



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada
800 Burrard Street, Room 219
800, rue Burrard, pièce 219
Vancouver, BC V6Z 0B9
Bid Fax: (604) 775-7526

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Public Works and Government Services Canada -
Pacific Region
219 - 800 Burrard Street
800, rue Burrard, pièce 219
Vancouver, BC V6Z 0B9

| | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|
| Title - Sujet Steam Table | |
| Solicitation No. - N° de l'invitation 21833-150146/A | Amendment No. - N° modif. 001 |
| Client Reference No. - N° de référence du client 21833-150146 | Date 2016-01-05 |
| GETS Reference No. - N° de référence de SEAG PW-\$VAN-524-7706 | |
| File No. - N° de dossier VAN-5-38347 (524) | CCC No./N° CCC - FMS No./N° VME |
| Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-02-09 | |
| F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/> | |
| Address Enquiries to: - Adresser toutes questions à: Yamamoto, Albert | Buyer Id - Id de l'acheteur van524 |
| Telephone No. - N° de téléphone (604) 775-7549 () | FAX No. - N° de FAX (604) 775-7526 |
| Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: | |

Instructions: See Herein

Instructions: Voir aux présentes

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|
| Delivery Required - Livraison exigée | Delivery Offered - Livraison proposée |
| Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur | |
| Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur | |
| Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) | |
| Signature | Date |

Delete Solicitation 21833-150146/A in its entirety and insert Solicitation 21833-150145/A Amendment 001:

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

See Part 6, 6.1.1

1.2 Statement of Work

Statement of Work – Bid

The Work to be performed is detailed under Article 6.2 of the resulting contract clauses.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Trade Agreements

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2015-07-03) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 14 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must

be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

- Section I: Technical Bid (2 hard copies)
- Section II: Financial Bid (1 hard copy)
- Section III: Certifications (1 hard copy)
- Section IV: Additional Information (shop drawings – 2 hard copies)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

3.1.1 Exchange Rate Fluctuation

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.

Section IV: Additional Information

shop drawings (2 hard copies)

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

See Annex A – Mandatory Specifications

4.1.2 Financial Evaluation

SACC Manual Clause [A0220T](#) (2014-06-26), Evaluation of Price

4.2 Basis of Selection

4.2.1 *SACC Manual* Clause A0031T (2010-08-16), Basis of Selection - Mandatory Technical Criteria

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

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The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Bidder must provide with its bid, a completed [Declaration Form](http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – List of Names

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Employment and Social Development Canada \(ESDC\) - Labour's](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list at the time of contract award.

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PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to this Contract.

NIL security screening required as there is no access to sensitive information or assets. Contractor personnel will be escorted in specific areas of the institution/site as and where required by Correctional Service Canada personnel or those authorized by CSC on its behalf. CSC has developed very stringent internal policies to ensure that the security of institutional operations is not compromised.

Contractor personnel shall submit to a local verification of identity/information through an authorized use of the Canadian Police Information Centre (CPIC) and must adhere to institutional requirements for the conduct of searches by Correctional Service Canada, prior to admittance to the institution/site. Correctional Service Canada reserves the right to deny access to any institution/site or part thereof of any Contractor personnel, at any time.

6.2 Statement of Work - Contract

The Contractor must perform the Work in accordance with the Statement of Work at Annex A and the Contractor's technical bid entitled _____, dated _____.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2015-09-03), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Delivery Date

All the deliverables must be received on or before March 31, 2016.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Albert Yamamoto
Title: Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch

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Address: 219-800 Burrard St. Vancouver, B.C., V6Z 0B9

Telephone: 604-775-7549
E-mail address: albert.yamamoto@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is:

To be completed at contract award:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone : _____
Facsimile: _____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

To be completed at contract award:

6.6 Payment

6.6.1 Basis of Payment

Basis of Payment - Firm Price, Firm Unit Price(s) or Firm Lot Price(s)

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price and firm lot prices, as specified in Annex B for a cost of \$ _____. Customs duties are included, and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Limitation of Price

SACC *Manual* clause C6000C (2011-05-16) Limitation of Price

6.6.3 Single Payment

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work delivered has been accepted by Canada.

6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
OR
 - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8 Certifications

6.8.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing additional information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

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- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2015-09-03), General Conditions - Goods (Medium Complexity;
- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment;
- (e) Appendix A, Steam Table drawings;
- (f) the Contractor's bid dated _____ (*insert date of bid*) (*If the bid was clarified or amended, insert at the time of contract award: “, as clarified on _____” or “, as amended on _____” and insert date(s) of clarification(s) or amendment(s)*)

6.11 SACC Manual Clauses

Electrical Equipment

All electrical equipment supplied under the Contract must be certified or approved for use in accordance with the Canadian Electrical Code, Part 1, before delivery, by a certification organization accredited by the Standards Council of Canada.

ANNEX A - STATEMENT OF WORK

The Correctional Service Canada has a requirement to replace an existing piece of Kitchen Equipment which has reached its life cycle end. The work will involve the following:

1.1 Background

The existing steam table in the Kitchen at Mountain Institution has reached its life cycle end and require replacement. The existing unit is currently beyond economical repair.

1.2 Objectives:

To supply and install one new custom built steam table to the institution by March 31, 2016.

1.3 Tasks:

The Contractor must remove and dispose of the existing unit, and supply and install one new custom build unit to fit into existing location.

The work will involve the following and the Contractor must:

1.3.1 remove existing unit from current location in server line

1.3.2 dispose of unit and all debris from removal off site, no garbage to be disposed of on CSC site

1.3.3 custom build new steam table to meet specifications as per attached Appendix A

i Steam Table to be constructed with minimum 18 gauge food safe stainless steel.

ii Each well temperature to be controlled independently of each other, infinite-switch temperature control, one for each well

iii Mandatory single main on/off switch to control all electrical within equipment.

iv Drain to be 3/4" copper piping complete with ball valve shut off that is not easily bumped into the open position while person/s are operating at equipment. Copper drain to be an indirect connection to building sanitary system. Minimum of one ball valve to drain all six wells.

v Sneeze guard to be flat in design, not beveled in any location.

1.3.4 deliver all goods to site

1.3.5 Install new custom steam table complete with all required infrastructure

i. All electrical equipment supplied under the contract must be certified or approved for use in accordance with the Canadian Electrical Code, Part 1, before delivery, by a certification organization accredited by the Standards Council of Canada.

ii. Installation must meet Hazard Analysis Critical Control Point. Meaning all joints to be sealed to prevent bacterial growth, all materials used to meet food safe regulations as per Canada Food Inspection Agency and safety devices to be in place.

iii. Existing electrical: 30 amp 3 pole breaker with wire running inside 3/4" rigid pipe (under slab) to steam table. Rigid pipe length between breaker and steam table is 40 ft. Existing breaker panel is Federal Pioneer bolt on.

iv. New electrical: permits, installation and wiring must be included. Contractor must determine electrical requirements of new steam table being installed and meet requirements, change existing wiring and breaker if required.

v. Drain must be 3/4" copper piping complete with ball valve shut off that is not easily bumped into the open position while person/s are operating at equipment. Copper drain must ~~to~~ be an indirect connection to building sanitary system. There must be a minimum of one ball valve to drain all six wells.

vi Security wall in front of steam table must be altered by in house maintenance staff (if required), it is not the responsibility of the contractor.

vii. Steam Table must be fixed in place and welded to existing counter at both ends of unit.

viii. Toe kick must be secure, solid and sealed to existing tile floor.

All the delivery of goods must be received on or before March 31, 2016.
Installation to full operational mode must be on or before March 31, 2016.

Site Constraints,

Escort

Escort will be provided by the site through Public Works.

Movement

Institution Kitchen is available for work from 18:30 to 06:00

Tools

Contractor must provide a complete inventory of tools and equipment to be used during the work. This inventory list must be maintained during the work. This inventory must be available for inspection upon request.

Keep all tools and equipment under constant supervision. Keys must remain in the possession of the employees of the Contractor.

All missing or lost tools or equipment must be reported immediately to the Departmental Representative.

Vehicle,

Escorted commercial vehicles will **not** be allowed to enter or leave the institution through the vehicle access gate during the following count time hours:

16:00 to 16:30

22:00 to 22:45

07:00 to 07:30

Commercial vehicles will only be allowed access to Institutional property when their contents are certified by the contractor or his representative as being necessary to the execution of the work.

1.4 Deliverables:

- removal and disposal of existing steam table
- one new custom steam table as per Appendix A page 1 and page 2 specifications
- installation of new steam table
- minimum one year warranty on equipment and installation.

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1.5 Location of work:

- a. The Contractor must perform the work, removal of old steam table and installation of new steam table at:
Mountain Institution,
4732 Cemetery Rd, Agassiz, BC.
Custom steam table to be built by contractor off site and only delivered to site as complete unit ready for installation.
- b. Travel
No travel is anticipated for performance of the work under this contract.

1.6 Language of Work:

The contractor must perform all work in English.

MANDATORY SPECIFICATIONS

| | | |
|------------------------------------------------------------------------------------|------------|----------------|
| 1. Steam Table Unit dimension: | MET | NOT MET |
| a. The dimensions must be in accordance with Appendix A. | | |
| b. Shop drawing must be submitted with bid for dimensions assessment. | | |
| 2. Metal : | | |
| a. Steam Table must be constructed with minimum 18 gauge food safe stainless steel | | |
| 3. Steam Table Unit must have: | MET | NOT MET |
| Six (6) Wells with the following Dimensions: | | |
| a. Depth of 19 ¾ inches | | |
| b. Width of 12 inches | | |
| c. Height of 6 ¾ inches | | |
| 4. Well Temperature Controls must have: | MET | NOT MET |
| a. One Infinite-Switch temperature control for each well | | |
| 5. Drain must have: | MET | NOT MET |
| a. ¾ inches copper piping complete with ball valve shut off | | |
| b. Minimum of one ball valve to drain all six wells | | |
| 6. On/Off Switch must have : | MET | NOT MET |
| a. single main on/off switch to control all electrical within equipment. | | |
| 7. Toe Kick: | MET | NOT MET |
| a. Toe Kick must be secure | | |
| 8. Sneeze Guard: | MET | NOT MET |
| a. Sneeze Guard must be flat, not bevelled. | | |
| 9. Warranty | MET | NOT MET |
| a. The contract must include a Minimum 1 year manufacturer's warranty | | |

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ANNEX B – BASIS OF PAYMENT

Prices must be in Canadian dollars, the Goods & Services Tax extra as applicable, FOB destination, Canadian Customs duties and excise taxes included.

Destination delivery Address: Mountain Institution, 4732 Cemetery Rd, Agassiz, BC.

| Description | Unit of Issue | Quantity | Unit Price | Total |
|------------------------------------------|---------------|----------|--------------|----------|
| 1. Steam Table Including 1 year warranty | Each | 1 | \$ _____ | \$ _____ |
| 2. Remove Existing steam table | LOT | 1 | \$ _____ | \$ _____ |
| 3. Installation | LOT | 1 | \$ _____ | \$ _____ |
| | | | TOTAL | \$ _____ |

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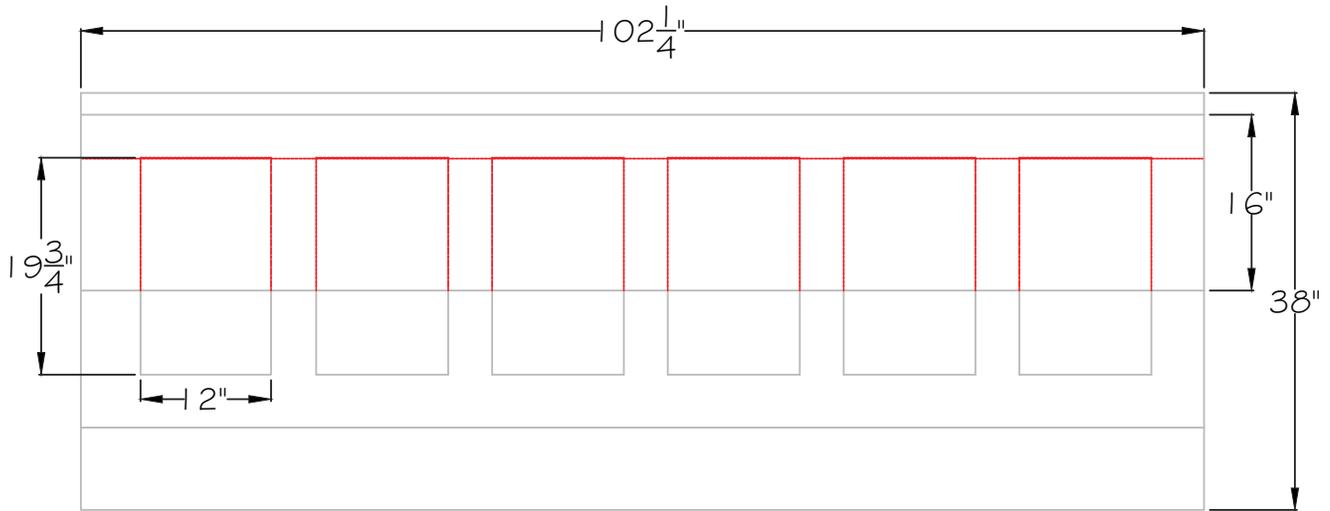
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CCC No./N° CCC - FMS No./N° VME

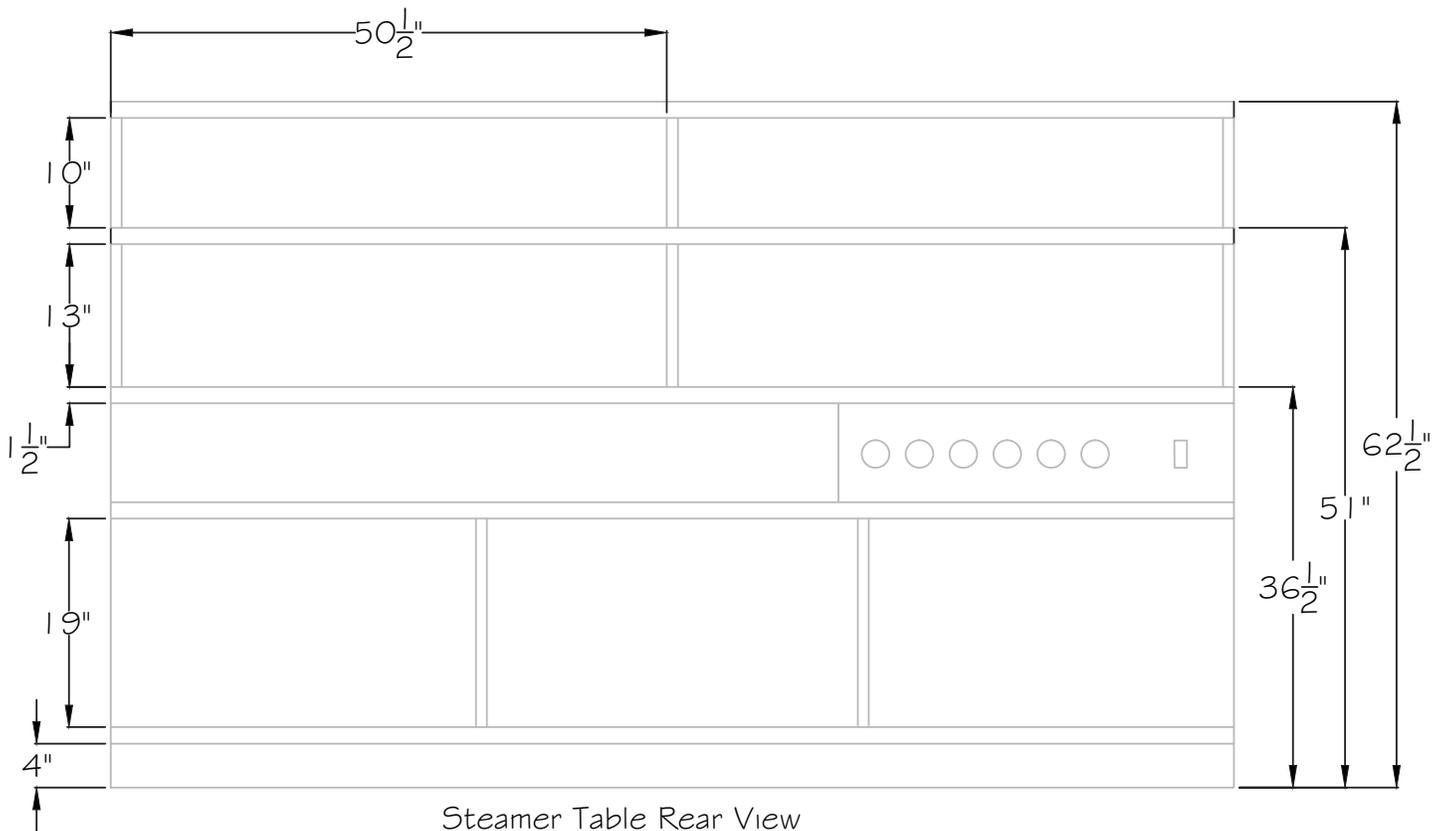
APPENDIX A – STEAM TABLE DRAWINGS

See attached.

APPENDIX A - STEAM TABLE DRAWING

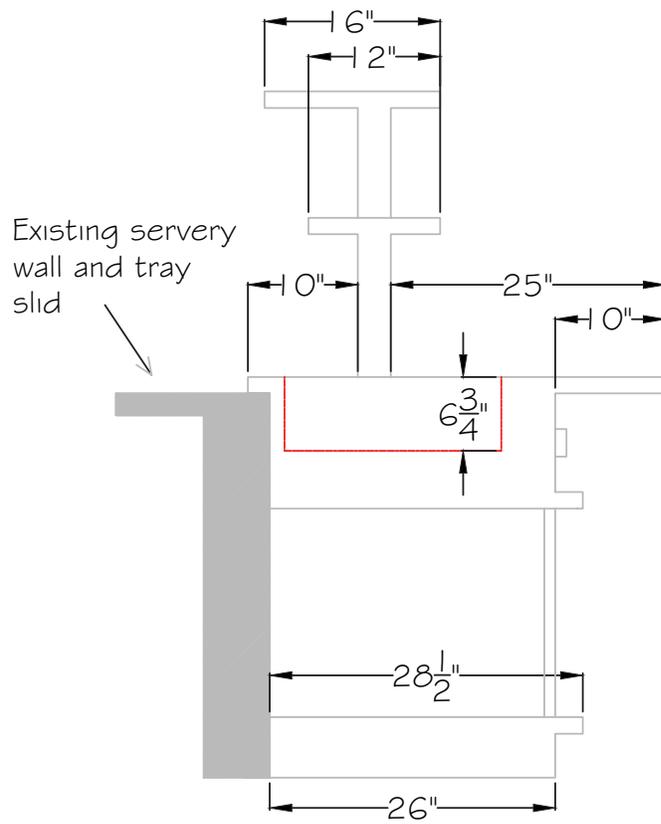


Steamer Table Top View



Steamer Table Rear View

APPENDIX A - STEAM TABLE DRAWING



Steamer Table Side View

NOTE TO BIDDERS: Please use ONE of the two mailing labels below and affix it securely to the outside of the envelope or package containing your bid submitted by mail or courier. Always ensure your company name, return address, open bidding solicitation number and closing date appear legibly on the outside of your bid submission.

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N° de l'invitation : 21833-150146/A

**La réception des soumissions prend fin le: 9 février 2016
à: 14:00 PT**
