



**Royal Canadian Mounted Police  
Gendarmerie royale du Canada**

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS A:**

steve.lafontaine@rcmp-grc.gc.ca

**SOLICITATION AMENDMENT**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

**MODIFICATION DE L'INVITATION**

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaries**

**Vendor/Firm Name and Address  
Raison sociale et adresse du fournisseur/de l'entrepreneur**

**Telephone No. – No de téléphone:**  
( )

**Facsimile No. – No de télécopieur:**  
( )

|  |   |   |
|--|---|---|
| <b>Title-Sujet</b><br><b>Air Services Strategic Plan</b>   |   | <b>Amendment No. –<br/>No Modification</b><br><br>004 |
| <b>Solicitation No. - No. de l'invitation</b><br>201602033   | <b>Date</b><br>January 12, 2016               |   |
| <b>Client Reference No. - No. De Référence du Client</b>   |   |   |
| <b>GETS Reference No. - No. de Référence de SEAG</b>   |   |   |
| <b>Solicitation Closes - L'invitation prend fin</b><br><b>at – à</b> 02:00 PM Eastern Standard Time (EST)<br><b>on – le</b> January 15, 2016                                 |   |   |
| <b>F.O.B. - F.A.B.</b><br>Destination  |   |   |
| <b>Address Enquiries to: - Adresser toutes questions à:</b><br>Steve Lafontaine<br>Procurement Specialist  |   |   |
| <b>Telephone No. - No de téléphone</b><br>613-843-3809   | <b>Fax No. - N° de FAX:</b><br>(613) 825-0082 |   |
| <b>Destination of Goods, Services, and Construction:</b><br><b>Destinations des biens, services et construction:</b><br><br>See Herein / Voir aux présentes                  |   |   |
| <b>Instructions: See Herein</b><br><b>Instructions : Voir aux présentes</b>  |   |   |
| <b>Delivery Required - Livraison exigée:</b><br><br>See Herein/Voir aux présentes  | <b>Delivery Offered - Livraison proposée</b>  |   |
| <b>Name and title of person authorized to sign on behalf of Vendor/Firm</b><br><b>Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur</b> |   |   |

## **QUESTION AND ANSWER – SERIES II**

**Question 1:** Projects of similar scope have taken a year to draft and previous study documents (only provided after contract award) cannot be used to expedite this study. Would the Crown explain how it expects this study to be completed in 30 days or less?

**Answer 1:** Please see amendment below. The Crown is confident the work can be completed in the given time frame.

**Question 2:** Will the Crown consider amending the expected completion dates to receiving a Draft document prior to 31 March and the completion of the study by April or May 2016?

**Answer 2:** Please see amendment below.

### **THIS AMENDMENT IS RAISED TO CHANGE THE PERIOD OF CONTRACT, THE STATEMENT OF WORK, THE FINANCIAL PROPOSAL AND THE METHOD OF PAYMENT. THE REVISIONS ARE AS FOLLOWS:**

1) At 6.4.1, Period of Contract, DELETE in its entirety and INSERT the following:

“The period of the Contract is from date of Contract Award to May 15, 2016 inclusive.”

2) At Annex “A”, Statement of Work, section 5.1 (Draft Report and Final Report), DELETE in its entirety and INSERT the following:

**“5.1 Draft Report and Final Report** - The contractor must prepare and submit a detailed report on findings and recommendations from the information collected in paragraphs 4.1 to 4.7.

Draft report: To be completed by March 31, 2016

Final report: To be completed by May 15, 2016

The reports must be submitted in the following formats:

- one hard copy; and
- one electronic copy in MS Word.”

- 3) At Annex “B”, Financial Proposal, section 1.0 Professional Fees, DELETE in its entirety and INSERT the following:

“

**1.0 Professional Fees**

| <b>Milestone #<br/>(A)</b> | <b>Milestone Delivery Date<br/>(B)</b> | <b>Milestone Description<br/>(C)</b>  | <b>Firm Milestone Price<br/>(D)</b>                |
|----------------------------|--|---------------------------------------|--|
| 1                          | March 31, 2016                         | Draft Report as per statement of work | <b>“Enter 75% of total Professional Fees Here”</b> |
| 2                          | May 15, 2016                           | Final Report as per statement of work | <b>“Enter 25% of total Professional Fees here”</b> |

”

- 4) At 6.7.4 Single Payment, DELETE in its entirety and INSERT the following:

**“6.7.4 Method of Payment – Milestone Payments**

Canada will make milestone payments in accordance with the Schedule of Milestones detailed in the Contract and the payment provisions of the Contract if

- a) an accurate and complete claim for payment and any other document required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b) all work associated with the milestone and as applicable any deliverable required has been completed and accepted by Canada.”

**ALL REMAINING TERMS AND CONDITIONS OF THIS RFP REMAIN UNCHANGED.**