



**RETURN BIDS TO:  
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À:**

**Parks Canada Agency/WNSC  
Contracts/ Procurement Services  
Suite 1300 – 635 8 Ave SW  
Calgary, AB T2P 3M3**

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same

Ce document est par la présente revise; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaries**

**Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de  
distribution**

Parks Canada Agency  
Western and Northern Service Centre  
Suite 1300 – 635 8 Ave SW  
Calgary, AB T2P 3M3

<b>Title:</b> Housekeeping & Grounds-care Services Palisades Centre - Jasper National Park		
<b>Solicitation No.:</b> 5P420-15-5287/A	<b>Amendment No.:</b> 02	<b>Date:</b> February 17, 2016
<b>GETS Reference No.:</b> PW-16-00715982		
<b>Client Reference No.:</b> N/A		
<b>Solicitation Closes:</b>		
<b>At:</b> 02:00 PM	<b>On:</b> February 24, 2016	<b>Time Zone:</b> Mountain Standard Time (MST)
<b>Address Inquiries to:</b> Ryan Taylor		
<b>Telephone No.:</b> (403) 292-8503	<b>Fax No.:</b> (403) 292-4475	<b>Email Address:</b> <a href="mailto:ryan.taylor@pc.gc.ca">ryan.taylor@pc.gc.ca</a>

<b>TO BE COMPLETED BY THE BIDDER (type or print)</b>	
We hereby acknowledge receipt of the amended instructions and confirm that provisions therefore have been made in our bid.	
<hr/>	
<b>Vendor/Firm Name</b>	
<hr/>	
<b>Address</b>	
<hr/>	
<b>Name of person authorized to sign on behalf of the Vendor/Firm</b>	
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<b>Title</b>	
<hr/>	
<b>Signature</b>	<b>Date</b>

Amendment no. 2

## Amendment No. 2

**This solicitation amendment number two (02) is issued to address questions received from potential bidder.**

### QUESTION 1

Is it Parks Canada's expectation that the janitorial contractor cleans when buildings / areas are used by Parks Canada staff or other non-guests?

Answer: As per the Scope of Work, pg. 15, "The purpose of this contract is to provide housekeeping and grounds-care services at the Palisades Centre on an "as and when requested basis." If cleaning of rooms is required, regardless of whom they are used by, it will be reflected on the Room List and / or on pg. 29, Appendix 1, Palisades Facility Description, Cleaning Requirements and Schedule.

If yes, will the janitorial contractor be compensated for work performed the same way it is compensated for the guests (Room Turn-Over Day, Room Stay-Over Day, and Meeting Room Day Use fee)?

**Answer 1: If cleaning is required it will be compensated according to the contract.**

### QUESTION 2

Would Parks Canada consider extending the time frame for Spring and Fall Cleaning?

**Answer 2: No, the time period is firm and not subject to change.**

### QUESTION 3

Will Parks Canada offer different levels of services to its Palisades Centre guests?

**Answer 3: If cleaning is required the contractor must perform the work as outlined in Annex A, Statement of Work.**

Will the contractor be requested to complete only turn-over day cleanings for some multi-day stays?

**Answer 3.1: As per the Scope of Work, pg. 15, "The purpose of this contract is to provide housekeeping and grounds-care services at the Palisades Centre on an "as and when requested basis." If cleaning of rooms is required, it will be reflected on the Room List and / or on pg. 29, Appendix 1, Palisades Facility Description, Cleaning Requirements and Schedule.**

### QUESTION 4

What time frame will be provided for the contractor to make the room on stay-over days?

**Answer 4: The time-frame may vary due to guests' schedules. The contractor is expected to clean the room with as little disruption to guests as possible, and in a timely fashion.**

Will guests be asked not to use their rooms during this time?

**Answer 4.1: No.**

Amendment no. 2

## QUESTION 5

Is Parks Canada providing duvet or bedspreads?

**Answer 5:** Duvets are the primary bed covering, but bedspreads may also be used.

What is their fabric and colour?

**Answer 5.1:** There is a range of fabrics including, but not limited to, cotton and polyester, and colours are white, navy and brown. However, other colours and fabrics may be used as required.

## QUESTION 6

What is the fabric and colour of the provided bed sheets?

**Answer 6:** The sheets are currently polyester / cotton blend, and they are white in colour. However, other colours and fabrics may be used as required.

## QUESTION 7

Does Parks Canada expects the janitorial contractor to occasionally move furniture outside of the contract site (Jasper Transfer Station or other locations)?

**Answer 7:** Parks Canada does not expect the contractor to move furniture off-site.