



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Public Works and Government Services Canada
ATB Place North Tower
10025 Jasper Ave./10025 ave. Jasper
5th floor/5e étage
Edmonton
Alberta
T5J 1S6
Bid Fax: (780) 497-3510

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

Proposal To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Big White Tent Repair	
Solicitation No. - N° de l'invitation W0127-150031/A	Date 2016-01-22
Client Reference No. - N° de référence du client W0127-150031	
GETS Reference No. - N° de référence de SEAG PW-\$EDM-017-10683	
File No. - N° de dossier EDM-5-38301 (017)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-03-02	Time Zone Fuseau horaire Mountain Standard Time MST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Logan, Elizabeth	Buyer Id - Id de l'acheteur edm017
Telephone No. - N° de téléphone (780) 497-3956 ()	FAX No. - N° de FAX (780) 497-3510
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE EDMONTON GARRISON STN FORCES P.O.BOX 10500 EDMONTON Alberta T5J4J5 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada
ATB Place North Tower
10025 Jasper Ave./10025 ave Jasper
5th floor/5e étage
Edmonton
Alberta
T5J 1S6

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	2
1.1 INTRODUCTION	2
1.2 SUMMARY	2
1.3 DEBRIEFINGS.....	3
PART 2 - BIDDER INSTRUCTIONS	3
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS.....	3
2.2 SUBMISSION OF BIDS	3
2.3 FORMER PUBLIC SERVANT	3
2.4 ENQUIRIES - BID SOLICITATION.....	4
2.5 APPLICABLE LAWS.....	4
2.6 MANDATORY SITE VISIT	5
PART 3 - BID PREPARATION INSTRUCTIONS	5
3.1 BID PREPARATION INSTRUCTIONS	5
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	6
4.1 EVALUATION PROCEDURES	6
4.2 BASIS OF SELECTION	6
PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION	6
5.1 CERTIFICATIONS REQUIRED WITH THE BID.....	6
5.2 CERTIFICATIONS PRECEDENT TO CONTRACT AWARD AND ADDITIONAL INFORMATION.....	7
PART 6 - RESULTING CONTRACT CLAUSES	7
6.1 STATEMENT OF WORK	7
6.2 STANDARD CLAUSES AND CONDITIONS.....	8
6.3 SECURITY REQUIREMENTS	8
6.4 TERM OF CONTRACT	8
6.5 AUTHORITIES	8
6.6 PROACTIVE DISCLOSURE OF CONTRACTS WITH FORMER PUBLIC SERVANTS.....	9
6.8 INVOICING INSTRUCTIONS	10
6.9 CERTIFICATIONS.....	10
6.10 APPLICABLE LAWS.....	11
6.11 PRIORITY OF DOCUMENTS	11
6.12 DEFENCE CONTRACT	11
ANNEX "A"	12
STATEMENT OF WORK	12
BASIS OF PAYMENT	16
ANNEX "C"	21
MINIMUM MANDATORY CRITERIA	21
ANNEX "D"	25
DND 626 TASK AUTHORIZATION FORM	25

PART 1 - GENERAL INFORMATION

1.1 Introduction

The bid solicitation is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation;
- Part 3 Bid Preparation Instructions: provides bidders with instructions on how to prepare their bid;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 Security, Financial and Other Requirements: includes specific requirements that must be addressed by bidders; and
- Part 7 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

The Annexes include the Statement of Work, the Basis of Payment, the Insurance Requirements, the DND 626 Task Authorization Form and any other annexes.

1.2 Summary

1.2.1 The Canadian Manoeuvre Training Centre (CMTC) located at 3rd Canadian Division Support Base Edmonton Garrison Wainwright (3CDSB Gm Wainwright), Denwood, Alberta, requires the inspection and on-site repair of twenty-two (22) Warner Shelter Systems Ltd. (WSSL) Softwall structures, hereafter referred to as Big White Tents (BWT).

All replacement parts must be new OEM parts, no substitutes will be accepted.

Each of the BWT in the Range Training Area (RTA) has been standing for over one year, some up to five (5) years, and each of them has become subject to damages from use, weather, animals, or accidents. They have also become homes to one or more species of wildlife, at one time or another, including deer mice and pigeons and have the potential for accumulated hantavirus particles.

The contractor must provide all labour, materials and equipment required to deliver the repairs to all BWT as stated in the Section, **Tasks** below.

MANDATORY SITE VISIT

There is a mandatory site visit. Bidders who do not attend or send a representative to the mandatory site-visit will not be given an alternative appointment and their bids will be rejected as non-compliant. Mandatory site visit will be at 0900 hours, February 9, 2016, Building 650 in the Canteen, Garrison Wainwright, Denwood, AB. Mandatory Personal Protective Equipment (see Section below) must be worn for the duration of the mandatory site visit.

All bidders must register for the site visit with Andrea Major, email andrea.major@pwgsc-tpsgc.gc.ca , phone 587-926-3434 no later than **Monday, February 8, 2016, at 3:00pm MST.**

1.2.3 The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT)."

1.2.10 There is a mandatory site visit associated with this requirement. Consult Part 2 – Bidder Instructions.”

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 2015-09-03 Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Bids transmitted by facsimile to PWGSC will be accepted.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause, "*former public servant*" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"*lump sum payment period*" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"*pension*" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian](#)

Mounted Police Superannuation Act, R.S., 1985, c. R-11, the *Members of Parliament Retiring Allowances Act*, R.S. 1985, c. M-5, and that portion of pension payable to the *Canada Pension Plan Act*, R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes () No ()**

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **Yes () No ()**

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.5 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.6 Mandatory Site Visit

There is a mandatory site visit. Bidders who do not attend or send a representative to the mandatory site-visit will not be given an alternative appointment and their bids will be rejected as non-compliant. Mandatory site visit will be at 0900 hours, February 9, 2016, Building 650 in the Canteen, Garrison Wainwright, Denwood, AB. Mandatory Personal Protective Equipment (see Section below) must be work for the duration of the mandatory site visit.

All bidders must register for the site visit with Andrea Major, email andrea.major@pwgsc-tpsgc.gc.ca , phone 587-926-3434 no later than **Monday, February 8, 2016, at 3:00pm MST.**

Bidders will be required to sign an attendance sheet. Bidders should confirm in their bid that they have attended the site visit. Bidders who do not attend the mandatory site visit or do not send a representative will not be given an alternative appointment and their bid will be declared non-responsive.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (one hard copy)

Section II: Financial Bid (one hard copy)

Section III: Certifications (one hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that Bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, Bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

Section II: Financial Bid

3.1.1 Bidders must submit their financial bid in accordance with the Basis of Payment in Annex "B". The total amount of Applicable Taxes must be shown separately.

3.1.2 Exchange Rate Fluctuation

[C3011T](#) 2013-11-06, Exchange Rate Fluctuation

3.1.3 SACC Manual Clauses

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

(a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.

(b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Bidders must meet all Mandatory Technical Criteria identified in Annex "C" to be considered further in the evaluation process.

4.1.2 Financial Evaluation

4.1.2.1 Mandatory Financial Criteria

SACC Manual Clause [A0220T](#) 2014-06-26, Evaluation of Price

4.2 Basis of Selection

4.2.1 Mandatory Technical Criteria

SACC Manual Clause [A0031T](#) 2010-08-16, Basis of Selection – Mandatory Technical Criteria

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue, whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Bidder must provide with its bid, a completed [Declaration Form](http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.2.1 Integrity Provisions – List of Names

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Statement of Work

The work required is identified in Annex "A" Statement of Work.

6.1.2 Task Authorization

A portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

6.1.2.1 Task Authorization Process

Task Authorization:

A portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

Task Authorization Process:

1. The **Technical Authority** will provide the Contractor with a description of the task using the DND 626, Task Authorization Form.
2. The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the applicable basis(bases) and methods of payment as specified in the Contract.
3. The Contractor must provide the **Technical Authority**, within 3 calendar days of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract.
4. The Contractor must not commence work until a TA authorized by the **Technical Authority** has been received by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.

6.1.2.6 Task Authorization - Department of National Defence

The administration of the Task Authorization process will be carried out by the applicable Department of National Defence designation. This process includes monitoring, controlling and reporting on expenditures of the contract with task authorizations to the Contracting Authority.

6.2 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual)(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.2.1 General Conditions

2035 2015-07-03, General Conditions - Higher Complexity - Services, apply to and form part of the Contract.

6.3 Security Requirements

6.3.1 There is no security requirement applicable to this Contract.

6.4 Term of Contract

6.4.1 Period of the Contract

The Work is to be performed during the period of Contract award to March 31, 2016.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Elizabeth Logan
Title: Procurement Specialist
Public Works and Government Services Canada
Acquisitions Branch
Directorate: Western Region
Address: ATB Place, North Tower
5th Floor – 10025 Jasper Avenue
Edmonton, AB T5J 1S6
Telephone: 780- 497-3956

Facsimile: 780- 497- 3510
E-mail address: elizabeth.logan@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____ - ____ - ____
Facsimile: ____ - ____ - ____
E-mail address: _____

(Insert or delete as applicable)

In its absence, the Project Authority is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____ - ____ - ____
Facsimile: ____ - ____ - ____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however, the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative (to be completed by the bidder)

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____ - ____ - ____
Facsimile: ____ - ____ - ____
E-mail address: _____

6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a **Public Service Superannuation Act** (PSSA) pension, the Contractor has agreed that this information will be

reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2012-2 of the Treasury Board Secretariat of Canada.7.7 Payment

6.7 Payment

6.7.1 Basis of Payment

1. Canada's total liability to the Contractor under the Contract must not exceed \$ _____. Customs duties are included and Applicable Taxes are extra.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - a. when it is 75 percent committed, or
 - b. four (4) months before the contract expiry date, or
 - c. as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work, whichever comes first.
3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

6.8 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

1. The original must be forwarded to the address shown on page 1 of the Contract for certification and payment.
OR
2. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.9 Certifications

6.9.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing additional information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

6.9.3 SACC Manual Clauses

A9039C (2008-05-12) Salvage
A9062C (2011-05-16) Canadian Forces Site Regulations
B1501C (2006-06-16) Electrical Equipment

6.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2003 (2015-07-03);
- (d) Annex A, Statement of Work;
- (e) Annex B, Basis of Payment;
- (f) Annex C, Mandatory Minimum Criteria;
- (g) Annex D, Insurance Requirements;
- (h) the signed Task Authorizations (including all of its annexes, if any);
- (i) the Contractor's bid dated _____, (*insert date of bid.*

6.12 Defence Contract

SACC *Manual* clause [A9006C](#) (2012-07-16) Defence Contract

C2801C 2011/05/16 Priority Rating - Canadian-based Contractors
H4500C 2010/01/11 Lien - Section 427 of the Bank Act
C0307C 2008/05/12 Cost submission
C0705C 2008/05/12 Discretionary audit
A9116C 2007/11/30 Information Reporting by Contractor
A9117C 2007/11/30 Direct Request by Customer Department
A1009C 2008/05/12 Work Site Access
A9016C 2011/05/16 Hazardous Waste Disposal
A7017C 2008/05/12 Replacement of specific individuals

6.13 Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex _____. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

ANNEX "A"

STATEMENT OF WORK

The Canadian Manoeuvre Training Centre (CMTC) located at 3rd Canadian Division Support Base Edmonton Garrison Wainwright (3CDSB Gm Wainwright), Denwood, Alberta, requires the inspection and on-site repair of twenty-two (22) Warner Shelter Systems Ltd. (WSSL) Softwall structures, hereafter referred to as Big White Tents (BWT).

All replacement parts must be new OEM parts, no substitutes will be accepted.

Each of the BWT in the Range Training Area (RTA) has been standing for over one year, some up to five (5) years, and each of them has become subject to damages from use, weather, animals, or accidents. They have also become homes to one or more species of wildlife, at one time or another, including deer mice and pigeons and have the potential for accumulated hantavirus particles.

The contractor must provide all labour, materials and equipment required to deliver the repairs to all BWT as stated in the Section, **Tasks** below.

MANDATORY SITE VISIT

There is a mandatory site visit. Bidders who do not attend or send a representative to the mandatory site-visit will not be given an alternative appointment and their bids will be rejected as non-compliant. Mandatory site visit will be at 0900 hours, February 9, 2016, Building 650 in the Canteen, Garrison Wainwright, Denwood, AB. Mandatory Personal Protective Equipment (see Section below) must be work for the duration of the mandatory site visit.

All bidders must register for the site visit with Andrea Major, email andrea.major@pwgsc-tpsgc.gc.ca, phone 587-926-3434 no later than **Monday, February 8, 2016, at 3:00pm MST.**

Terminology- Acronyms

BWT	Big White Tents
CA	Canadian Army
CAF	Canadian Armed Forces
CDSB	Canadian Division Support Base
CF	Canadian Forces
CMTC	Canadian Manoeuvre Training Centre
FOB	Free On Board
Gm	Garrison
GST	Goods & Services Tax
MSDS	Material Safety Data Sheets
PMed	Preventive Medicine Technician
PPE	Personal Protection Equipment
PTA	Primary Training Audience
RTA	Range & Training Area
SOW	Statement of Work
TA	Technical Authority
WSSL	Warner Shelter Systems Limited

BWT SPECIFICATIONS

The BWT are constructed as follows:

Structure:

- a) A metal sub-structure covered by a pre-engineered fabric cover;
- b) Fabric is a white vinyl-based cover;
- c) Fabric is secured to galvanized steel engineered poles and arches;
- d) Clear vinyl windows are complete with a screen insert and clear window insert;
- e) BWT are equipped with either 0, 2, 4, 6, or 8 windows;
- f) Number of doors varies from 2 to 8 man-doors, and/or 1 or 2 overhead doors; and
- g) Sizes are from 30' x 40' x 10' (L x W x H) to 60' x 55' x 14' to 207' x 70 x 10'.

Floors:

- a) Dirt or turf grass; or
- b) Wooden floorboards- wooden frames covered in plywood; or
- c) Steel & Timber Rig Matting.

BWT are typically designed and used for three (3) primary functions:

- 1) Type A- Administration
- 2) Type D -Dining
- 3) Type M -Mechanical Shelter or Shop

TASKS

The Contractor will provide or perform all of the following:

- 1) The Contractor will provide all labour, materials and equipment necessary to perform the repair services as described in the Basis of Payment. All parts must be OEM from WSSL, no substitutes will be accepted.
- 2) The Contractor will be responsible for clean-up, removal and disposal/recycling of all waste products from work completed under this contract.
- 3) The Contractor will provide reports to the Project Authority for each BWT as repairs are completed.
- 4) Any repair not identified in Annex B, Basis of Payment must be pre-approved as described in the **Task Authorization** sections of this Contract, prior to commencement of the additional repair.

MANDATORY PERSONAL PROTECTIVE EQUIPMENT (PPE)

The BWT will be not be cleaned or disinfected from all organic and inorganic waste that could potentially harm anyone before the repairs are completed. It is mandatory that all personnel that enter the BWT be protected by proper use of the appropriate Personal Protection Equipment (PPE).

The following PPE must be worn by all personnel in the BWT at all times:

- a) Rubber Safety Boots rated for any chemicals to be deployed by the Contractor and for protection from bio-hazards on the floor or ground area inside any BWT;
- b) Disposable gloves;
- c) Dust-proof goggles;
- d) Respirators:
 - a. Properly sized and test-fitted disposable N95 rated mask; OR
 - b. Properly sized and test-fitted HEPA Cartridge Respirator; OR
 - c. The combination of goggles and a face mask can be replaced by a test-fitted full coverage facemask with a fitted shield.
- e) Any additional PPE required according to MSDS of any chemical products or work methods being used by the repair crew.
- f) All personnel who will be engaged in the repair operations, including the spraying of chemicals, sweeping, scooping, dumping, scraping, or any other direct or indirect engagement with the materials inside a BWT, must put on a disposable dustproof suit (coveralls) rated for those chemicals and for airborne viruses.

The Contractor (and its employees or agents) must comply, at all times on-site, with all applicable workplace health and safety laws, 12 Canadian Forces Health Services Centre Document #10-23, all 3CDSB Grn Wainwright Orders and all safety instructions.

The Contractor must ensure that all tools, equipment and substances used in performing the Services are in a safe and serviceable condition and used in accordance with their operating instructions.

The Contractor must ensure that all employees, agents and subcontractors prior to performing the Services receive adequate training in workplace health and safety and risk management.

The Contractor must promptly notify the Project Authority of any workplace health and safety incidents that occur or of any involvement by workplace health and safety officials in connection with the Services performed.

TASK AUTHORIZATIONS

The Contractor must begin work within two weeks of receipt of the PWGSC approved Task Authorization for additional work. No additional work is authorized for completion or payment without an approved associated Task Authorization.

All work must be completed without delay and within the timing quoted.

The Contractor will provide to the Project Authority a report for each BWT that includes but is not limited to:

- 1) Any holes or other damages found in the wall fabric that were not discovered during the initial inspection.
- 2) Any additional damages to doors or windows that would allow vermin, birds, or other animals into any of the BWT that were not reported during the initial inspection.
- 3) Any damages to the floor surface by man or creature.
- 4) Any other notable damages or conditions that would render the BWT unsafe or in a condition that would allow access by creatures or weather.

Solicitation No. - N° de l'invitation
W0127-150031/A
Client Ref. No. - N° de réf. du client
W0127-150031

Amd. No. - N° de la modif.
File No. - N° du dossier
EDM-5-38301

Buyer ID - Id de l'acheteur
edm017
CCC No./N° CCC - FMS No./N° VME

The Contractor must deliver a quotation to the Project Authority, or designate, that clearly states any additional services and materials required and the length of time to perform those services, including a proposed start and end time. A Task Authorization will be issued by PWGSC for authorized additional work. Additional work cannot commence until a fully executed Task Authorization is in place.

MATERIALS, REQUIRED TOOLS, AND EQUIPMENT

All materials, tools, and equipment required by the Contractor to carry out the tasks will be provided by the Contractor at no additional charge to the Government of Canada. This includes but is not limited to all man-lifts, ladders, chemicals, water, tanks, pumps, hoses, sprayers, generators, heaters, ladders, compressors, or any other mechanical appliances or equipment.

The Contractor must ensure all personnel under the Contractor's supervision have been properly trained on the safe and proper use of any chemicals, tools, or equipment, they will be using in the discharge of their duties while working on DND property. Under no circumstances are untrained personnel allowed to operate powered equipment, vehicles, or chemical dispensing equipment that are owned, rented, or otherwise in the possession of the Contractor.

REGULATIONS

All work must be performed in accordance with the latest editions of the following regulations:

- 1) National Building Code;
- 2) Province of Alberta Occupational Health and Safety Act;
- 3) 3CDSB Gm Wainwright Security Orders;
- 4) 12 Canadian Forces Health Services Centre Document #10-23; and
- 5) All other applicable 3CDSB Gm Wainwright Orders, and industry codes & standards that are in effect before, during, and after, the awarding of this contract.

ANNEX "B"

BASIS OF PAYMENT

Annex "B" – Basis of Selection/Basis of Payment, when completed will be considered the Financial Bid.

Unit price(s) below must be firm and in Canadian funds including Canadian customs duties, excise taxes, delivery charges which are to be Delivered Duty Paid (DDP) to destination as indicated herein.

The responsive bid with the lowest evaluated price will be recommended for award of a contract.

The amount of the Goods and Services Tax shall be shown as a separate item.

BUILDING #P12 -1 – WSSL – 192’L X 70’W X 10’H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	
07124	ROOF MOD4X, OPAQUE WHITE	4			
08476	GABLE MOD4X, OPAQUE WHITE	1			
07124	ROOF MOD4X, Trans White - VT	1			
08418	WALL: WINDOW 8’X4.50M (Square)	1			
09448	DOOR PERSONNEL ASSEMBLY 36" X 80"	1			
09447	DOOR ASSY, R.H.,9448,9453; 0’ X 0’ X 0’	1			
04587	CLOSURE CYLINDER FOR DOOR	8			
10666	STAKE 3/4"X 34" TRIBAR (YELLOW)	16			
02087	V/P 19 OZ NOMINAL LAM OPAQ	5			

BUILDING #P12 -2 – WSSL – 207’L X 70’W X 10’H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	
07124	ROOF MOD4X, Trans White - VT	3			
08418	WALL: WINDOW 8’X4.50M (Square)	1			
14926	GABLE PANEL DOOR CANOPY 10’W	8			
10666	STAKE 3/4"X 34" TRIBAR (YELLOW)	16			
02087	V/P 19 OZ NOMINAL LAM OPAQ	5			

BUILDING #P12-3 – WSSL – 207’L X 70’W X 10’H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	
07124	ROOF MOD4X, Trans White - VT	2			
14926	GABLE PANEL DOOR CANOPY 10’W	8			
14928	DOOR CANOPY PANEL 10’	1			
10666	STAKE 3/4"X 34" TRIBAR (YELLOW)	16			
02087	V/P 19 OZ NOMINAL LAM OPAQ	5			

BUILDING #P12-4 – WSSL – 192’L X 70’W X 10’H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	

Solicitation No. - N° de l'invitation
W0127-150031/A
Client Ref. No. - N° de réf. du client
W0127-150031

Amd. No. - N° de la modif.
File No. - N° du dossier
EDM-5-38301

Buyer ID - Id de l'acheteur
edm017
CCC No./N° CCC - FMS No./N° VME

07124	ROOF MOD4X	4			
08418	WALL; WINDOW 8'X4.50M	1			
14928	DOOR CANOPY PANEL 10'	1			
14926	GABLE PANEL DOOR CANOPY 10'W	8			
10666	STAKE 3/4"X 34" TRIBAR (YELLOW)	16			
02087	V/P 19 OZ NOMINAL LAM OPAQ	5			

BUILDING #P12-5 – WSSL – 207'L X 70'W X 10'H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	
08418	WALL; WINDOW 8'X4.50M (Square)	1			
08953	WALL; WINDOW 8'X3.81M (Square)	2			
14928	DOOR CANOPY PANEL 10'	1			
14926	GABLE PANEL DOOR CANOPY 10'W	8			
10666	STAKE 3/4"X 34" TRIBAR (YELLOW)	16			
02087	V/P 19 OZ NOMINAL LAM OPAQ	5			

BUILDING #P12-6 – WSSL – 60'L X 40'W X 10'H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	
07315	ROOF MOD2X; Trans White; VT	2			
08452	WALL; PLAIN 8"X3.75M	1			
13164	PUCKBOARD LATH 0.5" X 1.5" X 2.44M	6			
04043	SCREW 1/4 X 1.50"-14 HWH TEKS HD	36			
02087	V/P 19 OZ NOMINAL LAM OPAQ	2			

BUILDING #P12 -7 – WSSL – 60'L X 40'W X 10'H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	
08740	UPRIGHT: UPPER MOD2X ASSY	1			
07315	ROOF MOD2X; TRANS WHITE	2			
08959	GABLE PANEL MOD2X; TRANS WHITE	1			
13164	PUCKBOARD LATH 0.5" x 1.5" x 2.44M	6			
04043	SCREW 1/4 X 1.50"-14 HWH TEKS HD	36			
09447	DOOR ASSY. R.H.,9448,9453; 0' X 0' X 0'	1			
07648	WALL; PLAIN 8'X 4.50M	1			
02087	V/P 19 OZ NOMINAL LAM OPAQ	2			

BUILDING #P12 -8 – WSSL – 148'L X 55'W X 10'H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	
08493	WALL BAR ADJ 2.5" (1.4- 2.06M)	1			
02087	V/P 19 OZ NOMINAL LAM OPAQ	3			

BUILDING #P12-9 TACTICAL OPS CENTRE – WSSL – 45'L X 40'W X 10'H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	
08959	GABLE PANEL MOD2X; TRANS WHITE; VT	1			
09447	DOOR ASSY, RH .• 9448,9453; 0' X 0' X 0'	1			
02087	V/P 19 OZ NOMINAL LAM OPAQ	2			

Solicitation No. - N° de l'invitation
W0127-150031/A
Client Ref. No. - N° de réf. du client
W0127-150031

Amd. No. - N° de la modif.
File No. - N° du dossier
EDM-5-38301

Buyer ID - Id de l'acheteur
edm017
CCC No./N° CCC - FMS No./N° VME

BUILDING #P12-10 TACTICAL OPS CENTRE – WSSL – 60’L X 40’W X 10’H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	
07315	ROOF MOD2X; TRANS WHITE; VT	2			
02087	V/P 19 OZ NOMINAL LAM OPAQ	2			

BUILDING #P12-11 – WSSL – 45’L X 40’W X 10’H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	
02087	V/P 19 OZ NOMINAL LAM OPAQ	2			

BUILDING #P12-12 – WSSL – 30’L X 40’W X 10’H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	
13164	PUCKBOARD LATH 0.5" X 1.5" X 2.44M	6			
04043	SCREW 1/4 X 1 50"-14 HWH TEKS HD	36			
07315	ROOF MOD2X; TRANS WHITE; VT	1			
08052	UPRIGHT; EVE MOD ASSY	1			

BUILDING #P12 -13 – WSSL – 30’L X 40’W X 10’H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	
07315	ROOF MOD2X TRANS WHITE	1			
08452	WALL: PLAIN 8'X3.75M	1			
07648	WALL; PLAIN 8'X 4.50M	1			
13164	PUCKBOARD LATH 0.5" X 1.5" X 2.44M	3			
04043	SCREW 1/4 X 1.50"-14 HWH TEKS HD	18			
02087	V/P 19 OZ NOMINAL LAM OPAQ	2			

BUILDING #P12 -14 – WSSL – 133’L X 55’W X 10’H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	
02087	V/P 19 OZ NOMINAL LAM OPAQ	4			

BUILDING #P12-15 – WSSL – 60’L X 55’W X 14’H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	
07198	ROOF MOD3X; TRANS WHITE; VT	1			
09116	CABLE; WALL MOD 14' ASSY (GREEN)	8			
08883	COLUMN; MOD LOWER	1			
09984	WALL: PLAIN 14'X 1.64M	1			
02087	V/P 19 OZ NOMINAL LAM OPAQ	2			

BUILDING #P7-1 – WSSL – 45’L X 40’W X 10’H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	
02087	V/P 19 OZ NOMINAL LAM OPAQ	2			

Solicitation No. - N° de l'invitation
W0127-150031/A
Client Ref. No. - N° de réf. du client
W0127-150031

Amd. No. - N° de la modif.
File No. - N° du dossier
EDM-5-38301

Buyer ID - Id de l'acheteur
edm017
CCC No./N° CCC - FMS No./N° VME

BUILDING #P7-2 – WSSL – 45’L X 40’W X 10’H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	
07315	ROOF MOD2X; TRANS WHITE; VT	3			
02087	V/P 19 OZ NOMINAL LAM OPAQ	2			

BUILDING #P-7-3 – WSSL – 45’L X 40’W X 14’H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	
07315	ROOF MOD2X; TRANS WHITE; VT	3			
02087	V/P 19 OZ NOMINAL LAM OPAQ	2			

BUILDING #P12AAR1 – WSSL – 60’L X 55’W X 10’H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	
07648	WALL: PLAIN 8’X 4.50M	3			
07198	ROOF MOD3X; TRANS WHITE; VT	1			
02087	V/P 19 OZ NOMINAL LAM OPAQ	2			

BUILDING # AF21 M – WSSL – 45’L X 40’W X 14’H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	
07135	ROOF MOD2X, Trans White - VT	3			
02087	V/P 19 OZ NOMINAL LAM OPAQ	2			

BUILDING #AF21 Kitchen – WSSL – 103’L X 55’W X 10’H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	
02087	V/P 19 OZ NOMINAL LAM OPAQ	6			
04587	CLOSURE CYLINDER FOR DOOR	1			

BUILDING #FOB Annex – WSSL – 192’L X 70’W X 10’H					
WSSL Part Number	Description	Qty	Unit Price	Extended Price	
07135	ROOF MOD2X, Trans White - VT	2			
02087	V/P 19 OZ NOMINAL LAM OPAQ	2			

LABOUR, MISCELLANEOUS CHARGES, EQUIPMENT					
	Description	Qty	Unit Price	Extended Price	
LABOUR	ALL LABOUR FOR LISTED REPAIRS				
EQUIPMENT	ALL EQUIPMENT CHARGES FOR LISTED REPAIRS				
MISC	ALL MISCELLANEOUS CHARGES FOR LISTED REPAIRS				

Solicitation No. - N° de l'invitation
W0127-150031/A
Client Ref. No. - N° de réf. du client
W0127-150031

Amd. No. - N° de la modif.
File No. - N° du dossier
EDM-5-38301

Buyer ID - Id de l'acheteur
edm017
CCC No./N° CCC - FMS No./N° VME

BID COST SUMMARY					
	Description			Extended Price	
	TOTAL ALL PARTS				
	TOTAL ALL LABOUR				
	TOTAL ALL EQUIPMENT				
	TOTAL ALL MISCELLANEOUS				
	TOTAL BID (EXCLUDING TAXES)			\$	

ANNEX “C”

MINIMUM MANDATORY CRITERIA

To be considered responsive, an offer must meet **all** of the following Mandatory Evaluation Criteria **at bid closing**. Offers not meeting all of the mandatory requirements will be given no further consideration.

To be considered responsive, Offerors must clearly indicate compliance or noncompliance with each article below by inserting “X” under the “Meets” Column.

To demonstrate compliance, **Offerors must also include, and appropriately cross reference, published technical information that confirms compliance with each mandatory criterion** specified herein (unless stipulated as “not applicable for this item”).

A written narrative explaining how the service offered meets the specification must be included with the Offer. Failure to comply with any of the mandatory technical requirements will disqualify the bid from further consideration.

To ensure compliance is clear, the bidder will utilize a numbering system that corresponds to the numbering system below. An example of an acceptable system would be to indicate the specification reference number on a tab stuck to the appropriate page of the technical documentation. The appropriate article of the technical documentation that demonstrates compliance should then be highlighted or underlined.

Item#	Specifications	Meets	Does not meet	Page Reference
M1	<p>Evidence of quality provision of Softwall Structure repair.</p> <p>The Offeror must demonstrate experience working with freestanding buildings, by detailing two (2) specific projects that the Offeror has completed demonstrating the Offeror’s level of skill in Softwall Structure repair.</p>			
M2	<p>Experience in the delivery of Softwall Structure repair services.</p> <p>The Offeror certifies their company has been actively and continuously in business in the Softwall Structure servicing industry for five (5) or more years.</p>			
	<p>Safety - Risk factors such as heights, viral contamination, and powered equipment are present during a contracted operation.</p>			
M3	<p>Personnel Skills in Equipment Operation</p> <p>The Offeror certifies all personnel working in and around the Softwall Structures are properly trained and certified, valid in the province of Alberta, in the operation of any equipment they may be asked to use by the Offeror during any of these service operations.</p>			

M4	<p>Fall Protection for Personnel The Offeror must certify all personnel working in and around the Softwall Structures are properly trained and certified in the proper use of fall protection equipment provided by the Offeror when engaged in these service operations.</p>			
M5	<p>PPE provision and Viral Hazard Training, specifically regarding Hantavirus for all Personnel The Offeror certifies all personnel working in and around the Softwall Structures are properly informed a Hantavirus hazard may exist within any of the structures. The Offeror must supply the adequate amounts and types of proper PPE equipment to all personnel who are under their direction. The Offeror will further ensure all personnel are properly instructed in the use of the PPE and will ensure it is properly fitted and worn by all workers during these service operations.</p> <p>The Offeror must certify every worker is properly informed of the possible hazards and consequences of infection in the area and have been instructed in the proper methods of viral transfer prevention when handling possibly infected materials, when entering or exiting a possibly contaminated area, or when entering a vehicle after coming from a possibly contaminated area.</p>			

MANDATORY SITE VISIT – BIG WHITE TENT REPAIRS

1. Big White Tent (BWT) Cleaning Site Visit will be at Canadian Manoeuvre Training Centre (CMTC) Building 650 (B650) at 0900 hrs on 09 February 2016 for a visit in the Range & Training Area (RTA) in support of the Quotation process to establish a BWT Cleaning & Disinfection Standing Offer Agreement (SOA) for BWT and other RTA structures in support of CMTC exercises.
2. Subject: CMTC G4 Operations (Ops), CMTC G4 Contracting Officer, and CMTC Camp Custodian will meet with interested Bidders. Bidders will be given the lay of the land and will be briefed on the Power Point presentation of the BWT Recce conducted 1st October 2015 in order to confirm the extent of the visit.
3. Main Effort: BWTs at Peregrine 12 (P12), Airfield 21 (AF21), Forward Operating Base (FOB) Annex, and Villages, then Return to Base for Dismissal.
 - a. End State. Once Bidders have determined they have enough information to proceed with a quote .
4. Dress: Full Personal Protection Equipment (PPE) will be carried and worn, as no returns to B650 have been provided for. CMTC expects all persons to self-sufficient. Bidders must bring adequate PPE to be able to enter and exit 22 tents and possibly several seacans during the day. All PPE must be properly sized and fitted for each person entering the BWT's. CMTC will not be in a position to provide PPE to any persons other than DND Personnel so bring enough.
 - a. To be worn at all time in the BWTs:
 - i. Disposable Mask HEPA N95 or properly test-fitted mask with HEPA cartridges
 - b. When dust may be disturbed:
 - i. Safety goggle with dust protection
 - ii. Latex glove combined with safety glove
 - c. To be worn when crawling or heavy dust is created
 - i. Tyvek-type disposable coverall
 - ii. Boot Covers or Rubber Boots
 - iii. Bleach solution of 1 part bleach for 9 parts water will be avail through the CMTC Camp Custodian
5. Timings:
 - a. Contractor ETA: Arrive at B650 at 0900 hrs for presentation and sign in
6. Estimated Time of Departure:
 - a. Rendezvous with Wainwright Garrison Representatives at B650 back (gravel) parking lot at 0930 hrs, prior to move in RTA
 - b. Break for outdoor lunch around 1200 hours

c. Actual End State to be determined based on progress of Bidder Group - up to a full day

7. Lunch:

a. CMTC will provide Box Lunch to DND personnel and to **Bidders that have confirmed attendance to Andrea Major, PWGSC Procurement Officer no later than 1430 hours on 08 February 2016**

i. Camp Custodian to pick-up box lunches before 1200 at B650 Canteen and will deliver to RV area in RTA

8. Transport:

a. CMTC will have 1 vehicle for Escort. All Bidders are to provide their own transport in the form of a motor vehicle insured for operation in the Province of Alberta. Bidders will not be allowed to ride in any DND vehicles.

9. Point Of Contact:

a. CMTC G4 Ops – Capt Servais ext 1042, BB 780-261-0643

b. CMTC G4 Contracting Officer – Charlie Mikolcevic, ext 5202

c. CMTC Camp Custodian/ Visit Escort – Cpl Skipton

Questions or concerns to Captain Jean-Philippe Servais.

Solicitation No. - N° de l'invitation
W0127-150031/A
Client Ref. No. - N° de réf. du client
W0127-150031

Amd. No. - N° de la modif.
File No. - N° du dossier
EDM-5-38301

Buyer ID - Id de l'acheteur
edm017
CCC No./N° CCC - FMS No./N° VME

ANNEX "D"

DND 626 TASK AUTHORIZATION FORM

