#### RETURN BIDS TO: RETOURNER LES SOUMISSIONS A:Bid Receiving/Réception des sousmissions

Procurement and Contracting Services 73 Leikin Drive, Visitor Center - Building M1 Mailstop # 15 Ottawa, ON K1A 0R2

Attn: Shannon Plunkett

Facsimile Number for Amendments ONLY:

(613) 825-0082

### INVITATION TO TENDER

#### **APPPEL D'OFFRES**

#### Tender to: Royal Canadian Mounted Police

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services and construction listed herein and on any attached sheets at the price(s) set out therefore.

#### Soumission aux: Gendarmerie royale du Canada

Nous offrons par la présente de vendre à Sa Majesté l Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaries** 

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur Facsimile No. - No de télécopieur: Telephone No. - no de telephone:

Construction – Three Cell Retrofits - A	lberta
Solicitation No No. de l'invitation	Date
201605740	February 11, 2016
<b>Client Reference No No. De Référe</b> 201605740	nce du Client
GETS Reference No No. de Référer 201605740	nce de SEAG
Solicitation Closes –L'invitation prer	nd fin
at - à 2:00 pm EST on - le March 10th, 2016	
<b>F.O.B F.A.B.</b> Destination	
Address Enquiries to: - Adresser tou	tes questions à:
Eric Glynn – eric.glynn@rcmp-grc.gc.	<u>ca</u>
Telephone No No de telephone	Fax No Nº de FA
613-843-5533	613-825-0082
Destination of Goods, Services, and O Destinations des biens, services et con	
Various Worksites	
This document contains a Security R	equirement
Delivery Required - Livraison	Delivery Offered - Livraison proposée
exigée:	to sign on behalf of

### INVITATION TO TENDER

### **IMPORTANT NOTICE TO BIDDERS**

### THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

CLAUSES REFERRED TO BY NUMBER (I.E. R2890D) CAN BE FOUND AT THE FOLLOWING WEB SITE <u>https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual</u> (to proceed with a search select "Search SACC" and insert clause reference number in <u>ID</u> box)

All references to the Department of Public Works & Government Services Canada (PWGSC) in the instructions, general terms, conditions and clauses identified in the Invitation to Tender (ITT) by number, date and title, are set out in the Standard Acquisition Clauses and Conditions Manual (<u>https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual</u>) and are to be replaced with the Royal Canadian Mounted Police (RCMP).

### **BUY AND SELL**

Buyandsell.gc.ca/tenders is the Government of Canada's Electronic Tendering Service Provider.

Buyandsell.gc.ca/tenders does not advise potential bidders of changes to any of the projects. It is the responsibility of potential bidders to ensure that they are frequenting the site, ensuring that they are in receipt of all amendments for projects.

Please include, as part of your bid package, copies of all amendments that have been duly signed/initialed verifying proof of receipt.

### **CONTRACT SECURITY**

The required amount of a security deposit or a letter of credit is established at 20% of the contract amount with no maximum. See GC9.2 of R2890D – Contract Security. Please note that Security Deposits and Letters of Credit are no longer accepted in combination with Labour and Material Payment Bonds.

#### LIMITATION OF LIABILITY

PWGSC is limiting the Contractor's first party liability for work in Low Rise, High Rise and Heritage Buildings. See changes to GC1.6 "Indemnification by the Contractor" of R2810D in the Supplementary Conditions.

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### GENERAL INSTRUCTIONS TO BIDDERS (GI) - R2710T (2015-07-03)

The following GI's are included by reference and are available at the following Web Site https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditionsmanual/5/R/R2710T/16 (to proceed with a "search" insert R2710T in the ID box) GI01 Integrity Provisions - Bid GI02 Completion of Bid GI03 Identity or Legal Capacity of the Bidder **GI04** Applicable Taxes GI05 Capital Development and Redevelopment Charges GI06 Registry and Pre-gualification of Floating Plant GI07 Listing of Subcontractors and Suppliers GI08 Bid Security Requirements GI09 Submission of Bid GI10 Revision of Bid GI11 Rejection of Bid GI12 Bid Costs **GI13 Procurement Business Number** GI14 Compliance with Applicable Laws GI15 Approval of Alternative Materials **GI16** Performance Evaluation GI17 Conflict of Interest - Unfair Advantage

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APPENDIX 1 – RCMP CERTIFICATE ON INSURANCE / ATTESTATION D'ASSURANCE - GRC

### **SPECIAL INSTRUCTIONS TO BIDDERS (SI)**

### SI01 BID DOCUMENTS

- 1) The following are the bid documents:
- (a) Invitation to Tender Page 1;
- (b) Special Instructions to Bidders;
- (c) General Instructions to Bidders [R2710T] (2015-07-03);
- (d) Clauses & Conditions identified in "Contract Documents";
- (e) Drawings and Specifications;
- (f) Bid and Acceptance Form and related Appendice(s); and
- (g) Any amendment issued prior to solicitation closing.

Submission of a bid constitutes acknowledgement that the Bidder has read and agrees to be bound by these documents.

- 2) General Instructions to Bidders are incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <u>https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual</u>
- 3) Bids must be submitted ONLY to the RCMP Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Bids submitted in person will be accepted by the RCMP Bid Receiving Unit at the Visitor Centre. The hours of operation at the Visitor Centre for bid receiving are Monday - Thursday 06:00 - 17:45 and Friday 06:00 - 16:45.

Bids submitted via courier will NOT be accepted by the RCMP Bid Receiving Unit at the Visitor Centre and will be redirected, for Security Screening, to 1200 Vanier Parkway, Ottawa, ON, K1A 0R2. Please note that bids submitted via courier will only be identified as "received" upon arrival at 1200 Vanier Parkway Mailroom.

Please allow for sufficient time prior to bid closing when submitting bids via courier. Any bids received by the 1200 Vanier Parkway Mailroom after bid closing will be deemed non-compliant, and will be given no further consideration.

Due to the nature of the bid solicitation, Bids transmitted by facsimile or e-mail to the RCMP will not be accepted.

- 4) Canada requests that Bidders follow the format instructions described below in the preparation of their Bid:
  - a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
  - b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<u>http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-</u>eng.html). To assist Canada in reaching its objectives, Bidders should:

- use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

### SI02 ENQUIRIES DURING THE SOLICITATION PERIOD

- 1) Enquiries regarding this bid must be submitted in writing to the Contracting Officer named on the Invitation to Tender - Page 1 as early as possible within the solicitation period. Except for the approval of alternative materials as described in the 'Approval of Alternative Materials' section of R2710T "General Instructions to Bidders", enquiries should be received no later than ten (10) calendar days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may not result in an answer being provided.
- 2) To ensure consistency and quality of the information provided to Bidders, the Contracting Officer shall examine the content of the enquiry and shall decide whether or not to issue an amendment.
- 3) All enquiries and other communications related to this bid sent throughout the solicitation period are to be directed ONLY to the Contracting Officer named on the Invitation to Tender Page 1. Failure to comply with this requirement may result in the bid being declared non-responsive.

### SI03 SITE VISIT

There will be a total of three (3) site visits (one (1) for each location), as follows:

- Assumption/Chateh site visit on <u>Wednesday, February 24, 2016 at 11:00am CST</u>. Interested bidders are to meet at in the Detachment lobby.
- High Prairie site visit on <u>Thursday, February 25, 2016 at 9:30am CST</u>. Interested bidders are to meet at in the Detachment lobby.
- Rocky Mountain House site visit on <u>Friday, February 26, 2016 at 11:00am CST</u>. Interested bidders are to meet at in the Detachment lobby.

### SI04 REVISION OF BID

A bid may be revised by letter or facsimile in accordance with the 'Revision of Bid' section of R2710T "General Instructions to Bidders". The facsimile number for receipt of revisions is (613) 825-0082.

### SI05 BID RESULTS

Bid Results will not be available immediately following solicitation closing. Due to the nature of this requirement, results will be provided to all bidders as soon as possible.

### SI06 INSUFFICIENT FUNDING

In the event that the lowest compliant bid exceeds the amount of funding allocated for the Work, Canada in its sole discretion may

- a) cancel the solicitation; or
- b) obtain additional funding and award the Contract to the Bidder submitting the lowest compliant bid; and/or
- c) negotiate a reduction in the bid price and/or scope of work of not more than 15% with the Bidder submitting the lowest compliant bid. Should an agreement satisfactory to Canada not be reached, Canada shall exercise option (a) or (b).

### SI07 BID VALIDITY PERIOD

- 1) Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Bid and Acceptance Form. Upon notification in writing from Canada, Bidders shall have the option to either accept or reject the proposed extension.
- 2) If the extension referred to in paragraph 1) of SI07 is accepted, in writing, by all those who submitted bids, then Canada shall continue immediately with the evaluation of the bids and its approvals processes.

- 3) If the extension referred to in paragraph 1) of SI07 is not accepted in writing by all those who submitted bids then Canada shall, at its sole discretion, either
  - (a) continue to evaluate the bids of those who have accepted the proposed extension and seek the necessary approvals; or
  - (b) cancel the invitation to tender.
- 4) The provisions expressed herein do not in any manner limit Canada's rights in law or under the 'Rejection of Bid' section of R2710T "General Instructions to Bidders ".

#### SI08 CONSTRUCTION DOCUMENTS

The successful contractor will be provided with one paper copy of the sealed and signed drawings, the specifications and the amendments upon acceptance of the offer. Additional copies, up to a maximum of one (1), will be provided free of charge upon request by the contractor. Obtaining more copies shall be the responsibility of the contractor including costs.

#### SI09 SECURITY CLEARANCE

This document contains a mandatory security requirement for the performance of the subsequent contract (refer to Annex "C" – Security Requirement Checklist and clause SC01 of the Supplementary Conditions included herein).

#### The Contractor MUST:

- **a.** Ensure all persons complete the Personnel Screening, Consent and Authorization Form (to be provided following notification of Award) who will be working on site as requested by the RCMP representative. Fingerprinting may be required. This information must be provided on request.
- **b.** Ensure that all persons working on site hold a valid Facility Access with Escort security clearance issued by RCMP Departmental Security for all sites.
- **c.** For any enquiries concerning the project security requirement, during the bidding period, the Bidder must follow the instructions as detailed in SI02 "Enquiries during the Solicitation Period".

#### SI10 WEB SITES

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:

Treasury Board Appendix L, Acceptable Bonding Companies http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494&section=text#appL

Contracts Canada (Buy and Sell) https://buyandsell.gc.ca/for-businesses

Canadian economic sanctions http://www.international.gc.ca/sanctions/index.aspx?lang=eng

Contractor Performance Evaluation Report (Form PWGSC-TPSGC 2913) http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/2913.pdf

Bid Bond (form PWGSC-TPSGC 504) http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/504.pdf

Performance Bond (form PWGSC-TPSGC 505) http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505.pdf

Labor and Material Payment Bond (form PWGWSC-TPSGC 506) http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/506.pdf https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/all

Schedules of Wage Rates for Federal Construction Contracts http://www.rhdcc-hrsdc.gc.ca/eng/labour/employment\_standards/contracts/schedule/index.shtml

PWGSC, Industrial Security Services http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html

### SUPPLEMENTARY CONDITIONS (SC)

### SC01 SECURITY REQUIREMENT FOR CANADIAN CONTRACTORS

All persons working on site must hold a valid Facility Access with Escort security clearance issued by RCMP Departmental Security for all sites.

### SC02 LIMITATION OF LIABILITY

GC1.6 of R2810D is deleted and replaced with the following:

GC1.6 Indemnification by the Contractor

- 1) The Contractor shall indemnify and save Canada harmless from and against all claims, demands, losses, costs, damages, actions, suits, or proceedings whether in respect to losses suffered by Canada or in respect of claims by any third party, brought or prosecuted and in any manner based upon, arising out of, related to, occasioned by, or attributable to the activities of the Contractor in performing the Work, provided such claims are caused by the negligent or deliberate acts or omissions of the Contractor, or those for whom it is responsible at law.
- 2) The Contractor's obligation to indemnify Canada for losses related to first party liability shall be limited to:
  - a) In respect to losses for which insurance is not required to be provided in accordance with GC10.1 "Insurance Contracts" of R2900D, the greater of the Contract Amount or \$5,000,000, but in no event shall the sum be greater than \$20,000,000.

The limitation of this obligation shall be exclusive of interest and all legal costs and shall not apply to any infringement of intellectual property rights or any breach of warranty obligations.

- 3) The Contractor's obligation to indemnify Canada for losses related to third party liability shall have no limitation and shall include the complete costs of defending any legal action by a third party. If requested by Canada, the Contractor shall defend Canada against any third party claims.
- 4) The Contractor shall pay all royalties and patent fees required for the performance of the Contract and, at the Contractor's expense, shall defend all claims, actions or proceedings against Canada charging or claiming that the Work or any part thereof provided or furnished by the Contractor to Canada infringes any patent, industrial design, copyright trademark, trade secret or other proprietary right enforceable in Canada.
- 5) Notice in writing of a claim shall be given within a reasonable time after the facts, upon which such claim is based, became known.

### SC03 INSURANCE TERMS

- 1) Insurance Contracts
  - (a) The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
  - (b) Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

### 2) Period of Insurance

- (a) The policies required in the Certificate of Insurance must be in force from the date of contract award and be maintained throughout the duration of the Contract.
- (b) The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.
- 3) Proof of Insurance
  - (a) Before commencement of the Work, and no later than thirty (30) days after acceptance of its bid, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein.
  - (b) Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.
- 4) Insurance Proceeds

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.

5) Deductible

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.

### Exception to SC03 – Insurance Terms; Proof of Insurance:

All references to the Certificate of Insurance (form PWGSC-TPSGC 357) in the instructions, general terms, conditions and clauses identified in the Invitation to Tender (ITT) by number, date and title, and set out in the Standard Acquisition Clauses and Conditions Manual (<u>http://publiservice-app.pwgsc.gc.ca/forms/pdf/357.pdf</u>,) are to be replaced with "**Appendix 1 – RCMP CERTIFICATE OF INSURANCE / ATTESTATION D'ASSURANCE - GRC'**"

### **CONTRACT DOCUMENTS (CD)**

- 1) The following are the contract documents:
  - (a) Contract Page when signed by Canada;
  - (b) Duly completed Bid and Acceptance Form and any Appendices attached thereto;
  - (c) Drawings and Specifications;
  - (d) General Conditions and clauses

OCIIC			
GC1	General Provisions	R2810D	(2015-04-01);
GC2	Administration of the Contract	R2820D	(2015-02-25);
GC3	Execution and Control of the Work	R2830D	(2015-02-25);
GC4	Protective Measures	R2840D	(2008-05-12);
GC5	Terms of Payment	R2850D	(2015-02-25);
GC6	Delays and Changes in the Work	R2860D	(2013-04-25);
GC7	Default, Suspension or Termination of Contract	R2870D	(2008-05-12);
GC8	Dispute Resolution	R2880D	(2008-12-12);
GC9	Contract Security	R2890D	(2014-06-26);
GC10	Insurance	R2900D	(2008-05-12);
Suppl	ementary Conditions		
Allow	able Costs for Contract Changes Under GC6.4.1	R2950D	(2015-02-15);
Schee	dules of Wage Rates for Federal Construction Contracts;		

- (e) Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
- (f) Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and
- (g) Any amendment or variation of the contract documents that is made in accordance with the General Conditions.
- 2) The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <u>https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual</u>
- 3) Schedules of Wage Rates for Federal Construction Contracts is included by reference and may be accessed from the Web site: http://www.rhdcc-hrsdc.gc.ca/eng/labour/employment\_standards/contracts/schedule/index.shtml.
- 4) The language of the contract documents is the language of the Bid and Acceptance Form submitted.

### 5) <u>Authorities:</u>

### **Contracting Authority:**

The Contracting Authority for the Contract is:

Name: Title: Organization:	 	·	 
Address:	 		
Telephone: Facsimile: E-mail:	 	_	

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### **Project Authority:**

The Project Authority for the Contract is:

Name: Title: Organization:	 	 	_
Address:	 		
Telephone: Facsimile: E-mail:	 		

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however, the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### **BID AND ACCEPTANCE FORM (BA)**

### BA01 IDENTIFICATION

### Construction – Three Cell Retrofits – Alberta

The RCMP has a requirement for three (3) Cell retrofits to be carried out at three different locations: Assumption / Chateh, High Prairie, and Rocky Mountain House - Alberta. Each of these retrofits will occur in Phases, as to not disturb normal operations of each facility.

As a result of this solicitation, **only one (1) Contract** may be awarded.

### BA02 BUSINESS NAME AND ADDRESS OF BIDDER

Name:		
Address:		
Telephone:	Fax:	PBN:
Email:		

### BA03 THE OFFER

The Bidder offers to Her Majesty the Queen in right of Canada to perform and complete the Work for the above named project in accordance with the Bid Documents for the Total Bid Amount of

\$

\_\_\_\_\_excluding GST/HST.

(amount in dollars)

### BA04 BID VALIDITY PERIOD

The bid shall not be withdrawn for a period of ninety (90) days following the date of solicitation closing.

### **BA05 ACCEPTANCE AND CONTRACT**

Upon acceptance of the Contractor's offer by Canada, a binding Contract shall be formed between Canada and the Contractor. The documents forming the Contract shall be the contract documents identified in Contract Documents (CD).

### BA06 CONSTRUCTION TIME

The Contractor shall perform and complete the Work by March 31<sup>st</sup>, 2017.

### BA07 BID SECURITY

The Bidder is enclosing bid security with its bid in accordance with GI08 - Bid Security Requirements of R2710T - General Instructions to Bidders.

### BA08 SIGNATURE

Name and title of person authorized to sign on behalf of Bidder (Type or print)

Signature

### Annex "A" – Specifications

All specifications are included as a separate document, and to be referenced as Annex "A".

### Annex "B" – Drawings

All	drawings	are	included	as	separated	documents,	and	to	be	referenced	as	Annex	"B".
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### Annex "C" – Security Requirement Checklist

·	du Canada s	t SECURITY REQUIREME		IST (SRCI	5740 assification / Classification de	
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3. a) Subcontract Number / N			ame and Addres	CMB - A is of Subcon	Assumption Detatchment htractor / Nom et adresse du s	sous-traitant
4. Brief Description of Work /	Brève description du t					
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5. b) Will the supplier require Regulations?	access to unclassified	military technical data subje	ect to the provisio	ns of the Te	chnical Data Control	1 No
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PROTECTED and/or CL	ASSIFIED information nployés (p. ex. nettoyeu	or assets is permitted. urs, personnel d'entretien) a	uront-ils accès à		access areas? No access to d'accès restreintes? L'accès	No Non
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<ol> <li>c) Is this a commercial cou S'agit-il d'un contrat de r</li> <li>r. a) Indicate the type of infor Canada</li> <li>b) Release restrictions / Re</li> <li>No release restrictions</li> <li>Aucune restriction relative</li> </ol>	Inter or delivery requirer messagerie ou de livrai mation that the supplie	ment with no overnight stora ison commerciale sams entry in will be required to access NATO / OTA NATO / OTA diffusion All NATO countries	ige? aposage de nuil? / Indiquer le type \N		Foreign / Étrange No release restrictions Aucune restriction relative	Non Non
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Government Gouverne of Canada du Canad		Contract Number / Numéro du	contrat
		Security Classification / Classification	n de sécurité
PART A constrained. PARTIE A states 8. Will the supplier require access to PROTEC	TED and/or CLASSIFIED COMSE	C information or assets?	No Yes
Le fournisseur aura-t-il accès à des renseign if Yes, indicate the level of sensitivity: Dans l'affirmative, indiguer le niveau de sen	nements ou à des biens COMSEC	désignés PROTÉGÉS et/ou CLASSIFIÉS?	Non Out
9. Will the supplier require access to extremely Le fournisseur aura-t-il accès à des renseign	sensitive INFOSEC information of	r assets? de nature extrêmement délicate?	No Yes
Short Title(s) of material / Titre(s) abrégé(s) Document Number / Numěro du document :	du matériel :		
PARIE SIX PERSIDINARY SUPERIES of document in 10. a) Personnel security screening level requi	E B - PERSONNEL (FOURNISSE	unté du personnel requis	
RELIABILITY STATUS		SECRET TOP SE SECRET TRÈS S	
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SITE ACCESS ACCES AUX EMPLACEMENT			TRED DECKET
Special comments: Commentaires spéciaux : Site	super/ProiMor - RRS Clearance	; balance of workers to obtain FA-2	
REMARQUE : Si plusieurs niv 10. b) May unscreened personnel be used for	ening are identified, a Security Clas saux de contrôle de sécurité sont portions of the work?	sincation Guide must be provided. requis, un guide de classification de la sécurité doit ét	re fourni.
Du personnel sans autorisation sécuritai If Yes, will unscreened personnel be esc	corted?	s du travail?	Non Out
Dans l'affimative, le personnel en quest		ION (FOURNISSEUR)	Non Oui
INFORMATION / ASSETS / RENSEIGNE	MENTS / BIENS		
11. a) Will the supplier be required to receive a premises?			No Yes Non Oui
CLASSIFIES?	at d'entreposer sur place des rens	eignements ou des biens PROTÉGÉS et/ou	
11. b) Will the supplier be required to safeguar Le fournisseur sera-t-il tenu de protéger			No Yes
PRODUCTION			
11. c) Will the production (manufacture, and/or re occur at the supplier's site or premises?	pair and/or modification) of PROTE	CTED and/or CLASSIFIED material or equipment	No Yes
	lles à la production (fabrication et/o	u réparation et/ou modification) de matériel PROTÉGÉ	
INFORMATION TECHNOLOGY (IT) MEDIA	SUPPORT RELATIF & LA TEC	HNOLOGIE DE L'INFORMATION (TI)	
<ol> <li>d) Will the supplier be required to use its IT sy information or data?</li> </ol>	stems to electronically process, pr	duce or store PROTECTED and/or CLASSIFIED	No Yes
	ropres systèmes informatiques pou SÉS et/ou CLASSIFIÉS?	ir trailer, produire ou stocker électroniquement des	
<ol> <li>e) Will there be an electronic link between the Disposera-t-on d'un lien électronique entre gouvernementale?</li> </ol>	s supplier's IT systems and the gov e le système informatique du fourni	emment department or agency? seur et celui du ministère ou de l'agence	No. Yes Non Oui
TBS/SCT 350-103(2004/12)	Security Classification / (	Insuffication de sécurité	
			Canadă

For users comple site(s) or premise Les utilisateurs q niveaux de sauve For users comple Dans le cas des dans le tableau n	es. Jui re egan Iting utilis	mpi je n the ateu	isser equir form	nt le formulaire s aux installati n online (via th	e manuel ons du fo ne interne le formul	lement d umisseur el), the su aire en lig	oivent utiliser mmary chart gne (par Inter	le tableau réc	apitulatif ly popula nses aux	ci-dessou led by you questions	s pou	ar ind	ique	r, pour chaque	e catégo	rie, les
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a) Is the descrip La description If Yes, classif Dans l'affirma < Classification Lo Will the docu La documenta If Yes, classification If Yes, classificat	du t y thi stive on d men tion y thi e.g.	s fo , cla e sé latio esso s fo SE( , cla	il vis institution icuri icuri icuri icuri icuri icuri icuri icuri icuri icuri icuri icuri icuri	té par la prése by annotating lier le présent té » au haut e lached to this a à la présente	the LVEF the top is formula st au bas SRCL be LVERS is the top is ments).	RS est-ella and botto ire en inc du forma PROTEC sera-t-ella and botto ire en inc	e de nature P om in the are fiquant le niv ulaire. CTED and/or ( PROTÉGÉE om in the are fiquant le niv	ROTÉGÉE et la entitled "Su vezu de sécu CLASSIFIED? E et/ou CLASS la entitled "Su vezu de sécu	ou CLAS curity C rité dans SIFIÉE? curity C rité dans	lassificat la case in lassificat	ion"	ée and			No Non No	

TBS/SCT 350-103(2004/12)

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Security Classification / Classification de sécurité

Canadä

TOP SECRET TRES SECRET

Yes Oui

Ves Oui

	Government of Canada	Gouvernemen du Canada	20	ontract Number / Numéro du contrat
		_	Security	y Classification / Classification de sécurité
RTA CO	MTRACT INFORM	ISTE DE VÉRIFI		SÉCURITÉ (LVERS)
		rtment or Organizat smemental d'origine		ch or Directorate / Direction générale ou Direction B - Rocky Mountain House Detatchment
a) Subcont	ract Number / Num	éro du contrat de so		ocontractor / Norn et adresse du sous-traitant
Brief Descr	iption of Work / Bre	eve description du tr	avail	
to remain o	pen during construction	Access to attic spa	ations in operational cell block. All plans and specs will be s ces via the operational detachment will be required. Would mainder of contractors with FA-2 level.	sanitized. Work to be completed in 2 phases to allow for cells like to security clear the Site Superintendent and Project
Le fourn	isseur aura-t-il acci	cesa to Controlled G Is à des marchandis	ses contrôlées?	No Yi
b) Will the	supplier require acc	cess to unclassified	military technical data subject to the provisions of the	e Technical Data Control No Ye
sur ie co	isseur aura-t-il accè ntrôle des données	techniques?	chniques militaires non classifiées qui sont assujettie	es aux dispositions du Règlement
Indicate th	e type of access re-	quired / Indiquer le t		
Le fourn	isseur ainsi que les	ployees require acc employes suront-lik using the chart in C	ess to PROTECTED and/or CLASSIFIED information s accès à des renseignements ou à des biens PROT austion 7 c)	n or assets? No Ye
(Précise	r le niveau d'accès	en utilisant le tables	au qui se trouve à la question 7. c)	
b) Will the PROTEC	supplier and its em CTED and/or CLAS	ployees (e.g. cleane SIFIED information	rs, maintenance personnel) require access to restric or assets is permitted.	Non V O
Le fourn	isseur et ses emplo	yés (p. ex. neltoyeu des biens PROTÉ(	urs, personnel d'entretien) auront-ils accès à des zon SÉS et/ou CLASSIFIÉS n'est pas autorisé.	es d'accès restreintes? L'accès
c) is this a	commercial courier	or delivery requirer	nent with no overnight storage? son commerciale sans entreposage de nuit?	V No Y
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a) Indicate b) Release No release r Aucune rest	the type of informa Canada restrictions / Restr estrictions riction relative	tion that the supplie	r will be required to access / Indiguer le type d'inform NATO / OTAN	Aution auquel le fournisseur devra avoir accès Foreign / Étranger
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	ouvernement	Contract Number / Numéro d	u contrat
of Canada du	i Canada	Security Classification / Classificat	on de sécurité
		Kaana ka	
RTA continued - PARTIE A iss Will the supplier require access to	PROTECTED and/or CLASSIFIED C	OMSEC Information or assets?	No Yes
	a renseignements ou à des biens CO ity:	MSEC désignés PROTÉGÉS et/ou CLASSIFIÉS?	
Will the supplier require access to	extremely sensitive INFOSEC information	ation or assets? OSEC de nature extrêmement délicate?	No Yes Non Oui
Short Title(s) of material / Titre(s) a Document Number / Numéro du do	cument :		
	PARTIE B PERSONNEL (FOUR wei required / Niveau de contrôle de l		
COTE DE FIABILITÉ			SECRET
TOP SECRET- SIGI TRÉS SECRET - SK			AIC TOP SECRET AIC TRÈS SECRET
SITE ACCESS ACCÈS AUX EMPLA	CEMENTS		
Special comments: Commentaires spécia	aux : Site Super/Proj Mgr - RRS Cle	arance; balance of workers to obtain FA-2	
		ty Classification Guide must be provided.	
b) May unscreened personnel be	used for portions of the work?	e sont requis, un guide de classification de la sécurité doit	V No Yes
If Yes, will unscreened person		s parties du travail?	Non Oui
Dans l'affirmative, le personne			Non Oui
FORMATION / ASSETS / RE	RI / PARTIE C MESURES DE PRO NSEIGNEMENTS / BIENS	TECTION (FOURNISSEUR)	
	receive and store PROTECTED and	I/or CLASSIFIED information or assets on its site or	No Yes
premises? Le fournisseur sera-t-il tenu de CLASSIFIÉS?	recevoir et d'entreposer sur place de	es renseignements ou des biens PROTÉGÉS et/ou	Non L_Oui
<ul> <li>b) Will the supplier be required to Le fournisseur sera-t-il tenu de</li> </ul>	safeguard COMSEC information or a protéger des renseignements ou des	assets? s biens COMSEC?	No Yes
RODUCTION			
occur at the supplier's site or pre	emises?	PROTECTED and/or CLASSIFIED material or equipment on et/ou reparation et/ou modification) de matériel PROTÉG	É No Ves Non Oui
FORMATION TECHNOLOGY (IT)	MEDIA / SUPPORT RELATIFÀ L	A TECHNOLOGIE DE L'INFORMATION (TI)	
Information or data? Le foumisseur sera-t-il tenu d'uti		ess, produce or store PROTECTED and/or CLASSIFIED res pour traiter, produire ou stocker électroniquement des	No Yes Non Oui
e) Will there be an electronic link be	etween the supplier's IT systems and th	he government department or agency? foumisseur et celui du ministère ou de l'agence	No Yes Non Oui
and the second			

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Government Gouvernement du Canada

Contract Number / Numéro du contrat

Security Classification / Classification de sécurité

ita.

Bit Concentingent PARAID in source For users completing the form manually use the summary chart below to indicate the category(les) and level(s) of safeguerding required at the supplier's States or premises. Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions. Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PRO	TECT	ED jé	CL/ CL	ASSIFIED			NATO						COMSEC		
	^	8	c	CONFIDENTIAL	SECRET	TOP	NATO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COSMIC TOP SECRET		OTECT		CONFIDENTIAL	SECRET	TOP SECRET
				Confidentiel		TRES SECRET	NATO DIFFUSION RESTREINTE	NATO CONFIDENTIEL		COSMIC TRES SECRET	^	в	c	CONFIDENTIEL		TRES SECRET
formation / Assets Inseignements / Biens											1					
oduction											+	1-			+	
Media /	$\vdash$	-								+	+				+	+
upport Tt	-		-			+				<b> </b>	+				+	
a) is the descrip La description If Yes, classif	dut ythi	ava s fo	il vis rm b	é par la prése Ny annotating	the top a	S est-elle	de nature P m in the are	ROTÉGÉE et	ou CLAS	lassificat	ion".	- La 7	ini Kasis Cosp	് പട്ട പെണ്ണം പ്രത്യം	✓ No Non	
Dans l'affirma « Classificatio b) Will the docu	on d	8 SÓ	curt	té » au haut e	t au bas	du formu	laire.			la case i	ntitui	é0				
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RT A CONTRACT INFOR	LISTE DE VÉRIFIC	ATION DES EXIGENC	ES RELATIVES	À LA SÉ	CURITÉ (LVERS)	and the second	_
Originating Government De Ministère ou organisme gou	partment or Organizatio	n/		C	r Directorate / Direction géné	rale ou Direction	
a) Subcontract Number / Nu		RCMP - K Division us-traitance 3. b) N	ame and Address	Of Subcon	tractor / Nom et adresse du a	ous-traitant	-
Brief Description of Work / E	Brève description du tra						-
General contractor and sub-co to remain open during constru- Manager from General Contra-	CHOR. ACCESS to attic space	es via the operational detachn	nent will be required.	will be saniti Would like 1	zed. Work to be completed in 2 p to security clear the Site Superint	phases to allow for cells endent and Project	
a) Will the supplier require a Le fournisseur aura-t-il an						No Yes	
b) Will the supplier require a			ect to the provision	s of the Te	chnical Data Control	No Yes	
Regulations? Le fournisseur aura-t-li au	coès à des données tec	niques militaires non cla	ssifiées qui sont as	sujetties a	ux dispositions du Règlemen	t Non L_]Oui	'
sur le contrôle des donné Indicate the type of access	es techniques?						-
a) Will the supplier and its e	mployees require acce	se to PROTECTED and/or	CLASSIFIED info	mation or	assels?	No Yes	
(Specify the level of acce	ss using the chart in Q	accès à des renseigneme uestion 7. c)		PROTEG	LS et/ou CLASSIFIES?	Non 💆 Oui	
		u qui se trouve à la questions, maintenance personnel		restricted	access areas? No access to	No Yes	
PROTECTED and/or CL	ASSIFIED information e	or assets is permitted.					
à des renseignements ou	a des biens PROTÉG	ÉS et/ou CLASSIFIÉS n'e	st pas autorisé.	les zones d	l'accès restreintes? L'accès		
c) is this a commercial cour	tier or delivery requirem	ent with no overnight stora	ige?			V No Yes	-
S'anit-il d'un contrat de a	nessonarie ou de livraie	on commerciale anne ant	Chine als anonan				
-	nessagerie ou de livrais	on commerciale sans entr		l'informati-	n numual la formina de		
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For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises. Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions. Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

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# APPENDIX 1 – RCMP CERTIFICATE OF INSURANCE / ATTESTATION D'ASSURANCE – GRC (To be completed by the Insurer – À être completé par

l'Assureur)



Royal Canadian Mounted Police

## Gendarmerie royale du Canada

### **CERTIFICATE OF INSURANCE**

Description and Location of Work						Contract No.		
						Project No.		
Name of Insurer, Broker or Agent		Address (No., Stree	t)	City	Province	Po	ostal Code	
Name of Insured (Contractor)		Address (No., Stree	t)	City	Province	Po	ostal Code	
Additional Insured Her Majesty the Queen in Right of Car	nada as represented by the Royal Canadian M	Nounted Police (RCMP)	1					
Type of Insurance (Required when Checked)	Insurer Name and Policy Number	Inception Date D / M / Y	Expiry Date D / M / Y	Limits of Liability				
Commercial General				Per Occurrence	Annual Aggrega \$	General ate	Completed Operations Aggregate \$	
Umbrella/Excess Liability				\$	\$		\$	
Builder's Risk / Installation Floater				\$				
Pollution Liability				\$		icident iccurence	Aggregate \$	
Marine Liability				\$				
Aviation Liability				\$	100	icident	Aggregate \$	
				\$			·	
I certify that the above policies were the applicable insurance coverages s	issued by insurers in the course of their Insu stated on page 2 of this Certificate of Insuran	rance business in Can ce, including advance i	ada, are currently in notice of cancellation	force and include n / reduction in coverag	e.			
Name of person authorized to sign on be	shalf of Insurer(s) (Officer, Agent, Broker)			Te	elephone Nun	nber		
Signature				Date D/M/Y				

Concerct		Duilderle Dick (Instellation Floater
General	Commercial General Liability	Builder's Risk / Installation Floater
<ul> <li>The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverages listed under the corresponding type of insurance on this page.</li> <li>The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Royal Canadian Mounted Police (RCMP).</li> <li>The insurance policies must be endorsed to provide Canada with not less than thirty (30) days notice in writing in advance of a cancellation of insurance or any reduction in coverage.</li> <li>Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.</li> </ul>	<ul> <li>The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.</li> <li>The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto: <ul> <li>(a) Blasting.</li> <li>(b) Pile driving and caisson work.</li> <li>(c) Underpinning.</li> </ul> </li> <li>(d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor.</li> <li>The policy must have the following minimum limits: <ul> <li>(a) \$5,000,000 Each Occurrence Limit;</li> <li>(b) \$10,000,000 General Aggregate Limit per policy year if the policy contains a General Aggregate; and</li> <li>(c) \$5,000,000 Products/Completed Operations Aggregate Limit.</li> </ul> </li> <li>Umbrella or excess liability insurance may be used to achieve the required limits.</li> </ul>	The insurance coverage provided must not be less than that provided by the latest edition of IBC Forms 4042 and 4047. The policy must permit use and occupancy of any of the projects, or any part thereof, where such use and occupancy is for the purposes for which a project is intended upon completion. The policy may exclude or be endorsed to exclude coverage for loss or damage caused by asbestos, fungi or spores, cyber and terrorism. The policy must have a limit that is <b>not less than the sum</b> <b>of the contract value</b> plus the declared value (if any) set forth in the contract documents of all material and equipment supplied by Canada at the site of the project to be incorporated into and form part of the finished Work. If the value of the Work is changed, the policy must be changed to reflect the revised contract value. The policy must provide that the proceeds thereof are payable to Canada or as Canada may direct in accordance with GC10.2, "Insurance Proceeds"
		(https://buyandsell.gc.ca/policy-and-guidelines/standard- acquisition-clauses-and-conditions-manual/5/R/R2900D/2).
Contractors Pollution Liability	Marine Liability	Aviation Liability
The policy must have a limit usual for a contract of this nature, but not less than <b>\$1,000,000</b> per incident or occurrence and in the aggregate.	The insurance coverage must be provided by a Protection & Indemnity (P&I) insurance policy and must include excess collision liability and pollution liability. The insurance must be placed with a member of the International Group of Protection & Indemnity Associations or with a fixed market in an amount of not less than the limits determined by the <i>Marine Liability Act</i> , S.C. 2001, c. 6. Coverage must include crew liability, if it is not covered by the statutory requirements of the Territory or Province having jurisdiction over such employees.	The insurance coverage shall Include Bodily Injury (including passenger Bodily Injury) and Property Damage, in an amount of not less than <b>\$5,000,000</b> per incident or occurrence and in the aggregate.
	represented by Public Works and Government Services Canada for any and all loss of or damage to the watercraft however caused.	