
Question

According to 3.3.3 Description of Tasks, there are 2 Tasks (1 & 2) under Phase 2 (page 15 of the RFP). The list of deliverables (page 16) lists 4 Tasks for each of the two Phases. The Pricing Table (page 21 of the RFP), breaks Phase 2 into 3 Tasks (The deliverable [Task 2: Summary Report on Pilot Findings] is actually considered part of Task 1 (page 15)

Can you please look into it and advise which breakdown to follow for purposes of pricing?

Answer

Please note the following amendments will apply to the solicitation document and mandatory pricing table:

DELETE the following:

Section 3.3.3. (page 16)

“Deliverables:

The following deliverables shall be provided as described above in the description of tasks:

Phase 1

- Task 1: Prepare detailed framework of training materials
- Task 2: Finalize outline (based on 2 rounds of feedback from AC)
- Task 3: Complete draft materials
- Task 4: Finalized draft materials (based on 2 rounds of feedback from AC)

Phase 2

- Task 1: Deliver and evaluate pilot training with First Nation community
- Task 2: Develop summary report with recommendations for improvements to training materials
- Task 3: Revise training materials (based on feedback from participants/trainer/AC)
- Task 4: Submit final training package materials (based on 2 rounds of feedback from AC)

All research or activity reports prepared for CMHC will become the exclusive property of CMHC. Please refer to Section 6, Item 8: Intellectual Property rights and review expectations of the consultant. “

REPLACE WITH the following:

Section 3.3.3. (page 16)

“Deliverables:

The following deliverables shall be provided as described above in the description of tasks:

Phase 1

- *Prepare detailed framework of training materials*
- *Finalize outline (based on 2 rounds of feedback from AC)*
- *Complete draft materials*
- *Finalized draft materials (based on 2 rounds of feedback from AC)*

Phase 2

- *Deliver and evaluate pilot training with First Nation community*
- *Develop summary report with recommendations for improvements to training materials*
- *Revise training materials (based on feedback from participants/trainer/AC)*
- *Submit final training package materials (based on 2 rounds of feedback from AC)*

All research or activity reports prepared for CMHC will become the exclusive property of CMHC. Please refer to Section 6, Item 8: Intellectual Property rights and review expectations of the consultant. “

DELETE the following:

**Section 4.10 (page 21)
 Pricing Table MANDATORY**

Description	Pricing
Phase 1: the price for each task which is included within the Total Fixed Price	
TASK 1: Training material framework	\$
TASK 2: Draft training material	\$
TASK 3: Finalized draft training materials	\$
Total Fixed Price for Phase 1:	\$
Phase 2: the price for each task which is included within the Total Fixed Price	
TASK 1: Pilot Training Materials	\$

	TASK 2: Summary Report on Pilot Findings	\$
	TASK 3: Finalize Training Materials	\$
	Total Fixed Price for Phase 2:	\$
	Travel Expenses: if not included above	\$
	One-time or non-recurring costs: if not included above	\$
	Total Fixed Price for RFP:	\$

REPLACE WITH the following:

Section 4.10 (page 21)
Pricing Table MANDATORY

<i>Description</i>		<i>Pricing</i>
	<i>Phase 1: the price for each task which is included within the Total Fixed Price</i>	
	<i>TASK 1: Training material framework</i>	\$
	<i>TASK 2: Draft training material</i>	\$
	<i>TASK 3: Finalized draft training materials</i>	\$
	<i>Total Fixed Price for Phase 1:</i>	\$
	<i>Phase 2: the price for each task which is included within the Total Fixed Price</i>	
	<i>TASK 1: Pilot Training Materials</i>	\$
	<i>TASK 2: Finalize Training Materials</i>	\$
	<i>Total Fixed Price for Phase 2:</i>	\$

	<i>Travel Expenses: if not included above</i>	\$
	<i>One-time or non-recurring costs: if not included above</i>	\$
	<i>Total Fixed Price for RFP:</i>	\$

****Please note that all proponents must submit their proposal using the amended pricing table which is a mandatory requirement.**