



**Royal Canadian Mounted Police
Gendarmerie royale du Canada**

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A:**

steve.lafontaine@rcmp-grc.gc.ca

SOLICITATION AMENDMENT

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

MODIFICATION DE L'INVITATION

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaries

**Vendor/Firm Name and Address
Raison sociale et adresse du fournisseur/de
l'entrepreneur**

Telephone No. – No de téléphone:
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Facsimile No. – No de télécopieur:
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Title-Sujet Air Services Strategic Plan		Amendment No. – No Modification 002
Solicitation No. - No. de l'invitation 201602033	Date December 31, 2015	
Client Reference No. - No. De Référence du Client		
GETS Reference No. - No. de Référence de SEAG		
Solicitation Closes - L'invitation prend fin at – à 02:00 PM Eastern Standard Time (EST) on – le January 8, 2016		
F.O.B. - F.A.B. Destination		
Address Enquiries to: - Adresser toutes questions à: Steve Lafontaine Procurement Specialist		
Telephone No. - No de téléphone 613-843-3809	Fax No. - N° de FAX: (613) 825-0082	
Destination of Goods, Services, and Construction: Destinations des biens, services et construction: See Herein / Voir aux présentes		
Instructions: See Herein Instructions : Voir aux présentes		
Delivery Required - Livraison exigée: See Herein/Voir aux présentes	Delivery Offered - Livraison proposée	
Name and title of person authorized to sign on behalf of Vendor/Firm Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur		

QUESTION AND ANSWER - SERIES I

Question 1. M1 contains a grid to reference the candidate's experience, however, it is only focused on a 'contracted' resource who worked on several discrete projects vs. someone who gained this experience as an employee over many years in an appropriate, relevant business or agency. Please confirm that a candidate with relevant experience that is not project based is acceptable.

Answer 1. See amendment below.

Question 2. The RFP states the location of work as "RCMP locations in Ottawa, however, travel may be required outside the National Capital Region to anywhere in Canada." Would the Crown accept RCMP Locations in or near Toronto (eg. Milton) as the main location of work with the same caveat that travel to and from the main location is not counted as travel?

Answer 2. The main location of the work remains unchanged.

Question 3. Are there previous studies and analysis documents that the Crown plans to leverage and make available to Bidders to expedite this study or will this be a complete independent study?

Answer3. A complete study is required. Documents related to previous studies and evaluations will be provided to the winning Bidder, however, these should not be taken to reduce the objective review of Air Services.

Question 4. A study of this nature would require a detailed understanding of how the RCMP conducts air support operations; however, the RFP does not include a mandatory requirement for this knowledge or experience. Will the Crown consider adding a mandatory requirement for at least a few years of experience with RCMP air support operations?

Answer 4. Previous experience with RCMP air support operations is restrictive to competition and will not be added.

Question 5. What is the process for acquiring a FA2 security clearance?

Answer 5. Once a vendor has been recommended for contract award, the Contracting authority will contact the vendor's representative. A form is required to be completed by the proposed resource and a copy of a photo id such as a driver's license or health card must be provided. The information will then be processed by a security officer.

Question 6. With respect to Certifications,

- a) Is there a form to fill out and submit?
- b) Is a signed statement certifying the items listed in the RFP acceptable?

Answer 6. a) Annex "E" – Certifications has two "yes" or "no" questions (Former Public Servant in Receipt of a Pension and Work Force Adjustment Directive) that requires responses.

Vendors can print Annex "E" and select the appropriate responses and submit this as part of their bid package.

- b) When a vendor signs its bid, it's accepting the Certifications included in the bid. A signed statement certifying the items listed in the RFP is not required.

Question 7: How many proposed resources will be accepted to complete the work?

Answer 7: See amendment below.

Question 8: For security requirements, I hold a Level 2 (Secret) security clearance as I do work for the Department of Defense. Is it a valid security clearance for this contract or do I still have to apply for one?

Answer 8: The RCMP has its own security process that is independent of other organizations, therefore, you would need to submit the appropriate information if requested by the Contracting Authority should your firm be recommended for contract award.

Question 9: It is also stated that some work has to be performed in your offices in Ottawa. Is that a hard requirement or can the work be performed at the contractor's facility understanding that any travel to Ottawa would be at the contractor's expense.

Answer 9: The requirement remains unchanged.

Question 10: One of our team members already holds a "Facility Status" clearance that he obtained from the RCMP back in September, is that still valid?

Answer 10: The security clearance in this instance would be valid for one year from the last day of service provided to the RCMP.

Question 11: Is there a Web site specific to the subject, or must one go to Procurement Services Canada, MERX, and/or the RCMP web page to see changes and/questions posed/answered?

Answer 11: This requirement is posted on BuyandSell.gc.ca under solicitation number 201602033. Any applicable questions and answer and amendments will be posted to the site.

**THIS AMENDMENT IS RAISED TO CHANGE MANDATORY REQUIREMENT M1.
THE REVISION IS AS FOLLOWS:**

**1) At M1 DELETE in its entirety and INSERT the following:
Mandatory Criteria**

Item #	Criterion	Met/Not Met	Substantiation														
M1	<p>The proposed resource must demonstrate experience in each of the following, with a minimum 10 years' combined experience:</p> <ol style="list-style-type: none"> 1) Reviewing user needs assessment and demand analysis 2) Determining optimal platforms to meet the need 3) Determining optimal replacement schedules for each aircraft type 4) Determining the most efficient and effective structure for delivery or air operations 5) Developing performance metrics for air operations <p>The bidder must submit work experience or project summaries using the table below.</p> <p>Note: The Bidder may submit a maximum of one proposed resource to complete the work. Should additional proposed resources be submitted, the Bidder will be contacted to select which proposed resource is to be evaluated.</p> <table border="1" data-bbox="310 1318 867 1843"> <tr> <td data-bbox="310 1318 610 1377">Name of organization:</td> <td data-bbox="610 1318 867 1377"></td> </tr> <tr> <td data-bbox="310 1377 610 1413">Project name:</td> <td data-bbox="610 1377 867 1413"></td> </tr> <tr> <td data-bbox="310 1413 610 1446">Project contact name:</td> <td data-bbox="610 1413 867 1446"></td> </tr> <tr> <td data-bbox="310 1446 610 1598">Project contact phone number (correct up-to-date contact info must be given for verification purposes):</td> <td data-bbox="610 1446 867 1598"></td> </tr> <tr> <td data-bbox="310 1598 610 1631">Period of Work:</td> <td data-bbox="610 1598 867 1631"></td> </tr> <tr> <td data-bbox="310 1631 610 1724">Description of tasks and responsibilities that bidder completed:</td> <td data-bbox="610 1631 867 1724"></td> </tr> <tr> <td data-bbox="310 1724 610 1843">Relevancy to the scope of work outlined in the SOW:</td> <td data-bbox="610 1724 867 1843"></td> </tr> </table>	Name of organization:		Project name:		Project contact name:		Project contact phone number (correct up-to-date contact info must be given for verification purposes):		Period of Work:		Description of tasks and responsibilities that bidder completed:		Relevancy to the scope of work outlined in the SOW:			
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ALL REMAINING TERMS AND CONDITIONS OF THIS RFP REMAIN UNCHANGED.