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**SOLICITATION AMENDMENT**

**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Informatics Professional Services Division / Division  
des services professionnels en informatique

11 Laurier St., / 11, rue Laurier

3C2, Place du Portage

Gatineau

Québec

K1A 0S5

<b>Title - Sujet</b> ENTERPRISE ARCHITECTURE SERVICES	
<b>Solicitation No. - N° de l'invitation</b> W3931-150107/A	<b>Amendment No. - N° modif.</b> 003
<b>Client Reference No. - N° de référence du client</b> W3931-150107	<b>Date</b> 2016-02-11
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$ZM-616-29787	
<b>File No. - N° de dossier</b> 616zm.W3931-150107	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2016-02-23</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Cayer, Natalie	<b>Buyer Id - Id de l'acheteur</b> 616zm
<b>Telephone No. - N° de téléphone</b> (819) 956-1339 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**SOLICITATION AMENDMENT 003**

This amendment is raised to:

Answer Bidders' questions 14 – 17; and  
Modify the solicitation accordingly.

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**QUESTIONS AND ANSWERS**

<b>Q1</b>	<b>Word copy</b>  Would Canada please forward a Word version of the RFP to in order to prepare grids for our response?
<b>A1</b>	<p>Canada will not provide a Word version of the RFP but can provide a Word version of Attachment 4.1 and 4.2 for bidder to prepare their responses. If a Bidder would like the Word version of those documents please send an email to the Contracting Authority requesting it.</p> <p>Please note that if Canada has provided bidders with multiple formats of a document (for example, a document may be downloaded through Buy and Sell, but may also be made available on CD-ROM through Buy and Sell), the format downloaded through Buy and Sell will take precedence. Additionally, if Canada issues an amendment to the bid solicitation revising any documents provided to bidders in multiple formats, Canada will not update all formats to reflect these revisions. It is the Bidder's responsibility to ensure that revisions made through any solicitation amendment issued through Buy and Sell are taken into account in the alternate formats it uses of bid solicitation documents.</p>
<b>Q2</b>	<b>MA1 Corporate Mandatory Requirements</b>  Enterprise Architecture is a specialty of our organization and we have extensive experience in this area. It has been our experience that most significant Enterprise Architecture assignments typically take between 1 and up to 3 resources, not more. Would the Crown consider modifying point (e)?  Currently the requirement reads:  (e) Included a minimum of <b>four (4)</b> architect resources each with a personnel security clearance at the level of SECRET.  Would the Crown please consider modifying the requirement to read:  (e) Included a minimum of <b>three (3)</b> architect resources each with a personnel security clearance at the level of SECRET.
<b>A2</b>	A reduction in the number of resources required in Attachment 4.1, Corporate Mandatory Requirements, MA1 e) from four (4) to three (3) is acceptable. Please see Amendment 001.

<b>Q3</b>	<b>Incumbents</b>  Is there currently or has there been a vendor providing the services within the past year? If yes, who is the vendor, how long was the contract, what is the value of the contract and are they precluded from bidding on this requirement?
<b>A3</b>	Similar services to those described in this requirement are being provided under Contract W6369-12P5TG/001/ZM with DARE HR. The period of the Contract is from 17 September 2012 to 16 September 2016, and the current value is \$2,491,650.00. No qualified vendors are precluded from bidding on this requirement.
<b>Q4</b>	<b>Security clearance</b>  Would DND please confirm that vendors with a Facility Security clearance at the level of Secret are qualified to bid of this solicitation.
<b>A4</b>	Due to the nature of the work and the associated security requirements, Facility Security Clearance (FSC) at the level of TOP SECRET is required. For details, please see: Part 6, paragraph 6.1, Security Requirement; Part 7, paragraph 7.5, Security Requirement; and Annex C, Security Requirements Check List.
<b>Q5</b>	<b>Enterprise Architect</b>  Regarding the Enterprise Architect criteria- please confirm that MB6 was duplicated in error.
<b>A5</b>	There is an error in the numbering scheme under category MB: Enterprise Architect, Level 3 - Resume 1: each criterion should be sequentially numbered from MB1 to MB8. Please see Amendment 2.
<b>Q6</b>	<b>Information Architect</b>  Regarding the Information Architect criteria- please confirm that ME4 and ME5 were duplicated in error.
<b>A6</b>	There is an error in the numbering scheme under category ME: Information Architect, Level 3: each criterion should be sequentially numbered from ME1 to ME9.
<b>Q7</b>	<b>Enterprise Architect (Security)</b>  Regarding the Enterprise Architect (Security) criteria MC3- please confirm that experience is within the last 5 years as both 10 years and 5 years are indicated.
<b>A7</b>	Under Attachment 4.1, MC: Enterprise Architect (Security), Level 3, MC3, the correct timeframe is 10 years. Please see Amendment 004.
<b>Q8</b>	<b>Instructions to bidders</b>  Please confirm that vendors are not required to cross reference both page and paragraph in the mandatory requirements matrix, as long as the project #, substantiation and resume page are clearly indicated in the cross reference response.

<b>A8</b>	<p>References to the information contained in the bid must be made as per Part 3, 3.2, (a), (iii):</p> <p>(iii) <b>Substantiation of Technical Compliance:</b> The technical bid must substantiate the compliance with the specific articles of Attachment 4.1, which is the requested format for providing the substantiation. The substantiation must not simply be a repetition of the requirement(s), but must explain and demonstrate how the Bidder will meet the requirements and carry out the required Work. Simply stating that the Bidder or its proposed solution or resources comply is not sufficient. Where Canada determines that the substantiation is not complete, the Bidder will be considered non-responsive and disqualified. The substantiation may refer to additional documentation submitted with the bid - this information can be referenced in the "Bidder's Response" column of Attachment 4.1, where Bidders are requested to indicate where in the bid the reference material can be found, including the title of the document, and the page and paragraph numbers; where the reference is not sufficiently precise, Canada may request that the Bidder direct Canada to the appropriate location in the documentation.</p>
<b>Q9</b>	<p><b>Financial bid</b></p> <p>The Crown has asked for 4 types of Enterprise Architecture resources, each with their own distinct skill set and qualifications, as outlined in Attachment 4.1 - Bid Evaluation Criteria. However, in Section 4.2 - Pricing Schedule, the Crown has provided only 3 resource categories to evaluate the bidder's response. The Enterprise Architect and Enterprise Architect (Security) are combined into the Enterprise Architect category. In our experience the cost rates for these resources are different. We respectfully request that the Crown modify the Pricing Schedule and allow respondents to provide four (4) Resource Categories prices for each skill set for the Contract Period and subsequent Option Periods.</p>
<b>A9</b>	<p>To maintain consistence with the resource categories in the TBIPS SA and to maintain a lower complexity in the management of any resulting contract, Annex B, Basis of Payment and Attachment 4.2, Pricing Schedule will remain the same.</p>
<b>Q10</b>	<p><b>International</b></p> <p>MB6, MC6, MD4, and ME4 all state that resources must have a minimum of 2 years of experience in using a defence architecture and consider DODAF (USA) and MODAF UK Ministry of Defence Architecture Framework (United Kingdom) equivalent to the Canadian DND/CF Architecture Framework. In order for DND to leverage international expertise, would the Crown kindly update MA1 Section e to state, "Included a minimum of four (4) architect resources each with a personnel security clearance at the level of SECRET <b>or equivalent in the jurisdiction where the resource's experience was attained</b>"</p>
<b>A10</b>	<p>A modification of the security requirement in Attachment 4.1, Corporate Mandatory Requirements, MA1 e) to allow equivalencies in other jurisdictions is acceptable. Please see Amendment 001.</p>

<b>Q11</b>	<p><b>Extension request</b></p> <p>This RFP requires a significant response for multiple resources and an elaborate corporate experience response, and thus somewhat more time is required to develop a quality proposal. Given this, and the fact that there are currently a large number of Government of Canada RFPs with closing dates around the same timeframe as this RFP, please consider a closing date extension of 1 week to allow bidders time to prepare quality proposals for DND's consideration.</p>
<b>A11</b>	Canada accept the request for one (1) week extension.
<b>Q12</b>	<p>Regarding the Information Architect criteria- please confirm that ME4 and ME6 were duplicated in error, being the same criteria inserted twice.</p> <p>ME4 The resource must possess a minimum of two (2) years demonstrated experience within the last 10 years developing and implementing data governance process and prioritization of projects within an organization with a minimum of 25,000 employees.</p> <p>ME6 The resource must possess a minimum of two (2) years demonstrated experience within the last 10 years developing and implementing data governance process and prioritization of projects within an organization with a minimum of 25,000 employees.</p>
<b>A12</b>	ME6 is a duplication of ME4. Please see solicitation revisions 006 and 007.
<b>Q13</b>	<p><b>Resource Security</b></p> <p>Would DND please confirm that all resource categories must be cleared at Top Secret?</p>
<b>A13</b>	<p>The Security Requirements Check List (SRCL) found at Annex C and the resulting security clauses found at Part 7, clause 7.5, Security Requirement allow for different levels of security screening for the resources.</p> <p>Canada will accept the following resource clearances:</p> <ul style="list-style-type: none"> <li>• One (1) resource at the level of TOP SECRET;</li> <li>• One (1) resource at the level of SECRET; and</li> <li>• Two (2) resources at the level of RELIABILITY STATUS.</li> </ul> <p>Please see solicitation revision 008.</p>

<b>Q14</b>	<p>The stated objective of this RFP is to provide:</p> <p>The services of a Senior Enterprise Architects, Senior Technical Architects, and Senior Information Architects will be required on an as-and-when requested basis to assist the projects and initiatives to develop EA solutions and bring critical improvements necessary to ensure the sustainability, availability, and reliability of the current implementations of the EA Program; provide support, analysis, and development of EA views; and analyze existing capabilities, procedures, standards, and best practices for the management and optimal use of our DND/CAF assets.</p> <p>From the Open Group TOGAF 9.1 Standard, Enterprise Architecture is defined as:</p> <p>The term "enterprise" in the context of "enterprise architecture" can be used to denote both an entire enterprise - encompassing all of its information and technology services, processes, and infrastructure - and a specific domain within the enterprise. In both cases, the architecture crosses multiple systems, and multiple functional groups within the enterprise.</p> <p>The purpose of enterprise architecture is to optimize across the enterprise the often fragmented legacy of processes (both manual and automated) into an integrated environment that is responsive to change and supportive of the delivery of the business strategy. Today's CEOs know that the effective management and exploitation of information through IT is a key factor to business success, and an indispensable means to achieving competitive advantage. An enterprise architecture addresses this need, by providing a strategic context for the evolution of the IT system in response to the constantly changing needs of the business environment.</p> <p>Based upon the many business architecture and transformation initiatives currently underway at DND we believe that the TOGAF requirements (MB7, ME5) included in this RFP potentially preclude DEA from providing needed business architecture resources since the TOGAF certification is typically associated with IM/IT EA initiatives and resources. We request removal of these mandatory requirements which should result in DEA being able to provide the broadest base of EA (both business and IM/IT oriented) architecture resources in support of DND/CAF initiatives while the remaining mandatory criteria ensure that the resources have the requisite level and breadth of experience.</p>
<b>A14</b>	<p>Given that:</p> <ul style="list-style-type: none"> <li>(a) This is an IM/IT-centric requirement, as is indicated by the use of the Task-based Informatics Professional Services (TBIPS) Supply Arrangement (SA);</li> <li>(b) TOGAF certification is widely used and openly available to attain; and</li> <li>(c) DND is already allowing equivalents (DNDAF, DODAF, MODAF);</li> </ul> <p>The requirements for TOGAF, or equivalents, in the related criteria remain unchanged.</p>
<b>Q15</b>	<p>Information Architect - regarding the mandatory criteria to possess a TOGAF 8.0 or above certification, would DND please consider replacing this certification with a DNDAF certification or recognize it as an equivalent?</p>

<b>A15</b>	<p>DND AF certification is an acceptable equivalent to TOGAF 8.0.</p> <p>Please see solicitation revisions 009 and 010.</p>
<b>Q16</b>	<p>Considering all of the criteria numbering clarifications and a number of other questions submitted are still pending and/or unanswered and are hampering our ability to prepare our response, would DND please extend the closing date of this RFP by 3 weeks?</p>
<b>A16</b>	<p>Delays in DND responses amounted to approximately one (1) week, resulting in a one (1)-week extension as per solicitation revision 005.</p>
<b>Q17</b>	<p>Canada has acknowledged in many recent procurements, including W8474-126279/F the strong correlation between the success of an initiative and a Contractor with well-established relationships who can leverage the experience of its broader network including team members and network of firms (joint venture partners, partners, parent organization, affiliated organization, subsidiary organizations, etc.). This procurement is seeking bidders with DODAF and/or MODAF experience which are found in the US and the UK respectively; However, the current RFP includes the standard definition of "Bidder" incorporated by reference to 2003 (2015-07-03) Standard Instructions - Goods or Services - Competitive Requirements, which precludes bidders from leveraging their broader global, corporate qualifications.</p> <p>From 2003 "Bidder" means the person or entity (or, in the case of a joint venture, the persons or entities) submitting a bid to perform a contract for goods, services or both. It does not include the parent, subsidiaries or other affiliates of the Bidder, or its subcontractors.</p> <p>In order to continue to receive responses from bidders with broad experience delivering projects similar to what is required, would the Crown please include a copy of the Attachment C as per W8474-126279/F, or other similar amendment to allow bidders to leverage relevant experience from within their parent organization, affiliated organization, network of firms, subsidiary organizations, etc.</p>

<b>A17</b>	<p>The requirements surrounding Joint Ventures are defined by the TBIPS SA. As per Part 1, 1.2, (i) and (j):</p> <p>(i) Only TBIPS SA Holders currently holding a TBIPS SA for Tier 2 in the National Capital Area under the EN578-055605 series of SAs are eligible to compete. The Terms and Conditions of the TBIPS SA EN578-055605 series are incorporated by reference and forms part of this bid solicitation, as though expressly set out in it, subject to any express terms and conditions contained in this bid solicitation. The capitalized terms not defined in this bid solicitation have the meaning given to them in the TBIPS SA.</p> <p>(j) SA Holders that are invited to compete as a joint venture must submit a bid as that joint venture SA Holder, forming no other joint venture to bid. Any joint venture must be already qualified under the SA EN578-055605 series as that joint venture at the time of bid closing in order to submit a bid.</p> <p>Please also see part 3, 3.1, (e) for further instructions on bidding as a Joint Venture.</p> <p>Should you have questions about Joint Ventures under the TBIPS SA, please contact the TBIPS SA Authority.</p>
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**SOLICITATION REVISIONS**

THE RFP IS HEREBY AMENDED AS FOLLOWS:

<b>001</b>	<p>At Attachment 4.1, Corporate Mandatory Requirements, MA1 e):</p> <p><b>DELETE:</b> in its entirety.</p> <p><b>INSERT:</b></p> <p>Included a minimum of three (3) architect resources each with a personnel security clearance at the level of SECRET, or the equivalent in the jurisdiction where the resource's experience was attained.</p>
<b>002</b>	<p>At Attachment 4.1, Mandatory Resources Requirements, MB: Enterprise Architect, Level 3, each criterion are sequentially renumbered from MB1 to MB8.</p>
<b>003</b>	<p>At Attachment 4.1, Mandatory Resources Requirements, ME: Information Architect, Level 3: each criterion are sequentially renumbered from ME1 to ME9.</p>
<b>004</b>	<p>At Attachment 4.1, MC3:</p> <p><b>DELETE:</b> in its entirety.</p> <p><b>INSERT:</b></p> <p>The resource must possess a minimum of two (2) years demonstrated experience within the last 10 years in providing strategic and tactical advice to Director and Director General-level on strategic planning activities and complex policy leading to resolved operational issues related to the implementation of secret-level networks.</p>

005	<p>On the solicitation cover page:</p> <p><b>DELETE:</b></p> <p>Solicitation Closes at : 2:00 PM on 2016-02-16</p> <p><b>INSERT:</b></p> <p>Solicitation Closes at: 2:00 PM on 2016-02-23.</p>
006	<p>At Attachment 4.1, ME6:</p> <p><b>DELETE:</b> in its entirety.</p>
007	<p>At Attachment 4.1, Mandatory Resources Requirements, ME: Information Architect, Level 3: the criterion are sequentially renumbered from ME1 to ME8.</p>
008	<p>At Attachment 4.1, Corporate Mandatory Requirements, MA4:</p> <p><b>INSERT:</b></p> <p>For the resource categories, the bidder must provide personnel security clearances at the following levels:</p> <p>One (1) resource with a valid personnel security screening at the minimum level of TOP SECRET;</p> <p>One (1) resource with a valid personnel security screening at the minimum level of SECRET; and</p> <p>Two (2) resources with a valid personnel security screening at the minimum level of RELIABILITY STATUS.</p>
009	<p>At Attachment 4.1, MB8:</p> <p><b>DELETE:</b> in its entirety.</p> <p><b>INSERT:</b></p> <p>The resource must possess a valid TOGAF 8.0 or above Certification or DND AF Certification.</p> <p>A copy of the certificate must accompany the bid.</p>
010	<p>At Attachment 4.1, ME8:</p> <p><b>DELETE:</b> in its entirety.</p> <p><b>INSERT:</b></p> <p>The resource must possess a valid TOGAF 8.0 or above Certification or DND AF Certification.</p> <p>A copy of the certificate must accompany the bid.</p>

**ALL OTHERS TERMS AND CONDITIONS REMAIN UNCHANGED.**