



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions  
Travaux publics et Services gouvernementaux  
Canada**

**800 Burrard Street, Room 219**

**800, rue Burrard, pièce 219**

**Vancouver, BC V6Z 0B9**

**Bid Fax: (604) 775-7526**

**Request For a Standing Offer  
Demande d'offre à commandes**

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and  
Government Services Canada, hereby requests a Standing Offer  
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et  
Services Gouvernementaux Canada, autorise par la présente,  
une offre à commandes au nom des utilisateurs identifiés  
énumérés ci-après.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services Canada - Pacific  
Region

219 - 800 Burrard Street

800, rue Burrard, pièce 219

Vancouver, BC V6Z 0B9

<b>Title - Sujet</b> Timber Piles untreated & Creosote	
<b>Solicitation No. - N° de l'invitation</b> F1571-15700E/A	<b>Date</b> 2016-01-12
<b>Client Reference No. - N° de référence du client</b> F1571-15700E	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$VAN-795-7716
<b>File No. - N° de dossier</b> VAN-5-38267 (795)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2016-02-22</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Pacific Standard Time PST	
<b>Delivery Required - Livraison exigée</b> See Herein	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Siopongco, Philip	<b>Buyer Id - Id de l'acheteur</b> van795
<b>Telephone No. - N° de téléphone</b> (604)775-7619 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF FISHERIES AND OCEANS- Small Craft Harbours Throughout BC 301 Bishop Street Fredericton NB E3C 2M6 Canada	
<b>Security - Sécurité</b> This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b>	<b>Facsimile No. - N° de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## **PART 1 - GENERAL INFORMATION**

### **1.1 Introduction**

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1            General Information: provides a general description of the requirement;
- Part 2            Offeror Instructions: provides the instructions clauses and conditions applicable to the RFSO and states that the offeror agrees to be bound by the clauses and conditions contained in all parts of the RFSO;
- Part 3            Bid Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4            Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, the certifications to be provided, the security requirement and the basis of selection;
- Part 5            Certifications: includes the certifications to be provided;
- Part 6            Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7            7A, Standing Offer, and 7B, Resulting Contract Clauses:
  - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
  - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include:

- Annex A           Requirement
- Annex B           Basis of Payment
- Annex C           Insurance Requirements
- Annex D           Evaluation

### **1.2 Summary**

- 1.2.1** This Request for Standing Offer is to manufacture and deliver Untreated and Creosote Treated Timber Piles as described in Annex A – Requirement, to the Department of Fisheries, Oceans and the Canadian Coast Guard on an “as requested” basis during the period of the Regional Individual Standing Offer (RISO).

Deliveries must be made to the following locations:

- 1.            Steveston Harbour Authority  
              12740 Trites Road,

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Richmond, British Columbia, V7E 3R8

2. Port Edward Harbour Authority  
200 Bayview Drive  
Port Edward, BC V0V 1G0
3. Harbour Authority of French Creek  
1055 Lee Road  
Parksville BC V9P 2E1

The period of the Standing Offer will be from date of award for a period of two (2) years, with an option to renew for one (1) additional one-year period.

- 1.2.2 All items are to be bundled and shipped FOB destination (customs duties and taxes are extra) to the destinations identified above.
- 1.2.3 The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).
- 1.2.4 Pursuant to section 01 of Standard Instructions 2006 and 2007, a Consent to a Criminal Record Verification form, must be submitted with the bid, by the bid solicitation closing date, for each individual who is currently on the Bidder's Board of Directors.
- 1.2.5 Annex A provides the specification of the untreated and creosote treated timber piles that are to be covered by the Standing Offer which might result from this Request for Standing Offer. Annex B – provides the "Basis of Payment" that will apply to resulting Contracts from the Standing Offer. Annex C specifies the insurance required by the Offeror.

### 1.3 Options

- (a) The Contractor grants to Canada the irrevocable option to extend the term of the Contract for two (2) one-year (1) periods under the same terms and conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions set out in the Basis of Payment.
- (b) Canada may exercise this option at any time by sending a written notice to the Contractor at least five (5) Calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced, for administrative purposes only, through a contract amendment.

### 1.4 Debriefings

After issuance of the Standing Offer, Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

## **PART 2 - OFFEROR INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2015-07-03) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 80 days

### **2.2 Submission of Offers**

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

**Due to the nature of the Request for Standing Offers, transmission of offers by facsimile to PWGSC will not be accepted.**

### **2.3 Enquiries - Request for Standing Offers**

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Offerors. Enquiries not submitted in a form that can be distributed to all Offerors may not be answered by Canada.

### **2.4 Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offerors.

## 2.5 List of Proposed Subcontractors

If the bid includes the use of subcontractors, the Offeror agrees, upon request from the Standing Offer Authority, to provide a list of all subcontractors including a description of the things to be purchased, a description of the work to be performed and the location of the performance of that work. The list should not include the purchase of off-the-shelf items, software and such standard articles and materials as are ordinarily produced by manufacturers in the normal course of business, or the provision of such incidental services as might ordinarily be subcontracted in performing the Work.

## PART 3 - OFFER PREPARATION INSTRUCTIONS

### 3.1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

- Section I: Technical Offer (2 hard copies)
- Section II: Financial Offer (1 hard copies)
- Section III: Certifications (1 hard copies)
- Section IV: Additional Information (1 hard copies)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that Offerors follow the format instructions described below in the preparation of their offer.

- (a) Use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) Use a numbering system that corresponds to that of the Request for Standing Offers.
- (c) Include the certifications as a separate section of the offer.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Offerors should:

- 1) Use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) Use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Offer**

In their technical offer, Offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Offer**

Offerors must submit their financial offer in accordance with Annex "B" - Basis of Payment. The total amount of Applicable Taxes must be shown separately.

### Section III: Certification Requirements

Offerors must submit the certifications required in accordance with Part 5. If these certifications do not accompany the offer documents at the time of offer submission, they will be requested by the Standing Offer Authority as detailed in Part 7.5.

#### 3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

### 3.2 Tables of Deliverable Requirements

#### 3.2.1 Mandatory Offer Deliverable Requirement

Notwithstanding deliverable requirements specified anywhere else within this Request For Standing Offer the following are mandatory deliverables that must be submitted with the Offer documents at the time of bid closing. The following are mandatory and the Offeror must be compliant on each item to be considered responsive.

Item	Description	Completed and Attached
1	Request for Standing Offer document part 1, page 1 completed and signed.	
2	Completed Section I – Technical Offer in accordance with Annex “A”,	
3	Completed Section II – Financial Offer, Annex “B” Basis of Payment	
4	Completed Section III – Certification Requirements – as per part 5	

#### 3.2.2 Supporting Offer Deliverable Requirements

If the following information which supports the offer is not submitted with the offer, it will be requested by the Standing Offer Authority (SOA), from the Offerors and it must be provided within 24 hours of the written request:

Item	Description	Completed and Attached	To be forwarded if requested by the SOA
1	Change to Applicable Laws (if any) as per article 2.4		
2	Subcontractor List (if any) as per article 2.5		
3	FCP Certification as per article 5.3		
4	Company and Individual Certifications and Qualifications as per article 4.1.1 and 5.6		
5	Offeror's contact as per Article 7.4.3		

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

#### **4.1.1 Technical Evaluation**

##### **4.1.1.1 Mandatory Technical Criteria**

Offers submitted in response to this Request For Standing Offer (RFSO), must conform with, and satisfy all of the RFSO terms and conditions and stated requirements, including the entire Requirement attached as Annex A.

The Technical Offer will be examined by the evaluation team to confirm compliance with the Mandatory Requirements of the Technical Specification. Any offers submitted that do not conform with the Requirement will automatically be declared non-responsive. For the reasons stated above, Offerors are cautioned that any explanatory statements or deviations from the Requirement provided with their offers must not give any indication of non-conformance.

#### **4.1.2 Financial Evaluation**

##### **4.1.2.1 Evaluation of Price**

1. The price of the offer will be evaluated as follows:
  - a. Canadian-based offerors must submit firm prices, Canadian customs duties and excise taxes included, and Applicable Taxes excluded.
  - b. Foreign-based offerors must submit firm prices, Canadian customs duties, excise taxes and Applicable Taxes excluded. Canadian customs duties and excise taxes payable by Canada will be added, for evaluation purposes only, to the prices submitted by foreign-based offerors.
2. Unless the Request for Standing Offers (RFSO) specifically requires offers to be submitted in Canadian currency, offers submitted in foreign currency will be converted to Canadian currency for evaluation purposes. The rate given by the Bank of Canada in effect on the RFSO closing date, or on another date specified in the RFSO, will be applied as a conversion factor to the offers submitted in foreign currency.
3. Although Canada reserves the right to issue the Standing Offer either on an FOB plant or FOB destination, Canada requests that offerors provide prices FOB their plant or shipping point and FOB destination. Offers will be assessed on an FOB destination basis.
4. For the purpose of the RFSO, offerors with an address in Canada are considered Canadian-based offerors, and offerors with an address outside of Canada are considered foreign-based offerors.

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**4.1.2.2** The price of the bid will be evaluated in Canadian dollars, applicable taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

For evaluation purposes the total bid price, using the pricing tables (Annex B) completed by the bidders will be calculated as follows:

1. Bidders must provide firm pricing for timber pile logs (line items 1.1 to 1.36) and freight (line items 2.1 to 2.3, 3.1 to 3.3 and 4.1 to 4.3) for three years.
2. The average of the three prices will be multiplied by the estimated linear foot per type of timber pile logs (or the estimated truckload per year) to get your Evaluated Price for that line item

Example: Timber Pile Logs (Annex "B", B1)

Line 1.1 ((Price Year 1 + Price Year 2 + Price Year 3) divided by three) multiplied by the estimated linear foot for Line 1.1 = Evaluated Price for line 1.1

Example: Freight (Annex "B", B2)

Line 2.1 ((Price Year 1 + Price Year 2 + Price Year 3) divided by three) multiplied by the estimated number of trips per year = Evaluated Price for line 2.1

3. The sum totals of B1 plus B2 is your Total Evaluated Price.

## **4.2 Basis of Selection**

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price on an aggregate basis will be recommended for issuance of a standing offer.

## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the

Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

### **5.1 Certifications required with the Offer**

Offerors must submit the following duly completed certifications as part of their offer.

### 5.1.1 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Offeror must provide with its offer, a completed Declaration Form (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

### 5.2 Certifications Precedent to the Issuance of a Standing Offer & Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

#### 5.2.1 Integrity Provisions – List of Names

Offerors who are incorporated, including those submitting offers as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Offeror.

Offerors submitting offers as sole proprietorship, as well as those submitting offers as a joint venture, must provide the name of the owner(s).

Offerors submitting offers as societies, firms or partnerships do not need to provide lists of names.

#### 5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from Employment and Social Development Canada-Labour's website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

Canada will also have the right to terminate the Call-up for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list during the period of the Contract.

The Offeror must provide the Standing Offer Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, before the issuance of a Standing Offer. If the Offeror is a Joint Venture, the Offeror must provide the Standing Offer Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each

## **PART 6 - FINANCIAL AND INSURANCE REQUIREMENTS**

### **6.1 Financial Capability**

SACC Manual clause [M9033T](#) (2011-05-16), Financial Capability

### **6.2 Insurance Requirements**

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified in Annex C.

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

## **PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES**

### **A. STANDING OFFER**

#### **7.1 Offer**

**7.1.1** The Offeror offers to fulfill the requirement in accordance with the Requirement in Annex "A".

#### **7.2 Security Requirements**

**7.2.1** There is no security requirement applicable to this Standing Offer.

#### **7.3 Standard Clauses and Conditions**

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

##### **7.3.1 General Conditions**

[2005](#) (2015-09-03) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

##### **7.3.2 Periodic Usage Reports - Standing Offers**

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "D". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- 1st quarter: April 1 to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31;
- 4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 30 calendar days after the end of the reporting period.

## 7.4 Term of Standing Offer

### 7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from \_\_\_\_\_ to \_\_\_\_\_.

### 7.4.2 Extension of Standing Offer (M9014C)

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional 1 year period, under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 30 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

## 7.5. Authorities

### 7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Philip Siopongco

Title: A/Supply Specialist

Public Works and Government Services Canada

Acquisitions Branch

Address: 219-800 Burrard Street, Vancouver BC V3W1T9

Telephone: 604-775-7691

E-mail address: Philip.Siopongco@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

### 7.5.2 Project Authority

The Project Authority for the Standing Offer is: To be filled at Contract award

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Facsimile: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

### 7.5.3 Offeror's Representative

Name	
Title	
Company	
Address	
Telephone Number	
Fax Number	
Email Address	

### 7.6 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is the Project Authority named in article 7.5.2 or their delegated representative.

### 7.7 Call-up Procedures

An estimate of the cost of performing specific work is required. The Identified User will provide the Offeror with a statement of the work required and the Offeror must provide the Identified User with an estimate of the cost of performing the specified work in accordance with the pricing provision of the Standing Offer as indicated in Annex B.

The Offeror must not undertake any of the specified work unless and until a call-up is issued by the Identified User. The estimated cost stated in the call-up must not be exceeded without the specific written authorization of the Identified User

### 7.8 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer, or an equivalent electronic document.

### 7.9 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$100,000.00 (Applicable Taxes included).

### 7.10 Financial Limitation - Total

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$525,000.00 (Applicable Taxes excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 3 months before the expiry date of the Standing Offer, whichever

comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

### 7.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2015-09-03), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A (2015-09-03), General Conditions, Goods (Medium Complexity) are incorporated by reference into and form part of the RFSO;
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment
- g) Annex C, Insurance and
- h) the Offeror's offer dated \_\_\_\_\_ (*insert date of offer*), (*if the offer was clarified or amended, insert at the time of issuance of the offer: "as clarified on \_\_\_\_\_" or "as amended on \_\_\_\_\_" and insert date(s) of clarification(s) or amendment(s) if applicable*).

### 7.12 Certifications

#### 7.12.1 Compliance

The continuous compliance with the certifications provided by the Offeror with its offer and the ongoing cooperation in providing additional information are conditions of issuance of the Standing Offer (SO). Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO. If the Offeror does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

### 7.13 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_. (*Insert the name of the province or territory as specified by the Offeror in its offer, if applicable*).

### 7.14 Codes and Standards

The Offeror must perform work in accordance with National Building Code of Canada (NBC), Workers Compensation Board of B.C., and any other code of provincial or local application provided that in any case of conflict or discrepancy, the more stringent requirements shall apply. The Standing Offer shall meet or exceed requirements of specified standards, codes and referenced documents.

### 7.15 Regulatory Requirements

The Offer must:

- (a) Pay all fees, obtain and maintain all permits, licenses and certificates of approval required for the Work to be performed under any applicable federal, provincial or municipal legislation.

- 
- (b) Provide the inspection authority with such information as may be required for issue of acceptance certificates.

Upon request, the Contractor must provide a copy of any such permit, license, or certificate of Canada.

## **B. RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### **7.16 Requirement**

The Contractor must provide the items detailed in the call-up against the Standing Offer.

### **7.17 Standard Clauses and Conditions**

#### **7.17.1 General Conditions**

2010A (2015-09-03), General Conditions - Goods (Medium Complexity) apply to and form part of the Standing Offer.

### **7.18 Term of Contract**

#### **7.18.1 Delivery Date**

Delivery must be made within 6 weeks from receipt of a call-up against the Standing Offer.

### **7.19 Payment**

#### **7.19.1 Basis of Payment – Firm Price and/or Rates**

SACC Manual clause M0019T (2007-05-25), Firm Price and/or Rates

#### **7.19.2 Limitation of Price**

SACC Manual clause C6000C (2011-05-16), Limitation of Price

#### **7.19.3 Terms of Payment - Multiple Payments**

SACC Manual clause H1001C (2008-05-12), Multiple Payments

### **7.20 Invoicing Instructions**

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions.

Invoices are to be made out and sent to:

Small Craft Harbours  
Suite 200 – 401 Burrard Street  
Vancouver, BC V6C 3S4

]

A copy of the original invoice should be sent to:

Public Works and Government Services of Canada  
Pacific Region, Acquisitions Branch  
219-800 Burrard Street  
Vancouver BC V6Z 0B9

Attention: Philip Siopongco, A/Supply Specialist

### **7.21 Insurance - Specific Requirements**

The Contractor must comply with the insurance requirements specified in Annex C. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

## ANNEX " A "

### REQUIREMENT

#### A1. TECHNICAL SPECIFICATION

The bidder must meet all the mandatory specifications for the manufacture and delivery of various sized timber pile logs as detailed below:

##### 1. GENERAL

###### .1 Reference Standards

Unless specified otherwise use most current edition of the following standards:

- CAN/CSA-056-M Round Wood Piles
- CAN/CSA-080 Wood Preservation

###### .2 Scope of Work

This requirement is for the manufacture, supply and delivery of untreated and creosote treated timber piles. These items are to be delivered to three (3) locations as indicated in items 2.1.2 to 2.1.4 below. All items must be deliverable within 6 weeks of call-up.

###### .3 Inspection

The Engineer may inspect materials and products at his discretion at all stages of their manufacture, and transportation to the site. Satisfactory inspection at any stage does not preclude future rejection if the materials or products are subsequently found to lack uniformity or fail to conform to the requirements specified. Acceptance will not be made until the materials or products are satisfactorily delivered.

##### 2. PRODUCTS

###### .1 Description of Items

.1 The requirement is for the manufacture, supply and delivery of various sized timber piles indicated below:

- .1 untreated 12" butt size timber piles, 20-55ft in length
- .2 untreated 12" butt size timber piles, 60-75ft in length
- .3 untreated 12" butt size timber piles, 80ft in length
- .4 untreated 12" butt size timber piles, 85ft in length
- .5 untreated 12" butt size timber piles, 90ft in length

- 
- .6 untreated 12" butt size timber piles, 95-100ft in length
  - .7 untreated 13" butt size timber piles, 20-55ft in length
  - .8 untreated 13" butt size timber piles, 60-75ft in length
  - .9 untreated 13" butt size timber piles, 80ft in length
  - .10 untreated 13" butt size timber piles, 85ft in length
  - .11 untreated 13" butt size timber piles, 90ft in length
  - .12 untreated 13" butt size timber piles, 95-100ft in length
  - .13 untreated 14" butt size timber piles, 20-55ft in length
  - .14 untreated 14" butt size timber piles, 60-75ft in length
  - .15 untreated 14" butt size timber piles, 80ft in length
  - .16 untreated 14" butt size timber piles, 85ft in length
  - .17 untreated 14" butt size timber piles, 90ft in length
  - .18 untreated 14" butt size timber piles, 95-100ft in length
  - .19 creosote treated 12" butt size timber piles, 20-55ft in length
  - .20 creosote treated 12" butt size timber piles, 60-75ft in length
  - .21 creosote treated 12" butt size timber piles, 80ft in length
  - .22 creosote treated 12" butt size timber piles, 85ft in length
  - .23 creosote treated 12" butt size timber piles, 90ft in length
  - .24 creosote treated 12" butt size timber piles, 95-100ft in length
  - .25 creosote treated 13" butt size timber piles, 20-55ft in length
  - .26 creosote treated 13" butt size timber piles, 60-75ft in length
  - .27 creosote treated 13" butt size timber piles, 80ft in length
  - .28 creosote treated 13" butt size timber piles, 85ft in length
  - .29 creosote treated 13" butt size timber piles, 90ft in length
  - .30 creosote treated 13" butt size timber piles, 95-100ft in length
  - .31 creosote treated 14" butt size timber piles, 20-55ft in length
  - .32 creosote treated 14" butt size timber piles, 60-75ft in length
  - .33 creosote treated 14" butt size timber piles, 80ft in length
  - .34 creosote treated 14" butt size timber piles, 85ft in length
  - .35 creosote treated 14" butt size timber piles, 90ft in length
  - .36 creosote treated 14" butt size timber piles, 95-100ft in length
- .2 Delivery point 1: Steveston Harbour Authority at **12740 Trites Road, Richmond, BC V7E 3R8**, ,maximum weight per truckload of up to 65,000lbs for bundles with pile lengths of:
- .1 20 to 55 ft.
  - .2 60 to 85 ft.

.3 90 to 100 ft.

.3 Delivery Point 2: Port Edward Harbour Authority at **200 Bayview Drive, Port Edward, BC V0V 1G0, maximum weight** per truckload of up to 65,000lbs for bundles with pile lengths of:

.1 20 to 55 ft.

.2 60 to 85 ft.

.3 90 to 100 ft.

.4 Delivery Point 3: Harbour Authority of French Creek at **1055 Lee Road, Parksville, BC V9P 2E1, maximum weight** per truckload of up to 65,000lbs for bundles with pile lengths of:

.1 20 to 55 ft.

.2 60 to 85 ft.

.3 90 to 100 ft.

.2 Species

Pile species: Douglas Fir

.3 Size

The size of a pile must be designated by length and either minimum and maximum butt diameter or minimum and maximum tip diameter, or both. Sizes of piles normally available are shown in Table 906 A.

**TABLE 906-A SIZES OF TIMBER PILES**

Size Designation	36	33	30	27	24
Minimum Diameter at Extreme Butt or Large End (mm)	360	330	300	270	240
Length in Metres	Minimum Diameter at Small End Tip (mm)				
Up to 6	250	250	230	200	180
6 to 11	250	230	200	180	150
12 to 14	230	200	180	150	-
15 to 18	200	180	180	-	-
19 to 21	200	180	150	-	-
22 to 27	180	150	-	-	-
28 to 32	150	130	-	-	-

Note: Diameters are minimum except for tolerance permitted in Subsection 906.04 f. Maximum diameter at butt must not exceed 500 mm for any pile size.

.4 Diameter

.1 All measurements of diameter must be made inside the bark.

.2 The diameter of treated piles must be measured after treatment.

- .3 Butt diameters must be measured at the extreme butt.
- .4 Tip diameters must be measured at the extreme tip.
- .5 The diameter of a pile must be determined either by measuring the circumference in millimetres and dividing the result by 3.14 or by taking the average of the maximum and minimum diameter.
- .6 A variation of +/- 15 mm in the diameter at the tip or at the butt but not in both, must be allowed in not more than 25% of the piles when the specification of four or more piles is to be determined.
- .7 If allowances are specified on the order, they must supersede Section 2.3

#### .5 Length

- .1 A variation of +/- 150 mm from designated lengths will be permitted, unless allowable over and under lengths are stated on the order.

#### .6 General Material Requirements

Piles must be cut from sound live trees. Sides and end surfaces of the piles must be free of ice, snow and mud, and exposed for visual inspection

Untreated piles must be sound and close grained.

Treated Piles must:

- have not less than 25mm sapwood, and must be cleanly peeled
- not be cored until 24 hours after treatment
- be cored in the middle third of the length of the pile

#### .7 Prohibited Defects

- Through Checks
- Bird holes
- Cross-breaks of grain
- Decay
- Nails, spikes and other metal or foreign substance
- Holes in treated piles (except holes for test purposes, which must be properly plugged). Holes for brailing purposes must be drilled prior to treatment.
- Shakes in the tip
- Splits in the tip
- Insect damage
- Any abnormal change in cross-section (including ground swell)

- Knot clusters
- Unsound scars (cat faces)
- Short crooks
- Reverse sweep
- Burst – unsound piling which have 15mm or more of a concentration of oil in the deadwood

#### .8 Permitted Defects

- Firm red heart
- Hard Strain
- Compression wood

#### .9 Limited Defects

- .1 Checks caused by treating and normal seasoning must not exceed the following:
  - .1 Checks in the tips of the pile from the pith to the circumference must not be wider than 10mm at the circumference.
- .2 Sound Knots will be permitted as follows:
  - .1 For piles more than 15m in length, knots between: mid-length and butt must conform to the requirements for piles of 15m or less mid-length and the tip, up to 120mm in diameter, will be permitted provided that the sum of all knots does not exceed 2 of the diameter of the pile at the cross-section where they occur.
- .3 Shakes in the butt end of a pile are permitted provided that they are not closer than 50mm to the surface of the pile and the length of any single shake.
- .4 Splits in the butt end of a pile are permitted provided that they are not longer than the diameter of the butt.
- .5 Sweep is permitted provided that it cannot be classified as short crook or reverse sweep and provided that:
  - .1 For piles less than 20m in length, a straight line joining the mid-point of the butt and the mid-point of the tip does not at any intermediate point pass outside the surface of the pile

- 
- .2 For piles 20m and up to 24m in length, a similar straight line does not lie more than 30mm outside the surface of the pile
  - .3 For piles over 24m in length, a similar line does not lie more than 60mm outside the surface of the pile.
  - .6 Holes for untreated piles will be permitted provided that:
    - .1 they are scattered over the surface of the pile
    - .2 the sum of the average diameter of all holes in any square 300mm x 300mm of pile surface does not exceed 40mm and the depth of any one hole does not exceed 40mm.
  - .7 Spiral Grain must not exceed 2 turn in any 6m length of pile.
  - .10 Manufacturing Requirements

All piles must be cut above the ground swell and have a uniform taper throughout their whole length.

Completely overgrown knots rising more than 30mm above the pile surface, branch stubs, and partially overgrown knots must be trimmed close.

Peeling of piles by hand or machine must be done carefully so as not to gouge or otherwise damage the surface of the pile, and the reduction in thickness of sapwood must be the minimum possible.

Sawing of butts and tips must be cut perpendicular to the axis of the pile. Bevelling at the ends of the piles must not be permitted.
  - .11 Storage

Piles must be stacked in treated or other non-decaying skids of such dimensions, and so arranged as to support the piles without producing noticeable distortion of any of them. A cover should be put over them to protect against the elements.
  - .12 Preservative Treatment
    - .1 Creosote Treated Timber
      - .1 All creosote treated timber must be treated in accordance with CSA 080 and will follow the Best Management Practices for creosote as outlined in "Best

Management for the use of Treated wood in Aquatic Environments”,  
 Canadian Version January 1997.

- .2 CAN/CSA –080 full cell creosote treatment must be done to a minimum net retention of 225 kg/cu meter (14 lb/ft3)
  
- .2 Salt-treated Materials:
  - .1 All timber specified to be treated with water-home salts must be treated in accordance with CSA 080-1989, "Wood Preservation", and its current amendments CSA 080.14, for materials in contact with ground or water. (Only non-leachable ACA or ACZA salts must be accepted).
  
  - .2 All salt-treated timber will have a minimum retention of 6.4 kg/m3 (0.40 lbs per cubic foot) and a depth of penetration of 10mm as specified in CSA 080.14.

**A1.2 Mandatory deliverables.**

Bidders must be able to supply all of the deliverables identified below in order to be compliant.

Item	Description of Work	Unit	Est. Quantity
1.1	Fabrication and supply of untreated 12" butt size timber piles, 20-55ft in length	Linear Foot	150 (2@20') (2@55')
1.2	Fabrication and supply of untreated 12" butt size timber piles, 60-75ft in length	Linear Foot	250 (2@60') (2@65')
1.3	Fabrication and supply of untreated 12" butt size timber piles, 80ft in length	Linear Foot	160 (2@80')
1.4	Fabrication and supply of untreated 12" butt size timber piles, 85ft in length	Linear Foot	170 (2@85')
1.5	Fabrication and supply of untreated 12" butt size timber piles, 90ft in length	Linear Foot	180 (2@90')

1.6	Fabrication and supply of untreated 12" butt size timber piles, 95-100ft in length	Linear Foot	200 (2@100')
1.7	Fabrication and supply of untreated 13" butt size timber piles, 20-55ft in length	Linear Foot	150 (2@20') (2@55')
1.8	Fabrication and supply of untreated 13" butt size timber piles, 60-75ft in length	Linear Foot	250 (2@60') (2@65')
1.9	Fabrication and supply of untreated 13" butt size timber piles, 80ft in length	Linear Foot	160 (2@80')
1.10	Fabrication and supply of untreated 13" butt size timber piles, 85ft in length	Linear Foot	170 (2@85')
1.11	Fabrication and supply of untreated 13" butt size timber piles, 90ft in length	Linear Foot	180 (2@90')
1.12	Fabrication and supply of untreated 13" butt size timber piles, 95-100ft in length	Linear Foot	200 (2@100')
1.13	Fabrication and supply of untreated 14" butt size timber piles, 20-55ft in length	Linear Foot	150 (2@20') (2@55')
1.14	Fabrication and supply of untreated 14" butt size timber piles, 60-75ft in length	Linear Foot	250 (2@60') (2@65')
1.15	Fabrication and supply of untreated 14" butt size timber piles, 80ft in length	Linear Foot	160 (2@80')
1.16	Fabrication and supply of untreated 14" butt size timber piles, 85ft in length	Linear Foot	170 (2@85')
1.17	Fabrication and supply of untreated 14" butt size timber piles, 90ft in length	Linear Foot	180 (2@90')
1.18	Fabrication and supply of untreated 14" butt size timber piles, 95-100ft in length	Linear Foot	200 (2@100')
1.19	Fabrication and supply of creosote treated 12" butt size timber piles, 20-55ft in length	Linear Foot	2400 (10@20') (40@55')

1.20	Fabrication and supply of creosote treated 12" butt size timber piles, 60-75ft in length	Linear Foot	5000 (40@60') (40@65')
1.21	Fabrication and supply of creosote treated 12" butt size timber piles, 80ft in length	Linear Foot	160 (2@80')
1.22	Fabrication and supply of creosote treated 12" butt size timber piles, 85ft in length	Linear Foot	170 (2@85')
1.23	Fabrication and supply of creosote treated 12" butt size timber piles, 90ft in length	Linear Foot	180 (2@90')
1.24	Fabrication and supply of creosote treated 12" butt size timber piles, 95-100ft in length	Linear Foot	200 (2@100')
1.25	Fabrication and supply of creosote treated 13" butt size timber piles, 20-55ft in length	Linear Foot	2400 (10@20') (40@55')
1.26	Fabrication and supply of creosote treated 13" butt size timber piles, 60-75ft in length	Linear Foot	5000 (40@60') (40@65')
1.27	Fabrication and supply of creosote treated 13" butt size timber piles, 80ft in length	Linear Foot	160 (2@80')
1.28	Fabrication and supply of creosote treated 13" butt size timber piles, 85ft in length	Linear Foot	170 (2@85')
1.29	Fabrication and supply of creosote treated 13" butt size timber piles, 90ft in length	Linear Foot	180 (2@90')
1.30	Fabrication and supply of creosote treated 13" butt size timber piles, 95-100ft in length	Linear Foot	200 (2@100')
1.31	Fabrication and supply of creosote treated 14" butt size timber piles, 20-55ft in length	Linear Foot	2400 (10@20') (40@55')
1.32	Fabrication and supply of creosote treated 14" butt size timber piles, 60-75ft in length	Linear Foot	5000 (40@60') (40@65')
1.33	Fabrication and supply of creosote treated 14" butt size timber piles, 80ft in length	Linear Foot	800 (10@80')

1.34	Fabrication and supply of creosote treated 14" butt size timber piles, 85ft in length	Linear Foot	850 (10@85')
1.35	Fabrication and supply of creosote treated 14" butt size timber piles, 90ft in length	Linear Foot	900 (10@90')
1.36	Fabrication and supply of creosote treated 14" butt size timber piles, 95-100ft in length	Linear Foot	1000 (10@100')
2.1	Freight per truckload of 20 to 55 ft long piles to the Steveston Harbour Authority.	Each	4
2.2	Freight per truckload of 60 to 85 ft long piles to the Steveston Harbour Authority.	Each	2
2.3	Freight per truckload of 90 to 100 ft long piles to the Steveston Harbour Authority.	Each	1
3.1	Freight per truckload of 20 to 55 ft long piles to the Port Edward Harbour Authority.	Each	1
3.2	Freight per truckload of 60 to 85 ft long piles to the Port Edward Harbour Authority.	Each	2
3.3	Freight per truckload of 90 to 100 ft long piles to the Port Edward Harbour Authority.	Each	2
4.1	Freight per truckload of 20 to 55 ft long piles to the Harbour Authority of French Creek.	Each	2
4.2	Freight per truckload of 60 to 85 ft long piles to the Harbour Authority of French Creek.	Each	2
4.3	Freight per truckload of 90 to 100 ft long piles to the Harbour Authority of French Creek.	Each	2

**ANNEX " B "**

**BASIS OF PAYMENT**

**B1 Financial Offer - Timber Logs**  
 Price Evaluation (All Taxes Excluded)  
 Standing Offer for 2 years plus one optional year

Item	Description	Unit	Estimated Quantity for Ranking Purposes	FIRM PRICE YEAR 1	FIRM PRICE YEAR 2	FIRM PRICE OPTION YEAR 3
1.1	Fabrication and supply of untreated 12" (inches) butt size timber piles, 20-55 feet in length	Linear Feet	150 (2@20 feet) (2@55 feet)	\$	\$	\$
1.2	Fabrication and supply of untreated 12" butt size timber piles, 60-75 feet in length	Linear Feet	250 (2@60 feet) (2@65 feet)	\$	\$	\$
1.3	Fabrication and supply of untreated 12" butt size timber piles, 80 feet in length	Linear Feet	160 (2@80 feet)	\$	\$	\$
1.4	Fabrication and supply of untreated 12" butt size timber piles, 85 feet in length	Linear Feet	170 (2@85 feet)	\$	\$	\$
1.5	Fabrication and supply of untreated 12" butt size timber piles, 90 feet in length	Linear Feet	180 (2@90 feet)	\$	\$	\$
1.6	Fabrication and supply of untreated 12" butt size timber piles, 95-100 feet in length	Linear Feet	200 (2@100 feet)	\$	\$	\$
1.7	Fabrication and supply of untreated 13" butt size timber piles, 20-55 feet in length	Linear Feet	150 (2@20 feet) (2@55 feet)	\$	\$	\$
1.8	Fabrication and supply of untreated 13" butt size timber piles, 60-75 feet in length	Linear Feet	250 (2@60 feet) (2@65 feet)	\$	\$	\$
1.9	Fabrication and supply of untreated 13" butt size timber piles, 80 feet in length	Linear Feet	160 (2@80 feet)	\$	\$	\$
1.10	Fabrication and supply of untreated 13" butt size timber piles, 85 feet in length	Linear Feet	170 (2@85 feet)	\$	\$	\$
1.11	Fabrication and supply of untreated 13" butt size timber piles, 90 feet in length	Linear Feet	180 (2@90 feet)	\$	\$	\$
1.12	Fabrication and supply of untreated 13" butt size timber piles, 95-100 feet in length	Linear Feet	200 (2@100 feet)	\$	\$	\$
1.13	Fabrication and supply of untreated 14" butt size timber piles, 20-55 feet in length	Linear Feet	150 (2@20 feet) (2@55 feet)	\$	\$	\$
1.14	Fabrication and supply of untreated 14" butt size timber piles, 60-75 feet in length	Linear Feet	250 (2@60 feet) (2@65 feet)	\$	\$	\$

1.15	Fabrication and supply of untreated 14" butt size timber piles, 80 feet in length	Linear Feet	160 (2@80 feet)	\$	\$	\$
1.16	Fabrication and supply of untreated 14" butt size timber piles, 85 feet in length	Linear Feet	170 (2@85 feet)	\$	\$	\$
1.17	Fabrication and supply of untreated 14" butt size timber piles, 90 feet in length	Linear Feet	180 (2@90 feet)	\$	\$	\$
1.18	Fabrication and supply of untreated 14" butt size timber piles, 95-100 feet in length	Linear Feet	200 (2@100 feet)	\$	\$	\$
1.19	Fabrication and supply of creosote treated 12" butt size timber piles, 20-55 feet in length	Linear Feet	2400 (10@20 feet) (40@55 feet)	\$	\$	\$
1.20	Fabrication and supply of creosote treated 12" butt size timber piles, 60-75 feet in length	Linear Feet	5000 (40@60 feet) (40@65 feet)	\$	\$	\$
1.21	Fabrication and supply of creosote treated 12" butt size timber piles, 80 feet in length	Linear Feet	160 (2@85 feet)	\$	\$	\$
1.22	Fabrication and supply of creosote treated 12" butt size timber piles, 85 feet in length	Linear Feet	170 (2@85 feet)	\$	\$	\$
1.23	Fabrication and supply of creosote treated 12" butt size timber piles, 90 feet in length	Linear Feet	180 (2@90 feet)	\$	\$	\$
1.24	Fabrication and supply of creosote treated 12" butt size timber piles, 95-100 feet in length	Linear Feet	200 (2@100 feet)	\$	\$	\$
1.25	Fabrication and supply of creosote treated 13" butt size timber piles, 20-55 feet in length	Linear Feet	2400 (10@20 feet) (40@55 feet)	\$	\$	\$
1.26	Fabrication and supply of creosote treated 13" butt size timber piles, 60-75 feet in length	Linear Feet	5000 (40@60 feet) (40@65 feet)	\$	\$	\$
1.27	Fabrication and supply of creosote treated 13" butt size timber piles, 80 feet in length	Linear Feet	160 (2@80 feet)	\$	\$	\$
1.28	Fabrication and supply of creosote treated 13" butt size timber piles, 85 feet in length	Linear Feet	170 (2@85 feet)	\$	\$	\$
1.29	Fabrication and supply of creosote treated 13" butt size timber piles, 90 feet in length	Linear Feet	180 (2@90 feet)	\$	\$	\$
1.30	Fabrication and supply of creosote treated 13" butt size timber piles, 95-100 feet in length	Linear Feet	200 (2@100 feet)	\$	\$	\$
1.31	Fabrication and supply of creosote treated 14" butt size timber piles, 20-55 feet in length	Linear Feet	2400 (10@20 feet) (40@55 feet)	\$	\$	\$
1.32	Fabrication and supply of creosote treated 14" butt size	Linear Feet	5000 (40@60 feet)	\$	\$	\$

	timber piles, 60-75 feet in length		(40@65 feet)			
1.33	Fabrication and supply of creosote treated 14" butt size timber piles, 80 feet in length	Linear Feet	800 (10@80 feet)	\$	\$	\$
1.34	Fabrication and supply of creosote treated 14" butt size timber piles, 85 feet in length	Linear Feet	850 (10@85 feet)	\$	\$	\$
1.35	Fabrication and supply of creosote treated 14" butt size timber piles, 90 feet in length	Linear Feet	900 (10@90 feet)	\$	\$	\$
1.36	Fabrication and supply of creosote treated 14" butt size timber piles, 95-100 feet in length	Linear Feet	1000 (10@100 feet)	\$	\$	\$

**B2 Financial Offer - Freight per truckload (maximum weight 65,000 lbs) include off-loading at destination.**

Price Evaluation (All Taxes Excluded)  
 Standing Offer for 2 years plus one optional year

Item	Freight	Unit	Estimated Trips Per Year	FIRM PRICE YEAR 1	FIRM PRICE YEAR 2	FIRM PRICE OPTION YEAR 3
2.1	Freight per truckload of 20 to 55 feet long piles to the Steveston Harbour Authority.	Each	4	\$	\$	\$
2.2	Freight per truckload of 60 to 85 feet long piles to the Steveston Harbour Authority.	Each	2	\$	\$	\$
2.3	Freight per truckload of 90 to 100 feet long piles to the Steveston Harbour Authority.	Each	1	\$	\$	\$
3.1	Freight per truckload of 20 to 55 feet long piles to the Port Edward Harbour Authority.	Each	1	\$	\$	\$
3.2	Freight per truckload of 60 to 85 feet long piles to the Port Edward Harbour Authority.	Each	2	\$	\$	\$
3.3	Freight per truckload of 90 to 100 feet long piles to the Port Edward Harbour Authority.	Each	2	\$	\$	\$
4.1	Freight per truckload of 20 to 55 feet long piles to the Harbour Authority of French Creek	Each	2	\$	\$	\$
4.2	Freight per truckload of 60 to 85 feet long piles to the Harbour Authority of French Creek	Each	2	\$	\$	\$
4.3	Freight per truckload of 90 to 100 feet long piles to the	Each	2	\$	\$	\$

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Van 5-38267

Buyer ID - Id de l'acheteur

van795

CCC No./N° CCC - FMS No./N° VME

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	Harbour Authority of French Creek					
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## ANNEX " C "

### INSURANCE REQUIREMENTS

#### C1. COMMERCIAL GENERAL LIABILITY

1. Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
  - (a) Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by the Department of Fisheries and Oceans and Public Works and Government Services Canada.
  - (b) Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
  - (c) Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
  - (d) Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
  - (e) Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
  - (f) Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assume liabilities with respect to contractual provisions.
  - (g) Employee and, if applicable, Volunteers must be included as Additional Insured.
  - (h) Employers' Liability (or confirmation that all employees are covered by Worker's Compensation (WSIB) or similar program).
  - (i) Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
  - (j) If the policy is written on a claim-made basis, coverage must be in place for a period of at least twelve (12) months after the completion or termination of the Contract.
  - (k) Owners' or Contractors' Protective Liability. This covers the damages that the Contractor becomes legally obligated to pay arising out of operations of a subcontractor.
  - (l) Litigation Rights: Pursuant to subsection 5(d) of the Department of Justice Act, S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional

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Named In Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

Send to:

Senior General Counsel  
Civil Ligation Section  
Department of Justice  
234 Wellington Street, East Tower  
Ottawa, Ontario K1A 0H8

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiff(s) (inclusive of costs and interest) on behalf of Canada.



**FORM A – Bid Submission Form**

<b>BID SUBMISSION FORM</b>	
<b>Bidder's full legal name</b>	
<b>Authorized Representative of Bidder for evaluation purposes (e.g., clarifications)</b>	Name
	Title
	Address
	Telephone #
	Fax #
	Email
<b>Bidder's Procurement Business Number (PBN)</b> [see the <i>Standard Instructions 2003</i> ]	
<b>Jurisdiction of Contract:</b> Province in Canada the bidder wishes to be the legal jurisdiction applicable to any resulting contract (if other than as specified in solicitation)	
Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently <b>directors of the Bidder</b> . Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s). Bidders bidding as societies, firms, or partnerships do not need to provide lists of names.	
<p>On behalf of the Bidder, by signing below, I confirm that I have read the entire bid solicitation including the documents incorporated by reference into the bid solicitation and I certify that:</p> <ol style="list-style-type: none"> <li>1. The Bidder considers itself and its products able to meet all the mandatory requirements described in the bid solicitation;</li> <li>2. This bid is valid for the period requested in the bid solicitation;</li> <li>3. All the information provided in the bid is complete, true and accurate; and</li> <li>4. If the Bidder is awarded a contract, it must accept all the terms and conditions set out in the resulting contract clauses included in the bid solicitation.</li> </ol>	
<b>Signature of Authorized Representative of Bidder</b>	

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van795

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**FORM B - Technical Evaluation Form  
(See Attached)**

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**NOTE TO BIDDERS:** Please use ONE of the two mailing labels below and affix it securely to the outside of the envelope or package containing your bid submitted by mail or courier. Always ensure your company name, return address, open bidding solicitation number and closing date appear legibly on the outside of your bid submission.

**AVIS AUX FOURNISSEURS:** Pour le retour par la poste ou par messenger, veuillez utiliser UNE des étiquettes d'envoi ci-dessous et apposez-la à l'extérieur de votre enveloppe ou du colis contenant votre offre. Assurez-vous que le nom de votre compagnie, l'adresse de retour, le numéro de l'invitation ouverte à soumissionner et la date de clôture soient lisibles à l'extérieur de votre offre.

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**Bid Receiving  
Public Works & Government Services Canada  
219 - 800 BARRARD STREET  
VANCOUVER BC V6Z 0B9**

**Solicitation No. : F1571-15700E/A**

**Solicitation Closes at: 2:00 PM PT  
On January 27, 2016**

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**Réception des soumissions  
Travaux publics et services gouvernementaux Canada  
800 rue Burrard, 219  
Vancouver (C.-B) V6Z 0B9**

**N° de l'invitation : F1571-15700E/A**

**La réception des soumissions prend fin le: janvier 27, 2016  
à: 14:00 PT**

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## FORM B: Technical Evaluation Form

<p>2.7 If allowances are specified on the order, they must supersede Section 2.3</p> <p>2.5 <u>Length</u></p> <p>.1 A variation of +/- 150 mm from designated lengths will be permitted, unless allowable over and under lengths are stated on the order.</p> <p>2.6 <u>General Material Requirements</u></p> <p>Piles must be cut from sound live trees. Sides and end surfaces of the piles must be free of ice, snow and mud, and exposed for visual inspection.</p> <p>Untreated piles must be sound and close grained.</p> <p>Treated Piles must:</p> <ul style="list-style-type: none"> <li>• have not less than 25mm sapwood, and must be cleanly peeled</li> <li>• not be cored until 24 hours after treatment</li> <li>• be cored in the middle third of the length of the pile</li> </ul>				



**FORM B: Technical Evaluation Form**

	<p>.2 Sound Knots will be permitted as follows:</p> <p>.1 For piles more than 15m in length, knots between mid-length and butt must conform to the requirements for piles of 15m or less mid-length and the tip, up to 120mm in diameter, will be permitted provided that the sum of all knots does not exceed 2 of the diameter of the pile at the cross-section where they occur.</p> <p>.3 Shakes in the butt end of a pile are permitted provided that they are not closer than 50mm to the surface of the pile and the length of any single shake.</p> <p>.4 Splits in the butt end of a pile are permitted provided that they are not longer than the diameter of the butt.</p> <p>.5 Sweep is permitted provided that it cannot be classified as short crook or reverse sweep and provided that:</p> <p>.1 For piles less than 20m in length, a straight line joining the mid-point of the butt and the mid-point of the tip does not at any intermediate point pass outside the surface of the pile</p> <p>.2 For piles 20m and up to 24m in length, a similar straight line does not lie more than 30mm outside the surface of the pile</p> <p>.3 For piles over 24m in length, a similar line does not lie more than 60mm outside the surface of the pile.</p>			
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**FORM B: Technical Evaluation Form**

	<p>.6 Holes for untreated piles will be permitted provided that:</p> <ul style="list-style-type: none"><li>.1 they are scattered over the surface of the pile</li><li>.2 the sum of the average diameter of all holes in any square 300mm x 300mm of pile surface does not exceed 40mm and the depth of any one hole does not exceed 40mm.</li></ul>		
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## FORM B: Technical Evaluation Form

	<p>.7 Spiral Grain must not exceed 2 turn in any 6m length of pile.</p> <p><u>Manufacturing Requirements</u></p> <p>All piles must be cut above the ground swell and have a uniform taper throughout their whole length.</p> <p>Completely overgrown knots rising more than 30mm above the pile surface, branch stubs, and partially overgrown knots must be trimmed close.</p> <p>Peeling of piles by hand or machine must be done carefully so as not to gouge or otherwise damage the surface of the pile, and the reduction in thickness of sapwood must be the minimum possible.</p> <p>Sawing of butts and tips must be cut perpendicular to the axis of the pile. Bevelling at the ends of the piles must not be permitted.</p>			
2.10	<p><u>Storage</u></p> <p>Piles must be stacked in treated or other non-decaying skids of such dimensions, and so arranged as to support the piles without producing noticeable distortion of any of them. A cover should be put over them to protect against the elements.</p>			
2.11	<p><u>Preservative Treatment</u></p>			
2.12				

