



Request for Proposals (RFP)  
Exclusive Foodservice Provider  
Reference #: NGC15-002  
Buy and Sell Reference #: PW-15-00712329  
January 4, 2016

## ADDENDA # 1

**Addenda:** NGC strongly suggests that you *immediately* enter this information in Appendix B – Addenda in the document you plan to use for your response to this RFP. Please use the date shown above as the date of the Addenda. Failure to identify addenda issued by the NGC **will (M)** result in the immediate disqualification of your proposal.

1. Proposal Submission Requirement and Format – we are asking that the maximum length of the Proposal is increased to sixty (60) pages and the resumes are excluded and attached in an appendix. We welcome the NGC desire to receive meaningful, straight to the point proposals; however, the deliverables as suggested and listed bullet points are over 40 and some of them require more than a page to describe conceptually.
  - The NGC will increase the page limit to 45 pages, and will move the resumes, biographies and documentation of project experience to appendices.
2. We are asking for the National Gallery of Canada permission to use images of the Gallery building (external and internal) in the proposal document. The images we would use are the ones found on google.
  - Yes, this is acceptable
3. We would like to use the National Gallery of Canada logo in the proposal. Please confirm if this is acceptable.
  - Yes, this is acceptable