Cove area.</p>

4. **Scope**

The contractor must provide all labor, supervision, and equipment (excluding containers) to properly perform the collection/disposal of compost and sawdust generated throughout CFB Halifax. The contractor shall also be required to routinely (once a week) clean all DND-owned green carts as well. Both collection and cleaning must be completed in accordance with **Section 8 – Schedule**. All waste must be disposed of at Halifax Regional Municipality-approved facilities.

5. **Tasks**

During the period of the contract, the contractor must:

- 5.1. Provide all labor, supervision, and equipment (excluding containers) to perform the collection/disposal of compost & sawdust, and also the cleaning of green carts.
- 5.2. Empty **one hundred three (103)** green carts, and **nine (9)** sawdust bins, three (3) times per week during the period of the contract.
- 5.3. Clean all **one hundred three (103)** green carts once per week during the period of the contract.
- 5.4. Ensure that all compost and sawdust is sent to their appropriate disposal facilities, which are approved by the Halifax Regional Municipality.

- 5.5. Ensure that all green carts/sawdust bins are completely emptied at the time of collection.
- 5.6. Ensure that all lids are properly closed after collection.
- 5.7. Ensure that all debris resulting from collection and transportation is cleaned up immediately.

6. **Constraints**

- 6.1. **Truck Scales**: The contractor shall be required to weigh in/out using the truck scales located in Shearwater and HMC Dockyard, which operate 0800-1600 hours Monday-Friday.
- 6.2. **Schedule Discrepancies**: When collection coincides with any holiday, the collection must occur on either the day immediately before, or the day immediately after.
- 6.3. **After-Hours Work**: The contractor may be required to work on weekends, if during the week they cannot perform the required duties due to inclement weather, or restricted access to areas at the same cost stated in the basis of payment. Any additional weekend work can only be conducted if approved in writing by the Contracting Officer.
- 6.4. **Codes & Conduct**: The service must be performed in accordance with all applicable Federal, Provincial, and Municipal Acts and Legislation. The contractor shall be responsible for any changes imposed by these Acts and Legislation.
- 6.5. **Damages**: Containers damaged by the contractor must be repaired or replaced at the Contractor's expense.
- 6.6. **Gate Security**: The contractor must follow procedures as laid out by Gate Security, and are subject to having identification cards check upon entering DND locations: All vehicles owned and operated by the contractor are subject to a search at any time in accordance with standing orders. The contractor must also provide (in writing) a list of all employees and vehicle information throughout the length of the contract.

7. **Client Support**

DND shall provide:

- **One hundred three (103)** plastic green carts, each with a capacity of sixty-four (64) gallons.
- **Nine (9)** metal sawdust bins (rear-load in design), each with a capacity of two (2) yards.

8. Schedule

8.1. Compost & Sawdust Collection: During the period of the contract, compost and sawdust collection must occur on Monday, Wednesday and Friday of each week.

Site/Day	Monday	Wednesday	Friday
DARTMOUTH			
Jetty NL	2	2	2
NAD, W-22	1	1	1
DRDC, Building-1	2	2	2
BRR, Building-14	2	2	2
3MP Bedford	1	1	1
40 Atlantic Street	1	1	1
DOCKAYARD			
Jetty NB	6	6	6
Jetty NC	4	4	4
Jetty NE	2	2	2
Jetty NF	8	8	8
Jetty NG	2	2	2
Jetty NH	2	2	2
Building D-201	2	2	2
Building D-206/D-155	2	2	2
HMCS Scotian	2	2	2
Building D-206 (Sawdust Bin)	1	1	1
Building D-174 (Sawdust Bin)	2	2	2
HALIFAX AREA			
Building WP-60	2	2	2
Military Family Recourse Centre	2	2	2
DCD School DC-1, DC-18	3	3	3
Building WP-57	2	2	2
Building WP-60	2	2	2
WP-6	1	1	1
RA Park RA1, RA 9	3	3	3

Building WL-6 (Sawdust Bins)	2	2	2
Building WL-57 (Sawdust Bins)	2	2	2
SHEARWATER			
Canex	2	2	2
Military Family Resource Center	2	2	2
SW-4	1	1	1
SW-5	1	1	1
E-Building	1	1	1
Yacht Club	1	1	1
Gym	1	1	1
SW-100 Kitchen	4	4	4
SW-335	1	1	1
Headquarters	1	1	1
SW-30 Supply	1	1	1
SW-31 Property Services	1	1	1
E Hanger	1	1	1
Sea King Club	1	1	1
Hanger 4	1	1	1
SW-65 Officers' Mess	2	2	2
Fleet Diving Unit/ Jetty NA	2	2	2
Building SW-4 (Sawdust Bin)	1	1	1
Building SW-31 (Sawdust Bin)	1	1	1
STADACONA			
Building S-28, Fleet Club	2	2	2
Building S-17	1	1	1
Building S-14	1	1	1
Building S-100	1	1	1
Building S-80	1	1	1
Building S-37	2	2	2
Building S-21, Tim Horton's	2	2	2
Building S-90	2	2	2

Building ,S-21 Kitchen	6	6	6
Building S-105, Kitchen	6	6	6
Building S-52	1	1	1

8.2. Green Cart Cleaning: During the period of the contract, all green carts must be cleaned once a week. The specific day shall be negotiated with the Project Authority upon contract award.

9. Deliverables

The contractor shall provide waste collection/disposal services, in accordance with the above specifications.

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This amendment 002 is raised to answer a question from a potential bidder and delete and insert a revised Annex A and Annex B as follows:

NOTE: There will be a site visit on January 12th, 2016, see details below in Answer to Question 5.

Question 1

Do the green bins need to be cleaned on site? Can they be swapped out for clean bins brought to the site?

Answer 1

No. But if the contractor opts to remove green carts from the site for cleaning, they must provide a replacement green cart (with a 64 gallon capacity) on location, until DND's green cart can be returned.

If the contractor opts to clean the green carts on site, it is their responsibility to ensure that no waste water generated during the process is disposed of through DND drainage or sewer.

Question 2

Annex B – Basis of Payment: Does the extended price include the cost of disposal? Or does DND pay the cost of disposal?

Answer 2

Please see the revised Annex B, Basis of Payment inserted below.

Question 3

Annex A – 5.3: Would our company be permitted to supply our own green carts (same specifications as outlined in the RFP) and provide a swap service whereby we remove the full cart and replace it with an empty clean one?

Answer 3

Yes. If the contractor opts to remove DND green carts from a site for cleaning, they must provide a replacement green cart (with a 64 gallon capacity) on location, until DND's green cart can be returned.

Question 4

Annex A – Schedule collection 8.1: The Count of the carts and sawdust bins amounts at 81 every Monday, Wednesday and Friday, but in the document is stated that you have in place 79 Green carts and 6 sawdust bins. Which one is the right figure? Do we price for 79 or 75 green carts per pick-up day?

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Answer 4

These quantities were incorrect; please see the revised Annex A, Statement of Work attached for accurate quantities.

Question 5

We would like to request a site visit with our operations people and we have some questions regarding the logistics?

Answer 5

For all bidders interested, a site visit will be held on Tuesday, **12 January 2016**

It is recommended that the Bidder or a representative of the Bidder visit the work site. Arrangements have been made for the site visit to be begin at Willow Park, Windsor Street, Halifax. (Pay Parking is available just outside the commissionaires gate.) on **January 12, 2016**. The site visit will begin at 10 AM, Site Authority will meet bidders in the parking area directly on Windsor Street.

Bidders are requested to communicate with the Contracting Authority no later than **January 8th, 2016 @ 3:00PM (AST)** to confirm attendance and provide the name(s) of the person(s) who will attend. Bidders may be requested to sign an attendance sheet. Bidders who do not attend or do not send a representative will not be given an alternative appointment but they will not be precluded from submitting a bid. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

Contracting Authority: Nancy Dunphy (902) 496-5481 or nancy.dunphy@pwgsc.gc.ca

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DELETE Annex B, Basis of Payment in its entirety

INSERT:

**ANNEX "B"
Basis of Payment**

**All Collection to occur between the hours of 0800 hours to 1600 hours Monday to Friday.
Per tip price must include, travel to and from the job sites and kilometric costs.**

(1) Table A - Year #1:

Column A Title	Column B Streams	Column C Unit of Measurement	Column D Estimated Quantity	Column E Disposal/ tipping fee	Column F Extended Price
CFB Halifax Compost/ Sawdust Collection & Disposal	Compost	Per Month	12	\$ _____	\$ _____
	Sawdust	Per Month	12	\$ _____	\$ _____
	Green Cart Cleaning	Per Month	12	\$ _____	\$ _____
Total Estimated Cost Table A					\$ _____

(2) Table B - Year #1:

Column A	Column B Description of Work	Column C Unit of Measurement	Column D Estimated Quantity	Column E Disposal/ tipping fee	Column F Extended Price
	Green Cart and Saw dust collection and disposal	Per Ton	**365	\$ _____	\$ _____
Total Estimate Cost Table B					\$ _____

**Approximately three hundred sixty (360) tons of compost and five (5) tons of sawdust are generated throughout CFB Halifax per year. This is an estimated tonnage, the actual tonnage will be dictated by the weight registered by the DND truck scale upon collection.

Year 1: Table A (Column F) + Table B (Column F) = \$ _____

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**All Collection to occur between the hours of 0800 hours to 1600 hours Monday to Friday.
Per tip price must include, travel to and from the job sites and kilometric costs.**

(3) Table A - Year #2:

Column A Title	Column B Streams	Column C Unit of Measurement	Column D Estimated Quantity	Column E Disposal/ tipping fee	Column F Extended Price
CFB Halifax Compost/ Sawdust Collection & Disposal	Compost	Per Month	12	\$ _____	\$ _____
	Sawdust	Per Month	12	\$ _____	\$ _____
	Green Cart Cleaning	Per Month	12	\$ _____	\$ _____
Total Estimated Cost Table A					\$ _____

(4) Table B - Year #2:

Column A	Column B Description of Work	Column C Unit of Measurement	Column D Estimated Quantity	Column E Disposal/ tipping fee	Column F Extended Price
	Green Cart and Saw dust collection and disposal	Per Ton	**365	\$ _____	\$ _____
Total Estimate Cost Table B					\$ _____

**Approximately three hundred sixty (360) tons of compost and five (5) tons of sawdust are generated throughout CFB Halifax per year. This is an estimated tonnage, the actual tonnage will be dictated by the weight registered by the DND truck scale upon collection.

Year 2: Table A (Column F) + Table B (Column F) = \$ _____

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**All Collection to occur between the hours of 0800 hours to 1600 hours Monday to Friday.
Per tip price must include, travel to and from the job sites and kilometric costs.**

(5) Table A – Option Year #1:

Column A Title	Column B Streams	Column C Unit of Measurement	Column D Estimated Quantity	Column E Disposal/ tipping fee	Column F Extended Price
CFB Halifax Compost/ Sawdust Collection & Disposal	Compost	Per Month	12	\$ _____	\$ _____
	Sawdust	Per Month	12	\$ _____	\$ _____
	Green Cart Cleaning	Per Month	12	\$ _____	\$ _____
Total Estimated Cost Table A					\$ _____

(6) Table B – Option Year #1:

Column A	Column B Description of Work	Column C Unit of Measurement	Column D Estimated Quantity	Column E Disposal/ tipping fee	Column F Extended Price
	Green Cart and Saw dust collection and disposal	Per Ton	**365	\$ _____	\$ _____
Total Estimate Cost Table B					\$ _____

**Approximately three hundred sixty (360) tons of compost and five (5) tons of sawdust are generated throughout CFB Halifax per year. This is an estimated tonnage, the actual tonnage will be dictated by the weight registered by the DND truck scale upon collection.

Option Year 1: Table A (Column F) + Table B (Column F) = \$ _____

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**All Collection to occur between the hours of 0800 hours to 1600 hours Monday to Friday.
Per tip price must include, travel to and from the job sites and kilometric costs.**

(7) Table A – Option Year #2:

Column A Title	Column B Streams	Column C Unit of Measurement	Column D Estimated Quantity	Column E Disposal/ tipping fee	Column F Extended Price
CFB Halifax Compost/ Sawdust Collection & Disposal	Compost	Per Month	12	\$ _____	\$ _____
	Sawdust	Per Month	12	\$ _____	\$ _____
	Green Cart Cleaning	Per Month	12	\$ _____	\$ _____
Total Estimated Cost Table A					\$ _____

(8) Table B – Option Year #2:

Column A	Column B Description of Work	Column C Unit of Measurement	Column D Estimated Quantity	Column E Disposal/ tipping fee	Column F Extended Price
	Green Cart and Saw dust collection and disposal	Per Ton	**365	\$ _____	\$ _____
Total Estimate Cost Table B					\$ _____

**Approximately three hundred sixty (360) tons of compost and five (5) tons of sawdust are generated throughout CFB Halifax per year. This is an estimated tonnage, the actual tonnage will be dictated by the weight registered by the DND truck scale upon collection.

Option Year 2: Table A (Column F) + Table B (Column F) = \$ _____

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**All Collection to occur between the hours of 0800 hours to 1600 hours Monday to Friday.
Per tip price must include, travel to and from the job sites and kilometric costs.**

(9) Table A – Option Year #3:

Column A Title	Column B Streams	Column C Unit of Measurement	Column D Estimated Quantity	Column E Disposal/ tipping fee	Column F Extended Price
CFB Halifax Compost/ Sawdust Collection & Disposal	Compost	Per Month	12	\$ _____	\$ _____
	Sawdust	Per Month	12	\$ _____	\$ _____
	Green Cart Cleaning	Per Month	12	\$ _____	\$ _____
Total Estimated Cost Table A					\$ _____

(10) Table B – Option Year #3:

Column A	Column B Description of Work	Column C Unit of Measurement	Column D Estimated Quantity	Column E Disposal/ tipping fee	Column F Extended Price
	Green Cart and Saw dust collection and disposal	Per Ton	**365	\$ _____	\$ _____
Total Estimate Cost Table B					\$ _____

**Approximately three hundred sixty (360) tons of compost and five (5) tons of sawdust are generated throughout CFB Halifax per year. This is an estimated tonnage, the actual tonnage will be dictated by the weight registered by the DND truck scale upon collection.

Option Year 3: Table A (Column F) + Table B (Column F) = \$ _____

Grand Total= Year 1 + Year 2 + Option Year 1+ Option Year 2 = Option Year 3 = \$ _____

The Grand Total amount, will be the amount that will be considered during evaluation of all bids tendered.

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Tipping Fees

.1 The contract amount will not be increased or decreased by reason of any increase or decrease in the cost of the service brought about by any increase or decrease in the cost of labour, plant, tools and equipment.

.2 Notwithstanding the terms and conditions as expressed herein, if an increase or decrease in "Tipping Fees" is announced by the authority having jurisdiction after the date and time, set for tender closing, the contract amount shall be increased or decreased by an amount equal to the increase or decrease in cost incurred by the Contractor, established by an examination of its relevant records.

.3 Increase will be allowed provided the contractor supply a letter from the Metropolitan Authority verifying the increase/decrease to the Contracting Authority (PWGSC).

Contractor's Signature

Date

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.