



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**
11 Laurier St./11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

| | |
|---|---|
| Title - Sujet NEXUS CANPASS KIOSK RCPT ROLLS - SO | |
| Solicitation No. - N° de l'invitation 47000-167325/A | Date 2016-01-28 |
| Client Reference No. - N° de référence du client 1000327325 | |
| GETS Reference No. - N° de référence de SEAG PW-\$\$PQ-947-68946 | |
| File No. - N° de dossier pq947.47000-167325 | CCC No./N° CCC - FMS No./N° VME |
| Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-03-09 | Time Zone Fuseau horaire Eastern Standard Time EST |
| F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/> | |
| Address Enquiries to: - Adresser toutes questions à: Swanson, Manon | Buyer Id - Id de l'acheteur pq947 |
| Telephone No. - N° de téléphone (819) 420-2945 () | FAX No. - N° de FAX (819) 956-5454 |
| Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes | |

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Furniture Division/Division des ameublements
11 Laurier St. / 11, rue Laurier
6B1, Place du Portage
Gatineau
Québec
K1A 0S5

| | |
|--|--|
| Delivery Required - Livraison exigée See Herein | Delivery Offered - Livraison proposée |
| Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur | |
| Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur | |
| Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) | |
| Signature | Date |

TABLE OF CONTENTS

| | |
|--|----------|
| ANNEXES: | 2 |
| ANNEX A STATEMENT OF REQUIREMENT | 2 |
| ANNEX B BASIS OF PAYMENT | 2 |
| ANNEX C ORDER REQUEST FORMSPART 1 - GENERAL INFORMATION | 2 |
| 1.1 REQUIREMENT..... | 3 |
| 1.2 DEBRIEFINGS..... | 3 |
| PART 2 - BIDDER INSTRUCTIONS | 3 |
| 2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS..... | 3 |
| 2.2 SUBMISSION OF BIDS..... | 3 |
| 2.3 ENQUIRIES - BID SOLICITATION..... | 3 |
| PART 3 - BID PREPARATION INSTRUCTIONS | 4 |
| 3.1 BID PREPARATION INSTRUCTIONS | 4 |
| PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION | 5 |
| 4.1 EVALUATION PROCEDURES | 5 |
| 4.1.1 TECHNICAL EVALUATION..... | 5 |
| 4.1.2 FINANCIAL EVALUATION | 5 |
| 4.2. BASIS OF SELECTION..... | 5 |
| PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION | 6 |
| 5.1 CERTIFICATIONS REQUIRED WITH THE BID..... | 6 |
| 5.2 CERTIFICATIONS PRECEDENT TO CONTRACT AWARD AND ADDITIONAL INFORMATION..... | 6 |
| PART 6 - RESULTING CONTRACT CLAUSES | 7 |
| 6.1 SECURITY REQUIREMENTS | 7 |
| 6.2 REQUIREMENT..... | 7 |
| 6.3 STANDARD CLAUSES AND CONDITIONS | 7 |
| 6.4 TERM OF CONTRACT..... | 7 |
| 6.4.1 PERIOD OF CONTRACT | 7 |
| 6.4.2 OPTION TO EXTEND THE CONTRACT | 8 |
| 6.5 AUTHORITIES..... | 8 |
| 6.5.1 CONTRACTING AUTHORITY | 8 |
| 6.5.2 PROJECT AUTHORITY..... | 9 |
| DELIVERY FOLLOW-UP..... | 9 |
| 6.6 PAYMENT..... | 9 |
| 6.6.1 BASIS OF PAYMENT..... | 9 |
| 6.6.2 LIMITATION OF EXPENDITURE..... | 9 |
| 6.6.3 MULTIPLE PAYMENTS..... | 10 |
| 6.7 INVOICING INSTRUCTIONS | 10 |
| THE CONTRACTOR MUST SUBMIT INVOICES IN ACCORDANCE WITH THE SECTION ENTITLED "INVOICE SUBMISSION" OF THE GENERAL CONDITIONS. INVOICES CANNOT BE SUBMITTED UNTIL ALL WORK IDENTIFIED IN THE INVOICE IS COMPLETED. | 10 |
| 6.8 CERTIFICATIONS | 10 |
| 6.8.1 COMPLIANCE..... | 10 |

Solicitation No. - N° de l'invitation
47000-167325/A
Client Ref. No. - N° de réf. du client
47000-167325

Amd. No. - N° de la modif.
File No. - N° du dossier
PQ947.47000-167325

Buyer ID - Id de l'acheteur
pq947
CCC No./N° CCC - FMS No./N° VME

| | | |
|------|----------------------------|----|
| 6.9 | APPLICABLE LAWS..... | 10 |
| 6.10 | PRIORITY OF DOCUMENTS..... | 10 |
| 6.11 | SACC MANUAL CLAUSES..... | 10 |

Annexes:

| | |
|----------------|---------------------------------|
| Annex A | Statement of requirement |
| Annex B | Basis of payment |
| Annex C | Order request forms |

Solicitation No. - N° de l'invitation
47000-167325/A
Client Ref. No. - N° de réf. du client
47000-167325

Amd. No. - N° de la modif.
File No. - N° du dossier
PQ947.47000-167325

Buyer ID - Id de l'acheteur
pq947
CCC No./N° CCC - FMS No./N° VME

PART 1 - GENERAL INFORMATION

1.1 Requirement

The requirement is detailed at Annex "A" of the resulting contract clauses.

1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2015-07-03) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than (10) ten calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

Solicitation No. - N° de l'invitation
47000-167325/A
Client Ref. No. - N° de réf. du client
47000-167325

Amd. No. - N° de la modif.
File No. - N° du dossier
PQ947.47000-167325

Buyer ID - Id de l'acheteur
pq947
CCC No./N° CCC - FMS No./N° VME

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copy)

Section II: Financial Bid (1 hard copy)

Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

Solicitation No. - N° de l'invitation
47000-167325/A
Client Ref. No. - N° de réf. du client
47000-167325

Amd. No. - N° de la modif.
File No. - N° du dossier
PQ947.47000-167325

Buyer ID - Id de l'acheteur
pq947
CCC No./N° CCC - FMS No./N° VME

SACC Manual Clause

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

All bids must be completed in full and provide all of the information requested in the bid solicitation and the Statement of requirement described at the Annex "A" to enable full and complete evaluation

4.1.2 Financial Evaluation

4.1.2.1 Evaluation of Price

The price of the bidder will be evaluated in Canadian dollars, DDP (Delivery Duty Paid), the Goods and Services Tax or the Harmonized Sales Tax excluded and Canadian customs duties and excise taxes included.

It is mandatory for bidders to provide pricing for ALL quantities described at Annex "B" - " to be considered compliant.

4.2. Basis of Selection

A bid must comply with the requirement as indicated in the Request for Proposal to be declared responsive. For evaluation purposes, the total evaluation will be calculated by multiplying unit price by the associated estimated quantity listed and summing the values. The supplier with the lowest aggregate price will be awarded the contract.

Solicitation No. - N° de l'invitation
47000-167325/A
Client Ref. No. - N° de réf. du client
47000-167325

Amd. No. - N° de la modif.
File No. - N° du dossier
PQ947.47000-167325

Buyer ID - Id de l'acheteur
pq947
CCC No./N° CCC - FMS No./N° VME

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Bidder must provide with its bid, a completed [Declaration Form](http://www.tpsgc-pwpsc.gc.ca/ci-if/formulaire-form-eng.html) (<http://www.tpsgc-pwpsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – List of Names

Pursuant to subsection List of Names of section 01 of the Standard Instructions, Bidders who are incorporated or a sole proprietorship, including those bidding as a joint venture, must submit a complete list of names of all individuals who are currently directors of the Bidder, or the name of the owner(s), as applicable. Bidders bidding as societies, firms or partnerships do not need to provide lists of names. Consult sections 4.21, 5.16 and 8.70.2 of the Supply Manual for additional information.

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

Solicitation No. - N° de l'invitation
47000-167325/A
Client Ref. No. - N° de réf. du client
47000-167325

Amd. No. - N° de la modif.
File No. - N° du dossier
PQ947.47000-167325

Buyer ID - Id de l'acheteur
pq947
CCC No./N° CCC - FMS No./N° VME

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

Insert the following paragraphs for requirements issued on behalf of a Department or Agency subject to the FCP: (consult Annex 5.1 of the Supply Manual). (See also Part 6 - Resulting Contract Clauses)

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from Employment and Social Development Canada (ESDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

6.1 Security Requirements

6.1.1 There is no security requirement applicable to this Contract.

6.2 Requirement

The Contractor must provide Therma Rolls for Nexus CANPASS kiosk Receipts in accordance with the Statement of Requirement at Annex "A" and the Pricing at Annex "B" on an "as and when" required basis for Canada Border Services Agency, Ottawa, Ontario

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

Insert one of the following general conditions for the resulting contract.

2010A (2015-09-03), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Period of contract

The period of the Contract is from date of Contract for a period of one (1) year.

The quantity required for the initial delivery is 1,000 rolls within (5) five weeks from contract award

The best delivery that could be offered is: _____

For additional quantities the delivery must be made within 30 calendar days after receipt of Order Request forms (see Annex C).

Solicitation No. - N° de l'invitation
47000-167325/A
Client Ref. No. - N° de réf. du client
47000-167325

Amd. No. - N° de la modif.
File No. - N° du dossier
PQ947.47000-167325

Buyer ID - Id de l'acheteur
pq947
CCC No./N° CCC - FMS No./N° VME

6.4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the **Contract by up to one (1) additional twelve month period**. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Annex "B".

Canada may exercise this option at any time by sending a written notice to the Contractor at least ten (10) calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

6.4.2.1 Order Request forms Process

As part of the conditions of Contract, the Contractor can only receive and action an "order request forms" from Project/technical Authority named in the contract. Only goods already part of this contract may be included in any subsequent order request.

1. The Project Authority will provide the Contractor with an "Order Request forms" (refer to Annex C);
2. The Contractor must provide to the Technical/ Project Authority, within 2 calendar days of receipt of the request, a signed received "Order request forms" agreeing to provide the goods as indicated in Annex "A";

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:
Name: Manon Swanson
Public Works and Government Services Canada
Acquisitions Branch
11 Laurier Street
Place du Portage, Phase III
Gatineau, Qc K1A 0S5

Telephone: 819-420-2945
Facsimile: 819-956-5706
E-mail address: manon.swanson@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

Solicitation No. - N° de l'invitation
47000-167325/A
Client Ref. No. - N° de réf. du client
47000-167325

Amd. No. - N° de la modif.
File No. - N° du dossier
PQ947.47000-167325

Buyer ID - Id de l'acheteur
pq947
CCC No./N° CCC - FMS No./N° VME

6.5.2 Project Authority

The Project Authority for the Contract is: (to be completed at the contract stage)

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

General Inquiries:

Name: _____
Phone number: _____
Email address : _____

Delivery follow-up

Name: _____
Phone number: _____
Email address: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid *as specified in Annex "B"*. Customs duties are included and Applicable Taxes are extra.

6.6.2 Limitation of Expenditure

1. Canada's total liability to the Contractor under the Contract must not exceed \$ _____. Customs duties are _____ (*insert "included", "excluded" or "subject to exemption"*) and Applicable Taxes are extra.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority.

The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
when it is 75 percent committed, or
four (4) months before the contract expiry date, or
as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work, whichever comes first.

Solicitation No. - N° de l'invitation
47000-167325/A
Client Ref. No. - N° de réf. du client
47000-167325

Amd. No. - N° de la modif.
File No. - N° du dossier
PQ947.47000-167325

Buyer ID - Id de l'acheteur
pq947
CCC No./N° CCC - FMS No./N° VME

If the notification is for inadequate contract funds, the Contractor must provide to the Contracting authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

6.6.3 Multiple Payments

SACC Manual clause H1001C (2008-05-12) Multiple Payments

6.7 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

6.8 Certifications

6.8.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing associated information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____. *(Insert the name of the province or territory as specified by the Bidder in its bid, if applicable)*

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) The Articles of Agreement;
- (b) The general conditions 2010A (2015-09-03);
- (c) Annex A, Requirement;
- (d) Annex B, basis of Payment;
- (e) Annex C, Order request forms
- (f) The Contractor's bid dated _____ *(insert date of bid)* *(If the bid was clarified or amended, insert at the time of contract award: " , as clarified on _____ " or " , as amended on _____ " and insert date(s) of clarification(s) or amendment(s))*

6.11 SACC Manual Clauses

G1005C 2008-05-12 Insurance

Solicitation No. - N° de l'invitation
47000-167325/A
Client Ref. No. - N° de réf. du client
47000-167325

Amd. No. - N° de la modif.
File No. - N° du dossier
PQ947.47000-167325

Buyer ID - Id de l'acheteur
pq947
CCC No./N° CCC - FMS No./N° VME

Annex "A"

STATEMENT OF REQUIREMENT

A.1 MATERIAL No.: 20046668 **Publication No.:** BSF32

TITLE: NEXUS CANPASS Kiosk Receipts

DESCRIPTION:

4-15/32" x 6" Thermal Rolls; 4.4687" x 1.5" x 1.75 O/D Fibre Core

Total length approximately 480 Feet

| | |
|--|---|
| Caliper (mils/μm): | 4.5 ± .22/114 ± 6 |
| Basis Weight: | 17 x 22—500 (lbs) 28.8 ± 1.4 g/m2 108.4 ± 5.5+ |
| Image Density @ 215°F: | 1.29 |
| Thermal Response - Nominal Static (°C ± 5°) | 0.2 ODU 68.2 1.0 ODU 77.0 Maximum Density (ODU) 1.29 Temperature Required 98 |
| Dynamic— | Atlantek 300 (mJ/mm2) 0.2 ODU 7.10 1.0 ODU 13.70 |
| Maximum Density (ODU) | 1.33 Energy Required 18.9 |
| Brightness (UV Included) | 96.0 |
| 0.2 ODU 7.10 | |
| Maximum Density (ODU) | 1.0 ODU 13.70 1.33 Energy Required 18.9 |
| Brightness (UV Included) | 96.0 |
| Gurley Stiffness Nominal (mg) | MD 240 CD 150 |
| Elmendorf Tear Nominal (g) | MD 74 CD 80 |
| Parker Print Surf | < 1.15 |

Solicitation No. - N° de l'invitation
47000-167325/A
Client Ref. No. - N° de réf. du client
47000-167325

Amd. No. - N° de la modif.
File No. - N° du dossier
PQ947.47000-167325

Buyer ID - Id de l'acheteur
pq947
CCC No./N° CCC - FMS No./N° VME

SKIDS: Non-returnable skids will be used for delivery.

A-2 DELIVERY:

Pre-press material will be available to the contractor within ten (10) working days following the receipt of the Order request forms (see annex C). Conditional upon the Canada Border Services Agency delivering the pre-press material within the above period, the contractor shall complete delivery of the work at destination within twenty (20) working days from approved samples.

A-3SHIPPING

ADVANCE COPIES AND PRE-PRESS MATERIAL:

Pre-press material and two (2 rolls) advance copies from the first day's production must be forwarded by courier service to the **TECHNICAL AUTHORITY** listed within. Failure to return pre-press material with advance copies could result in delay of payment.

CBSA
355 North River, 17th floor
Tower B
Ottawa, Ontario
K1A 0L8 Contact Derek Bizewski Telephone 343-291-5699

A-4 CBSA DISTRICT OFFICE: shipping address

Material No. 20046668 -BSF32

CBSA
2405 St-Laurent Blvd, Unit H
Ottawa, Ontario
K1G 5B4
Att: Receiving E-mail CBSAMAIL@cbsa-asfc.gc.ca
Fax no 613-941-6100

A-5 ADVANCE SHIPPING NOTIFICATION:

The contractor is responsible for making all arrangements with the warehouses/destinations to schedule a time on the date of delivery.

A 24 to 48 hours' notice prior to shipping material is required

Date of delivery must not be changed.

In order to receive shipping confirmation from the warehouses, the following information must be supplied:

- Material No.
- Shipping date
- Number of skids
- Contact name and telephone No.
- Contract No.
- Quantities
- Type of transport vehicle

The destination may refuse shipments when prior arrangements have not been made.

Solicitation No. - N° de l'invitation
47000-167325/A
Client Ref. No. - N° de réf. du client
47000-167325

Amd. No. - N° de la modif.
File No. - N° du dossier
PQ947.47000-167325

Buyer ID - Id de l'acheteur
pq947
CCC No./N° CCC - FMS No./N° VME

Transport company waybills must clearly indicate number of skids, of boxes and total quantity shipped.

CBSA will require a 24-hour time frame, from receipt of printed documents, to complete inspection, for confirmation of quantity received and for acceptance of shipment.

The Contract No., Quantity, Material No., Form No., Title and destination must appear on all invoices, packing slips and correspondences. Failure to comply with this request could result in delay of payment.

A-6 OVERRUN / UNDERRUN: No overruns will be accepted. No underruns will be accepted. If overruns are delivered, they will be returned to the Contractor or accepted at no cost to Canada.

A-7 QUALITY ASSURANCE

Quality Assurance by Contractor: The Contractor must perform all necessary quality assurance procedures to ensure the product meets the specified quality levels and specifications of the Annex "A" Statement of Work.

A-8 LABEL AND BAR CODE INFORMATION

Labels: The Contractor must label each package with the information detailed below:

- Boxes and skids must be labelled in English and French as to Quantity, Form Number, Material Master Number, Production Date (month and year), Title, Language, Contractor's Name, and order number.
- Label information on boxes must be clearly indicated on the end of the box.
- Boxes must be placed on skids so that label information is clearly visible on all 4 sides of the skid.

Along with the printed information on the label, there will also be a requirement for bar codes (see Bar Codes).

Bar Codes: The Contractor must provide labels with the following bar code requirements:

Bar Code 3 of 9, as defined in the Automatic Identification Manufacturers Inc. (AIM) document USS-39 (USD-3) must be used. The Bar Code will include information for a ten (10) digit Contract number" and for an eight (8) digit "Material Master Number".

Human readable print (Font: Helvetica Condensed, Bold, Size: 14 pts.) must always be below the Bar Code.

The average first read rate for Bar Code symbols must be 95% (i.e. only 5 in 100 will require more than one (1) scan). The Bar Code symbol can be printed with carbon or non-carbon ink.

Solicitation No. - N° de l'invitation
47000-167325/A
Client Ref. No. - N° de réf. du client
47000-167325

Amd. No. - N° de la modif.
File No. - N° du dossier
PQ947.47000-167325

Buyer ID - Id de l'acheteur
pq947
CCC No./N° CCC - FMS No./N° VME

Two separate bar codes are required and must include information for the following:

| | | |
|---|---|---|
| Quantity / Quantité | Contractor's Name / Nom du fournisseur | Production Date MM/YYYY Date de production |
| Form Number / N° du formulaire | Contract Number / No. du contrat  X X X X X X X X X X | Language / Langue |
| Material Master Number / N° de matériel  X X X X X X X X X X | | |
| Title / Titre | | |

Formatted: Font color: Black

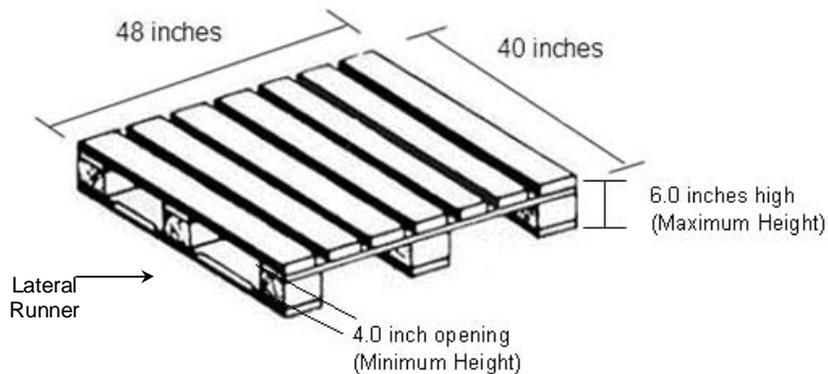
Solicitation No. - N° de l'invitation
47000-167325/A
Client Ref. No. - N° de réf. du client
47000-167325

Amd. No. - N° de la modif.
File No. - N° du dossier
PQ947.47000-167325

Buyer ID - Id de l'acheteur
pq947
CCC No./N° CCC - FMS No./N° VME

A-9 SKID DIAGRAM AND SPECIFICATIONS

SKID DIAGRAM - 4-WAY BLOCK DESIGN



SKID SPECIFICATIONS

- Skids used **must be** four-way block style with three (3) 40" lateral runners at the bottom of the skid – one (1) at each end and one (1) in the middle.
- Critical skid dimensions are:
 - Length = 48.0"
 - Width = 40.0"
 - Maximum height = 6.0"
 - Minimum height gap between runners (along width) = 4.0"
- All lateral runners **MUST** have a 45° slope on all sides for power truck accessibility.
- Skids used are to be spruce wood construction using 3" nails with a minimum of six (6) nails per board.
- Industry best practice for skid packaging and safety methods shall be used.
- To prevent damage of the print and/or copy jobs, stacking of skids is unacceptable.
- Non-returnable skids are to be used.
- The skid including all contents must be a maximum weight of 2,500 lbs and a maximum height of 56".
- The entire skid must be shrink-wrapped a minimum of two (2) layers.
- Non-returnable skids will be used for delivery.

Solicitation No. - N° de l'invitation
47000-167325/A
Client Ref. No. - N° de réf. du client
47000-167325

Amd. No. - N° de la modif.
File No. - N° du dossier
PQ947.47000-167325

Buyer ID - Id de l'acheteur
pq947
CCC No./N° CCC - FMS No./N° VME

A-10 TRANSPORTATION AND DELIVERY

At the time of delivery, the Contractor must provide one (1) transportation waybill that clearly indicates:

- Description of Content;
- Method of Shipment (i.e. prepaid);
- Contractor Name and Contact Information;
- Number of boxes;
- Number of skids;
- "Shipped To" Address (Full address with contact information, including telephone number);
- Contract Number.

For all deliveries destined to a CBSA warehouse, **the Contractor must provide an Advance Shipping Notification (ASN) to the warehouse** specified in the contract number. The Contractor must identify if there are special instructions for the Acceptance of Shipment(s) as detailed herein under Advance Shipping Notification.

Solicitation No. - N° de l'invitation
47000-167325/A
Client Ref. No. - N° de réf. du client
47000-167325

Amd. No. - N° de la modif.
File No. - N° du dossier
PQ947.47000-167325

Buyer ID - Id de l'acheteur
pq947
CCC No./N° CCC - FMS No./N° VME

Annex "B"

Basis of payment

Formatted: Font color: Black

For the initial period of the contract:

The Contractor will be paid as specified below, for Work performed in accordance with the Contract.

The bidder must submit pricing for all deliveries freight on board (FOB destination) for all quantities below including the additional one year option period. The quantities indicated are estimated only (except for the first two firm delivery).

The Bidder must complete the following pricing schedule and include it in its financial bid;

First year contract : from contract award to March 31st, 2017

Formatted: Superscript

Deliveries: First delivery: 5 weeks from date of contract: 1000 rolls
2nd delivery: October 1st, 2016: 1000 rolls

Price per rolls \$ _____/ea

Total cost for 2000 rolls

\$ _____/lot

+

Shipping cost

\$ _____/lot

Total Evaluated Cost for 2000 rolls

(A) \$ _____/lot

Additional estimated quantities of up to 500 rolls:

Price per rolls: \$ _____

Evaluated cost for 500 rolls for evaluation purposes
(shipping cost included)

(B) \$ _____lot

Total cost for the initial period

(A+B) \$ _____

Solicitation No. - N° de l'invitation
 47000-167325/A
 Client Ref. No. - N° de réf. du client
 47000-167325

Amd. No. - N° de la modif.
 File No. - N° du dossier
 PQ947.47000-167325

Buyer ID - Id de l'acheteur
 pq947
 CCC No./N° CCC - FMS No./N° VME

Option no 1: from April 1st 2017 to March 31st 2018

Estimated quantity required up 3000 rolls

| Description | Price per rolls | Quantity for evaluation purposes | Price per rolls x quantity (shipping cost included) |
|------------------------------------|-----------------|------------------------------------|---|
| Orders between 100 to 900 rolls | \$ _____/ea | 100 | \$ _____ + |
| Orders between 1,000 to 3000 rolls | \$ _____/ea | 1000 | \$ _____ = |
| | | Total cost for evaluation purposes | \$ _____ |

| Period | Total for evaluation purposes only |
|--|------------------------------------|
| Initial period (one year period) 2000 rolls and additional quantities | \$ _____ + |
| Option no 1 (total cost for evaluation purposes) | \$ _____ + |
| TOTAL: | \$ _____ |

Solicitation No. - N° de l'invitation
47000-167325/A
Client Ref. No. - N° de réf. du client
47000-167325

Amd. No. - N° de la modif.
File No. - N° du dossier
PQ947.47000-167325

Buyer ID - Id de l'acheteur
pq947
CCC No./N° CCC - FMS No./N° VME

ANNEX "C"

Order request forms

| Description | Quantity | Unit price | Total | Date of delivery |
|-------------|----------|------------|-------|------------------|
| | | \$ | \$ | |
| | | \$ | \$ | |
| | | \$ | \$ | |

Technical/project Authority signature:

Date:
