



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des soumissions
- TPSGC**

**Place du Portage, Phase III
Core 0B2 / Noyau 0B2
11 Laurier St./11, rue Laurier
Gatineau
Québec
K1A 0S5
Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Shared Systems Division (XL)/Division des systèmes
partagés (XL)
4C1, Place du Portage Phase III
11 Laurier St./11, rue Laurier
Gatineau
Québec
K1A 0S5

Title - Sujet INCIDENT COMMAND SYS INFO MGMT SOL	
Solicitation No. - N° de l'invitation EN578-161892/A	Amendment No. - N° modif. 005
Client Reference No. - N° de référence du client 20161892	Date 2016-01-26
GETS Reference No. - N° de référence de SEAG PW-\$\$XL-127-29687	
File No. - N° de dossier 127xl.EN578-161892	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-02-19	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Flemming, Brock	Buyer Id - Id de l'acheteur 127xl
Telephone No. - N° de téléphone (819) 956-5708 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

This solicitation amendment 005 is issued to:

Part 1 - Answer the questions from the Industry

Part 2 - Extend the Solicitation Closing Date.

Part 1

Answers to Questions from the Industry

#	Question	Answer
48	<p>Would you consider an open sourced platform? (Drupal)</p> <p>a. if YES: would you consider a custom approach with a completely configurable solution to meet your business needs?</p> <p>b. Are you looking for an "off the shelf" solution?</p>	<p>Canada is looking for an "off the shelf" solution with minimal localization required.</p>
49	<p>The overall approach to the Incident Command System Information Management System (ICS IMS) being sought by PWGSC appears to be centred around a solution that leverages the ICS form framework as the data input mechanism, i.e. that data is entered into the system via the ICS forms themselves. Requirement M2 for example appears to necessitate that the application must be based on the ICS organizational structures, processes and forms. Will PWGSC consider solutions that take the approach of capturing, managing and visualizing data through proprietary, intuitive user interface modules but that are capable of producing ICS forms as outputs when there is a requirement to report or distribute information in that specific format?</p>	<p>The ICS IMS must be based on the ICS organizational structures, processes and forms, but is primarily an ICS incident management tool. The user interface could take an approach that focuses on gathering data in the context of ICS operational incident management processes that populate the ICS forms in the background. The ICS planning process requires the development of a forms-focused Incident Action Plan.</p>

50	<p>Requirement M5 asks that ICS forms “carry over” to the next operational period. Can you please clarify the intent of this requirement? Is the focus on the ability to store ICS forms that have been generated (as attachments for example) or is the focus on the time stamped data content being available to users to see, interact with and use for ICS form production in the subsequent operational period? In the case of the latter, would it be acceptable that the data remains available to support the generation of new or updated ICS forms in any operational period as the form generation itself is a snap-shot reflection of the situation at that time?</p>	<p>The concept is simply to re-use content from the current/previous IAP that is useful to the next IAP so that the Command and General Staff do not necessarily start with blank forms each time a new planning cycle starts.</p>
51	<p>Requirement M6 references the example ICS 201 form that you have included in chapter 8. Notwithstanding that you are suggesting automation of the completion of many of the fields, the example strongly suggests that you require the user to interact with that form and data enter directly into it. Will you consider applications in which the user interacts with and data enters into proprietary data entry forms, but that are capable of retrieving data from the data base and assembling it in the ICS form template at the point an ICS form is required to be produced?</p>	<p>Please see answer to Question 49. The examples of Data Elements 1-15 provided in Chapter 8 are intended to clarify how consistent data collection needs to be achieved in certain ICS 201 sections for the Incident Category of Environmental Response. It also indicates the concept of compulsory fields, or data that is required for accurate record keeping. In the cases noted, free text entry would be unacceptable due to the CCG’s data gathering requirements in support of Performance Measurement. How the Contractor achieves this may differ somewhat, as long as the intent of requiring the user to enter certain data within constrained choices is achieved. For planning purposes the Category example provided will have the most constraints and non-standard ICS data elements of the six Categories.</p>

52	<p>Requirement M10 stipulates historic and live data sources that should be available in “forms”. Please clarify whether the data is required to be presented in ICS forms or whether the intention is that it is available to users to display and work within the user interface? Additionally, in relation to the “current” data, please clarify whether an interface will be required to a data feed or data base. If so, please provide details of that data source and its connectivity.</p>	<p>Please see answers to Questions 10, 12 and 31 in Amendment 002. For Weather/tide/current/ice/water levels the data would be available in the system from data exchanges with other systems and would be available to be added to ICS forms by the user in a non-cumbersome process defined by the Contractor.</p>
53	<p>Please provide an example use case of when “draft” content might be required as set out in requirement M24. The nature of emergency management activity and the need to capture a time stamped audit log of all actions in our experience would typically eliminate the possibility of saving drafts. Is there a reason that the draft is required to be stored within the ICS IMS application and cannot be prepared in a standalone application on the users’ device (MS Word for example) before being brought into the ICS IMS application?</p>	<p>The concern regarding time-stamped actions is accurate in instances where the system is tracking emergency management activity, such as the ICS 214 Unit Log. Requirement M24 would apply to planning activities. For example, in the development of an IAP different staff officers could be working on different sections of the same form. I.e. a staff Officer in the Planning Section fills out one field of an ICS form while another field has been delegated to a staff officer in the Logistics Section. They would be able to save the content that they are working on as they work, until the form is ready for inclusion in the approved IAP. How this collaboration is achieved is up to the Contractor to propose, but attention is drawn to Requirement M4 in that regard.</p>

54	<p>Please clarify whether requirement R79 requires an interface to a GOC data base or whether the intention is to have static copy of that data loaded into the ICS IMS solution? When read in the context of item 10 (vessel tombstone data) of the example ICS 201 form in chapter 8, it appears that an interface to a GOC data base may be required. If so, please provide details of the data base to be connected.</p>	<p>Correct. Please see refer to Questions 10, 26 & 31 in Amendment 002, as well as Question 42 in Amendment 004.</p>
55	<p>You have included a requirement to 'capture' resource data via the ICS 211 form to update the data base (R10). Would it be acceptable to utilise proprietary screens to capture that data directly into the ICS IMS application data base, from which ICS 211 forms could be generated as required.</p>	<p>Yes. In addition, please see answer to question 49 above.</p>
56	<p>Requirement R16 is for lessons observed to be captured from ICS 214 forms. Would it be acceptable for lessons observed to be captured from a proprietary log of tasks, information and operation activities collated within the ICS IMS application?</p>	<p>Yes, as long as it is clear to the user where such information is to be logged.</p>
57	<p>In relation to requirement R42, would it be acceptable that the user interface can be configured to display the desired content, notwithstanding that it is not displayed in the ICS form format?</p>	<p>Yes, the intent is to provide useful incident management data that happens to reside in various ICS forms.</p>
58	<p>In light of the delayed response to Question 37 in Amendment 4, we would like to request an extension of one week to have a bid close date of February 19th, 2016.</p>	<p>Canada has reviewed your requirement and the Due Date will be extended to February 19, 2016.</p>

59	<p>In reference to Request for Proposal, Part 7, para 7.24 (b) User Training Needs Analysis:</p> <p>A. Although not addressed or discussed in the financial tables, the SOR or the SOW, the RFP identifies the need to conduct a Training Needs Analysis (TNA) to determine the content of the user training package. Can Canada confirm the requirement for a TNA and if so, the expected scope and target audiences?</p> <p>B. If a TNA is required, can Canada confirm how they would like the Bidder to capture the financial cost to conduct a TNA as there is no specific line item for this work in the financial tables set out in the RFP.</p>	<p>A training needs analysis (TNA) is required as per the RFP Part 7 section 7.24. It is part of the overall professional services required for the performance of the contract, and therefore should be reflected in Table 4 of the Pricing Tables.</p>
60	<p>In reference to Request for Proposal, Part 7, para 7.24 (d) (ii), as the overall solution being proposed is based on COTS products, standard user and system administrator training has been developed and continuously improved over many years. Can Canada confirm that this will suffice as long as it meets the minimum requirements of the training plans DID TT-03?</p>	<p>Yes, as long as the training needs analysis does not identify gaps in the existing training.</p>
61	<p>In reference to Request for Proposal, Part 7, para 7.24 (d) User Training Needs Analysis, can Canada confirm what is meant by Higher Level Users?</p>	<p>Please see RFP Part 7 section 7.24 for the training requirements for System Administrator/Higher Level Users. Conceptually the Higher Level Users will be regional and national users that will use the ICS IMS on a regular basis in support of ongoing operations. They may perform high level administrative tasks not open to all users, and they will have skills required to support the users less familiar with the system.</p>

Solicitation No. - N° de l'invitation

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

EN578-161892/A

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127xl

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No./N° VME

20161892

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62	In reference to Request for Proposal, Part 7, para 7.24 (a) (i), Canada has stated that it intends to use a Train-the-Training approach to training. Can Canada please identify the target audience to be trained?	The training will be aimed at operational personnel with I-200 training.
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Part 2

Extend the Solicitation Closing Date

The solicitation closing date is extended until February 19, 2016 at 2pm Eastern Time.

ALL OTHER TERMS AND CONDITIONS OF THE SOLICITATION REMAINS UNCHANGED