

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**

## Bid Receiving - PWGSC / Réception des soumissions - TPSGC

**11 Laurier St. / 11, rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau, Québec K1A 0S5  
Bid Fax: (819) 997-9776**

## Request For a Standing Offer Demande d'offre à commandes

### National Individual Standing Offer (NISO)

Offre à commandes individuelle nationale (OCIN)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

## Comments - Commentaires

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Industrial Vehicles & Machinery Products Division  
11 Laurier St./11, rue Laurier  
7B1, Place du Portage, Phase III  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> POLICE MOTORCYCLES	
<b>Solicitation No. - N° de l'invitation</b> M9062-161938/A	<b>Date</b> 2016-01-29
<b>Client Reference No. - N° de référence du client</b> M9062-161938	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$\$HS-634-68951
<b>File No. - N° de dossier</b> hs634.M9062-161938	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2016-03-14</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>Delivery Required - Livraison exigée</b> See Herein	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Paquin, Benoît	<b>Buyer Id - Id de l'acheteur</b> hs634
<b>Telephone No. - N° de téléphone</b> (873)469-3401 ( )	<b>FAX No. - N° de FAX</b> (819)956-5227
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>  Specified Herein Précisé dans les présentes	
<b>Security - Sécurité</b> This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Vendor/Firm Name and Address</b>	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
<b>Telephone No. - N° de téléphone</b>	
<b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b>	
<b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## **PART 1 - GENERAL INFORMATION**

### **1.1 Introduction**

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1            General Information: provides a general description of the requirement;
- Part 2            Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3            Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4            Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5            Certifications: includes the certifications to be provided;
- Part 6            Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by Offerors; and
- Part 7            7A, Standing Offer, and 7B, Resulting Contract Clauses:
  - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
  - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include Purchase Description, Technical Information Questionnaire, Pricing, List of Factory Certified Warranty Providers and Delivery.

### **1.2 Summary**

This requirement is to establish a National Individual Standing Offer (NISO) for the purchase of Police Motorcycle for the Royal Canadian Mounted Police, in accordance with the Purchase Descriptions and the Pricing.

This requirement is for a period of one (1) years from the effective date of the Standing Offer.

Any resulting Standing Offer shall be for delivery requirements to locations within Canada, including locations within Comprehensive Land Claims Settlement Areas (CLCSA).

Offerors do not have to submit an offer for all groups.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

### **1.3 Debriefings**

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

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## PART 2 - OFFEROR INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2015-07-03) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: ninety (90) days

### 2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

### 2.3 Improvement of Requirement During Solicitation Period

Should Offerors consider that the Purchase Description contained in the RFSO could be improved technically or technologically, Offerors are invited to make suggestions, in writing, to the Standing Offer Authority named in the RFSO. Offerors must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular Offeror will be given consideration provided they are submitted to the Standing Offer Authority at least seven (7) calendar days before the RFSO closing date and time. Canada will have the right to accept or reject any or all suggestions.

### 2.4 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than seven (7) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Offerors. Enquiries not submitted in a form that can be distributed to all Offerors may not be answered by Canada.

### 2.5 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offerors.

## **PART 3 - OFFER PREPARATION INSTRUCTIONS**

### **3.1. Offer Preparation Instructions**

Canada requests that offerors provide their offer in separately bound sections as follows:

- Section I: Technical Offer (2 hard copy).
- Section II: Financial Offer (1 hard copy).
- Section III: Certifications (1 hard copy)
- Section IV: Additional Information (1 hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that Offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Offer**


In their technical offer, Offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Offerors do not have to submit an offer for all groups.

#### **Section II: Financial Offer**

Offerors must submit their financial offer in accordance with the Basis of Payment detailed in Part 7B and Annex C - Pricing.

##### **3.1.1 Exchange Rate Fluctuation**

1. The Bidder may request Canada to assume the risks and benefits of exchange rate fluctuations. If the Bidder claims for an exchange rate adjustment, this request must be clearly indicated in the bid at time of bidding. The Bidder must submit form [PWGSC-TPSGC 450](#) , Claim for Exchange Rate Adjustments with its bid, indicating the Foreign Currency Component (FCC) in Canadian dollars for each line item for which an exchange rate adjustment is required.


2. The FCC is defined as the portion of the price or rate that will be directly affected by exchange rate fluctuations. The FCC should include all related taxes, duties and other costs paid by the Bidder and which are to be included in the adjustment amount.

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3. The total price paid by Canada on each invoice will be adjusted at the time of payment, based on the FCC and the exchange rate fluctuation provision in the contract. The exchange rate adjustment will only be applied where the exchange rate fluctuation is greater than 2% (increase or decrease).

4. At time of bidding, the Bidder must complete columns (1) to (4) on form [PWGSC-TPSGC 450](#) , for each line item where they want to invoke the exchange rate fluctuation provision. Where bids are evaluated in Canadian dollars, the dollar values provided in column (3) should also be in Canadian dollars, so that the adjustment amount is in the same currency as the payment.

5. Alternate rates or calculations proposed by the Bidder will not be accepted for the purposes of this exchange rate fluctuation provision.

### Section III: Certifications

Offerors must submit the certifications required under Part 5.

### Section IV: Additional Information

Canada requests that Offerors submit the following information:

#### 3.1.2 Offerors Representatives

Canada requests that Offerors provide information for the contact person responsible for:

##### General enquiries

Name: \_\_\_\_\_  
Telephone No. \_\_\_\_\_  
Facsimile No. \_\_\_\_\_  
E-mail address: \_\_\_\_\_

##### Delivery follow-up

Name: \_\_\_\_\_  
Telephone No. \_\_\_\_\_  
Facsimile No. \_\_\_\_\_  
E-mail address: \_\_\_\_\_

#### 3.1.3 Manufacturer's Standard Warranty Period

Canada requests that Offerors provide details of the Original Equipment Manufacturer (OEM) standard warranty period for the vehicle/equipment and its component that exceeds the minimum warranty period of Twenty-four (24) months. Any additional manufacturer's standard warranty such as those derived from the OEM for component/sub-assemblies will form part of any resulting Standing Offer and resulting Contracts.

#### 3.1.4 Delivery

While delivery of the equipment/vehicle is requested within sixty (60) calendar days after receipt of a call-up against the Standing Offer, Offerors are requested to provide the best delivery that can be offered, in Annex E- Delivery.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

#### **4.1.1 Technical Evaluation**

##### **4.1.1.1 Mandatory Technical Criteria - Michigan State Police Vehicle Testing**

The motorcycles proposed must have successfully completed the 2015 Michigan State Police Vehicle Testing with no notation of concerns for their individual handling or safety capabilities when operated in simulated patrol, destination, emergency response and pursuit driving scenarios.

##### **4.1.1.2 Mandatory Technical Criteria - Proof of Compliance**

Offerors submitting an offer for Group 1 must submit, with the offer, all proof of compliance required in Appendix B1 of Annex B – Technical Information Questionnaire.

Offerors submitting an offer for Group 2 must submit, with the offer, all proof of compliance required in Appendix B2 of Annex B – Technical Information Questionnaire.

##### **4.1.1.2 Mandatory Technical Criteria – Manufacturer and Model**

Offerors submitting an offer for Group 1 must indicate on Annex C – Pricing the Manufacturer and Model of the vehicle/equipment offered.

Offerors submitting an offer for Group 2 must indicate on Annex C – Pricing the Manufacturer and Model of the vehicle/equipment offered.

##### **4.1.1.3 Mandatory Technical Criteria - Factory Certified Warranty Providers (FCWP)**

The following information must be provided with the offer for all groups for which Offerors are submitting an Offer:

- i) Offerors must provide the information requested on Annex D - List of Factory Certified Warranty Providers (FCWP) Section I. Offerors must identify at least one (1) FCWP per City Center.

Offerors may identify additional FCWP on Annex D - List of Factory Certified Warranty Providers (FCWP) Section II.

- ii) The FCWP must be located within one hundred (100) Kilometers from City Center listed in Annex D - List of Factory Certified Warranty Providers (FCWP);

#### **4.1.2 Financial Evaluation**

##### **4.1.2.1 Mandatory Financial Evaluation Criteria**

Offerors must complete Annex C - Pricing in full, for each group for which they are submitting an offer.

The Offer must be in Canadian dollars, Delivered Duty Paid at destination, Incoterms 2000, Canadian Custom Duties and Excise Taxes included where applicable and Applicable Taxes extra.

##### **4.1.2.2 Aggregate Evaluated Price per Group**

The average price of all price range for Group 1 will determine the evaluated price for Group 1.



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The average price of all price range for Group 2 will determine the evaluated price for Group 2.

#### **4.2 Basis of Selection**

An offer must comply with all the requirements of the Request for Standing Offers and meet all mandatory technical and financial evaluation criteria to be declared responsive.

All responsive offer for Group 1 will be recommended for issuance of a standing offer;

All responsive offer for Group 2 will be recommended for issuance of a standing offer;

## PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

### 5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

#### 5.1.1 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Offeror must provide with its offer, a completed [Declaration Form](http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

### 5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

#### 5.2.1 Integrity Provisions – List of Names

Offerors who are incorporated, including those submitting offers as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Offeror.

Offerors submitting offers as sole proprietorship, as well as those submitting offers as a joint venture, must provide the name of the owner(s).

Offerors submitting offers as societies, firms or partnerships do not need to provide lists of names.

#### 5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equality/eq/emp/fcp/list/inelig.shtml)" list ([http://www.labour.gc.ca/eng/standards\\_equality/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equality/eq/emp/fcp/list/inelig.shtml)) available from [Employment and Social Development Canada-Labour's](http://www.labour.gc.ca/eng/standards_equality/eq/emp/fcp/list/inelig.shtml) website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equality/eq/emp/fcp/list/inelig.shtml)" list at the time of issuing a Standing Offer or during the period of the Standing Offer.

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## 5.2.3 Additional Certifications Precedent to Issuance of a Standing Offer

### 5.2.3.1 Product Conformance

The Offeror certifies that all vehicles/equipment proposed conform, and will continue to conform throughout the duration of the Standing Offer and any resulting contract, to all technical specifications of the purchase description(s).

This certification does not relieve the offer from meeting all mandatory technical evaluation criteria detailed in Part 4.

\_\_\_\_\_  
Offeror's authorized representative Signature

\_\_\_\_\_  
Date

### 5.2.3.2 Factory Certified Warranty Providers (FCWP) Certification

The Offeror certifies that all FCWP and all dealers of the Manufacturer are authorized by the Original Equipment Manufacturer to provide warranty repairs for the vehicle/equipment offered.

\_\_\_\_\_  
Offeror's authorized representative signature

\_\_\_\_\_  
Date

### 5.2.3.3 General Environmental Criteria Certification

The Offeror must select and complete one of the following two certification statements.

A) The Offeror certifies that the Offeror is registered or meets ISO 14001.

\_\_\_\_\_  
Offeror's authorized representative Signature

\_\_\_\_\_  
Date

Or

B) The Offeror certifies that the Offeror meets and will continue to meet throughout the duration of the Standing Offer, a minimum of four (4) out of six (6) criteria identified in the table below.

The Offeror must indicate which four (4) criteria, as a minimum, are met.

<b>Green Practices within the Offeror's organization</b>	<b>Insert a checkmark for each criterion that is met</b>
Promotes a paperless environment through directives, procedures and/or programs	
All documents are printed double sided and in black and white for day to day business activity unless otherwise specified by your client	
Paper used for day to day business activity has a minimum of 30% recycled content and has a sustainable forestry management certification	
Utilizes environmentally preferable inks and purchase remanufactured ink cartridges or ink cartridges that can be returned to the manufacturer for reuse and recycling for day to day business activity.	

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Recycling bins for paper, newsprint, plastic and aluminum containers available and emptied regularly in accordance with local recycling program.	
A minimum of 50% of office equipment has an energy efficient certification.	

\_\_\_\_\_  
Offeror's authorized representative Signature

\_\_\_\_\_  
Date

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## **PART 6 - FINANCIAL REQUIREMENTS**

### **6.1 Financial Capability**

SACC Manual clause M9033T (2011-05-16) Financial Capability

## PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

### A. STANDING OFFER

#### 7.1 Offer

The Offeror offers to fulfill the requirement in accordance with the following Annexes and their Appendix:

Annex A – Purchase Description and its Appendix.  
Annex B – Technical Information Questionnaire and its Appendix.  
Annex C – Pricing.  
Annex D – List of Factory Certified Warranty Providers (FCWP)  
Annex E – Delivery

The Offeror must supply Police motorcycle to the Royal Canadian Mounted Police across the country, including to locations within Comprehensive Land Claims Agreements (CLCA), on an as-and-when requested basis.

#### 7.2 Security Requirements

7.2.1 There is no security requirement applicable to this Standing Offer.

#### 7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

##### 7.3.1 General Conditions

2005 (2015-09-03) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

##### 7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records, on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must also include all purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data, in electronic format (Excel spreadsheet format), in accordance with the reporting requirements detailed below. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "NIL" report.

The data must be submitted electronically on a quarterly basis to the Standing Offer Authority and the Procurement Authority.

The Quarterly reporting periods are defined as follows:

1st quarter: April 1 to June 30;  
2nd quarter: July 1 to September 30;  
3rd quarter: October 1 to December 31;  
4th quarter: January 1 to March 31.

The reporting requirements includes, but is not limited to, the following information:

1a. Standing Offer Number;

- 1b. Standing Offer Title and Description;  
1c. Reporting Period (Quarter and Per Fiscal Year);  
1d. Total Number of Orders and associated value (applicable taxes included) for the Reporting Period (Quarter);  
1e. Total Number of Orders and associated value (applicable taxes included) (Per Fiscal Year);  
1f. Total Number of Orders and associated value (applicable taxes included) (For the duration of the Standing Offer)
- 2a. Total Number of Item ordered (Per Quarter and Per Fiscal Year);  
2b. Total Number of Item ordered (Per City of Delivery);

The data must be submitted to the Standing Offer Authority no later than **fifteen (15) calendar days** after the end of the reporting period.

### 7.3.3 Standing Offers - Final Report

On completion or termination of the National Individual Standing Offer (NISO), the offeror must produce a detailed final report with all cumulative data of the call-ups. Data must also include all purchases paid for by a Government of Canada Acquisition Card.

The final report must be completed and forwarded electronically to the Standing Offer Authority, no later than **thirty (30) calendar days** after the end of the completion or the set-aside of the Standing Offer.

## 7.4 Term of Standing Offer

### 7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from the effective date of the Standing Offer to **To be inserted by PWGSC.**

## 7.5 Authorities

### 7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Benoit Paquin  
Supply Specialist  
Public Works and Government Services Canada  
Acquisitions Branch  
Logistics, Electrical, Fuel and Transportation Directorate - "HS" Division  
Place du Portage, Phase III, 7B1  
11 Laurier Street  
Gatineau, QC K1A 0S5  
Telephone : 873-469-3401  
Facsimile: 819-956-5227  
E-mail address: benoit.paquin@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

### 7.5.2 Technical Authority

The Technical Authority for the Standing Offer is:

**To be inserted by PWGSC**

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Ottawa, ON K1A OK2

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail address: \_\_\_\_\_

The Technical Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Technical Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

### 7.5.3 Offeror's Representative

#### General enquiries

Name: to be inserted by PWGSC

Telephone No. :

Facsimile No.:

E-mail address:

#### Delivery follow-up

Name: to be inserted by PWGSC

Telephone No. :

Facsimile No. :

E-mail address:

### 7.6 Identified Users

The Identified Users authorized to make call-ups against the Standing Offer are the Regional Fleet Manager or the Senior Divisional Fleet Analyst of each division.

### 7.7 Call-up Procedure

The Identified Users are allowed to use one of the two following call-up procedure to select an Offeror.

#### A) Lowest Price

Identified User should select an Offeror based on the lowest price.

#### B) Other than lowest price

Identified User are allowed to select an Offeror that is not the lowest price in accordance with the following factors:

- Proximity of dealers (when the lowest price is outside 150 km radius of the final destination)
- Operational requirement

When the lowest price is not select, the Identified User is responsible to incorporate the factors of their decision on its file.

### 7.8 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer or electronic document.

### 7.9 Limitation of Call-ups

For Identified Users, Individual call-ups against the Standing Offer must not exceed \$400,000.00 (Applicable Taxes included).

Requirement exceeding \$400,000.00 (Applicable Taxes included) must be submitted to PWGSC Standing Offer Authority in the form of a funded requisition for processing.



## **7.10 Priority of Documents**

If there is a discrepancy between the wordings of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2015-09-03), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A (2015-09-03); General Conditions - Medium Complexity - Goods;
- e) the Annex C - Pricing;
- f) the Annex E – Delivery
- g) the Annex A – Purchase Description and its Appendix;
- h) the Annex B – Technical Information Questionnaire and its appendix;
- i) the Offeror's offer dated **(to be inserted by PWGSC), " or ", as amended (to be inserted by PWGSC).**

## **7.11 Certifications**

### **7.11.1 Compliance**

The continuous compliance with the certifications provided by the Offeror with its offer and the ongoing cooperation in providing additional information are conditions of issuance of the Standing Offer (SO). Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO. If the Offeror does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

## **7.12 Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

## **7.13 Factory Certified Warranty Providers**

The Factory Certified Warranty Providers (FCWP) are listed at Annex D - List of Factory Certified Warranty Providers. During the period of the Standing Offer, the Offeror must maintain an up-to-date list and provide a copy of the updated list electronically to the Standing Offer Authority when changes occur. The FCWP must have the facilities and manpower required to perform all warranty repairs on the vehicle/equipment.

The FCWP must be authorized by the OEM to provide warranty repairs for the vehicle and must be located within one hundred (100) Kilometers from City centers listed in the Annex D - List of Factory Certified Warranty Providers.

During the period of the Standing Offer, the Offeror must replace a FCWP which can no longer provide repairs or when the FCWP is not providing acceptable repairs in accordance with the terms of the Standing Offer.

## **7.14 Technical Changes, Substitutes and Alternatives**

During the period of the Standing Offer any technical changes, substitutes and alternatives proposed by the Offeror, as mandated by the manufacturer or legislative body, must be evaluated for acceptance by the Technical Authority. Any substitutes and alternatives must be equivalent in form, fit, function and performance to what is being replaced and must be at no additional cost to Canada. Substitutes and alternatives that are offered as equivalent will only be acceptable once they are approved by the Technical Authority as an equivalent. A revision to the Standing Offer or a completed Design Change/Deviation form will be issued.

Should the Technical Authority not accept the substitute or the alternative and the Offeror is unable to meet the technical requirement, Canada may set aside the Standing Offer and/or terminate the contract for Default in accordance with the general conditions stated in the Standing Offer.

#### **7.15 Substitute Model**

In the event that a model is discontinued, the Offeror must notify the Standing Offer Authority. The Offeror can offer, through the Standing Offer Authority, a substitute model for acceptance. The substitute model must meet all the technical requirements of the Purchase Description and must be offered at the same price as the model it is replacing in the Standing Offer. An administrative revision will be done in the Standing Offer to reflect the change in model.

Should the substitute model not meet the technical requirement, Canada reserves the right to set aside the Standing Offer and/or terminate the contract for default in accordance with the General Conditions stated in the Standing Offer and the resulting contract.

#### **7.16 Meeting after Issuance of Standing Offer**

Within ten (10) calendar days from the effective date of the Standing Offer, the Offeror must contact the Standing Offer Authority to determine if a meeting is required. A meeting will be convened at Canada's discretion to review the procedures for making call-ups, the technical and contractual requirements. The Offeror must prepare and distribute the minutes of the meeting within five (5) calendar days after the meeting has been held. The meeting will be held at the Offeror's facilities, at a federal government department facility or via teleconference, at Canada's discretion, at no additional cost to Canada, with representatives of the Contractor, the Department of National Defence, Public Works and Government Services Canada and other federal government departments as required.

#### **7.17 Progress Meetings**

Progress meetings will take place on an as-and-when required basis. The Offeror must prepare and distribute the agenda and minutes of the meeting. The meeting will be held at the Offeror's facilities, at a federal government department facility or via teleconference, at Canada's discretion, at no additional cost to Canada, with representatives of the Offeror, the Department of National Defence, Public Works and Government Services Canada and other federal government departments as required.

## **B. RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### **7.1 Requirement**

The Contractor must provide the items detailed in the call-up against the Standing Offer.

### **7.2 Standard Clauses and Conditions**

#### **7.2.1 General Conditions**

2010A (2015-09-03), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

#### **At section 08, Inspection and Acceptance of the Work**

Delete paragraph 1 in its entirety and replace with the following:

1. All the Work is subject to inspection and acceptance by Canada at destination by the consignee. Inspection and acceptance of the Work by Canada do not relieve the Contractor of its responsibility for defects or other failures to meet the requirements of the Contract. Canada will have the right to reject any work that is not in accordance with the requirements of the Contract and require its correction or replacement at the Contractor's expense.

#### **At section 09, Warranty**

Section 09 entitled Warranty of General Conditions 2010A is amended as follows:

At subsection 1, delete the following: "The warranty period will be twelve (12) months" and replace with the following: "The warranty period will be twenty (24) months".

### **7.3 Term of Contract**

#### **7.3.1 Delivery Date**

Delivery of vehicle/equipment must be made in accordance with Annex E – Delivery.

### **7.4 Payment**

#### **7.4.1 Basis of Payment**

In considerations of the Contractor satisfactorily completing its obligations under the Contract, the Contractor will be paid as follows:

##### **7.4.1.1 Basis of Payment**

Firm prices as specified in Annex C - Pricing, in Canadian dollars, Delivered Duty Paid at destination, Incoterms 2000, Canadian Custom Duties, Excise Taxes included where applicable and Applicable Taxes extra.

The price paid will be adjusted in accordance with the exchange rate fluctuation provision (as applicable).

##### **7.4.1.2 Basis of Payment for Travel and Living Expenses for Training, and Vehicle Assembly**

The Contractor will be reimbursed its authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost, without any allowance for profit and/or administrative overhead, in accordance with the meal, private vehicle and incidental expenses provided in Appendices B, C and D of the

National Joint Council Travel Directive (<http://www.njc-cnm.gc.ca/directive/index.php?sid=90&hl=1&lang=eng>), and with the other provisions of the directive referring to "travellers", rather than those referring to "employees".

All travel must have the prior authorization of the Identified User specified in the call-up against the Standing Offer.

All payments are subject to government audit.

#### 7.4.2 Limitation of Price

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

#### 7.4.3 SACC Manual Clauses

SACC Reference	Title	Date
H1001C	Multiple Payments	2008-05-12

#### 7.4.4 Exchange Rate Fluctuation Adjustment

1. The foreign currency component (FCC) is defined as the portion of the price or rate that will be directly affected by exchange rate fluctuation. The FCC should include all related taxes, duties and other costs paid by the Bidder and which are to be included in the adjustment amount.
2. For each line item where a FCC is identified, Canada assumes the risks and benefits for exchange rate fluctuation, as shown in the Basis of Payment. For such items, the exchange rate fluctuation amount is determined in accordance with the provision of this clause.
3. The total price paid by Canada on each invoice will be adjusted at the time of payment, based on the FCC and the exchange rate fluctuation provisions in the contract. The exchange rate adjustment amount will be calculated in accordance with the following formula:  
$$\text{Adjustment} = \text{FCC} \times \text{Qty} \times (i_1 - i_0) / i_0$$
where formula variables correspond to:

**FCC**

Foreign Currency Component (per unit)

**$i_0$**

Initial exchange rate (CAN\$ per unit of foreign currency [e.g. US\$1])


**$i_1$**


exchange rate for adjustments (CAN\$ per unit of foreign currency [e.g. US\$1])

**Qty**

quantity of units

4. The initial exchange rate is typically set as the noon rate as published by the Bank of Canada on the solicitation closing date.
5. For goods and services, the exchange rate for adjustment will be the noon rate as published by the Bank of Canada on the date the call-up is issued. For advance payments, the exchange rate for adjustment will be the noon rate on the date the payment was due. The most recent noon rate will be used for non-business days.
6. The Contractor must indicate the total exchange rate adjustment amount (either upward, downward or no change) as a separate item on each invoice or claim for payment submitted under the Contract. Where

an adjustment applies, the Contractor must submit with their invoice form [PWGSC-TPSGC 450](#) , Claim for Exchange Rate Adjustments.

7. The exchange rate adjustment will only be applied where the exchange rate fluctuation is greater than 2% (increase or decrease), calculated in accordance with column 8 of form [PWGSC-TPSGC 450](#)  (i.e.  $[i_1 - i_0] / i_0$ ).
8. Canada reserves the right to audit any revision to costs and prices under this clause.

#### 7.5 Holdback

1. Canada will apply a ten (10) percent holdback on any due payment for the vehicle/equipment/service until delivery, inspection and acceptance of all ancillary items related to such vehicle/equipment/service.
2. Subsequent to delivery, inspection and acceptance of all ancillary items related to such vehicle/equipment/service the Contractor must submit an invoice for the release of the Holdback in accordance with "Invoicing Instructions" found in this contract.

#### 7.6 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- (a) a copy of the invoices, receipts, vouchers for all direct expenses, and all travel and living expenses.
2. The Contractor is requested to provide invoices in electronic format unless otherwise specified by the Identified User, thereby reducing printed material.
3. Invoices must be distributed as follows:
  - (a) the original and one (1) copy must be forwarded or emailed to the consignee, or as indicated on the call-up against the Standing Offer, for certification and payment.

#### 7.7 SACC Manual Clauses

SACC Reference	Title	Date
A9049C	Vehicle Safety	2011-05-16
B1505C	Shipment of Hazardous Materials	2006-06-16
D3015C	Dangerous Goods/Hazardous Products	2007-11-30
D6010C	Palletization	2007-11-30
D9002C	Incomplete Assemblies	2007-11-30
G1005C	Insurance	2008-05-12

#### 7.8 Shipping Instructions

The Contractor must ship the goods prepaid DDP - Delivered Duty Paid at destination. Unless otherwise directed, delivery must be made by the most economical means. The Contractor is responsible for all delivery charges, administration, costs and risks of transport and customs clearance, including the payment of customs duties and taxes.

The Contractor must deliver the goods to the delivery locations by appointment only. The consignee may refuse shipments when prior arrangements have not been made. The delivery location's complete address will be specified in the call-up against the Standing Offer.

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## **7.9 Deliveries of Ancillary Items**

### **7.9.1 Training**

The Contractor must provide at delivery a standard customer Training/Familiarization as recommended by the manufacturer.

### **7.9.2 keys**

The Contractor must provide at delivery 2 set of keys for each vehicle (one set consists of two (2) keys).

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## **Annex A – Purchase Description**

The Annex A is composed of the following Appendix:

Appendix A1: Purchase Descriptions – Motorcycle Group 1;  
Appendix A2: Purchase Descriptions – Motorcycle Group 2.

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**PURCHASE DESCRIPTION – MOTORCYCLE (Group 1)**

Requirement	
Configuration:	2-Wheeled Motorcycle
Wheelbase:	64 in. (minimum)
Engine:	1380 cc (minimum), four (4) stroke, two (2) cylinder, fuel injected, air or liquid cooled
Transmission:	6 speed
Clutch:	Wet multi plate or single plate dry clutch
Power Train:	Chain, belt or shaft drive configuration
Alternator:	540 W (minimum)
Battery:	12V, 16 Ah, AGM (minimum), maintenance free.
Starter:	Electric (minimum)
Brakes:	ABS (anti-lock brakes) Front: dual disk Rear: single disk (minimum)
Guards:	Front: engine guards Rear: side case/saddlebag guard bars
Suspension:	Front: heavy duty telescopic forks Rear: adjustable
Tires:	Front: manufacturer's standard Rear: manufacturer's standard
Wheels:	Cast alloy or aluminum
Windshield/front fairing:	Clear, adjustable breakaway polycarbonate windshield, fork mounted (minimum requirement)
Headlamp:	Halogen or LED Manufacturer Standard Police package Headlamp, high and low beam.
Mirrors:	Long Stem, true reflection type (image not altered)
Gauges:	Speedometer: metric (kilometers per hour) digital or analog, with odometer, trip indicator, clock, gear position indicator. Tachometer (digital or analog is acceptable)
cruise control:	Electronic (mechanical throttle lock not acceptable)
Fuel Capacity:	20 liters (minimum)
Handle Grips:	Heated
Seat:	Single saddle with air ride style or a technology equivalent in function and performance in order to reduce rider fatigue
Side case/saddlebags:	Factory approved, lockable Law Enforcement style (rigid)
Siren speaker bracket kit	
Police Lighting:	Front and rear LED red and blue lighting.
All switches must be water-resistant	
Keys:	2 set of keys for each unit (one set consists of two (2) keys)
Colour:	White



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## PURCHASE DESCRIPTION – MOTORCYCLE (Group 2)

Requirement	
Configuration:	2 – wheeled motorcycle
Wheelbase:	58 in. (minimum)
Engine:	1100 cc (minimum), four (4) stroke, two (2) cylinder, fuel injected, air or liquid cooled
Transmission:	6 Speed
Clutch:	Wet multi-plate or single plate dry clutch
Power Train:	Chain, belt or shaft drive configuration
Alternator:	500 W (minimum)
Battery:	Main: 12V, 16 Ah, AGM (minimum), maintenance free Auxiliary: 12V, 16 Ah, AGM (minimum), maintenance free
Starter:	Electric (minimum)
Brakes:	ABS (anti-lock brakes) Front: dual disk Rear: single disk (minimum)
Guards:	Front: engine guards Rear: side case/saddlebag guard bars
Suspension:	Front: heavy duty telescopic forks Rear: adjustable
Tires:	Front – Manufacturer's Standard Rear – Manufacturer's Standard
Wheels:	Cast alloy or aluminum
Windshield/front fairing:	Full front ridged fairing with windshield
Headlamp:	Halogen or LED Manufacturer Standard Police package Headlamp, high and low beam.
Mirrors:	Long Stem, true reflection type (image not altered) or full sized fairing mounted, (image not altered)
Gauges:	Speedometer: metric (kilometers per hour) digital or analog, with odometer, trip indicator, clock, gear position indicator. Tachometer (digital or analog is acceptable)
Cruise Control:	Electronic (mechanical throttle lock is not acceptable)
Fuel Capacity:	20 liters (minimum)
Heated Handle Grips	
Seat:	Single saddle with air ride style or a technology equivalent in function and performance in order to reduce rider fatigue.
Side case/saddlebags:	Factory approved, lockable Law Enforcement style (rigid)
Siren Speaker Bracket Kit	
Police Lighting:	Front and rear LED red and blue lighting
Electrical:	All switches must be water-resistant
Keys:	2 set of keys for each unit (one set consists of two (2) keys)
Colour:	White

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## **Annex B – Technical Information Questionnaires**

The Annex B is composed of the following Appendix:

Appendix B1: Technical Information Questionnaires – Motorcycle Group 1

Appendix B2: Technical Information Questionnaires – Motorcycle Group 2

Offerors submitting an offer must submit, with the offer, all proof of compliance required, for each group for which they are submitting an offer.

### **Definition:**

Proof of Compliance : must mean an unaltered document, such as a brochure and/or technical literature and/or a third party test report provided by a nationally and/or internationally recognized testing facility and/or a report generated by a nationally and/or internationally recognized third party software. The document must provide detailed information on each performance requirement and/or specification. Where a document submitted as Proof of Compliance does not cover all the performance requirements and/or specifications or when no such document is available or when modifications to the original equipment or customization are required to achieve the performance requirements and/or specifications, a Certificate of Attestation (as a separate document) signed by a senior engineer representing the Original Equipment Manufacturer (OEM) detailing the modifications and how they meet the performance requirements and/or specifications must be provided. The certificate must detail all performance requirements and/or specifications required to substantiate compliance. One certificate can be provided for one or all performance requirements and/or specifications.

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#### TECHNICAL INFORMATION QUESTIONNAIRE – MOTORCYCLE (Group 1)

Proof of Compliance	Reference Document/page
Configuration: 2-Wheeled Motorcycle	
Wheelbase: 64 in. (minimum)	
Engine: 1380 cc (minimum), four (4) stroke, two (2) cylinder, fuel injected, air or liquid cooled	
Transmission: 6 speed	
Clutch: Wet multi plate or single plate dry clutch	
Power Train: Chain, belt or shaft drive configuration	
Alternator: 540 W (minimum)	
Battery: 12V, 16 Ah, AGM (minimum), maintenance free.	
Starter: Electric (minimum)	
Brakes: ABS (anti-lock brakes) Front: dual disk Rear: single disk (minimum)	
Guards: Front: engine guards Rear: side case/saddlebag guard bars	
Suspension: Front: heavy duty telescopic forks Rear: adjustable	
Tires: Front: manufacturer's standard Rear: manufacturer's standard	
Wheels: Cast alloy or aluminum	
Windshield/front fairing: Clear, adjustable breakaway polycarbonate windshield, fork mounted (minimum requirement)	
Headlamp: Halogen or LED Manufacturer Standard Police package Headlamp, high and low beam.	
Mirrors: Long Stem, true reflection type (image not altered)	
Gauges: Speedometer: metric (kilometers per hour) digital or analog, with odometer, trip indicator, clock, gear position indicator. Tachometer (digital or analog is acceptable)	
cruise control: Electronic (mechanical throttle lock not acceptable)	
Fuel Capacity: 20 liters (minimum)	
Handle Grips: Heated	
Seat: Single saddle with air ride style or a technology equivalent in function and performance in order to reduce rider fatigue	
Side case/saddlebags: Factory approved, lockable Law Enforcement style (rigid)	
Siren speaker bracket kit	
Police Lighting: Front and rear LED red and blue lighting.	
Electrical: All switches must be water-resistant	
Keys: 2 set of keys for each unit (one set consists of two (2) keys)	
Colour: White	

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#### TECHNICAL INFORMATION QUESTIONNAIRE – MOTORCYCLE (Group 2)

Proof of Compliance	Reference Document/page
Configuration: 2 – wheeled motorcycle	
Wheelbase: 58 in. (minimum)	
Engine: 1100 cc (minimum), four (4) stroke, two (2) cylinder, fuel injected, air or liquid cooled	
Transmission: 6 Speed	
Clutch: Wet multi-plate or single plate dry clutch	
Power Train: Chain, belt or shaft drive configuration	
Alternator: 500 W (minimum)	
Battery: Main: 12V, 16 Ah, AGM (minimum), maintenance free Auxiliary: 12V, 16 Ah, AGM (minimum), maintenance free	
Starter: Electric (minimum)	
Brakes: ABS (anti-lock brakes) Front: dual disk Rear: single disk (minimum)	
Guards: Front: engine guards Rear: side case/saddlebag guard bars	
Suspension: Front: heavy duty telescopic forks Rear: adjustable	
Tires: Front – Manufacturer's Standard Rear – Manufacturer's Standard	
Wheels: Cast alloy or aluminum	
Windshield/front fairing: Full front ridged fairing with windshield	
Headlamp: Halogen or LED Manufacturer Standard Police package Headlamp, high and low beam.	
Mirrors: Long Stem, true reflection type (image not altered) or full sized fairing mounted, (image not altered)	
Gauges: Speedometer: metric (kilometers per hour) digital or analog, with odometer, trip indicator, clock, gear position indicator. Tachometer (digital or analog is acceptable)	
Cruise Control: Electronic (mechanical throttle lock is not acceptable)	
Fuel Capacity: 20 liters (minimum)	
Heated Handle Grips	
Seat: Single saddle with air ride style or a technology equivalent in function and performance in order to reduce rider fatigue.	
Side case/saddlebags: Factory approved, lockable Law Enforcement style (rigid)	
Siren Speaker Bracket Kit	
Police Lighting: Front and rear LED red and blue lighting	
Electrical: All switches must be water-resistant	
Keys: 2 set of keys for each unit (one set consists of two (2) keys)	
Colour: White	

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## Annex C – Pricing

### Motorcycle Group 1

Price Range	Price per motorcycle (taxes excluded) in accordance with Part 7, Basis of Payment
1	
2 to 5	
6 to 10	
11 and above	

Manufacturer: \_\_\_\_\_

Model: \_\_\_\_\_

### Motorcycle Group 2

Price Range	Price per motorcycle (taxes excluded) in accordance with Part 7, Basis of Payment
1	
2 to 5	
6 to 10	
11 and above	

Manufacturer: \_\_\_\_\_

Model: \_\_\_\_\_

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## Annex D - List of Factory Certified Warranty Providers (FCWP)

### Section I

**Group:** \_\_\_\_\_.

City Center: St-John's (NL)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Halifax (NS)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Fredericton (NB)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Charlottetown (PEI)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Montreal (QC)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

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City Center: Ottawa (ON)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: London (ON)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Winnipeg (MB)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Regina (SK)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Edmonton (AB)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Vancouver (BC)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

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**Section II - Additional Warranty Providers:**

City Center: \_\_\_\_\_ ( )  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: \_\_\_\_\_ ( )  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: \_\_\_\_\_ ( )  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: \_\_\_\_\_ ( )  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: \_\_\_\_\_ ( )  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: \_\_\_\_\_ ( )  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_



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## Annex E – Delivery

### Section I – Best Delivery

While delivery of the equipment/vehicle is requested within sixty (60) calendar days after receipt of a call-up against the Standing Offer (SO), the best delivery offered is as follow:

#### Motorcycle

Group	Best delivery after receipt of a call-up against the SO
1	
2	

### Section II – List of Delivery Location

St-John's (NL)

Halifax (NS)

Fredericton (NB)

Charlottetown (PEI)

Montreal (QC)

Ottawa (ON)

London (ON)

Winnipeg (MB)

Regina (SK)

Edmonton (AB)

Vancouver (BC)

Delivery location address will be confirm on the Call-Up against the Standing Offer.