



**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving Public Works and Government**  
**Services Canada/Réception des soumissions**  
**Travaux publics et Services gouvernementaux**  
**Canada**  
**Room 1650, 635 8th Ave. S.W.**  
**Calgary**  
**Alberta**  
**T2P 3M3**  
**Bid Fax: (403) 292-5786**

## REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government**  
**Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services**  
**Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services Canada/Travaux  
publics et Services gouvernementaux Canada  
Room 1650, 635 8th Ave. S.W.  
Calgary  
Alberta  
T2P 3M3

<b>Title - Sujet</b> Mountain Equipment	
<b>Solicitation No. - N° de l'invitation</b> W0142-16X041/A	<b>Date</b> 2016-02-22
<b>Client Reference No. - N° de référence du client</b> W0142-16X041	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$CAL-136-6437	
<b>File No. - N° de dossier</b> CAL-5-38107 (136)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2016-03-09</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Mountain Standard Time MST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Hemy, Andrew	<b>Buyer Id - Id de l'acheteur</b> cal136
<b>Telephone No. - N° de téléphone</b> (403) 292-4716 ( )	<b>FAX No. - N° de FAX</b> (403) 292-5786
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> Base Commander Canadian Forces Base Suffield Attention CMTT, BLDG 322 Ralston, AB T0J 2N0	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## PART 1 - GENERAL INFORMATION

### 1.1 Requirement

The requirement is detailed in Annex "A" of the resulting contract clauses.

For the purposes of this procurement, Canada is acting as AGENT for the British Army Training Unit Suffield in accordance with the *"Agreement Between the Government of Canada and The Government of The United Kingdom of Great Britain and Northern Ireland on British Armed Forces' Training in Canada"* and the *"Memorandum of Understanding Between The Department of National Defence of Canada and The Ministry of Defence of the United Kingdom of Great Britain and Northern Ireland Concerning British Armed Forces Training at Canadian Forces Base Suffield (the "MOU")."*

### 1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2015-07-03) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

### 2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

### 2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

## 2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

## PART 3 - BID PREPARATION INSTRUCTIONS

### 3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (one hard copy)

Section II: Financial Bid (one hard copy)

Section III: Certifications (one hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

### 3.1.1 Exchange Rate Fluctuation

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

### 3.1.2 SACC Manual Clauses

#### Section III: Certifications

Bidders must submit the certifications required under Part 5.

## PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) The evaluation team will determine first if there are two or more bids with a valid Canadian Content certification. In that event, the evaluation process will be limited to the bids with the certification; otherwise, all bids will be evaluated. If some of the bids with a valid certification are declared non-responsive, or are withdrawn, and less than two responsive bids with a valid certification remain, the evaluation will continue among those bids with a valid certification. If all bids with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other bids received will be evaluated.

#### 4.1.1 Technical Evaluation

##### 4.1.1.1 Mandatory Technical Criteria

Bidders must supply all items in the quantities required as outlined in Annex "A".

#### 4.1.2 Financial Evaluation

The total aggregate bid price will be calculated by multiplying the quantity by the unit price per line item and summing the total price.

*SACC Manual* Clause [A0222T](#) (2014-06-26), Evaluation of Price – Canadian / Foreign Bidders

### 4.2 Basis of Selection

#### 4.2.1 Basis of Selection - Mandatory Technical Criteria

*SACC Manual* Clause A0031T (2010-08-16), Basis of Selection - Mandatory Technical Criteria

## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### **5.1 Certifications Required with the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

#### **5.1.1 Declaration of Convicted Offences**

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Bidder must provide with its bid, a completed [Declaration Form](http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

### **5.2 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

#### **5.2.1 Integrity Provisions – List of Names**

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

## 5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from [Employment and Social Development Canada \(ESDC\) - Labour's](http://www.esdc.gc.ca) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list at the time of contract award.

## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

6.1.1 There is no security requirement applicable to this Contract.

### 6.2 Requirement

The requirement is detailed in Annex "A" of the resulting contract clauses.

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 6.3.1 General Conditions

[2010A](#) (2015-09-03) General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

### 6.4 Term of Contract

#### 6.4.1 Delivery Date

All the deliverables must be received on or before March 31, 2016.

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Buyer ID - Id de l'acheteur  
CAL136  
CCC No./N° CCC - FMS No./N° VME

## **6.5 Authorities**

### **6.5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Andrew Hemy  
Procurement Officer  
Public Works and Government Services Canada  
Acquisitions Branch, Western Region  
1650, 635 8 Avenue SW  
Calgary, AB T2P 3M3

Telephone: 403-292-4716  
Facsimile: 403-292-5786  
E-mail address: Andrew.Hemy@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### **6.5.2 Project Authority**

The Project Authority for the Contract is: TBD

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### **6.5.3 Contractor's Representative**

**(Offeror to complete)**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
Facsimile: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
E-mail address: \_\_\_\_\_



## **6.6 Payment**

### **6.6.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm lot price, as specified in Annex A for a cost of \$ TBD. Customs duties are TBD and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### **6.6.2 Single Payment**

H1000C (2008-05-12), Single Payment

### **6.6.3 SACC Manual Clauses**

C2000C (2007-11-30), Taxes – Foreign Based Contractor

C2605C (2008-05-12), Canadian Customs Duties and Sales Tax – Foreign Based Contractor

C2608C (2015-02-25), Canadian Customs Documentation

## **6.7 Invoicing Instructions**

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
  - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

## **6.8 Certifications**

### **6.8.1 Compliance**

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing additional information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

## **6.9 Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

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#### **6.10 Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2015-09-03) Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) the Contractor's bid dated \_\_\_\_\_

#### **6.11 SACC Manual Clauses**

A9062C (2011-05-16), Canadian Forces Site Regulations  
B7500C (2006-06-16), Excess Goods  
D0018C (2007-11-30), Delivery and Unloading

#### **6.12 Inspection and Acceptance**

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

## ANNEX "A"

### REQUIREMENT

For the purposes of this procurement, Canada is acting as AGENT for the British Army Training Unit Suffield in accordance with the *"Agreement Between the Government of Canada and The Government of The United Kingdom of Great Britain and Northern Ireland on British Armed Forces' Training in Canada"* and the *"Memorandum of Understanding Between The Department of National Defence of Canada and The Ministry of Defence of the United Kingdom of Great Britain and Northern Ireland Concerning British Armed Forces Training at Canadian Forces Base Suffield (the "MOU")."*

A contract for the supply and delivery of Mountain Equipment for the British Army Training Unit Suffield (BATUS) at Canadian Forces Base Suffield, Ralston, Alberta. All equipment is required to be delivered no later than March 31, 2016.

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price, as specified below. Applicable taxes are extra, and are to be shown as a separate item on any resulting invoice.

All prices in Canadian Dollars unless stated otherwise.

All requirements FOB destination – Freight Prepaid and Allowed, Ralston, Albreta.

In order to be given consideration bids must include pricing for all items listed below.

NO.	ITEM NAME	DESCRIPTION	QTY	UNIT	Unit Price	Extended Price
1	DRY PACK	UNDER 2.5KG, ROLL TOP, WATERPROOF, REMOVABLE WAISTBELT, COMPRESSION STRAPS. Size: 115 LITRE, AT LEAST 85CM X 40CM X 35CM	10	EA	\$ _____	\$ _____
2	DRY PACK	YELLOW IN COLOUR, ROLL TOP, POLYURETHANE COATED NYLON, RUGGED, WATERPROOF, SEE THROUGH SIDE PANEL SIZE: 5 L 25CM X 18CM	15	EA	\$ _____	\$ _____
3	DRY PACK	BLUE IN COLOUR, ROLL TOP, POLYURETHANE COATED NYLON, RUGGED, WATERPROOF, SEE THROUGH SIDE PANEL SIZE: 5 L 25CM X 18CM	15	EA	\$ _____	\$ _____
4	CLIMBING HARNESS	SMALL SIZE, MULTI USE, ADJUSTABLE LEG LOOPS, CE CERTIFIED, ICE CLIPPER SLOT, HAUL LOOP, SELF LOCKING BUCKLE.	10	EA	\$ _____	\$ _____

5	<b>CLIMBING HARNESS</b>	MEDIUM SIZE, MULTI USE, ADJUSTABLE LEG LOOPS, CE CERTIFIED, ICE CLIPPER SLOT, HAUL LOOP, SELF LOCKING BUCKLE.	15	EA	\$ _____	\$ _____
6	<b>CLIMBING HARNESS</b>	LARGE SIZE, MULTI USE, ADJUSTABLE LEG LOOPS, CE CERTIFIED, ICE CLIPPER SLOT, HAUL LOOP, SELF LOCKING BUCKLE.	15	EA	\$ _____	\$ _____
7	<b>CLIMBING HARNESS</b>	EXTRA LARGE SIZE MULTI USE, ADJUSTABLE LEG LOOPS, CE CERTIFIED, ICE CLIPPER SLOT, HAUL LOOP, SELF LOCKING BUCKLE.	10	EA	\$ _____	\$ _____
8	<b>HEAD TORCH</b>	LED, REPLACEABLE BATTERIES, MINIMUM 120 HOUR BURN TIME, RUN OFF AAA BATTERIES, DIM SETTINGS. MAXIMUM WEIGHT 90 GRAMS, BLACK	100	EA	\$ _____	\$ _____
9	<b>WATER BOTTLE</b>	WIDE MOUTH, LOOP LID, 1 LITRE, SEE THROUGH (CLEAR TYPE), 1 LITRE	100	EA	\$ _____	\$ _____
10	<b>ROPE LEAD</b>	TWO CONTRASTING COLOURS, MINIMUM 7 FALL RATING, 7.6KN IMPACT FORCE, 60 METRES IN LENGTH. 7.5 MM X 60 METERS LENGTH, 8 OF EACH COLOUR.	16	EA	\$ _____	\$ _____
11	<b>ROPE PROTECTOR</b>	ORANGE IN COLOUR, DURABLE ELASTOMERIC POLYMER, 61CM LENGTH X 15MM DIAMETER	100	EA	\$ _____	\$ _____
12	<b>QUICK DRAW</b>	ULTRA HIGH MOLECULAR WEIGHT POLYETHYLENE FIBER MATERIAL, ALUMINIUM ALLOY, CE CERTIFIED, SNAGG FREE NOSE	50	EA	\$ _____	\$ _____
13	<b>ROPE ABSAIL</b>	WHITE COLOUR, 11MM DIAMETER, STATIC, 60 METRES IN LENGTH	5	EA	\$ _____	\$ _____
14	<b>CLIMBING SHOES</b>	FLAT, SOFT, VELCRO FASTENER, LINED, SIZE: UK 12	5	PR	\$ _____	\$ _____
15	<b>CLIMBING SHOES</b>	FLAT, SOFT, VELCRO FASTENER, LINED, SIZE : UK 13	8	PR	\$ _____	\$ _____
16	<b>CLIMBING SHOES</b>	FLAT, SOFT, VELCRO FASTENER, LINED SIZE: UK 14	4	PR	\$ _____	\$ _____
17	<b>CLIMBING SHOES</b>	FLAT, SOFT, VELCRO FASTENER, LINED SIZE: UK 15	3	PR	\$ _____	\$ _____
18	<b>CARABINER</b>	SCREW GATE, CE CERTIFIED, PEAR SHAPED	50	EA	\$ _____	\$ _____

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19	CARABINER	STRAIGHT GATE, CE CERTIFIED, PEAR SHAPED	50	EA	\$ _____	\$ _____
20	CLIMBING SLINGS	CE CERTIFIED, AT LEAST 14MM WIDTH, NYLON,120 CM	40	EA	\$ _____	\$ _____
21	CLIMBING SLINGS	CE CERTIFIED, AT LEAST 14MM WIDTH, NYLON,240 CM	40	EA	\$ _____	\$ _____
					Total:	\$ _____