

1. Minimum Standards

- .1 Materials shall be new and work shall conform to the minimum applicable standards of the Canadian General Standards Board, the Canadian Standards Association, the National Building Code of Canada 2010 (NBC) and all applicable Provincial and Municipal codes. In the case of conflict or discrepancy, the most stringent requirement shall apply.

2. Taxes

- .1 Pay all taxes properly levied by law (including Federal, Provincial and Municipal).

3. Fees, Permits and Certificates

- .1 Pay all fees and obtain all permits. Provide and Certificates authorities with plans and information for acceptance certificates. Provide inspection certificates as evidence that work conforms to requirements of Authority having jurisdiction.

4. Fire Safety Requirements

- .1 Comply with the latest edition of the National Building Code of Canada (NBC) for fire safety construction and to the current National Fire Code of Canada (NFC) for fire prevention, firefighting and life safety in building in use.
- .2 Comply with Public Works and Government Services Canada (PWGSC), Fire Commissioner of Canada (FCC) standards:
 - .1 No. 301: Standard for Construction Operations
 - .2 No. 302: Standard for Welding and Cutting
 - .3 No. 374: Fire Protection Standard for General Storage (Indoor and Outdoor).
 - .4 Available from Fire Protection Engineering Services, Labour Program, HRDC or following internet site: http://info.load-otea.hrdc-drhc.gc.ca/fire_prevention/standards/commissioner.shtml
 - .5 Retain all fire safety documents and standards on site.
- .3 Welding and cutting:
 - .1 At least 48 hours prior to commencing cutting, welding or soldering procedure, provide to Departmental Representative:
 - .1 Notice of intent, indicating devices affected, time and duration of isolation or bypass.
 - .2 Completed welding permit as defined in FC 302.
 - .3 Return welding permit to Departmental Representative immediately upon completion of procedures for which permit was issued.
 - .4 A fire watcher as described in FC 302 shall be assigned when welding or cutting operations are carried out in areas where

combustible materials within 10m may be ignited by conduction or radiation.

- .4 Contractor is responsible to hire manufacturer or their representative of the existing fire alarm system to ensure all work on alarms such as by-pass etc are properly performed as required.

5. Field Quality Control

- .1 Carry out Work using qualified licensed Control workers or apprentices in accordance with Provincial Act respecting manpower vocational training and qualification.
- .2 Permit employees registered in Provincial apprenticeship program to perform specific tasks only if under direct supervision of qualified licensed workers.
- .3 Determine permitted activities and tasks by apprentices, based on level of training attended and demonstration of ability to perform specific duties.

6. Hazardous Materials

- .1 Comply with the requirements of the Workplace Hazardous Materials Information System (WHMIS) regarding use, handling, storage, and disposal of hazardous materials; and regarding labelling and the provision of Material Safety Data Sheets (MSDS) acceptable to Human Resources Development Canada, Labour Program.
- .2 For work in occupied buildings give the Department Representative 48 hours notice for work involving designated substances (Ontario Bill 208) and hazardous substances Canada Labour Code Part II Section 10).

7. Temporary Utilities

- .1 Existing services required for the work, (excluding power required for space heating) may be used by the Contractor without charge. Ensure capacity is adequate prior to imposing additional loads. Connect and disconnect at own expense and responsibility.
- .2 Notify the Departmental Representative and utility companies of intended interruption of services, obtain requisite permission.
- .3 Give the Department Representative 48 hours notice related to each necessary interruption of any mechanical or electrical service throughout the course of the work. Keep duration of these interruptions to a minimum. Carry out all interruptions after normal working hours of the occupants, preferably on weekends.

8. Removed Materials

- .1 Unless otherwise specified, materials for removal become the Contractor's property and shall be taken from site.

9. Protection

- .1 Protect finished work against damage until take-over.
- .2 Protect adjacent work against the spread of dust and dirt beyond the work areas.
- .3 Protect operatives and other users of site from all hazards.

10. Use of Site and Facilities

- .1 Execute work with least possible interference or disturbance to the normal use of premises. Make arrangements with Departmental Representative to facilitate work as stated. Refer to article 24-Scheduling below for work that must be done during "off hours".
- .2 Maintain existing services to building
- .3 Contractor may use elevators at the Department Representative's discretion. Protect from damage, safety hazards and overloading of existing equipment.
- .4 Sanitary facilities will be assigned for Contractor's personnel. Others shall not be used. Keep facilities clean.
- .5 Closures: Protect work temporarily until permanent enclosures completed.

11. Site Storage

- .1 The Departmental Representative will assign storage space, which shall be equipped and maintained by the Contractor.
- .2 Do not unreasonably encumber site with materials or equipment.
- .3 Move stored products or equipment which interfere with operations of Departmental Representative or other contractors.
- .4 Obtain and pay for use of additional storage or work areas needed for operations.

12. Drilling, Coring, Patch and Make Good

- .1 Cut existing surfaces as required to accommodate new work.
- .2 Remove all items so shown or specified.
- .3 Patch and make good surfaces cut, damaged or disturbed, to Departmental Representative's approval. Match existing material, colour, finish and texture.
- .4 Seal around pipe, cables, and other objects penetrating fire separations in accordance with CAN/ULC-S115-1995 to provide fire resistance not less than the fire resistance rating of surrounding floor, ceiling, and wall assembly.
- .5 In any location where coring, cutting or drilling of existing structural slabs is required the concrete slab shall be scanned before work starts. Scanning shall

consist of ground penetrating radar used in combination with radio detection where the latter is practical. Locate top and bottom reinforcing steel. The results of the scanning of the slab shall be provided to the Structural Engineer before drilling or coring of the slab commences. All costs associated with the consulting work and new reinforcement shall be borne by the Contractor.

- .6 No reinforcing steel shall be cut. If reinforcement is cut, structural analysis of the existing slab by the Structural Engineer will be required and new reinforcement may be required. All costs associated with the consulting work and new reinforcement shall be borne by the Contractor.

13. Examination

- .1 Examine site and conditions likely to affect work and be familiar and conversant with existing conditions.
- .2 Provide photographs of surrounding properties, objects and structures liable to be damaged or be the subject of subsequent claims.

14. Signs

- .1 Provide common-use signs related to traffic control, information, instruction, use of equipment, public safety devices, etcetera, in both official languages or by the use of commonly-understood graphic symbols to the Departmental Representative's approval.
- .2 No advertising will be permitted on this project.

15. Access and Egress

- .1 Design, construct and maintain temporary "access to" and "egress from" work areas, including stairs, runways, ramps or ladders and scaffolding, independent of finished surfaces and in accordance with relevant municipal, provincial and other regulations.

16. Scaffolds and Work Platforms

- .1 Design, install and inspect scaffolds and work platforms required for work in accordance with relevant municipal, provincial and other regulations.

17. Guarantees and Warranties

- .1 Before completion of work collect all manufacturer's guarantees and warranties and deposit with Departmental Representative.

18. Clean Up

- .1 Clean up work area as work progresses. At the end of each work period, and more often if ordered by the Departmental Representative, remove debris from site, neatly stack material for use, and clean up generally.
- .2 Upon completion remove scaffolding, temporary protection and surplus materials. Make good defects noted at this stage.

- .3 Clean areas under contract to a condition at least equal to that previously existing and to approval of Departmental Representative.

19. Security

- .1 All personnel employed on this project will be subject to security check.
- .2 All personnel engaged in the execution of the work shall have the requisite security clearance prior to the commencement of on-site activities.
- .3 Immediately upon award of the contract, the Contractor shall prepare and submit the requisite forms, provided by the Department Representative, for each employee and sub-contractor employee to be engaged in the work. The Contractor shall mobilize on site, only once the security clearance has been granted.
- .4 The Contractor should batch the submissions, based on priority of work on site and allow a reasonable processing time in the project schedule for the clearance process to occur.
- .5 Delays resulting from the Contractor's inability to submit the fully completed requisite form in a timely manner will not be reason for an extension to the project schedule or additional compensation.
- .6 Contractor's personnel engaged in the work outside the normal working hours of Monday to Friday, 06:00 to 16:00, must be escorted. This designate will be at no cost to the Contractor.
- .7 The Contractor shall give the Department Representative 72 hours notice for work to be carried out during periods outside of normal working hours.

20. Building Smoking Environment

- .1 Smoking is not permitted in the Building. Obey smoking restrictions on building property.

21. Scheduling.

- .1 On award of contract submit bar chart construction schedule for work, indicating anticipated progress stages within time of completion. When schedule has been reviewed by the Department Representative, take necessary measures to complete work within scheduled time. Do not change schedule without notifying the Department Representative. Work to be completed **within the agreed schedule** after award of contract.
- .2 Carry out all work, except as stated in item .3 below, during "regular hour" Monday to Friday from 07:00 to 18:00 hours
- .3 Give the Department Representative 48 hours notice for request for work to be carried out during "off hours". Request will be reviewed and contractor will be provided with written decision.

- .4 Before submitting first progress claim submit breakdown of Contract Amount in detail as directed by the Department Representative and aggregating the Contract Amount. After approval by the Department Representative cost breakdown will be used as the basis of progress payments.

22. Waste Management

- .1 Conduct "waste audit" to determine waste generated during demolition or construction operations, prepare written "waste reduction work plan" and implement procedures to reduce, reuse and recycle materials to the extent possible.
- .2 Submit complete records of all removals from site for both "materials designated for alternative disposal" and "general waste" including:
 - .1 Time and date of removal
 - .2 Description of material and quantities.
 - .3 Proof that materials have been received at an Approved Waste Processing Site or certified Waste Disposal Site as required.

23. Precedence

- .1 For Federal Government projects, Division 1 Sections take precedence over technical specification sections in other Divisions of this Project Manual.

24. Correspondences

- .1 Other than the Tender response and all signed documents all correspondences to be electronic only; no fax or hard copies will be accepted.

25. Operation and Maintenance Manuals

- .1 Provide three (3) hard copies and one (1) soft copy of the manuals in English.

26. Equipment Information Forms

- .1 Contractor to fill the attached Equipment Information Form CMMS.

END OF SECTION

Part 1 General

1.1 REFERENCES

- .1 Federal Legislation
 - .1 Canada Labour Code, Part II, section 124 and 125. Canada Occupational Health and Safety Regulations.
 - .2 Transportation of Dangerous Goods Act, 1992 (TDGA).
 - .3 Canada Consumer Product Safety Act.
 - .1 Surface Coating Materials Regulations SOR/2005-109.
 - .4 Canadian Environmental Protection Act, 1999 (CEPA)
 - .1 PCB Regulations (SOR/2008-273).
 - .2 Federal Halocarbon Regulations, 2003 (SOR/2003-289)
- .2 Provincial Legislation
 - .1 Ontario Occupational Health and Safety Act:
 - .1 Ontario Regulation 490/09 – Designated Substances (O.Reg. 490/09).
 - .2 Ontario Regulation 278/05 – Designated Substance – Asbestos on Construction Projects and in Buildings and Repair Operations, (O.Reg. 278/05)
 - .3 Ontario Regulation 213/91 for Construction Projects (O.Reg. 213/91)
 - .2 Ontario Environmental Protection Act, R.R.O. 1990,
 - .1 Ontario Regulation 347/09, General – Waste Management (O.Reg. 347/09).
 - .2 Ontario Regulations 362/90 – Waste Management, PCBs (O.Reg. 362/90)
 - .3 Ontario Regulation 463/10, Ozone Depleting Substances and Other Halocarbons (O.Reg. 463/10).
- .3 Canadian General Standards Board (CGSB).
- .4 Canadian Standards Association (CSA International). CAN/CSA-Z94.4-11 - Respiratory Protection.
- .5 Underwriters' Laboratories of Canada (ULC).

1.2 DEFINITIONS

- .1 Asbestos-Containing Materials (ACMs): means material that contains 0.5 per cent or more asbestos by dry weight as per Ontario Regulation 278/05
- .2 Friable Material: material that when dry can be crumbled, pulverized or powdered by hand pressure and includes such material that is crumbled, pulverized or powdered
- .3 Time-weighted average exposure limit (TWael): the time-weighted average airborne concentration of a biological or chemical agent to which a worker may

be exposed in a work day or work week as prescribed by Ontario Regulation 490/09 Designated Substances, as amended.

1.3 RELATED SECTIONS

Not Used.

Part 2 Products

2.1 GENERAL

- .1 The information contained in this section has been taken from the “Designated Substances Summary Report for Security Turnstiles Installation”, Connaught Building, 555 Mackenzie Avenue, Ottawa, Ontario, completed by CM3 Environmental dated December 28, 2014 for the description of the methodology used to assess the designated substances within the project areas. English Report will be provided to the successful bidder.
- .2 Confirm with the Departmental Representative that no additional designated substances have been brought to the project area prior to beginning work
- .3 Additional designated substances and hazardous materials may exist outside the accessible survey area but are beyond the scope of this project
- .4 Should any additional material, suspected to be a designated substance, be encountered within the project area, any disturbance of such material must be stopped, precautionary measures taken, and the Departmental Representative must be notified immediately. Do not proceed until written instructions have been received.

2.2 DESIGNATED SUBSTANCES

- .1 ACRYLONITRILE: Not Identified
- .2 ARSENIC: Not Identified
- .3 ASBESTOS: **Identified**
 - .1 Bulk sampling and subsequent laboratory analysis has determined that the following materials contain regulated concentrations of asbestos:
 - .1 2% Chrysotile asbestos was identified in some of the drywall filler compound samples collected throughout the project area. (4 samples out of 6). The drywall was observed to be in good condition throughout the work area.
 - .2 Based on visual observations & non-destructive survey techniques, the following materials may contain asbestos:
 - .1 thin-set mortar or adhesive located beneath ceramic tiles and mosaics.
 - .3 Bulk sampling, visual observations, and/or subsequent laboratory analysis has determined that the following materials do not contain asbestos:
 - .1 Vinyl floor tile mastic in electrical rooms (MAS-01-A through MAS-01-C)

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- .4 BENZENE: Not Identified
 - .5 COKE OVEN EMISSIONS: Not identified
 - .6 ETHYLENE OXIDE: Not Identified
 - .7 ISOCYANATES: Not Identified
 - .8 LEAD: **Suspected**
 - .1 Paint chip samples were collected from painted surfaces within the building. All paint chip samples were collected by scraping the paint down to the base material substrate to ensure collection of all layers of paint. Care was taken to avoid collection of the underlying substrate to reduce analytical substrate matrix interference.
 - .2 A variety of paints were observed throughout the building. The paint samples submitted for analysis represent the overall majority of paint that exists within the facility. A total of five (5) samples of paint were collected throughout the facility and subsequent laboratory analysis has determined that the following samples do not contain lead:
 - .1 Typical Interior Finish – grey
 - .2 Elec. Room Interior Wall – yellow
 - .3 Loading Dock Wall – beige/black
 - .4 Sussex Entrance Wall – beige
 - .5 Basement Wall – white
 - .3 Lead is also suspected to be present in the following materials:
 - .1 Paints that exist on a single door, a cabinet, a small area, etc., may be considered lead based paint
 - .2 Solder joints
 - .3 Glazing on ceramic finishes
 - .4 Exterior masonry drip cap
 - .5 On all copper piping throughout the subject building
 - .9 MERCURY: **Suspected**
 - .1 Mercury is suspected to be present in the following:
 - .1 No mercury containing equipment was identified in the work area, although mercury may be included as a preservative in paints and mercury vapour can be present within fluorescent lamp tubes.
 - .10 SILICA: **Assumed**
 - .1 Silica is assumed to be present in the following:
 - .1 Crystalline silica is assumed to be present in the building within concrete structures and stucco finishes.
 - .11 VINYL CHLORIDE MONOMER: Not Identified
 - .12 Polychlorinated Biphenyls (PCBs): Not Identified
 - .13 HALOCARBONS (ODS's): **Suspected**

- .1 ODS's can be found in applications such as refrigerants in heat pumps, refrigerators, freezers and air conditioners (A/C).
- .14 Other Hazardous Materials: Not Identified

Part 3 Execution

3.1 ASBESTOS

- .1 All work must be done in accordance with O.Reg 278/05 (as amended).
 - .1 The disturbance of drywall with asbestos containing drywall filler compound requires either Type 1 or a Type 2 measures and procedures depending on the quantity of material being disturbed (e.g., less than or more than 1m²), and assuming power tools are not being employed
 - .2 Prior to demolition ensure potential ACMs are investigated via limited destructive investigative techniques (i.e., below ceramic tiles, etc.).
 - .3 Power tools may be utilized assuming that the material is pre-wetted and that a HEPA-equipped dust collection device is utilized at the source of the dust generation.
 - .4 Disposal of asbestos waste must be done in accordance with "General – Waste Management" O.Reg 347/90 (as amended) under the Ontario Environmental Protection Act and the federal Transportation of Dangerous Goods Act. The waste must be disposed at a licensed waste disposal site. Proper notification must be issued to the Departmental Representative prior to transportation of waste.

3.2 LEAD

- .1 Follow recommendations provided in the Ontario Ministry of Labour (MoL) Guideline entitled "Guideline: Lead on Construction Projects". This guideline classifies all lead disturbances as Type 1, Type 2a, Type 2b, Type 3a or Type 3b work, and assigns different levels of respiratory protection and work procedures for each classification.
- .2 Work procedures and personal protective equipment must be used to ensure that workers are not exposed to airborne lead levels that exceed the TWael of 0.05 milligram per cubic metre (mg/m³) prescribed by O.Reg 490/09.
- .3 The use of mechanically-powered tools or torches on lead- containing materials increases the concentration of airborne lead dust or fumes requiring more stringent respiratory protection and controlled work procedures.
- .4 Even at low concentrations, there may be a potential for exposure to high concentrations of lead depending on the activities performed that disturb the lead-containing materials. At low lead concentrations, conducting a risk assessment to assess the potential for exposure is required to determine the need to follow precautionary measures.
- .5 Disposal of construction waste containing lead must be done in accordance with O.Reg 347/90 – General Waste Management, as amended, under the Ontario Environmental Protection Act and the federal Transportation of Dangerous Goods Act. The classification of the waste is dependent upon the result(s) of

leachate test(s). The waste can be classified as “hazardous, “non-hazardous” or “registerable solid waste” depending on the results of the leachate test.

3.3 MERCURY

- .1 All work involving disturbance of mercury-containing equipment must be done in accordance with O.Reg 490/09.
- .2 Follow recommendations provided in the MoL Guideline entitled “The Safe Handling of Mercury: A Guide for the Construction Industry”. This document provides advice on how to reduce the risk of mercury exposure, and outlines clean-up methods for spills.
- .3 When removal of fluorescent light tubes is required, the tubes should be removed intact from the fixtures. Other sources of liquid mercury should be removed intact to prevent worker exposure.
- .4 Disposal of waste containing mercury must be done in accordance with “General – Waste Management” O.Reg 347/90 (as amended) under the Ontario Environmental Protection Act and the federal Transportation of Dangerous Goods Act.

3.4 SILICA

- .1 During renovation or demolition ensure that work areas are well ventilated, wash stations are present for worker protection and that the maximum allowable airborne concentration for all silica forms is not exceeded.
- .2 Comply with Ontario Regulations O.Reg 490/09 when performing works that may disturb silica-containing materials. The regulation provides requirements for allowable exposure levels.
- .3 Silica dust can be generated through such processes as blasting, grinding, crushing, and sandblasting silica-containing material. Since silica is present in select materials within the project area, appropriate respiratory protection and ventilation must be donned during the demolition and modifications of these structures.
- .4 Follow recommendations provided in the MoL Guideline entitled “Guideline: Silica on Construction Projects”. This document classifies all silica disturbances as Type 1, Type 2 or Type 3 work, and assigns different levels of respiratory protection and work procedures for each classification. These work procedures should be followed when performing work involving the disturbance of silica-containing materials.

3.5 HOLOCARBONS

- .1 The handling, transport and disposal of halocarbons is governed by the following:
 - .1 Ozone-depleting Substances Regulations, 1998, as amended
 - .2 O.Reg 463/10, Ozone Depleting Substances and Other Halocarbons
 - .3 O.Reg 238/01, Refrigerants; and
 - .4 Federal Halocarbon Regulations, 2003 (FHR).

- .2 When suspected halocarbon-containing equipment is taken out of service, the halocarbon refrigerants must be captured and reclaimed by a licensed technician. The presence of halocarbon refrigerants within unit's no longer in service should be verified. If halocarbon refrigerants are found to be present, they must be captured and reclaimed by a licensed technician. Appropriate records of equipment decommissioning must be maintained in accordance with requirements of the FHR.

END OF SECTION

- .3 Submit drawings stamped and signed by professional engineer registered or licensed in Province of Ontario, Canada.
- .4 Indicate materials, methods of construction and attachment or anchorage, erection diagrams, connections, explanatory notes and other information necessary for completion of Work. Where articles or equipment attach or connect to other articles or equipment, indicate that such items have been co-ordinated, regardless of Section under which adjacent items will be supplied and installed. Indicate cross references to design drawings and specifications.
- .5 Allow 10 days for Departmental Representative's review of each submission.
- .6 Adjustments made on shop drawings by Departmental Representative are not intended to change Contract Price. If adjustments affect value of Work, state such in writing to Departmental Representative prior to proceeding with Work.
- .7 Make changes in shop drawings as Departmental Representative may require, consistent with Contract Documents. When resubmitting, notify Departmental Representative in writing of revisions other than those requested.
- .8 Accompany submissions with transmittal letter, in duplicate, containing:
 - .1 Date.
 - .2 Project title and number.
 - .3 Contractor's name and address.
 - .4 Identification and quantity of each shop drawing, product data and sample.
 - .5 Other pertinent data.
- .9 Submissions include:
 - .1 Date and revision dates.
 - .2 Project title and number.
 - .3 Name and address of:
 - .1 Subcontractor.
 - .2 Supplier.
 - .3 Manufacturer.
 - .4 Contractor's stamp, signed by Contractor's authorized representative certifying approval of submissions, verification of field measurements and compliance with Contract Documents.
 - .5 Details of appropriate portions of Work as applicable:
 - .1 Fabrication.
 - .2 Layout, showing dimensions, including identified field dimensions, and clearances.
 - .3 Setting or erection details.
 - .4 Capacities.
 - .5 Performance characteristics.
 - .6 Standards.
 - .7 Operating weight.

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- .8 Wiring diagrams.
 - .9 Single line and schematic diagrams.
 - .10 Relationship to adjacent work.
 - .10 After Departmental Representative's review, distribute copies.
 - .11 Submit electronic copy of shop drawings for each requirement requested in specification Sections and as Departmental Representative may reasonably request.
 - .12 Submit electronic copy of product data sheets or brochures for requirements requested in specification Sections and as requested by Departmental Representative where shop drawings will not be prepared due to standardized manufacture of product.
 - .13 Submit electronic copy of test reports for requirements requested in specification Sections and as requested by Departmental Representative.
 - .1 Report signed by authorized official of testing laboratory that material, product or system identical to material, product or system to be provided has been tested in accord with specified requirements.
 - .2 Testing must have been within 3 years of date of contract award for project.
 - .14 Submit electronic copy of certificates for requirements requested in specification Sections and as requested by Departmental Representative.
 - .1 Statements printed on manufacturer's letterhead and signed by responsible officials of manufacturer of product, system or material attesting that product, system or material meets specification requirements.
 - .2 Certificates must be dated after award of project contract complete with project name.
 - .15 Submit electronic copy of manufacturer's instructions for requirements requested in specification Sections and as requested by Departmental Representative.
 - .1 Pre-printed material describing installation of product, system or material, including special notices and Material Safety Data Sheets concerning impedances, hazards and safety precautions.
 - .16 Submit electronic copy of Manufacturer's Field Reports for requirements requested in specification Sections and as requested by Departmental Representative.
 - .17 Documentation of the testing and verification actions taken by manufacturer's representative to confirm compliance with manufacturer's standards or instructions.
 - .18 Submit electronic copy of Operation and Maintenance Data for requirements requested in specification Sections and as requested by Departmental Representative.
 - .19 Delete information not applicable to project.
 - .20 Supplement standard information to provide details applicable to project.
 - .21 If upon review by Departmental Representative, no errors or omissions are discovered or if only minor corrections are made, copies will be returned and fabrication and installation of Work may proceed. If shop drawings are rejected, noted copy will be returned and resubmission of corrected shop drawings, through same procedure indicated above, must be performed before fabrication and installation of Work may proceed.

- .22 The review of shop drawings by Departmental Representative is for sole purpose of ascertaining conformance with general concept.
 - .1 This review shall not mean that Departmental Representative approves detail design inherent in shop drawings, responsibility for which shall remain with Contractor submitting same, and such review shall not relieve Contractor of responsibility for errors or omissions in shop drawings or of responsibility for meeting requirements of construction and Contract Documents.
 - .2 Without restricting generality of foregoing, Contractor is responsible for dimensions to be confirmed and correlated at job site, for information that pertains solely to fabrication processes or to techniques of construction and installation and for co-ordination of Work of sub-trades.

1.5 SAMPLES

- .1 Submit for review samples in duplicate as requested in respective specification Sections. Label samples with origin and intended use.
- .2 Deliver samples prepaid to Departmental Representative's business address.
- .3 Notify Departmental Representative in writing, at time of submission of deviations in samples from requirements of Contract Documents.
- .4 Where colour, pattern or texture is criterion, submit full range of samples.
- .5 Adjustments made on samples by Departmental Representative are not intended to change Contract Price. If adjustments affect value of Work, state such in writing to Departmental Representative prior to proceeding with Work.
- .6 Make changes in samples which Departmental Representative may require, consistent with Contract Documents.
- .7 Reviewed and accepted samples will become standard of workmanship and material against which installed Work will be verified.

1.6 CERTIFICATES AND TRANSCRIPTS

- .1 Immediately after award of Contract, submit Workers' Compensation Board status.
- .2 Submit transcription of insurance immediately after award of Contract.

Part 2 Products

2.1 NOT USED

- .1 Not Used.

Part 3 Execution

3.1 NOT USED

- .1 Not Used.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 01 00 10 – General Instructions.
- .2 Section 01 33 00 - Submittal Procedures.
- .3 Section 01 41 00 – Regulatory Requirements.

1.2 REFERENCES

- .1 Canada Labour Code, Part 2, Canada Occupational Safety and Health Regulations
- .2 Health Canada/Workplace Hazardous Materials Information System (WHMIS)
 - .1 Material Safety Data Sheets (MSDS).
- .3 Province of Ontario
 - .1 Occupational Health and Safety Act, R.S.O. 1990, Updated 2005.

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Make submittals in accordance with Section 01 33 00 - Submittal Procedures.
- .2 Submit site-specific Health and Safety Plan: Within 7 days after date of Notice to Proceed and prior to commencement of Work. Health and Safety Plan must include:
 - .1 Results of site specific safety hazard assessment.
 - .2 Results of safety and health risk or hazard analysis for site tasks and operation found in work plan.
- .3 Submit 3 copies of Contractor's authorized representative's work site health and safety inspection reports to authority having jurisdiction, weekly to Departmental Representative.
- .4 Submit copies of reports or directions issued by Federal and Provincial Health and Safety inspectors.
- .5 Submit copies of incident and accident reports.
- .6 Submit WHMIS MSDS - Material Safety Data Sheets in accordance with Section 01 33 00 – Submittal Procedures.
- .7 Departmental Representative will review Contractor's site-specific Health and Safety Plan and provide comments to Contractor within 5 days after receipt of plan. Revise plan as appropriate and resubmit plan to Departmental Representative within 5 days after receipt of comments from Departmental Representative.
- .8 Departmental Representative's review of Contractor's final Health and Safety plan should not be construed as approval and does not reduce the Contractor's overall responsibility for construction Health and Safety.

- .9 Medical Surveillance: where prescribed by legislation, regulation or safety program, submit certification of medical surveillance for site personnel prior to commencement of Work, and submit additional certifications for any new site personnel to Departmental Representative.
- .10 On-site Contingency and Emergency Response Plan: address standard operating procedures to be implemented during emergency situations.
 - .1 Accident with and without injury.
 - .2 Equipment failure.

1.4 FILING OF NOTICE

- .1 File Notice of Project with Provincial authorities prior to beginning of Work.

1.5 SAFETY ASSESSMENT

- .1 Perform site specific safety hazard assessment related to project.

1.6 MEETINGS

- .1 Schedule and administer Health and Safety meeting with Departmental Representative prior to commencement of Work.

1.7 REGULATORY REQUIREMENTS

- .1 Do Work in accordance with Section 01 41 00 - Regulatory Requirements.

1.8 PROJECT/SITE CONDITIONS

- .1 Work at site will involve contact with:
 - .1 PWGSC Health and Safety officer.
 - .2 PWGSC Departmental Representative.

1.9 GENERAL REQUIREMENTS

- .1 Develop written site-specific Health and Safety Plan based on hazard assessment prior to beginning site Work and continue to implement, maintain, and enforce plan until final demobilization from site. Health and Safety Plan must address project specifications.
- .2 Departmental Representative may respond in writing, where deficiencies or concerns are noted and may request re-submission with correction of deficiencies or concerns.

1.10 RESPONSIBILITY

- .1 Be responsible for health and safety of persons on site, safety of property on site and for protection of persons adjacent to site and environment to extent that they may be affected by conduct of Work.
- .2 Comply with and enforce compliance by employees with safety requirements of Contract Documents, applicable federal, provincial, territorial and local statutes, regulations, and ordinances, and with site-specific Health and Safety Plan.

1.11 COMPLIANCE REQUIREMENTS

- .1 Comply with Ontario Health and Safety Act, R.S.O.
- .2 Comply with Canada Labour Code, Canada Occupational Safety and Health Regulations.

1.12 UNFORSEEN HAZARDS

- .1 When unforeseen or peculiar safety-related factor, hazard, or condition occur during performance of Work, follow procedures in place for Employee's Right to Refuse Work in accordance with Acts and Regulations of Province having jurisdiction and advise Departmental Representative verbally and in writing.

1.13 HEALTH AND SAFETY CO-ORDINATOR

- .1 Employ and assign to Work, competent and authorized representative as Health and Safety Co-ordinator. Health and Safety Co-ordinator must:
 - .1 Have site-related working experience specific to activities associated with roadwork.
 - .2 Have working knowledge of occupational safety and health regulations.
 - .3 Be responsible for completing Contractor's Health and Safety Training Sessions and ensuring that personnel not successfully completing required training are not permitted to enter site to perform Work.
 - .4 Be responsible for implementing, enforcing daily and monitoring site-specific Contractor's Health and Safety Plan.
 - .5 Be on site during execution of Work and report directly to and be under direction of the site supervisor.

1.14 POSTING OF DOCUMENTS

- .1 Ensure applicable items, articles, notices and orders are posted in conspicuous location on site in accordance with Acts and Regulations of Province having jurisdiction, and in consultation with Departmental Representative.

1.15 CORRECTION OF NON-COMPLIANCE

- .1 Immediately address health and safety non-compliance issues identified by authority having jurisdiction or by Departmental Representative.
- .2 Provide Departmental Representative with written report of action taken to correct non-compliance of health and safety issues identified.
- .3 Departmental Representative may stop Work if non-compliance of health and safety regulations is not corrected.

1.16 BLASTING

- .1 Blasting or other use of explosives is not permitted.

1.17 WORK STOPPAGE

- .1 Give precedence to safety and health of public and site personnel and protection of environment over cost and schedule considerations for Work.

Part 2 Products

2.1 NOT USED

- .1 Not used.

Part 3 Execution

3.1 NOT USED

- .1 Not used.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 01 00 10 – General Instructions.

1.2 REFERENCES AND CODES

- .1 Perform Work in accordance with National Building Code of Canada (NBC) including amendments up to tender closing date and other codes of provincial or local application provided that in case of conflict or discrepancy, more stringent requirements apply.
- .2 Meet or exceed requirements of:
 - .1 Contract documents.
 - .2 Specified standards, codes and referenced documents.

1.3 HAZARDOUS MATERIAL DISCOVERY

- .1 Asbestos: demolition of spray or trowel-applied asbestos is hazardous to health. Stop work immediately when material resembling spray or trowel-applied asbestos is encountered during demolition work. Notify Departmental Representative.
- .2 PCB: Polychlorinated Biphenyl: stop work immediately when material resembling Polychlorinated Biphenyl is encountered during demolition work. Notify Departmental Representative.
- .3 Mould: stop work immediately when material resembling mould is encountered during demolition work. Notify Departmental Representative.

1.4 BUILDING SMOKING ENVIRONMENT

- .1 Comply with smoking restrictions and municipal by-laws.

Part 2 Products

2.1 NOT USED

- .1 Not Used.

Part 3 Execution

3.1 NOT USED

- .1 Not Used.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 01 00 10 – General Instructions.
- .2 Section 01 35 29.06 – Health and Safety Requirements.
- .3 Section 01 41 00 – Regulatory Requirements.
- .4 Section 01 61 00 – Common Product Requirements.

1.2 REFERENCES

- .1 PWGSC Construction Contract.

1.3 INSPECTION

- .1 Refer to CCDC 2, GC 2.3.
- .2 Allow Departmental Representative access to Work. If part of Work is in preparation at locations other than Place of Work, allow access to such Work whenever it is in progress.
- .3 Give timely notice requesting inspection if Work is designated for special tests, inspections or approvals by Departmental Representative instructions, or law of Place of Work.
- .4 If Contractor covers or permits to be covered Work that has been designated for special tests, inspections or approvals before such is made, uncover such Work, have inspections or tests satisfactorily completed and make good such Work.
- .5 Departmental Representative will order part of Work to be examined if Work is suspected to be not in accordance with Contract Documents. If, upon examination such work is found not in accordance with Contract Documents, correct such Work and pay cost of examination and correction. If such Work is found in accordance with Contract Documents, Departmental Representative shall pay cost of examination and replacement.

1.4 INDEPENDENT INSPECTION AGENCIES

- .1 Independent Inspection/Testing Agencies will be engaged by Departmental Representative for purpose of inspecting and/or testing portions of Work. Cost of such services will be borne by Departmental Representative.
- .2 Allocated costs: to General Instructions - Allowances.
- .3 Provide equipment required for executing inspection and testing by appointed agencies.
- .4 Employment of inspection/testing agencies does not relax responsibility to perform Work in accordance with Contract Documents.
- .5 If defects are revealed during inspection and/or testing, appointed agency will request additional inspection and/or testing to ascertain full degree of defect. Correct defect and

irregularities as advised by Departmental Representative at no cost to Departmental Representative. Pay costs for retesting and reinspection.

1.5 ACCESS TO WORK

- .1 Allow inspection/testing agencies access to Work, off site manufacturing and fabrication plants.
- .2 Co-operate to provide reasonable facilities for such access.

1.6 PROCEDURES

- .1 Notify appropriate agency and Departmental Representative in advance of requirement for tests, in order that attendance arrangements can be made.
- .2 Submit samples and/or materials required for testing, as specifically requested in specifications. Submit with reasonable promptness and in orderly sequence to not cause delays in Work.
- .3 Provide labour and facilities to obtain and handle samples and materials on site. Provide sufficient space to store and cure test samples.

1.7 REJECTED WORK

- .1 Refer to general Instructions.
- .2 Remove defective Work, whether result of poor workmanship, use of defective products or damage and whether incorporated in Work or not, which has been rejected by Departmental Representative as failing to conform to Contract Documents. Replace or re-execute in accordance with Contract Documents.
- .3 Make good other Contractor's work damaged by such removals or replacements promptly.
- .4 If in opinion of Departmental Representative, it is not expedient to correct defective Work or Work not performed in accordance with Contract Documents, Owner will deduct from Contract Price difference in value between Work performed and that called for by Contract Documents, amount of which will be determined by Departmental Representative .

1.8 REPORTS

- .1 Submit 4 copies of inspection and test reports to Departmental Representative.
- .2 Provide copies to subcontractor of work being inspected or tested, manufacturer or fabricator of material being inspected or tested.

1.9 TESTS AND MIX DESIGNS

- .1 Furnish test results and mix designs as requested.
- .2 Cost of tests and mix designs beyond those called for in Contract Documents or beyond those required by law of Place of Work will be appraised by Departmental Representative and may be authorized as recoverable.

Part 2 Products

2.1 NOT USED

.1 Not Used.

Part 3 Execution

3.1 NOT USED

.1 Not Used.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 01 35 29.06 – Health and Safety Requirements.

1.2 INSTALLATION AND REMOVAL

- .1 Provide temporary controls in order to execute Work expeditiously.
- .2 Remove from site all such work after use.

1.3 ACCESS TO SITE

- .1 Provide and maintain access to the building and work area as may be required for staff, public and construction workers entry/exiting to/from building.

1.4 PUBLIC TRAFFIC FLOW

- .1 Provide and maintain barricades and signage as required to perform Work and protect public. Follow any special instructions issued by PWGSC Departmental Health & Safety Representative in terms control provisions, including warning signs and safety barriers.

1.5 FIRE ROUTES

- .1 Maintain access to emergency exits for use by public, staff and emergency response personnel.

1.6 PROTECTION FOR OFF-SITE AND PUBLIC PROPERTY

- .1 Protect surrounding interior spaces outside of work area from damage during performance of Work.
- .2 Be responsible for damage incurred.

1.7 PROTECTION OF BUILDING FINISHES

- .1 Provide protection for finished and partially finished building finishes and equipment during performance of Work.
- .2 Provide necessary screens, covers, and hoardings.
- .3 Confirm with Departmental Representative 3 locations and installation schedule days prior to installation.
- .4 Be responsible for damage incurred due to lack of or improper protection.

1.8 WASTE MANAGEMENT AND DISPOSAL

- .1 Separate waste materials from any material salvaged for reuse.

Part 2 Products

2.1 NOT USED

.1 Not Used.

Part 3 Execution

3.1 NOT USED

.1 Not Used.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 01 00 10 – General Instructions.
- .2 Section 01 33 00 – Submittal Procedures.
- .3 Section 01 45 00 – Quality Control.
- .4 Section 01 78 00 – Closeout Procedures.

1.2 REFERENCES

- .1 Canadian Construction Documents Committee (CCDC)
 - .1 CCDC 2, Stipulated Price Contract.
- .2 Within text of each specifications section, reference may be made to reference standards.
- .3 Conform to these reference standards, in whole or in part as specifically requested in specifications.
- .4 If there is question as to whether products or systems are in conformance with applicable standards, PWGSC Departmental Representative reserves right to have such products or systems tested to prove or disprove conformance.
- .5 Cost for such testing will be born by Departmental Representative in event of conformance with Contract Documents or by Contractor in event of non-conformance.

1.3 QUALITY

- .1 Refer to CCDC 2.
- .2 Products, materials, equipment and articles incorporated in Work shall be new, not damaged or defective, and of best quality for purpose intended. If requested, furnish evidence as to type, source and quality of products provided.
- .3 Procurement policy is to acquire, in cost effective manner, items containing highest percentage of recycled and recovered materials practicable consistent with maintaining satisfactory levels of competition. Make reasonable efforts to use recycled and recovered materials and in otherwise utilizing recycled and recovered materials in execution of work.
- .4 Defective products, whenever identified prior to completion of Work, will be rejected, regardless of previous inspections. Inspection does not relieve responsibility, but is precaution against oversight or error. Remove and replace defective products at own expense and be responsible for delays and expenses caused by rejection.
- .5 Should disputes arise as to quality or fitness of products, decision rests strictly with Departmental Representative based upon requirements of Contract Documents.

- .6 Unless otherwise indicated in specifications, maintain uniformity of manufacture for any particular or like item throughout building.
- .7 Permanent labels, trademarks and nameplates on products are not acceptable in prominent locations, except where required for operating instructions, or when located in mechanical or electrical rooms.

1.4 AVAILABILITY

- .1 Immediately upon signing Contract, review product delivery requirements and anticipate foreseeable supply delays for items. If delays in supply of products are foreseeable, notify Departmental Representative of such, in order that substitutions or other remedial action may be authorized in ample time to prevent delay in performance of Work.
- .2 In event of failure to notify Departmental Representative at commencement of Work and should it subsequently appear that Work may be delayed for such reason, Departmental Representative reserves right to substitute more readily available products of similar character, at no increase in Contract Price or Contract Time.

1.5 STORAGE, HANDLING AND PROTECTION

- .1 Handle and store products in manner to prevent damage, adulteration, deterioration and soiling and in accordance with manufacturer's instructions when applicable.
- .2 Store packaged or bundled products in original and undamaged condition with manufacturer's seal and labels intact. Do not remove from packaging or bundling until required in Work.
- .3 Store products subject to damage from weather in weatherproof enclosures.
- .4 Store cementitious products clear of earth or concrete floors, and away from walls.
- .5 Keep sand, when used for grout or mortar materials, clean and dry. Store sand on wooden platforms and cover with waterproof tarpaulins during inclement weather.
- .6 Store sheet materials, lumber and other wood products on flat, solid supports and keep clear of ground. Slope to shed moisture.
- .7 Store and mix paints in heated and ventilated room. Remove oily rags and other combustible debris from site daily. Take every precaution necessary to prevent spontaneous combustion.
- .8 Remove and replace damaged products at own expense and to satisfaction of Departmental Representative.
- .9 Touch-up damaged factory finished surfaces to Departmental Representative's satisfaction. Use touch-up materials to match original. Do not paint over name plates.

1.6 TRANSPORTATION

- .1 Pay costs of transportation of products required in performance of Work.
- .2 Transportation cost of products supplied by PWGSC will be paid for by Departmental Representative. Unload, handle and store such products.

1.7 MANUFACTURER'S INSTRUCTIONS

- .1 Unless otherwise indicated in specifications install or erect products in accordance with manufacturer's instructions. Do not rely on labels or enclosures provided with products. Obtain written instructions directly from manufacturers.
- .2 Notify Departmental Representative in writing, of conflicts between specifications and manufacturer's instructions, so that Departmental Representative will establish course of action.
- .3 Improper installation or erection of products, due to failure in complying with these requirements, authorizes Departmental Representative to require removal and re-installation at no increase in Contract Price or Contract Time.

1.8 QUALITY OF WORK

- .1 Ensure Quality of Work is of highest standard, executed by workers experienced and skilled in respective duties for which they are employed. Immediately notify Departmental Representative if required Work is such as to make it impractical to produce required results.
- .2 Do not employ anyone unskilled in their required duties. Departmental Representative reserves right to require dismissal from site, workers deemed incompetent or careless.
- .3 Decisions as to standard or fitness of Quality of Work in cases of dispute rest solely with Departmental Representative, whose decision is final.

1.9 CO-ORDINATION

- .1 Ensure co-operation of workers in laying out Work. Maintain efficient and continuous supervision.
- .2 Be responsible for coordination and placement of openings, sleeves and accessories.

1.10 CONCEALMENT

- .1 In finished areas conceal pipes, ducts and wiring in floors, walls and ceilings, except where indicated otherwise.
- .2 Before installation inform Departmental Representative if there is interference. Install as directed by Departmental Representative.

1.11 REMEDIAL WORK

- .1 Refer to CCDC 2.
- .2 Perform remedial work required to repair or replace parts or portions of Work identified as defective or unacceptable. Co-ordinate adjacent affected Work as required.
- .3 Perform remedial work by specialists familiar with materials affected. Perform in a manner to neither damage nor put at risk any portion of Work.

1.12 LOCATION OF FIXTURES

- .1 Consider location of fixtures, outlets, and mechanical and electrical items indicated as approximate.
- .2 Inform Departmental Representative of conflicting installation. Install as directed.

1.13 FASTENINGS

- .1 Provide metal fastenings and accessories in same texture, colour and finish as adjacent materials, unless indicated otherwise.
- .2 Prevent electrolytic action between dissimilar metals and materials.
- .3 Use non-corrosive hot dip galvanized steel fasteners and anchors for securing exterior work, unless stainless steel or other material is specifically requested in affected specification Section.
- .4 Space anchors within individual load limit or shear capacity and ensure they provide positive permanent anchorage. Wood, or any other organic material plugs are not acceptable.
- .5 Keep exposed fastenings to a minimum, space evenly and install neatly.
- .6 Fastenings which cause spalling or cracking of material to which anchorage is made are not acceptable.

1.14 FASTENINGS - EQUIPMENT

- .1 Use fastenings of standard commercial sizes and patterns with material and finish suitable for service.
- .2 Use heavy hexagon heads, semi-finished unless otherwise specified. Use No. 304 stainless steel for exterior areas.
- .3 Bolts may not project more than one diameter beyond nuts.
- .4 Use plain type washers on equipment, sheet metal and soft gasket lock type washers where vibrations occur. Use resilient washers with stainless steel.

1.15 PROTECTION OF WORK IN PROGRESS

- .1 Prevent overloading of parts of building. Do not cut, drill or sleeve load bearing structural member, unless specifically indicated without written approval of Departmental Representative.

1.16 EXISTING UTILITIES

- .1 When breaking into or connecting to existing services or utilities, execute Work at times directed by local governing authorities, with minimum of disturbance to Work, and/or building occupants.
- .2 Protect, relocate or maintain existing active services. When services are encountered, cap off in manner approved by authority having jurisdiction. Stake and record location of capped service.

Part 2 Products

2.1 NOT USED

.1 Not Used.

Part 3 Execution

3.1 NOT USED

.1 Not Used.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 01 00 10 – General Instructions.
 Section 01 35 29.06 – Health and Safety Requirements.
 Section 01 77 00 – Closeout Procedures.

1.2 REFERENCES

- .1 Canadian Construction Documents Committee (CCDC)
 - .1 CCDC 2-08, Stipulated Price Contract.
- .2 Public Works Government Services Canada (PWGSC) Standard Acquisition Clauses and Conditions (SACC)-ID: R0202D, Title: General Conditions "C", In Effect as Of: May 14, 2004.

1.3 PROJECT CLEANLINESS

- .1 Maintain Work in tidy condition, free from accumulation of waste products and debris, including that caused by Departmental Representative or other Contractors.
- .2 Remove waste materials from site at daily regularly scheduled times or dispose of as directed by Departmental Representative. Do not burn waste materials on site.
- .3 Make arrangements with and obtain permits from authorities having jurisdiction for disposal of waste and debris.
- .4 Provide on-site containers for collection of waste materials and debris.
- .5 Provide and use marked separate bins for recycling.
- .6 Dispose of waste materials and debris off site.
- .7 Clean interior areas prior to start of finishing work, and maintain areas free of dust and other contaminants during finishing operations.
- .8 Store volatile waste in covered metal containers, and remove from premises at end of each working day.
- .9 Provide adequate ventilation during use of volatile or noxious substances. Use of building ventilation systems is not permitted for this purpose.
- .10 Use only cleaning materials recommended by manufacturer of surface to be cleaned, and as recommended by cleaning material manufacturer.
- .11 Schedule cleaning operations so that resulting dust, debris and other contaminants will not fall on wet, newly painted surfaces nor contaminate building systems.

1.4 FINAL CLEANING

- .1 When Work is Substantially Performed remove surplus products, tools, construction machinery and equipment not required for performance of remaining Work.
- .2 Remove waste products and debris other than that caused by others, and leave Work clean and suitable for occupancy.
- .3 Prior to final review remove surplus products, tools, construction machinery and equipment.
- .4 Remove waste products and debris including that caused by Departmental Representative or other Contractors.
- .5 Remove waste materials from site at regularly scheduled times or dispose of as directed by Departmental Representative.
- .6 Make arrangements with and obtain permits from authorities having jurisdiction for disposal of waste and debris.
- .7 Clean and polish glass, mirrors, hardware, wall tile, stainless steel, chrome, porcelain enamel, baked enamel, plastic laminate, and mechanical and electrical fixtures. Replace broken, scratched or disfigured glass.
- .8 Remove stains, spots, marks and dirt from decorative work, electrical and mechanical fixtures, furniture fitments, walls, floors.
- .9 Clean lighting reflectors, lenses, and other lighting surfaces.
- .10 Vacuum clean and dust building interiors, behind grilles, louvers and screens.
- .11 Inspect finishes, fitments and equipment and ensure specified workmanship and operation.

1.5 WASTE MANAGEMENT AND DISPOSAL

- .1 Separate waste materials for reuse and recycling.

Part 2 Products

2.1 NOT USED

- .1 Not Used.

Part 3 Execution

3.1 NOT USED

- .1 Not Used.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 01 00 10 – General Instructions.
- .2 Section 01 78 00 – Closeout Submittals.

1.2 REFERENCES

- .1 PWGSC Construction Contract.

1.3 ADMINISTRATIVE REQUIREMENTS

- .1 Acceptance of Work Procedures:
 - .1 Contractor's Inspection: Contractor: conduct inspection of Work, identify deficiencies and defects, and repair as required to conform to Contract Documents.
 - .1 Notify Departmental Representative in writing of satisfactory completion of Contractor's inspection and submit verification that corrections have been made.
 - .2 Request Departmental Representative's inspection.
 - .2 Departmental Representative Inspection:
 - .1 Departmental Representative and Contractor to inspect Work and identify defects and deficiencies.
 - .2 Contractor to correct Work as directed.
 - .3 Completion Tasks: submit written certificates in English that tasks have been performed as follows:
 - .1 Work: completed and inspected for compliance with Contract Documents.
 - .2 Defects: corrected and deficiencies completed.
 - .3 Work: complete and ready for final inspection.
 - .4 Final Inspection:
 - .1 When completion tasks are done, request final inspection of Work by Departmental Representative, and Contractor.
 - .2 When Work incomplete according to Departmental Representative, complete outstanding items and request re-inspection.
 - .5 Declaration of Substantial Performance: when Departmental Representative considers deficiencies and defects corrected and requirements of Contract substantially performed, make application for Certificate of Substantial Performance.
 - .6 Commencement of Lien and Warranty Periods: date of PWGSC's acceptance of submitted declaration of Substantial Performance to be date for commencement

for warranty period and commencement of lien period unless required otherwise by lien statute of Place of Work.

- .7 Final Payment:
 - .1 When Departmental Representative considers final deficiencies and defects corrected and requirements of Contract met, make application for final payment.
 - .2 Refer to General Instructions: when Work deemed incomplete by Departmental Representative, complete outstanding items and request re-inspection.
- .8 Payment of Holdback: after issuance of Certificate of Substantial Performance of Work, submit application for payment of holdback amount in accordance with contractual agreement.

1.4 FINAL CLEANING

- .1 Clean as follows.
 - .1 Remove surplus materials, excess materials, rubbish, tools and equipment.

Part 2 Products

2.1 NOT USED

- .1 Not Used.

Part 3 Execution

3.1 NOT USED

- .1 Not Used.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 01 00 10 – General Instructions.
- .2 Section 01 77 00 – Closeout Procedures.

1.2 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Provide submittals in accordance with Section 01 33 00 - Submittal Procedures.
- .2 Two weeks prior to Substantial Performance of the Work, submit to the Departmental Representative, four final copies of operating and maintenance manuals in English and French.
- .3 Provide spare parts, maintenance materials and special tools of same quality and manufacture as products provided in Work.
- .4 Provide evidence, if requested, for type, source and quality of products supplied.

1.3 FORMAT

- .1 Organize data as instructional manual.
- .2 Binders: vinyl, hard covered, 3 'D' ring, loose leaf 219 x 279 mm with spine and face pockets.
- .3 When multiple binders are used correlate data into related consistent groupings.
 - .1 Identify contents of each binder on spine.
- .4 Cover: identify each binder with type or printed title 'Project Record Documents'; list title of project and identify subject matter of contents.
- .5 Arrange content by systems, under Section numbers and sequence of Table of Contents.
- .6 Provide tabbed fly leaf for each separate product and system, with typed description of product and major component parts of equipment.
- .7 Text: manufacturer's printed data, or typewritten data.
- .8 Drawings: provide with reinforced punched binder tab.
 - .1 Bind in with text; fold larger drawings to size of text pages.
- .9 Provide 1:1 scaled CAD files in dwg format on CD.

1.4 CONTENTS - PROJECT RECORD DOCUMENTS

- .1 Table of Contents for Each Volume: provide title of project;
 - .1 Date of submission; names.
 - .2 Addresses, and telephone numbers of Consultant and Contractor with name of responsible parties.

- .3 Schedule of products and systems, indexed to content of volume.
- .2 For each product or system:
 - .1 List names, addresses and telephone numbers of subcontractors and suppliers, including local source of supplies and replacement parts.
- .3 Product Data: mark each sheet to identify specific products and component parts, and data applicable to installation; delete inapplicable information.
- .4 Drawings: supplement product data to illustrate relations of component parts of equipment and systems, to show control and flow diagrams.
- .5 Typewritten Text: as required to supplement product data.
 - .1 Provide logical sequence of instructions for each procedure, incorporating manufacturer's instructions specified in Section 01 45 00 - Quality Control.

1.5 AS -BUILT DOCUMENTS AND SAMPLES

- .1 Maintain, in addition to requirements in General Conditions, at site for Departmental Representative one record copy of:
 - .1 Contract Drawings.
 - .2 Specifications.
 - .3 Addenda.
 - .4 Change Orders and other modifications to Contract.
 - .5 Reviewed shop drawings, product data, and samples.
 - .6 Field test records.
 - .7 Inspection certificates.
 - .8 Manufacturer's certificates.
- .2 Store record documents and samples in field office apart from documents used for construction.
 - .1 Provide files, racks, and secure storage.
- .3 Label record documents and file in accordance with Section number listings in List of Contents of this Project Manual.
 - .1 Label each document "PROJECT RECORD" in neat, large, printed letters.
- .4 Maintain record documents in clean, dry and legible condition.
 - .1 Do not use record documents for construction purposes.
- .5 Keep record documents and samples available for inspection by Departmental Representative.

1.6 RECORDING INFORMATION ON PROJECT RECORD DOCUMENTS

- .1 Record information on set of black line opaque drawings, and in copy of Project Manual, provided by Departmental Representative.

- .2 Use felt tip marking pens, maintaining separate colours for each major system, for recording information.
- .3 Record information concurrently with construction progress.
 - .1 Do not conceal Work until required information is recorded.
- .4 Contract Drawings and shop drawings: mark each item to record actual construction, including:
 - .1 Measured depths of elements of foundation in relation to finish first floor datum.
 - .2 Measured horizontal and vertical locations of underground utilities and appurtenances, referenced to permanent surface improvements.
 - .3 Measured locations of internal utilities and appurtenances, referenced to visible and accessible features of construction.
 - .4 Field changes of dimension and detail.
 - .5 Changes made by change orders.
 - .6 Details not on original Contract Drawings.
 - .7 References to related shop drawings and modifications.
- .5 Specifications: mark each item to record actual construction, including:
 - .1 Manufacturer, trade name, and catalogue number of each product actually installed, particularly optional items and substitute items.
 - .2 Changes made by Addenda and change orders.
- .6 Other Documents: maintain manufacturer's certifications, inspection certifications, field test records, required by individual specifications sections.

1.7 EQUIPMENT AND SYSTEMS

- .1 For each item of equipment and each system include description of unit or system, and component parts.
 - .1 Give function, normal operation characteristics and limiting conditions.
 - .2 Include performance curves, with engineering data and tests, and complete nomenclature and commercial number of replaceable parts.
- .2 Panel board circuit directories: provide electrical service characteristics, controls, and communications.
- .3 Include installed colour coded wiring diagrams.
- .4 Operating Procedures: include start-up, break-in, and routine normal operating instructions and sequences.
 - .1 Include regulation, control, stopping, shut-down, and emergency instructions.
 - .2 Include summer, winter, and any special operating instructions.
- .5 Maintenance Requirements: include routine procedures and guide for trouble-shooting; disassembly, repair, and reassembly instructions; and alignment, adjusting, balancing, and checking instructions.

- .6 Provide servicing and lubrication schedule, and list of lubricants required.
- .7 Include manufacturer's printed operation and maintenance instructions.
- .8 Include sequence of operation by controls manufacturer.
- .9 Provide original manufacturer's parts list, illustrations, assembly drawings, and diagrams required for maintenance.
- .10 Provide installed control diagrams by controls manufacturer.
- .11 Provide Contractor's co-ordination drawings, with installed colour coded piping diagrams.
- .12 Provide charts of valve tag numbers, with location and function of each valve, keyed to flow and control diagrams.
- .13 Provide list of original manufacturer's spare parts, current prices, and recommended quantities to be maintained in storage.
- .14 Include test and balancing reports as specified in Section 01 45 00 - Quality Control.
- .15 Additional requirements: as specified in individual specification sections.

1.8 MATERIALS AND FINISHES

- .1 Building products, applied materials, and finishes: include product data, with catalogue number, size, composition, and colour and texture designations.
- .2 Instructions for cleaning agents and methods, precautions against detrimental agents and methods, and recommended schedule for cleaning and maintenance.
- .3 Moisture-protection and weather-exposed products: include manufacturer's recommendations for cleaning agents and methods, precautions against detrimental agents and methods, and recommended schedule for cleaning and maintenance.
- .4 Additional requirements: as specified in individual specifications sections.

1.9 MAINTENANCE MATERIALS

- .1 Spare Parts:
 - .1 Provide spare parts, in quantities specified in individual specification sections.
 - .2 Provide items of same manufacture and quality as items in Work.
 - .3 Deliver to site; place and store.
 - .4 Receive and catalogue items.
 - .1 Submit inventory listing to Departmental Representative.
 - .2 Include approved listings in Maintenance Manual.
 - .5 Obtain receipt for delivered products and submit prior to final payment.
- .2 Extra Stock Materials:
 - .1 Provide maintenance and extra materials, in quantities specified in individual specification sections.
 - .2 Provide items of same manufacture and quality as items in Work.

- .3 Deliver to site; place and store.
- .4 Receive and catalogue items.
 - .1 Submit inventory listing to Departmental Representative.
 - .2 Include approved listings in Maintenance Manual.
- .5 Obtain receipt for delivered products and submit prior to final payment.
- .3 Special Tools:
 - .1 Provide special tools, in quantities specified in individual specification section.
 - .2 Provide items with tags identifying their associated function and equipment.
 - .3 Deliver to location as directed; place and store.
 - .4 Receive and catalogue items.
 - .1 Submit inventory listing to Departmental Representative.
 - .2 Include approved listings in Maintenance Manual.

1.10 DELIVERY, STORAGE AND HANDLING

- .1 Store spare parts, maintenance materials, and special tools in manner to prevent damage or deterioration.
- .2 Store in original and undamaged condition with manufacturer's seal and labels intact.
- .3 Store components subject to damage from weather in weatherproof enclosures.
- .4 Store paints and freezable materials in a heated and ventilated room.
- .5 Remove and replace damaged products at own expense and for review by Departmental Representative.

1.11 WARRANTIES AND BONDS

- .1 Develop warranty management plan to contain information relevant to Warranties.
- .2 Warranty management plan to include required actions and documents to assure that Departmental Representative receives warranties to which it is entitled.
- .3 Provide plan in narrative form and contain sufficient detail to make it suitable for use by future maintenance and repair personnel.
- .4 Submit, warranty information made available during construction phase, to Departmental Representative for approval prior to each monthly pay estimate.
- .5 Assemble approved information in binder, submit upon acceptance of work and organize binder as follows:
 - .1 Separate each warranty or bond with index tab sheets keyed to Table of Contents listing.
 - .2 List subcontractor, supplier, and manufacturer, with name, address, and telephone number of responsible principal.
 - .3 Obtain warranties and bonds, executed in duplicate by subcontractors, suppliers, and manufacturers, within ten days after completion of applicable item of work.

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- .4 Verify that documents are in proper form, contain full information, and are notarized.
 - .5 Co-execute submittals when required.
 - .6 Retain warranties and bonds until time specified for submittal.
 - .6 Except for items put into use with PWGSC's permission, leave date of beginning of time of warranty until Date of Substantial Performance is determined.
 - .7 Conduct joint 9 month warranty inspection, measured from time of acceptance, by Departmental Representative.
 - .8 Include information contained in warranty management plan as follows:
 - .1 Roles and responsibilities of personnel associated with warranty process, including points of contact and telephone numbers within the organizations of Contractors, subcontractors, manufacturers or suppliers involved.
 - .2 Provide list for each warranted equipment, item, feature of construction or system indicating:
 - .1 Name of item.
 - .2 Model and serial numbers.
 - .3 Location where installed.
 - .4 Name and phone numbers of manufacturers or suppliers.
 - .5 Names, addresses and telephone numbers of sources of spare parts.
 - .6 Warranties and terms of warranty: include one-year overall warranty of construction. Indicate items that have extended warranties and show separate warranty expiration dates.
 - .7 Cross-reference to warranty certificates as applicable.
 - .8 Starting point and duration of warranty period.
 - .9 Summary of maintenance procedures required to continue warranty in force.
 - .10 Cross-Reference to specific pertinent Operation and Maintenance manuals.
 - .11 Organization, names and phone numbers of persons to call for warranty service.
 - .12 Typical response time and repair time expected for various warranted equipment.
 - .3 Contractor's plans for attendance at 9 month post-construction warranty inspections.
 - .4 Procedure and status of tagging of equipment covered by extended warranties.
 - .5 Post copies of instructions near selected pieces of equipment where operation is critical for warranty and/or safety reasons.
 - .9 Respond in timely manner to oral or written notification of required construction warranty repair work.
 - .10 Written verification to follow oral instructions.

-
- .1 Failure to respond will be cause for the Departmental Representative to proceed with action against Contractor.

Part 2 Products

2.1 NOT USED

- .1 Not Used.

Part 3 Execution

3.1 NOT USED

- .1 Not Used.

END OF SECTION

Part 1 General

1.1 RELATED REQUIREMENTS

- .1 Section 01 91 13 - General commissioning (CX) Requirements.

1.2 REFERENCES

- .1 Public Works and Government Services Canada (PWGSC)
 - .1 PWGSC - Commissioning Guidelines CP.4 -3rd edition-03.
- .2 Underwriters' Laboratories of Canada (ULC)

1.3 GENERAL

- .1 Provide a fully functional system:
 - .1 Systems, equipment and components must be operational in relation to the terms of phasing of work.
 - .2 Systems, equipment and components meet user's functional requirements before date of acceptance, and operate consistently at peak efficiencies and within specified energy budgets under normal loads.
 - .3 Facility user and O M personnel have been fully trained in aspects of installed systems.
 - .4 Complete documentation relating to installed equipment and systems.
- .2 Term "Cx" in this section means "Commissioning".
- .3 Use this Cx Plan as master planning document for Cx:
 - .1 Outlines organization, scheduling, allocation of resources, documentation, pertaining to implementation of Cx.
 - .2 Communicates responsibilities of team members involved in Cx Scheduling, documentation requirements, and verification procedures.
 - .3 .3 Sets out deliverables relating to O M, process and administration of Cx.
 - .4 Describes process of verification of how built works meet design requirements.
 - .5 Produces a complete functional system prior to issuance of Certificate of Occupancy.
 - .6 Management tool that sets out scope, standards, roles and responsibilities, expectations, deliverables, and provides:
 - .1 Overview of Cx.
 - .2 General description of elements that make up Cx Plan.
 - .3 Process and methodology for successful Cx.
- .4 Acronyms:
 - .1 Cx - Commissioning.
 - .2 BMM - Building Management Manual.

- .3 EMCS - Energy Monitoring and Control Systems.
- .4 MSDS - Material Safety Data Sheets.
- .5 PI - Product Information.
- .6 PV - Performance Verification.
- .7 TAB - Testing, Adjusting and Balancing.
- .8 WHMIS - Workplace Hazardous Materials Information System.

1.4 DEVELOPMENT OF 100% CX PLAN

- .1 Cx Plan to be 95% completed before added into Project Specifications.
- .2 Cx Plan to be 100% completed within 8 weeks of award of contract to take into account:
 - .1 Approved shop drawings and product data.
 - .2 Approved changes to contract.
 - .3 Contractor's project schedule.
 - .4 Cx schedule.
 - .5 Contractor's, sub-contractor's, suppliers' requirements.
 - .6 Project construction team's and Cx team's requirements.
- .3 Submit completed Cx Plan to Departmental Representative and obtain written approval.

1.5 REFINEMENT OF CX PLAN

- .1 During construction phase, revise, refine and update Cx Plan to include:
 - .1 Changes resulting from Client program modifications.
 - .2 Approved design and construction changes.
- .2 Revise, refine and update every 6 weeks during construction phase. At each revision, indicate revision number and date.
- .3 Submit each revised Cx Plan to Departmental Representative for review and obtain written approval.
- .4 Include testing parameters at full range of operating conditions and check responses of equipment and systems.

1.6 COMPOSITION, ROLES AND RESPONSIBILITIES OF CX TEAM

- .1 Departmental Representative to maintain overall responsibility for project and is sole point of contact between members of commissioning team.
- .2 Project Manager will select Cx Team consisting of following members:
 - .1 Consultant Design Quality Review Team during construction, will conduct periodic site reviews to observe general progress.
 - .2 PWGSC Quality Assurance Commissioning Manager: ensures Cx activities are carried out to ensure delivery of a fully operational project including:

- .1 Review of Cx documentation from operational perspective
- .2 Review for performance, reliability, durability of operation, accessibility, maintainability, operational efficiency under conditions of operation.
- .3 Protection of health, safety and comfort of occupants and O M personnel.
- .4 Monitoring of Cx activities, training, development of Cx documentation will be updated when the contractor will have the contract.
- .5 Work closely with members of Cx Team.
- .3 Consultant is responsible for:
 - .1 Organizing Cx.
 - .2 Monitoring operations Cx activities.
 - .3 Witnessing, certifying accuracy of reported results.
 - .4 Witnessing and certifying TAB and other tests.
 - .5 Developing BMM.
 - .6 Ensuring implementation of final Cx Plan.
 - .7 Performing verification of performance of installed systems and equipment.
 - .8 Implementation of Training Plan.
- .4 Construction Team: contractor, sub-contractors, suppliers and support disciplines, is responsible for construction/installation in accordance with contract documents, including:
 - .1 Testing.
 - .2 TAB.
 - .3 Performance of Cx activities.
 - .4 Delivery of training and Cx documentation.
 - .5 Assigning one person as point of contact with Consultant and PWGSC Cx Manager for administrative and coordination purposes.
- .5 Contractor's Cx agent implements specified Cx activities including:
 - .1 Demonstrations.
 - .2 Training.
 - .3 Testing.
 - .4 Preparation, submission of test reports.
- .6 Property Manager: represents lead role in Operation Phase and onwards and is responsible for:
 - .1 Receiving facility.
 - .2 Day-To-Day operation and maintenance of facility.

1.7 CX PARTICIPANTS

- .1 Employ the following Cx participants to verify performance of equipment and systems:
 - .1 Installation contractor/subcontractor:

- .1 Equipment and systems except as noted.
- .2 Equipment manufacturer: equipment specified to be installed and started by manufacturer.
 - .1 To include performance verification.
- .3 Specialist subcontractor: equipment and systems supplied and installed by specialist subcontractor.
- .4 Specialist Cx agency:
 - .1 Possessing specialist qualifications and installations providing environments essential to client's program but are outside scope or expertise of Cx specialists on this project.
- .5 Client: responsible for intrusion and access security systems.
- .6 Ensure that Cx participant:
 - .1 Could complete work within scheduled time frame.
 - .2 Available for emergency and troubleshooting service during first year of occupancy by user for adjustments and modifications outside responsibility of O M personnel, including:
 - .1 Modify ventilation rates to meet changes in off-gassing.
 - .2 Changes to heating or cooling loads beyond scope of EMCS.
 - .3 Changes to EMCS control strategies beyond level of training provided to O M personnel.
 - .4 Redistribution of electrical services.
 - .5 Modifications of fire alarm systems.
 - .6 Modifications to voice communications systems.
 - .7 Provide names of participants to Departmental Representative and details of instruments and procedures to be followed for Cx 3 months prior to starting date of Cx for review and approval.

1.8 EXTENT OF CX

- .1 Commission mechanical systems and associated equipment:
- .2 Commission electrical systems and equipment:
 - .1 Security system, equipment:
 - .1 Security access system.
 - .2 Video Surveillance.

1.9 DELIVERABLES RELATING TO O M PERSPECTIVES

- .1 General requirements:
 - .1 Compile English and French documentation.
- .2 Provide deliverables:
 - .1 Warranties.

- .2 Project record documentation.
- .3 Inventory of spare parts, special tools and maintenance materials.
- .4 Maintenance Management System (MMS) identification system used.
- .5 WHMIS information.
- .6 MSDS data sheets.

1.10 DELIVERABLES RELATING TO THE CX PROCESS

- .1 General:
 - .1 Start-up, testing and Cx requirements, conditions for acceptance and specifications form part of relevant technical sections of these specifications.
- .2 Definitions:
 - .1 Cx as used in this section includes:
 - .1 Cx of components, equipment, systems, subsystems, and integrated systems.
 - .2 Factory inspections and performance verification tests.
- .3 Deliverables: provide:
 - .1 Cx Specifications.
 - .2 Startup, pre-Cx activities and documentation for systems, and equipment.
 - .3 Completed installation checklists (ICL).
 - .4 Completed product information (PI) report forms.
 - .5 Completed performance verification (PV) report forms.
 - .6 Results of Performance Verification Tests and Inspections.
 - .7 Description of Cx activities and documentation.
 - .8 Description of Cx of integrated systems and documentation.
 - .9 Tests of following witnessed by PWGSC Design Quality Review Team:
 - .10 Tests performed by Owner/User.
 - .11 Training Plans.
 - .12 Cx Reports.
 - .13 Prescribed activities during warranty period.
- .4 Departmental Representative to witness and certify tests and reports of results provided to Departmental Representative.
- .5 Departmental Representative to participate.

1.11 PRE-CX ACTIVITIES AND RELATED DOCUMENTATION

- .1 Items listed in this Cx Plan include the following:
 - .1 Pre-Start-Up inspections: by Departmental Representative prior to permission to start up and rectification of deficiencies to Departmental Representative's satisfaction.
 - .2 Departmental Representative to use approved check lists.

- .3 Departmental Representative will monitor some of these pre-start-up inspections.
- .4 Include completed documentation with Cx report.
- .5 Conduct pre-start-up tests: conduct pressure, static, flushing, cleaning, and "bumping" during construction as specified in technical sections. To be witnessed and certified by Departmental Representative and does not form part of Cx specifications.
- .6 Departmental Representative will monitor some of these inspections and tests.
- .7 Include completed documentation in Cx report.

1.12 START-UP

- .1 Start up components, equipment and systems.
- .2 Equipment manufacturer, supplier, installing specialist sub-contractor, as appropriate, to start-up, under Contractor's direction, following equipment, systems:
 - .1 Security access system.
 - .2 Video Surveillance.
- .3 Departmental Representative to monitor some of these start-up activities.
 - .1 Rectify start-up deficiencies to satisfaction of Departmental Representative.
- .4 Performance Verification (PV):
 - .1 Approved Cx Agent to perform.
 - .1 Repeat when necessary until results are acceptable to Departmental Representative.
 - .2 Use procedures modified generic procedures to suit project requirements.
 - .3 Departmental Representative to witness and certify reported results using approved PI and PV forms.
 - .4 Departmental Representative to approve completed PV reports and provide to Departmental Representative.
 - .5 Departmental Representative reserves right to verify up to 30% of reported results at random.
 - .6 Failure of randomly selected item shall result in rejection of PV report or report of system startup and testing.

1.13 CX ACTIVITIES AND RELATED DOCUMENTATION

- .1 Perform Cx by specified Cx agency using procedures developed by Departmental Representative and approved by Departmental Representative.
- .2 Departmental Representative to monitor Cx activities.
- .3 Upon satisfactory completion, Cx agency performing tests to prepare Cx Report using approved PV forms.

- .4 Departmental Representative to witness, certify reported results of, Cx activities and forward to Departmental Representative.
- .5 Departmental Representative reserves right to verify a percentage of reported results at no cost to contract.

1.14 CX OF INTEGRATED SYSTEMS AND RELATED DOCUMENTATION

- .1 Cx to be performed by specified Cx specialist, using procedures developed by Departmental Representative and approved by Departmental Representative.
- .2 Tests to be witnessed by Departmental Representative and documented on approved report forms.
- .3 Upon satisfactory completion, Cx specialist to prepare Cx Report, to be certified by Departmental Representative and submitted to Departmental Representative for review.
- .4 Departmental Representative reserves right to verify percentage of reported results.
- .5 Integrated systems to include:
 - .1 HVAC and associated systems forming part of integrated HVAC systems.
 - .2 Indoor air quality.
 - .3 Environmental space conditions.
 - .4 Fire alarm systems.
- .6 Identification:
 - .1 In later stages of Cx, before hand-over and acceptance Departmental Representative, Contractor, and Cx Manager to co-operate to complete inventory data sheets and provide assistance to PWGSC in full implementation of MMS identification system of components, equipment, sub-systems, systems.

1.15 CX SCHEDULES

- .1 Prepare detailed critical path Cx Schedule and submit to Departmental Representative for review and approval same time as project Construction Schedule.
- .2 Cx schedule must take in account the phasing of work as presented in architecture documents. The following steps must be repeated for each phase. Training must be provided in the final phase.
- .3 Include:
 - .1 Milestones, testing, documentation, training and Cx activities of components, equipment, subsystems, systems and integrated systems, including:
 - .1 Design criteria, design intents.

- .2 Pre-TAB review: 28 days after contract award, and before construction starts.
- .3 Cx agents' credentials: 30 days before start of Cx.
- .4 Cx procedures: 1 month after award of contract.
- .5 Cx Report format: 1 month after contract award.

1.16 ACTIVITIES DURING WARRANTY PERIOD

- .1 Cx activities must be completed before issuance of Interim Certificate, it is anticipated that certain Cx activities may be necessary during Warranty Period, including:

Part 2 PRODUCTS

2.1 NOT USED

- .1 Not Used.

Part 3 EXECUTION

3.1 NOT USED

- .1 Not Used.

END OF SECTION