



**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
PWGSC/TPSGC Acquisitions  
1045 Main Street  
1st Floor, Lobby C  
Unit 108  
Moncton, NB E1C 1H1  
Bid Fax: (506) 851-6759

## SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

### Comments - Commentaires

THIS DOCUMENT CONTAINS A SECURITY  
REQUIREMENT / DOCUMENT CONTIENT DES  
EXIGENCES RELATIVES À LA SÉCURITÉ

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

### Issuing Office - Bureau de distribution

NB / PEI Division - Moncton Acquisitions Office  
1045 Main Street  
1st Floor, Lobby C  
Unit 108  
Moncton, NB E1C 1H1

<b>Title - Sujet</b> Informatics Professional Services	
<b>Solicitation No. - N° de l'invitation</b> 51019-154023/A	<b>Amendment No. - N° modif.</b> 006
<b>Client Reference No. - N° de référence du client</b> 51019-154023	<b>Date</b> 2016-01-28
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$MCT-014-5093	
<b>File No. - N° de dossier</b> MCT-5-38068 (014)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2016-02-05</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Atlantic Standard Time AST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> MacDonald, Charline	<b>Buyer Id - Id de l'acheteur</b> mct014
<b>Telephone No. - N° de téléphone</b> (506) 851-6067 ( )	<b>FAX No. - N° de FAX</b> (506) 851-6759
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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51019-154023

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mct014  
CCC No./N° CCC - FMS No./N° VME

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**Title: Informatics Professional Services**

**Solicitation Amendment No. 006**

This solicitation is hereby amended to provide the following questions and answers:

**Q15. In the Request for Proposal Section 3.2 (a) (iv) (page 13 of 38):**

**Previous Similar Projects:** Where the bid .....Work will be considered to “closely match” if the work in the provided project is described in at least 50% of the points of responsibility listed in the description of the given Resource Category.

**We count 14 unique areas of responsibility in Annex A as follows:**

1. Application/Software Architect
2. Programmer/Analyst
3. Tester
4. Web Developer
5. Business Analyst
6. PIA Specialist
7. Project Manager
8. Web Architect
9. Web Graphics Designer
10. Web Multimedia Content Consultant
11. Business Process Re-Engineering Consultant
12. Technical Writer
13. Database Modeller – Oracle
14. Project Administrator/Project Coordinator (responsibilities are exactly the same)

**Does this mean that similar projects would need to match at least 7 of these areas of responsibility? Please confirm.**

A15. No, it must match all 14 and have at least 50% of the points of responsibility listed in the description of the given Resource Category.

**Q16. In the Request for Proposal Section 3.2 (a) (ii) (page 12 of 38)**

**Security Clearance:** Bidders are requested to submit the following security information for each of the proposed resources with their bids on or before the closing date:

Security Information	
Name of individual as it appears on security clearance application form	
Level of security clearance obtained	

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Validity period of security clearance obtained	
Security Screening Certificate and Briefing Form file number	

As a company we have the necessary security clearances at the Bidder level.

However, not all of the Individual Resources that we plan to include in our proposal will have security clearance at the time of the bid submission. In these cases, we will ensure that the Individual Resource has his/her security clearance as required before any work is started.

In a previous TBIPS proposal submission for Veterans Affairs Canada, we were permitted to revise the wording regarding the Security Clearance Level for Bidders Individual Resources to indicate the following:

*Name of individual as it WILL appear on security clearance application*

Please advise that we are able to revise the wording per above (i.e. replace “as it appears” with “as it will appear”)?

A16. Yes, you are able to revise the wording to replace “as it appears” with “as it will appear”.

**Q17. Section 5.2.3 Professional Services Resources, first paragraph (page 18 of 38)**

In its current form, this clause requires the Bidder to guarantee/certify the availability of all proposed resources throughout the entire life of the contract- up to 3 years.

This contract is for the provision of “on demand” and “as required” supplemental resources.

We believe that it is unreasonable to ask bidders to guarantee the availability of all proposed resources throughout the life of the contract.

It is the nature of the Professional Services business that any proposed resource that is not requested by VAC for work on this contract within a short time of contract award would likely be placed on another client contract – thereby potentially making them unavailable for VAC.

We would like to request the following be added to Section 5.2.3:

*“Should the proposed resource not be available when requested, a replacement resource with equal experience or better qualifications will be presented to VAC for review and approval.”*

Please advise whether this change would be acceptable.

A17. Agreed. Reference 5.2.3 Professional Services Resources – first paragraph (Page 18 of 38)

INSERT: “Should the proposed resource not be available when requested, a replacement resource with equal or better qualifications will be presented to VAC for review and approval.”

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**Q18. Reference: Annex "F", page 29 of 37, in the Grids for the Programmer/Analyst – Microsoft.NET - Level 1, you have requested the following:**

**R.5.22.4 (24 months) and R.5.23.4 (36 months) Experience with Microsoft IIS 8.0 or higher.**

**Given that the release of Microsoft IIS version 8.0 did not come available to the public until Windows Server 2012, in September of 2012, it has only been around for just over 3 years. It is rare that a Client would install it immediately. We request that you specify IIS 7.0 or higher as the rated criteria. Please advise whether this is acceptable.**

A18. Please delete the current Annex F – Technical Evaluation Procedures & Criteria and insert the Annex F – REVISED January 27, 2016 – Technical Evaluation Procedures & Criteria attached herein; which includes the revised version of Microsoft Visual Studio.

**Q19. Does the Crown consider LINUX to be a suitable alternative for UNIX where experience in UNIX is requested?**

A19. Yes.

If your bid has already been forwarded and you wish to revise same, this revision should be sent in a sealed envelope and mailed to the above address and reach the undersigned before the appropriate closing date. The solicitation number and the closing date are to be shown on the outside of the sealed envelope.

All other terms and conditions of the solicitation document remain unchanged.

All enquiries concerning this amendment are to be forwarded to:

Name: Charline MacDonald  
Telephone No.: (506) 851-6067  
Facsimile No: (506) 851-6759

## ANNEX F – REVISED January 27, 2016

### TECHNICAL EVALUATION PROCEDURES & CRITERIA

#### G.1 GENERAL EVALUATION PROCEDURES

1. To be considered responsive, a proposal must:
  - a) meet all the mandatory requirements of this solicitation; and
  - b) obtain, for the technical evaluation criteria which are subject to point rating, the required minimum of 60 percent of the points for each resource category and obtain the required minimum 70 percent of the total score for all resource categories combined. (There is no minimum number of points required for the Point Rated Corporate Requirements.)

Proposals not meeting a) or b) above will be given no further consideration. Neither the responsive proposal that scores the highest number of rated points nor the one that contains the lowest price will necessarily be accepted. The selection of the contractor will be determined by a 60/40 ratio of technical score and price, respectively. The lowest priced technical responsive proposal is allocated the maximum points of 40 and other price proposals are prorated accordingly. Technical scores are prorated against the total possible score of 60 points. The proposal with the highest total score, when adding the technical points and the price points, is considered as the proposal representing the best value, and will be recommended for award of a contract.

#### Example of Best Value Determination:

Bidders should be aware that the figures provided in the following example bear no relationship to the expectations of cost, bid prices, or the expected budget associated with these future requirements.

Calculations will be made by using a method of Highest Combined Point Rated Score, with 60% weight on point rated score, and 40% weight on cost/price score.

Calculation Data:	Point Rated Score	Bidder Quote Price
<b>Bidder 1</b>	*88/100	\$60,000
<b>Bidder 2</b>	82/100	\$55,000
<b>Bidder 3</b>	76/100	**\$50,000

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Final Calculation:	Point Rated Score	Price Score	TOTAL POINTS
<b>Bidder 1</b>	$88/88^* \times 60 = 60$	$(1 - (60 - 50)50^{**}) \times 40 = 32$	92
<b>Bidder 2</b>	$82/88 \times 60 = 55.91$	$(1 - (55 - 50)50^{**}) \times 40 = 36$	91.909
<b>Bidder 3</b>	$76/88^* \times 60 = 51.82$	$(1 - (50 - 50)50^{**}) \times 40 = 40$	91.818

For the purposes of this example, assume that three responsive bids have been received, and that the maximum score which can be obtained is 100 points. The highest point rated proposal, and lowest priced proposal would receive the full percentage points possible (i.e., 60 and 40 respectively), with the scores of other proposals being pro-rated accordingly. Based on this example, contract award would be recommended to Bidder 1, whom obtained the highest overall score taking into consideration both technical/managerial merit, and the proposed price offered.

\*Represents the highest point rated score

\*\* Represents the lowest priced proposal

2. Bidders must submit a bid for all mandatory resource categories and must propose a minimum of two resources for each mandatory category, **with the exception of category M.3.1 Application/Software Architect - Adobe Experience Manager (AEM) /LiveCycle. Only one resource is required to be proposed for this category.** Bidders must provide resumes for each resource (person) proposed. Resources can be proposed for up to two mandatory categories. No one resource may be proposed for three or more categories.
3. The Bidder may replicate the tables using the Bidder's own word processing system. The Bidder must complete the tables (or replicas), as follows:
  - a. for the Mandatory tables of Section M.2 and M.3, the Bidder must enter a "Y" for "Yes" or "N" for "No" in the "Meets" column and provide substantiation for the "Y" responses;
  - b. for the Rated tables, Sections R.4 and R.5, the Bidder must enter an amount claimed, either months of experience or points as the case may be, and provide substantiation for the claims. It is highly recommended that the Bidder assigns a number to each of the work assignments in the resume for easy reference in the evaluation tables.
4. The "substantiation" provided by the Bidder in the tables must provide sufficient information to substantiate, to the satisfaction of the evaluators, that the services or experience being proposed meet the requirement. The substantiation may be made within the table; or, for resources (i.e. personnel), may be referenced from the table to the résumé for the resource with a Page and Paragraph reference, or both (i.e. the

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Bidder may choose to add information in the Substantiation column that supports the information in the résumé, in addition to having a reference to the résumé).

5. Bidders are advised that listing resource experience without providing any supporting data to describe responsibilities, duties, and relevance to the requirements will not be considered "substantiated" for the purpose of this evaluation. The Bidder should provide complete project details as to where, when (month and year) and how (through which activities/responsibilities) the stated qualifications/experience were obtained. Experience gained during formal education shall not be considered work experience. All requirements for work experience shall be obtained in a legitimate work environment as opposed to an educational setting. Co-op terms are considered work experience provided they are related to the required services.
6. Bidders are advised that the month(s) of experience listed for a project whose time frame overlaps that of another referenced project will only be counted once. For example: Project 1 time frame is July 2011 to December 2011; Project 2 time frame is October 2011 to January 2012; the total months of experience for these two project references is seven (7) months.
7. Proposals must provide supporting information consisting of detailed résumés that clearly describe the degree and nature of the knowledge/experience possessed by the proposed resource. Supporting information shall include relevant previous projects and dates that enabled the individuals to acquire the necessary experience/knowledge.  
**Where résumés only provide the year(s) that any relevant experience was acquired, the evaluation team will assume that length of relevant experience to be one month only for the starting and ending years. For example, if experience is stated as between 2007 and 2009, the evaluation team will consider the relevant experience to one month for 2007 i.e. December, 12 months for 2008 and one month, i.e. January for 2009 for a total of 14 months.**
8. For the purpose of interpreting the evaluation criteria, a requirement such as "within the last 4 years" is intended to mean "within the last 4 years from the date at which the RFP was issued".
9. For all resource categories listed in the Rated Tables, one point will be assigned for each month of experience that satisfies the requirements described in the tables. In some cases the requirement states "beyond the mandatory requirement", meaning that the requirement is identical to a Mandatory requirement, and that points will be allocated only for the Rated experience that is in excess of the Mandatory experience.
10. Unless otherwise specified, the same experience can be counted for each criterion within any one resource category. For example, if the resource proposed as a Programmer Analyst – Java EE had 60 months of experience working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows

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Server (requirement R.5.4.2), and it was all using Struts, then this experience could be counted for both R.5.4.2 and R.5.4.3.

11. To demonstrate the procedure in allocating scores as described in the two preceding paragraphs, the following table provides an EXAMPLE, where it is assumed for simplicity that the resource has 18 months of valid experience for each of the criteria.

EXAMPLE Criteria	EXAMPLE Rated Requirement for the Proposed Resource	EXAMPLE Max. Score	EXAMPLE Months Claimed	EXAMPLE Score
R.5.4.1	Experience <u>beyond the mandatory requirement of sixty (60) months</u> in the IT Industry.	24	18	18
R.5.4.2	Experience <u>beyond the mandatory requirement of sixty (60) months</u> working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.	12	18	12
R.5.4.3	Experience with Struts	24	18	18
R.5.4.4	Experience with WebSphere 7.x/8.x	12	18	12
R.5.4.5	Experience with Rational Application Developer 7 or higher	24	18	18
<b>Total</b>	-----	96		78

12. The scores given for each resource within the resource categories will be entered into the table below in the Initial Resource Score column (Resource 1 - R1 and/or Resource 2 - R2), then the total initial score will be calculated (the average of R1 and R2), then multiplied by the Weight to achieve the Weighted Resource Score.



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Criteria	Resource Category	Initial		Total Initial Score (Average)	Weight	Weighted Resource Score ("Initial Resource Score" multiplied by "Weight")
		R1	R2			
Mandatory						
R.5.1	A.1 Application/Software Architect - <u>Adobe Experience Manager (AEM)</u> / <u>LiveCycle</u> - Level 1		→		1.2	
R.5.2	A.7 Programmer/Analyst - <u>PL / SQL</u> - Level 1				1.0	
R.5.3	A.7 Programmer/Analyst – <u>Java EE</u> - Level 1				1.0	
R.5.4	A.7 Programmer/Analyst – <u>Java EE</u> - Level 2				1.5	
R.5.5	A.7 Programmer/Analyst - <u>Adobe Experience Manager (AEM)</u> / <u>LiveCycle</u> - Level 2				1.0	
R.5.6	A.11 Tester - Level 1				1.5	
R.5.7	A.11 Tester - Level 2				1.5	
R.5.8	A.14 Web Developer - Level 1				1.0	
R.5.9	A.14 Web Developer - Level 2				1.5	
R.5.10	B.1 Business Analyst - Level 1				1.2	
R.5.11	B.1 Business Analyst - Level 2				1.2	
R.5.12	C.16 PIA Specialist - Level 1				1.3	
R.5.13	P.9 Project Manager - Level 1				1.2	
Optional						
R.5.14	A.1 Application /Software Architect - <u>Cognos</u> - Level 1		→		0.5	
R.5.15	A.1 Application /Software Architect - Level 2		→		0.5	
R.5.16	A.3 ERP Programmer Analyst - <u>PeopleSoft</u> - Level 1		→		0.5	
R.5.17	A.3 ERP Programmer Analyst - <u>SAP</u> - Level 1		→		0.5	
R.5.18	A.7 Programmer / Analyst - <u>C++</u> - Level 1		→		0.5	
R.5.19	A.7 Programmer / Analyst - <u>Cognos</u> - Level 1		→		0.5	
R.5.20	A.7 Programmer / Analyst - <u>PowerBuilder</u> - Level 1		→		0.5	

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R.5.21	A.7 Programmer / Analyst - <u>PowerBuilder</u> - Level 2		→		0.5	
R.5.22	A.7 Programmer / Analyst - <u>Microsoft .NET</u> - Level 1		→		0.5	
R.5.23	A.7 Programmer / Analyst - <u>Microsoft .NET</u> - Level 2		→		0.4	
R.5.24	A.7 Programmer / Analyst – <u>PL/SQL</u> - Level 2		→		0.5	
R.5.25	A.11 Tester - <u>Bilingual</u> - Level 1		→		0.5	
R.5.26	A.11 Tester - <u>Bilingual</u> - Level 2		→		0.5	
R.5.27	A.12 Web Architect - Level 1		→		0.5	
R.5.28	A.12 Web Architect - Level 2		→		0.25	
R.5.29	A.15 Web Graphics Designer - Level 1		→		1.0	
R.5.30	A.15 Web Graphics Designer - Level 2		→		0.5	
R.5.31	A.16 Web Multi-media Content Consultant - Level 1		→		1.5	
R.5.32	B.1 Business Analyst - <u>Bilingual</u> - Level 1		→		0.5	
R.5.33	B.1 Business Analyst - <u>Bilingual</u> - Level 2		→		0.3	
R.5.34	B.5 Business Process Re-engineering (BPR) Consultant - Level 2		→		0.3	
R.5.35	B.14 Technical Writer - Level 1		→		0.5	
R.5.36	I.4 Database Modeller - <u>Oracle</u> - Level 1		→		1.0	
R.5.37	P.6 Project Administrator - Level 1		→		1.0	
R.5.38	P.7 Project Coordinator - Level 1		→		1.0	
<b>Total Weighted Resource Score</b>						

13. The two Rated requirements will be combined into a Total Rated Score by multiplying the total score for the Corporate Rated requirements and the total score for the Weighted Resource Rated requirements by a weighting factor, and then summing the result, as follows:

$$(\text{Rated Corporate Score} * 5\%) + (\text{Weighted Resource Score} * 95\%)$$

14. **BIDDERS ARE ADVISED THAT A PASS MARK OF 60% IS APPLIED TO EACH RESOURCE CATEGORY. FAILURE TO OBTAIN THIS PASS MARK WILL RESULT IN THE PROPOSAL BEING CONSIDERED NON-RESPONSIVE AND WILL NOT BE GIVEN FURTHER CONSIDERATION.** This

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pass mark does not apply to each criterion of a resource category or to each resource individually, but rather to the total Maximum score for the resource category. In the example below, the total Maximum score is 60, so a pass mark of 36 (60% of 60) would apply. Resource 1 was awarded a total of 60 points and Resource 2 was awarded a total of 18 points for a Total Average Category Score of 39 which is 65 % of the total score of 60, meeting the pass mark. For resources proposed in optional categories, as well as for the mandatory M.4.1. Application/Software Architect - Adobe Experience Manager (AEM) LiveCycle, only the Initial Score will be used to calculate the pass mark, as only one resource may be proposed.

Tester - Level 1	Max Score	Initial Score Resource 1 Resource 2		Category Score (Avg)	Category Percentage	60% Pass Y/N
R.5.6.1 Experience <u>beyond the mandatory requirement of forty-eight (48) months</u> in the IT industry.	24	24	12	18		
R.5.6.2 Experience <u>beyond the mandatory requirement of thirty-six (36) months</u> working with client/server or web architectures, technologies and tools on either Unix or Microsoft Windows Server.	12	12	6	9		
R.5.6.3 Experience <u>beyond the mandatory requirement of twenty-four (24) months</u> utilizing testing solutions/tools in a software testing environment.	12	12	0	6		
R.5.6.4 Experience with IBM Rational Functional Tester and Rational Quality Manager tools in a software testing environment.	12	12	0	6		
<b>Total for Category</b>	<b>60</b>	<b>60</b>	<b>18</b>	<b>39</b>	<b>65%</b>	<b>Y</b>

**15. BIDDERS ARE ADVISED THAT A PASS MARK OF 70% IS APPLIED TO THE TOTAL SCORE FOR ALL MANDATORY RESOURCE CATEGORIES AND COMPLETED OPTIONAL CATEGORIES COMBINED.** In other words, the score achieved for all 38 resource categories is summed, and divided by the sum of all 38 Maximum scores (less any optional categories not completed) and multiplied by 100%. If the result is less than 70%, the proposal will be considered non-responsive and will not be given further consideration. For example, if resources are proposed for all categories and the total score is 2975 points, this would be divided by the sum of all 38 Maximum scores (4866) and multiplied by 100% for a total percentage of 61.14%, which would be considered non-responsive. If resources were proposed for only the

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mandatory categories and the total score was 825, this would be divided by the sum of all 13 Maximum scores (1128) for the mandatory categories only and multiplied by 100% for a total percentage of 73.14%, which would be considered a pass. In a third example, if resources were proposed for all of the mandatory and only the first 3 optional categories for a total score of 1350, this would be divided by the sum of all 13 Maximum scores (1128) for the mandatory categories plus the sum of the Maximum scores for the 3 completed optional categories (444) for a total of 1572 then multiplied by 100% for a total percentage of 85.88%, which would be considered a pass.

16. Once the technical scores are finalized, the Total Evaluated Price will be calculated by multiplying the Bidder's proposed per diem rates for each of the three years by the "Estimated days per Year" (see "Basis of Payment" document for details), and then summing the products of those calculations. The "Estimated days per Year" is used for the evaluation process only, and is not intended to estimate the actual utilization under the contract.

17. For the purposes of bid evaluation, if there are no resources proposed for the optional categories, the following matrix will be used to determine the Firm per Diem Rate for the optional categories:

Optional Category	Maps to	Mandatory Category
A.1 Application /Software Architect – <u>Cognos</u> - Level 1	→	A.1 Application/Software Architect - <u>Adobe Experience Manager (AEM) / LiveCycle</u> - Level 1
A.1 Application /Software Architect – Level 2	→	A.1 Application/Software Architect - <u>Adobe Experience Manager (AEM) / LiveCycle</u> - Level 1
A.3 ERP Programmer Analyst - <u>PeopleSoft</u> - Level 1	→	A.7 Programmer/Analyst – <u>Java EE</u> - Level 1
A.3 ERP Programmer Analyst - <u>SAP</u> - Level 1	→	A.7 Programmer/Analyst – <u>Java EE</u> - Level 1
A.7 Programmer / Analyst - <u>C++</u> - Level 1	→	A.7 Programmer/Analyst – <u>Java EE</u> - Level 1
A.7 Programmer / Analyst - <u>Cognos</u> - Level 1	→	A.7 Programmer/Analyst – <u>Java EE</u> - Level 1
A.7 Programmer / Analyst - <u>PowerBuilder</u> - Level 1	→	A.7 Programmer/Analyst – <u>Java EE</u> - Level 1
A.7 Programmer / Analyst - <u>PowerBuilder</u> - Level 2	→	A.7 Programmer/Analyst – Java EE - Level 2
A.7 Programmer / Analyst – <u>Microsoft .NET</u> - Level 2	→	A.7 Programmer/Analyst – <u>Java EE</u> - Level 2
A.7 Programmer / Analyst – <u>PL/SQL</u> - Level 2	→	A.7 Programmer/Analyst – <u>Java EE</u> - Level 2
A.11 Tester - <u>Bilingual</u> - Level 1	→	A.11 Tester - Level 1
A.11 Tester - <u>Bilingual</u> - Level 2	→	A.11 Tester - Level 2
A.12 Web Architect - Level 1	→	A.14 Web Developer - Level 1
A.12 Web Architect - Level 2	→	A.14 Web Developer - Level 2

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Optional Category	Maps to	Mandatory Category
A.15 Web Graphics Designer - Level 1	→	A.14 Web Developer - Level 1
A.15 Web Graphics Designer - Level 2	→	A.14 Web Developer - Level 2
A.16 Web Multi-media Content Consultant - Level 1	→	A.14 Web Developer - Level 1
B.1 Business Analyst - <u>Bilingual</u> - Level 1	→	B.1 Business Analyst - Level 1
B.1 Business Analyst - <u>Bilingual</u> - Level 2	→	B.1 Business Analyst - Level 2
B.5 Business Process Re-engineering (BPR) Consultant - Level 2	→	B.1 Business Analyst - Level 2
B.14 Technical Writer - Level 1	→	A.11 Tester - Level 1
I.4 Database Modeller - <u>Oracle</u> - Level 1	→	A.1 Application/Software Architect - <u>Adobe Experience Manager (AEM) / LiveCycle</u> - Level 1
P.6 Project Administrator - Level 1	→	A.11 Tester - Level 1
P.7 Project Coordinator - Level 1	→	A.11 Tester - Level 1

## M.2 Mandatory Corporate Requirements (M)

1. All the requirements for each of the subsections in the following Table are mandatory requirements and must be completed by the Bidder.

### MANDATORY CORPORATE REQUIREMENTS (table to be completed by Bidders)

Criteria	Mandatory Requirement for the Bidder	Meets Y / N	Reference / substantiation
<b>M.2.1.1</b>	Bidder must have provided resources, within a two (2) year period in the last four (4) years, such that at least 10 separate work assignments were begun by at least 5 different IT resources either on an “as and when requested” basis, or as tasks on a single contract. (The intent is that the Bidder show experience in allocating and managing resources in response to rapidly changing demands). Brief descriptions are required for the work of the contract.		
<b>M.2.1.2</b>	Bidder must have provided in a single previous contract within the last four (4) years, at least 6 IT resources in simultaneous engagements. Brief descriptions are required for the work of the contracts.		

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#### **M.3 Mandatory Requirements for Proposed Resources (M)**

1. All the requirements in the Tables of this section are mandatory requirements and must be completed by the Bidder.
2. The bidder is asked to duplicate the following tables, and ensure that there is a completed table for each resource proposed.

##### **M.3.1 A.1 Application/Software Architect - Adobe Experience Manager (AEM) / LiveCycle - Level 1**

**Name:** \_\_\_\_\_

Criteria	Mandatory Requirement for the Proposed Resource	Meets (Y/N)	Reference/ Substantiation
<b>M.3.1.1</b>	Minimum of forty-eight (48) months experience in the IT Industry.		
<b>M.3.1.2</b>	Minimum of thirty-six (36) months experience working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.		
<b>M.3.1.3</b>	Minimum of twenty-four (24) months of experience working with Java EE, Oracle, SQL, Web Services (WSDL or REST), HTML and XML.		
<b>M.3.1.4</b>	Minimum of twelve (12) months of experience working with AEM/LiveCycle Services for Documents (forms, letters and other documents)		
<b>M.3.1.5</b>	Minimum of twelve (12) months of experience working with AEM/LiveCycle Process Management Development (including knowledge of the Workbench and designer tools, as well as the System Development Kit (SDK)) to integrate those technologies.		

##### **M.3.2 A.7 Programmer / Analyst - PL / SQL - Level 1**

**Name:** \_\_\_\_\_

Criteria	Mandatory Requirement for the Proposed Resource	Meets (Y/N)	Reference/ Substantiation
<b>M.3.2.1</b>	Minimum of forty-eight (48) months experience in the IT Industry.		
<b>M.3.2.2</b>	Minimum of thirty-six (36) months experience working with client/server or web architectures, technologies and tools on		

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	either UNIX or Microsoft Windows Server.		
<b>M.3.2.3</b>	Minimum of twenty-four (24) months of experience programming reports in Cognos/ERP systems.		
<b>M.3.2.4</b>	Minimum of twenty-four (24) months of experience programming extract, transform and load (ETL) software		

#### **M.3.3 A.7 Programmer / Analyst – Java EE - Level 1**

**Name:** \_\_\_\_\_

Criteria	Mandatory Requirement for the Proposed Resource	Meets (Y/N)	Reference/ Substantiation
<b>M.3.3.1</b>	Minimum of forty-eight (48) months experience in the IT Industry.		
<b>M.3.3.2</b>	Minimum of thirty-six (36) months experience working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.		
<b>M.3.3.3</b>	Minimum of thirty-six (36) months of experience programming in a Java EE environment.		

#### **M.3.4 A.7 Programmer / Analyst – Java EE - Level 2**

**Name:** \_\_\_\_\_

Criteria	Mandatory Requirement for the Proposed Resource	Meets (Y/N)	Reference/ Substantiation
<b>M.3.4.1</b>	Minimum of sixty (60) months experience in the IT Industry.		
<b>M.3.4.2</b>	Minimum of sixty (60) months experience working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.		
<b>M.3.4.3</b>	Minimum of sixty (60) months of experience programming in a Java EE environment.		

#### **M.3.5 A.7 Programmer / Analyst - Adobe Experience Manager (AEM) / LiveCycle - Level 2**

**Name:** \_\_\_\_\_

Criteria	Mandatory Requirement for the Proposed Resource	Meets (Y/N)	Reference/ Substantiation
<b>M.3.5.1</b>	Minimum of sixty (60) months experience in the IT Industry.		

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<b>M.3.5.2</b>	Minimum of sixty (60) months experience working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.		
<b>M.3.5.3</b>	Minimum of twenty-four (24) months of experience programming in a Java EE environment.		
<b>M.3.5.4</b>	Minimum of six (6) months of experience creating and modifying Adobe forms (in XDP format) using Adobe Designer by creating data validation scripts for form fields using JavaScript and accessing data in XML for field population and saving <b>and/or</b> creating and modifying Document Workflow Processes using Adobe WorkBench Integrated Development Environment.		

#### **M.3.6 A.11 Tester - Level 1**

**Name:** \_\_\_\_\_

Criteria	Mandatory Requirement for the Proposed Resource	Meets (Y/N)	Reference/ Substantiation
<b>M.3.6.1</b>	Minimum of forty-eight (48) months experience in the IT Industry.		
<b>M.3.6.2</b>	Minimum of thirty-six (36) months experience working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.		
<b>M.3.6.3</b>	Minimum of twenty-four (24) months of experience utilizing testing solutions/tools in a software testing environment.		

#### **M.3.7 A.11 Tester - Level 2**

**Name:** \_\_\_\_\_

Criteria	Mandatory Requirement for the Proposed Resource	Meets (Y/N)	Reference/ Substantiation
<b>M.3.7.1</b>	Minimum of sixty (60) months experience in the IT Industry.		
<b>M.3.7.2</b>	Minimum of sixty (60) months experience working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.		
<b>M.3.7.3</b>	Minimum of sixty (60) months of experience utilizing testing solutions/tools in a software testing environment.		



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#### M.3.8 A.14 Web Developer - Level 1

Name: \_\_\_\_\_

Criteria	Mandatory Requirement for the Proposed Resource	Meets (Y/N)	Reference/ Substantiation
<b>M.3.8.1</b>	Minimum of twenty-four (24) months experience in the Web Development industry.		
<b>M.3.8.2</b>	Minimum of twenty-four (24) months experience working with client/server or web architectures, technologies and tools on Microsoft Windows Server.		
<b>M.3.8.3</b>	Minimum of twenty-four (24) months experience working with ColdFusion, SQL Server, HTML, CSS and jQuery.		
<b>M.3.8.4</b>	Minimum of six (6) months of experience working with the Web Standards for the Government of Canada.		

#### M.3.9 A.14 Web Developer - Level 2

Name: \_\_\_\_\_

Criteria	Mandatory Requirement for the Proposed Resource	Meets (Y/N)	Reference/ Substantiation
<b>M.3.9.1</b>	Minimum of sixty (60) months experience in the Web Development industry.		
<b>M.3.9.2</b>	Minimum of sixty (60) months experience working with client/server or web architectures, technologies and tools on Microsoft Windows Server.		
<b>M.3.9.3</b>	Minimum of sixty (60) months experience working with ColdFusion, SQL Server, HTML, CSS and jQuery.		
<b>M.3.9.4</b>	Minimum of twelve (12) months of experience working with the Web Standards for the Government of Canada.		

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**M.3.10 B.1 Business Analyst - Level 1**

**Name:** \_\_\_\_\_

<b>Criteria</b>	<b>Mandatory Requirement for the Proposed Resource</b>	<b>Meets (Y/N)</b>	<b>Reference/ Substantiation</b>
<b>M.3.10.1</b>	Minimum of forty-eight (48) months experience in the IT Industry.		
<b>M.3.10.2</b>	Minimum of twenty-four (24) months experience developing, updating and facilitating the gathering of functional specifications.		
<b>M.3.10.3</b>	Minimum of twelve (12) months experience with presenting and demonstrating software applications to client stakeholder groups.		

**M.3.11 B.1 Business Analyst - Level 2**

**Name:** \_\_\_\_\_

<b>Criteria</b>	<b>Mandatory Requirement for the Proposed Resource</b>	<b>Meets (Y/N)</b>	<b>Reference/ Substantiation</b>
<b>M.3.11.1</b>	Minimum of sixty (60) months experience in the IT Industry.		
<b>M.3.11.2</b>	Minimum of sixty (60) months experience developing, updating and facilitating the gathering of functional specifications.		
<b>M.3.11.3</b>	Minimum of sixty (60) months experience with presenting and demonstrating software applications to client stakeholder groups.		

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#### M.3.12 C.16 PIA Specialist - Level 1

Name: \_\_\_\_\_

Criteria	Mandatory Requirement for the Proposed Resource	Meets (Y/N)	Reference/ Substantiation
<b>M.3.12.1</b>	Minimum of thirty-six (36) months experience working in a Federal Government environment.		
<b>M.3.12.2</b>	Minimum of twenty-four (24) months experience conducting Privacy Impact Assessments (PIAs) and / or CORE Privacy Impact Assessments according to Treasury Board Policy and Directives.		
<b>M.3.12.3</b>	Minimum of twenty-four (24) months experience developing Privacy Risk Management Plans.		
<b>M.3.12.4</b>	Minimum of twenty-four (24) months experience developing recommendations as to possible risk mitigation strategies.		

#### M.3.13 P.9 Project Manager - Level 1

Name: \_\_\_\_\_

Criteria	Mandatory Requirement for the Proposed Resource	Meets (Y/N)	Reference/ Substantiation
<b>M.3.13.1</b>	Minimum of forty-eight (48) months experience in the IT Industry.		
<b>M.3.13.2</b>	Minimum of forty-eight (48) months experience as a Project Manager in the development of medium to large size application systems.		
<b>M.3.13.3</b>	Minimum of twenty-four (24) months experience working in a Government environment.		
<b>M.3.13.4</b>	Minimum of twenty-four (24) months experience conducting risk analysis.		

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#### R.4 Point Rated Corporate Requirements (R)

1. All the requirements in the Tables of this section are Rated requirements and should be completed by the Bidder.

#### Point Rated Bidder Requirements:

Criteria	Rated Requirement for the Bidder	Max. Score	Claimed by the Bidder	Reference / substantiation
<b>R.4.1.1</b>	For resources beyond the mandatory requirement of M.2.1.1 and M.2.1.2, score as 10 points per resource up to a maximum of 50 points. Bidder must state the TOTAL number of resources, using the Substantiation column.	50		
<b>R.4.1.2</b>	The number of different resources on work assignments within the last four years where those work assignments called for primarily Java EE expertise for a period of at least eight (8) weeks for each assignment. (Will be scored as 10 points per resource up to a maximum 20 points) Bidder must state the TOTAL number of resources, using the Substantiation column.	20		
<b>R.4.1.3</b>	The number of different resources on work assignments within the last four years where those work assignments called for primarily Application/Software Architect expertise for a period of at least eight (8) weeks for each assignment. (Will be scored as 10 points per resource up to a maximum 20 points) Bidder must state the TOTAL number of resources, using the Substantiation column.	20		
<b>R.4.1.4</b>	The number of different resources on work assignments within the last four years where those work assignments called for primarily Adobe Experience Manager (AEM) / LiveCycle Programmer/Analyst expertise for a period of at least eight (8) weeks for each assignment. (Will be scored as 10 points per resource up to a maximum 20 points) Bidder must state the TOTAL number of resources, using the Substantiation column.	20		
<b>R.4.1.5</b>	The number of different resources on work assignments within the last four years where those work assignments called for primarily Tester expertise for a period of at least eight (8) weeks for each assignment. (Will be scored as 10 points per resource up to a maximum 20 points) Bidder must state the TOTAL number of resources, using the Substantiation column.	20		

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Criteria	Rated Requirement for the Bidder	Max. Score	Claimed by the Bidder	Reference / substantiation
<b>R.4.1.6</b>	The number of resources that have experience working on Veteran Affairs Systems. Score as 10 points per resource per Veterans Affairs System, to a maximum of 100 points. Bidder must state the resource(s) and Veteran Affairs System(s) using the Substantiation column. See glossary for details of systems. Can be resources from M.2.1.1 and M.2.1.2.	100		
	<b>MAX. SCORE TOTAL</b>	230		

#### **R.5. Point Rated Requirements for the Proposed Resource Categories (R)**

1. All the requirements in the Tables of this section are Rated requirements and should be completed by the Bidder. **One point will be assigned for each month of experience.**
2. Where certification is requested, the points awarded will be given based on the validity of the certification and not the number of months that the resource has had the certification.
3. The bidder is asked to duplicate the following tables, and ensure that there is a completed table for each resource proposed.
4. Mandatory categories will have two resources assessed while optional categories will only have one resource assessed, with the exception of the mandatory categories R.5.1 Application/Software Architect - Adobe Experience Manager (AEM) LiveCycle which will have only one resource assessed.

#### **R.5.1 A.1 Application/Software Architect - Adobe Experience Manager (AEM) / LiveCycle - Level 1**

**Name:** \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
<b>R.5.1.1</b>	Experience <u>beyond the mandatory requirement of forty-eight (48) months</u> in the IT Industry.	24		
<b>R.5.1.2</b>	Experience <u>beyond the mandatory requirement of</u>	12		

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	<u>thirty-six (36) months</u> working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.			
<b>R.5.1.3</b>	Experience <u>beyond the mandatory requirement of twenty-four (24) months</u> working with Java EE, Oracle, SQL, Web Services (WSDL and REST), HTML and XML.	24		
<b>R.5.1.4</b>	Experience <u>beyond the mandatory requirement of twelve (12) months</u> working with the Adobe Experience Manager LiveCycle Services for Documents (forms, letters and other documents)	24		
<b>R.5.1.5</b>	Experience <u>beyond the mandatory requirement of twelve (12) months</u> working with the Process Management Development (including knowledge of the Workbench and designer tools, as well as the LiveCycle System Development Kit (SDK)) to integrate those technologies.	24		
<b>MAX. SCORE TOTAL</b>		108		

#### **R.5.2 A.7 Programmer / Analyst - PL / SQL - Level 1**

**Name:** \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
<b>R.5.2.1</b>	Experience <u>beyond the mandatory requirement of forty-eight (48) months</u> in the IT Industry.	24		
<b>R.5.2.2</b>	Experience <u>beyond the mandatory requirement of thirty-six (36) months</u> working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.	12		
<b>R.5.2.3</b>	Experience with logical and physical database schemas.	24		
<b>R.5.2.4</b>	Experience with PL/SQL	12		
<b>R.5.2.5</b>	Experience <u>beyond the mandatory requirement of twenty-four (24) months</u> programming ETL software.	24		
<b>MAX. SCORE TOTAL</b>		96		

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#### R.5.3 A.7 Programmer / Analyst – Java EE - Level 1

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
R.5.3.1	Experience <u>beyond the mandatory requirement of forty-eight (48) months</u> in the IT Industry.	24		
R.5.3.2	Experience <u>beyond the mandatory requirement of thirty-six (36) months</u> working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.	12		
R.5.3.3	Experience with Struts	12		
R.5.3.4	Experience with WebSphere 7.x/8.x	24		
R.5.3.5	Experience with Rational Application Developer 7 or higher	24		
<b>MAX. SCORE TOTAL</b>		96		

#### R.5.4 A.7 Programmer / Analyst – Java EE - Level 2

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
R.5.4.1	Experience <u>beyond the mandatory requirement of sixty (60) months</u> in the IT Industry.	24		
R.5.4.2	Experience <u>beyond the mandatory requirement of sixty (60) months</u> working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.	12		
R.5.4.3	Experience with Struts	12		
R.5.4.4	Experience with WebSphere 7.x/8.x	24		
R.5.4.5	Experience with Rational Application Developer 7 or higher	24		
<b>MAX. SCORE TOTAL</b>		96		

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**R.5.5 A.7 Programmer / Analyst - Adobe Experience Manager (AEM) / LiveCycle - Level 2**

**Name:** \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
<b>R.5.5.1</b>	Experience <u>beyond the mandatory requirement of sixty (60) months</u> in the IT Industry.	24		
<b>R.5.5.2</b>	Experience <u>beyond the mandatory requirement of sixty (60) months</u> working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.	24		
<b>R.5.5.3</b>	Experience <u>beyond the mandatory requirement of twenty-four (24) months</u> programming in a Java EE environment.	24		
<b>R.5.5.4</b>	Experience <u>beyond the mandatory requirement of six (6) months</u> creating and modifying Adobe forms (in XDP format) using Adobe Designer by creating data validation scripts for form fields using Javascript and accessing data in XML for field population and saving.	24		
<b>R.5.5.5</b>	Experience <u>beyond the mandatory requirement of six (6) months</u> creating and modifying Document Workflow Processes using Adobe WorkBench Integrated Development Environment.	24		
<b>MAX. SCORE TOTAL</b>		120		

**R.5.6 A.11 Tester - Level 1**

**Name:** \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
<b>R.5.6.1</b>	Experience <u>beyond the mandatory requirement of</u>	24		



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	<u>forty-eight (48) months</u> in the IT Industry.			
<b>R.5.6.2</b>	Experience <u>beyond the mandatory requirement of thirty-six (36) months</u> working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.	12		
<b>R.5.6.3</b>	Experience <u>beyond the mandatory requirement of twenty-four (24) months</u> utilizing testing solutions/tools in a software testing environment.	12		
<b>R.5.6.4</b>	Experience with IBM Rational Functional Tester and Rational Quality Manager tools in a software testing environment.	12		
<b>MAX. SCORE TOTAL</b>		60		

#### R.5.7 A.11 Tester - Level 2

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
<b>R.5.7.1</b>	Experience <u>beyond the mandatory requirement of sixty (60) months</u> in the IT Industry.	24		
<b>R.5.7.2</b>	Experience <u>beyond the mandatory requirement of sixty (60) months</u> working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.	12		
<b>R.5.7.3</b>	Experience <u>beyond the mandatory requirement of sixty (60) months</u> utilizing testing solutions/tools in a software testing environment.	12		
<b>R.5.7.4</b>	Experience with IBM Rational Functional Tester and Rational Quality Manager tools in a software testing environment.	12		
<b>MAX. SCORE TOTAL</b>		60		

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#### R.5.8 A.14 Web Developer - Level 1

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
R.5.8.1	Experience <u>beyond the mandatory requirement of twenty-four (24) months</u> in the Web Development industry.	24		
R.5.8.2	Experience <u>beyond the mandatory requirement of twenty-four (24) months</u> with client/server or web architectures, technologies and tools on Microsoft Windows Server.	24		
R.5.8.3	Experience <u>beyond the mandatory requirement of twenty-four (24) months</u> working with ColdFusion, SQL Server, HTML, CSS and jQuery.	24		
R.5.8.4	Experience <u>beyond the mandatory requirement of six (6) months</u> with the Web Standards for the Government of Canada.	12		
<b>MAX. SCORE TOTAL</b>		84		

#### R.5.9 A.14 Web Developer - Level 2

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
R.5.9.1	Experience <u>beyond the mandatory requirement of sixty (60) months</u> in the Web Development industry.	24		
R.5.9.2	Experience <u>beyond the mandatory requirement of sixty (60) months</u> with client/server or web architectures, technologies and tools on Microsoft Windows Server.	24		
R.5.9.3	Experience <u>beyond the mandatory requirement of sixty (60) months</u> working with ColdFusion, SQL Server, HTML, CSS and jQuery.	24		
R.5.9.4	Experience <u>beyond the mandatory requirement of twelve (12) months</u> with the Web Standards for the	12		

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	Government of Canada.			
<b>MAX. SCORE TOTAL</b>		84		

#### R.5.10 B.1 Business Analyst - Level 1

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
<b>R.5.10.1</b>	Experience <u>beyond the mandatory requirement of forty-eight (48) months</u> in the IT Industry.	24		
<b>R.5.10.2</b>	Experience <u>beyond the mandatory requirement of twenty-four (24) months</u> developing, updating and facilitating the gathering of functional specifications.	24		
<b>R.5.10.3</b>	Experience in software development testing.	24		
<b>R.5.10.4</b>	Experience <u>beyond the mandatory requirement of twelve (12) months</u> with presenting and demonstrating software applications to client stakeholder groups.	12		
<b>MAX. SCORE TOTAL</b>		84		

#### R.5.11 B.1 Business Analyst - Level 2

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
<b>R.5.11.1</b>	Experience <u>beyond the mandatory requirement of sixty (60) months</u> in the IT Industry.	24		
<b>R.5.11.2</b>	Experience <u>beyond the mandatory requirement of sixty (60) months</u> developing, updating and facilitating the gathering of functional specifications.	24		
<b>R.5.11.3</b>	Experience in software development testing.	24		
<b>R.5.11.4</b>	Experience <u>beyond the mandatory requirement of sixty (60) months</u> with presenting and demonstrating software applications to client stakeholder groups.	12		
<b>MAX. SCORE TOTAL</b>		84		

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#### R.5.12 C.16 PIA Specialist - Level 1

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
R.5.12.1	Experience <u>beyond the mandatory requirement of thirty-six (36) months</u> working in a Federal Government environment.	24		
R.5.12.2	Experience <u>beyond the mandatory requirement of twenty-four (24) months</u> conducting Privacy Impact Assessments (PIAs) and / or CORE Privacy Impact Assessments according to Treasury Board Policy and Directives.	24		
R.5.12.3	Experience <u>beyond the mandatory requirement of twenty-four (24) months</u> developing Privacy Risk Management Plans.	12		
R.5.12.4	Experience <u>beyond the mandatory requirement of twenty-four (24) months</u> developing risk mitigation strategies.	12		
<b>MAX. SCORE TOTAL</b>		72		

#### R.5.13 P.9 Project Manager - Level 1

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
R.5.13.1	Experience <u>beyond the mandatory requirement of forty-eight (48) months</u> in the IT Industry. Experience in the IT Industry.	24		
R.5.13.2	Experience <u>beyond the mandatory requirement of forty-eight (48) months</u> as a Project Manager in the development of medium to large size application Systems.	24		
R.5.13.3	Experience <u>beyond the mandatory requirement of twenty-four (24) months</u> working in a Government	12		

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	environment.			
<b>R.5.13.4</b>	Experience <u>beyond the mandatory requirement of twenty-four (24) months</u> conducting risk analysis	12		
<b>R.5.13.5</b>	Certification or Qualification in Project Management from a recognized organization such as PMI or a University or College (evidence must be included in the proposal).	12		
<b>MAX. SCORE TOTAL</b>		84		

#### R.5.14 A.1 Application/Software Architect - Cognos - Level 1

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
<b>R.5.14.1</b>	Experience in the IT Industry.	48		
<b>R.5.14.2</b>	Experience working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.	36		
<b>R.5.14.3</b>	Experience working with Oracle and SQL.	24		
<b>R.5.14.4</b>	Experience working with Cognos BI Administration and Framework Manager.	24		
<b>MAX. SCORE TOTAL</b>		132		

#### R.5.15 A.1 Application/Software Architect - Level 2

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
<b>R.5.15.1</b>	Experience in the IT Industry.	60		
<b>R.5.15.2</b>	Experience recommending, designing, and building architectures, using technologies and tools specifically for n-Tier, Web Services (WSDL and REST), XML Schemas and Message Queuing.	48		

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<b>R.5.15.3</b>	Experience designing Relational database and Object models.	36		
<b>R.5.15.4</b>	Experience preparing software architectural road maps and detailed documentation for proposed solutions.	24		
<b>R.5.15.5</b>	Experience defining architecture specifically for WebSphere Application Server 7 or higher, Java EE 5 or higher and Oracle Database 11g database or higher.	24		
<b>R.5.15.6</b>	Experience preparing cost benefit analysis documentation and alternative solutions to meet system and business requirements.	12		
<b>MAX. SCORE TOTAL</b>		204		

#### R.5.16 A.3 Programmer / Analyst - PeopleSoft - Level 1

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
<b>R.5.16.1</b>	Experience in the IT Industry.	48		
<b>R.5.16.2</b>	Experience working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.	36		
<b>R.5.16.3</b>	Experience programming in Peoplecode and/or PeopleTools 8.x environment	24		
<b>MAX. SCORE TOTAL</b>		108		

#### R.5.17 A.3 ERP Programmer / Analyst - SAP - Level 1

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
<b>R.5.17.1</b>	Experience in the IT Industry.	48		
<b>R.5.17.2</b>	Experience working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.	36		

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<b>R.5.17.3</b>	Experience with SAP Financials Reporting	24		
<b>R.5.17.4</b>	Experience with converting existing corporate Financial Systems to SAP	24		
<b>MAX. SCORE TOTAL</b>		132		

#### R.5.18 A.7 Programmer / Analyst - C++ - Level 1

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
<b>R.5.18.1</b>	Experience in the IT Industry.	48		
<b>R.5.18.2</b>	Experience working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.	36		
<b>R.5.18.3</b>	Experience programming in the C/C++ language.	24		
<b>R.5.18.4</b>	Experience with Perl.	12		
<b>R.5.18.5</b>	Experience with PL/SQL.	12		
<b>MAX. SCORE TOTAL</b>		132		

#### R.5.19 A.7 Programmer / Analyst - Cognos - Level 1

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
<b>R.5.19.1</b>	Experience in the IT Industry.	48		
<b>R.5.19.2</b>	Experience working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.	36		
<b>R.5.19.3</b>	Experience with Cognos Framework Manager.	24		

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<b>R.5.19.4</b>	Experience with Cognos BI Administration.	12		
<b>R.5.19.5</b>	Experience with Cognos Report Author/Studio.	12		
<b>MAX. SCORE TOTAL</b>		132		

#### **R.5.20 A .7 Programmer / Analyst - PowerBuilder - Level 1**

**Name:** \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
<b>R.5.20.1</b>	Experience in the IT Industry.	48		
<b>R.5.20.2</b>	Experience working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.	36		
<b>R.5.20.3</b>	Experience programming in PowerBuilder 10.5 (or higher) languages	24		
<b>R.5.20.4</b>	Experience with PL/SQL	12		
<b>MAX. SCORE TOTAL</b>		120		

#### **R.5.21 A .7 Programmer / Analyst - PowerBuilder - Level 2**

**Name:** \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
<b>R.5.21.1</b>	Experience in the IT Industry.	60		
<b>R.5.21.2</b>	Experience working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.	60		
<b>R.5.21.3</b>	Experience programming in PowerBuilder 10.5 (or higher) languages	36		
<b>R.5.21.4</b>	Experience with PL/SQL	24		
<b>MAX. SCORE TOTAL</b>		180		



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#### R.5.22 A.7 Programmer / Analyst - Microsoft .NET - Level 1

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
R.5.22.1	Experience in the IT Industry.	36		
R.5.22.2	Experience working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.	36		
R.5.22.3	Experience working with Microsoft C # ver. 3 or higher and Microsoft SQL Server 2008 or higher.	24		
R.5.22.4	Experience with Microsoft IIS <b>7.0</b> or higher.	24		
R.5.22.5	Experience with Microsoft Visual Studio <b>2012</b> or higher.	24		
R.5.22.6	Experience with Microsoft Dynamics CRM 2013 or higher.	12		
<b>MAX. SCORE TOTAL</b>		156		

#### R.5.23 A.7 Programmer / Analyst - Microsoft .NET - Level 2

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
R.5.23.1	Experience in the IT Industry.	60		
R.5.23.2	Experience working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.	60		
R.5.23.3	Experience working with Microsoft C # ver. 3 or higher and Microsoft SQL Server 2008 or higher.	48		
R.5.23.4	Experience with Microsoft IIS <b>7.0</b> or higher.	36		
R.5.23.5	Experience with Microsoft Visual Studio <b>2012</b> or higher.	36		

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<b>R.5.23.6</b>	Experience with Microsoft Dynamics CRM 2013 or higher.	12		
<b>MAX. SCORE TOTAL</b>		252		

#### R.5.24 A.7 Programmer / Analyst - PL / SQL - Level 2

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
<b>R.5.24.1</b>	Experience in the IT Industry.	60		
<b>R.5.24.2</b>	Experience working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.	60		
<b>R.5.24.3</b>	Experience with logical and physical database schemas.	36		
<b>R.5.24.4</b>	Experience with PL/SQL	24		
<b>R.5.24.5</b>	Experience programming ETL software.	36		
<b>MAX. SCORE TOTAL</b>		216		

#### R.5.25 A.11 Tester - Bilingual - Level 1

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
<b>R.5.25.1</b>	Experience in the IT Industry.	48		
<b>R.5.25.2</b>	Experience working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.	24		
<b>R.5.25.3</b>	Experience utilizing testing solutions/tools in a software testing environment.	24		
<b>MAX. SCORE TOTAL</b>		96		

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#### R.5.26 A.11 Tester - Bilingual - Level 2

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
R.5.26.1	Experience in the IT Industry.	60		
R.5.26.2	Experience working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.	36		
R.5.26.3	Experience utilizing testing solutions/tools in a software testing environment.	24		
<b>MAX. SCORE TOTAL</b>		120		

#### R.5.27 A.12 Web Architect - Level 1

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
R.5.27.1	Experience in the Web Development industry.	24		
R.5.27.2	Experience in architectural modeling to ensure design consistency (usability), impact assessments, technology selection and unit testing.	24		
R.5.27.3	Experience with client/server or web architectures, technologies and tools on Microsoft Windows Server.	24		
R.5.27.4	Experience working with ColdFusion, SQL Server, HTML, CSS and jQuery.	24		
R.5.27.5	Experience the Web Standards for the Government of Canada.	6		
<b>MAX. SCORE TOTAL</b>		102		

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#### R.5.28 A.12 Web Architect - Level 2

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
R.5.28.1	Experience in the Web Development industry.	60		
R.5.28.2	Experience in architectural modeling to ensure design consistency (usability), impact assessments, technology selection and unit testing.	60		
R.5.28.3	Experience with client/server or web architectures, technologies and tools on Microsoft Windows Server.	60		
R.5.28.4	Experience working with ColdFusion, SQL Server, HTML, CSS and jQuery.	60		
R.5.28.5	Experience the Web Standards for the Government of Canada.	12		
<b>MAX. SCORE TOTAL</b>		252		

#### R.5.29 A.15 Web Graphics Designer- Level 1

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
R.5.29.1	Experience in the Web Design industry.	24		
R.5.29.2	Experience with Adobe Photoshop, Adobe Illustrator and Adobe Indesign.	24		
R.5.29.3	Experience working with HTML, CSS and jQuery.	24		
R.5.29.4	Experience with the Web Standards for the Government of Canada.	6		
<b>MAX. SCORE TOTAL</b>		78		

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#### R.5.30 A.15 Web Graphics Designer- Level 2

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
R.5.30.1	Experience in the Web Design industry.	60		
R.5.30.2	Experience with Adobe Photoshop, Adobe Illustrator and Adobe Indesign.	60		
R.5.30.3	Experience working with HTML, CSS and jQuery.	60		
R.5.30.4	Experience with the Web Standards for the Government of Canada.	12		
<b>MAX. SCORE TOTAL</b>		192		

#### R.5.31 A.16 Web Multi-media Content Consultant - Level 1

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
R.5.31.1	Experience in Multimedia Production.	24		
R.5.31.2	Experience with Articulate Storyline, Camtasia, and Adobe Photoshop, Adobe Illustrator, Adobe Premiere.	24		
R.5.31.3	Experience working with HTML, CSS, XML.	24		
R.5.31.4	Experience with the Web Standards for the Government of Canada.	6		
<b>MAX. SCORE TOTAL</b>		78		

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#### R.5.32 B.1 Business Analyst - Bilingual - Level 1

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
R.5.32.1	Experience in the IT Industry.	48		
R.5.32.2	Experience developing, updating and facilitating the gathering of functional specifications.	24		
R.5.32.3	Experience in software development testing.	24		
R.5.32.4	Experience with presenting and demonstrating software applications to client stakeholder groups.	12		
<b>MAX. SCORE TOTAL</b>		108		

#### R.5.33 B.1 Business Analyst - Bilingual - Level 2

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
R.5.33.1	Experience in the IT Industry.	60		
R.5.33.2	Experience developing, updating and facilitating the gathering of functional specifications.	60		
R.5.33.3	Experience in software development testing.	24		
R.5.33.4	Experience with presenting and demonstrating software applications to client stakeholder groups.	60		
<b>MAX. SCORE TOTAL</b>		204		

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#### R.5.34 B.5 Business Process Re-engineering (BPR) Consultant - Level 2

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
R.5.34.1	Experience in the IT Industry.	60		
R.5.34.2	Experience in BPR projects in Government.	120		
R.5.34.3	Experience in projects to automate processes by using electronic documents with data harvesting techniques.	120		
R.5.34.4	Experience in projects using Adobe Experience Manager (AEM) / LiveCycle as the Process Management server.	60		
<b>MAX. SCORE TOTAL</b>		360		

#### R.5.35 B.14 Technical Writer - Level 1

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
R.5.35.1	Experience in the IT Industry.	48		
R.5.35.2	Experience creating UML and/or Use Case Diagrams.	24		
R.5.35.3	Experience designing the layout of manuals, using word processing, desktop publishing and graphics software packages.	24		
R.5.35.4	Experience with the Web Standards for the Government of Canada.	12		
<b>MAX. SCORE TOTAL</b>		108		

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#### R.5.36 I.4 Database Modeller - Oracle - Level 1

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
R.5.36.1	Experience in the IT Industry.	48		
R.5.36.2	Experience working with client/server or web architectures, technologies and tools on either UNIX or Microsoft Windows Server.	36		
R.5.36.3	Experience designing, developing and maintaining Logical Data Models.	24		
R.5.36.4	Experience transforming enterprise data into a data warehouse environment.	24		
<b>MAX. SCORE TOTAL</b>		132		

#### R.5.37 P.6 Project Administrator- Level 1

Name: \_\_\_\_\_

Criteria	Rated Requirement for the Proposed Resource	Max. Score	Months Claimed	Reference/ Substantiation
R.5.37.1	Experience in Project Administration.	24		
R.5.37.2	Experience with Microsoft Project, Microsoft Office Suite of Products	24		
R.5.37.3	Experience working with Government of Canada Policies, Procedures, and Guidelines.	24		
<b>MAX. SCORE TOTAL</b>		72		



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**R.5.38 P.7 Project Coordinator - Level 1**

**Name:** \_\_\_\_\_

<b>Criteria</b>	<b>Rated Requirement for the Proposed Resource</b>	<b>Max. Score</b>	<b>Months Claimed</b>	<b>Reference/ Substantiation</b>
<b>R.5.38.1</b>	Experience in the communications and web industries.	18		
<b>R.5.38.2</b>	Experience assisting project managers, maintaining project documentation, preparing status reports and correspondence.	18		
<b>R.5.38.3</b>	Experience communicating with project managers, developers, technical users and end users.	18		
<b>R.5.38.4</b>	Experience with the Microsoft Office Suite.	18		
<b>MAX. SCORE TOTAL</b>		72		