



**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
PWGSC/TPSGC Acquisitions  
1045 Main Street  
1st Floor, Lobby C  
Unit 108  
Moncton, NB E1C 1H1  
Bid Fax: (506) 851-6759

## REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
NB / PEI Division - Moncton Acquisitions Office  
1045 Main Street  
1st Floor, Lobby C  
Unit 108  
Moncton, NB E1C 1H1

<b>Title - Sujet</b> Firewood - Fundy National Park		
<b>Solicitation No. - N° de l'invitation</b> 5P132-150996/A	<b>Date</b> 2016-03-14	
<b>Client Reference No. - N° de référence du client</b> 5P132-150996		
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$MCT-015-5147		
<b>File No. - N° de dossier</b> MCT-5-38120 (015)	<b>CCC No./N° CCC - FMS No./N° VME</b>	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2016-04-25</b>		<b>Time Zone</b> <b>Fuseau horaire</b> Atlantic Daylight Saving Time ADT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>		
<b>Address Enquiries to: - Adresser toutes questions à:</b> Drisdelle, Charlotte J.		<b>Buyer Id - Id de l'acheteur</b> mct015
<b>Telephone No. - N° de téléphone</b> (506) 851-6948 ( )		<b>FAX No. - N° de FAX</b> (506) 851-6759
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> PARKS CANADA FUNDY NATIONAL PARK 8 HEADQUARTERS ROAD ALMA New Brunswick E4H1B4 Canada		

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## TABLE OF CONTENTS

<b>PART 1 - GENERAL INFORMATION .....</b>	<b>3</b>
1.1 REQUIREMENT - BID .....	3
1.2 DEBRIEFINGS .....	3
1.3 TRADE AGREEMENTS .....	3
 <b>PART 2 - BIDDER INSTRUCTIONS .....</b>	 <b>3</b>
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS .....	3
2.2 SUBMISSION OF BIDS .....	4
2.3 ENQUIRIES - BID SOLICITATION .....	4
2.4 APPLICABLE LAWS .....	4
 <b>PART 3 - BID PREPARATION INSTRUCTIONS .....</b>	 <b>5</b>
3.1 BID PREPARATION INSTRUCTIONS .....	5
 <b>PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION .....</b>	 <b>5</b>
4.1 EVALUATION PROCEDURES .....	5
4.2 BASIS OF SELECTION .....	6
 <b>PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION .....</b>	 <b>7</b>
5.1 CERTIFICATIONS REQUIRED WITH THE BID .....	7
5.2 CERTIFICATIONS PRECEDENT TO CONTRACT AWARD AND ADDITIONAL INFORMATION .....	7

**PART 6 - RESULTING CONTRACT CLAUSES ..... 8**

6.1	SECURITY REQUIREMENTS .....	8
6.2	REQUIREMENT - CONTRACT.....	8
6.3	STANDARD CLAUSES AND CONDITIONS.....	8
6.4	TERM OF CONTRACT .....	9
6.5	AUTHORITIES .....	9
6.6	PAYMENT .....	10
6.7	INVOICING INSTRUCTIONS .....	11
6.8	CERTIFICATIONS .....	11
6.9	APPLICABLE LAWS.....	11
6.10	PRIORITY OF DOCUMENTS .....	11
6.11	SACC <i>MANUAL</i> CLAUSES .....	12
6.12	SHIPPING INSTRUCTIONS - DELIVERY AT DESTINATION .....	12
7.	INSURANCE REQUIREMENTS .....	12

**Annexes:**

**Annex A – Requirement and Mandatory Requirements and Specifications**

**Annex B – Basis of Payment**

**Annex C – Complete List of Each Individual who are currently Directors and/or Owners of the Bidder;**

**RETURN BIDS TO:**

**Public Services and Procurement Canada  
Acquisitions  
1045 Main Street  
1st Floor, Lobby C  
Unit 108  
Moncton, NB  
E1C 1H1**

**or by**

**Bid Fax: (506)-851-6759**

Due to the nature of the Request for Standing Offers, transmission of offers by  
electronic mail (email) to PSPC will not be accepted.

## PART 1 - GENERAL INFORMATION

### 1.1 Requirement - Bid

The requirement is detailed under **Article 6.2** of the resulting contract clauses.

*(Derived from - Provenant de: B4008T, 2014/06/26)*

### 1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### 1.3 Trade Agreements

"The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT)."

## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The **2003 (2015/07/03)** Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

"Subsection 3 of Section 01 Integrity Provisions - Bid of the Standard Instructions **2003** incorporated by reference above is deleted in its entirety and replaced with the following:

#### 3. List of Names

- a. Bidders who are incorporated or who are a sole proprietorship, including those bidding as a joint venture, have already provided a list of names of all individuals who are directors of the Bidder, or the name of the owner(s), at the time of submitting an arrangement under the Request for Supply Arrangement (RFSa).
- b. These Bidders must immediately inform Canada in writing of any changes affecting the list of directors during this procurement process.

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Subsection 5.4 of **2003**, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days  
Insert: 120 days

## **2.2 Submission of Bids**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by electronic mail to PWGSC will not be accepted.

### **2.2.1 Improvement of Requirement During Solicitation Period**

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least ten days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

*(Derived from - Provenant de: A9076T, 2007/05/25)*

## **2.3 Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than **seven (7) calendar days before the bid closing date**. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

## **2.4 Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **New Brunswick**.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

##### **3.1.1 Exchange Rate Fluctuation**

C3011T (2013/11/06), Exchange Rate Fluctuation

#### **Section III: Certifications**

Bidders must submit the certifications required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### 4.1.1 Technical Evaluation

##### 4.1.1.1 Mandatory Technical Criteria

Mandatory Technical Criteria as specified in **Annex "A"**.

**Sample Bundle of Kiln Dried Firewood must be provided for technical evaluation.**

**The sample bundle** of Kiln Dried Firewood **must be provided** to the Park's Representative **no later than by April 26, 2016**, day after bid closing. Failure to do so will render your bid non responsive and will be rejected!

Sample Bundles **MUST** be compliant with Annex A and the following mandatory specifications.

**Bundles of: 28 dm3 (1.00 ft3). Each bundle must contain 6 to 8 pieces of kindling.**

No other size sample bundles will be accepted!

**The sample bundles must be delivered to the following location:**

**To the attention of: Marla Rossiter**  
Fundy National Park of Canada  
8 Headquarters Road  
Fundy National Park  
Alma NB  
E4H 1B4

Administration Building (hours of operation are from 8:00am to 4:00pm)

Suppliers **MUST** request a dated and signed receipt for their bundled sample at time of drop off as proof of delivery.

#### 4.1.2 Financial Evaluation

SACC Manual Clause A0222T (2014/06/26), Evaluation of Price

#### 4.2 Basis of Selection

##### 4.2.1 Basis of Selection - Mandatory Technical Criteria

SACC Reference	Section	Date
A0031T	Basis of Selection - Mandatory Technical Criteria	2010/08/16

## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### **5.1 Certifications Required with the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

#### **5.1.1 Declaration of Convicted Offences**

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Bidder must provide with its bid, a completed [Declaration Form](#), to be given further consideration in the procurement process.

### **5.2 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

#### **5.2.1 Integrity Provisions – List of Names**

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.



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## 5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

## PART 6 - RESULTING CONTRACT CLAUSES

*The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.*

### 6.1 Security Requirements

6.1.1 There is no security requirement applicable to this Contract.

### 6.2 Requirement - Contract

The Contractor must provide **Kiln Dried Firewood** in accordance **with the Requirement at Annex "A"**.

*(Derived from - Provenant de: B4008C, 2014/06/26)*

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 6.3.1 General Conditions

**2010A (2015/09/03)**, General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

## **6.4 Term of Contract**

### **6.4.1 Period of the Contract**

The period of the Contract is from **01 May, 2016 to 30 April, 2017** inclusive.

### **6.4.2 Period of the Contract**

**All deliverables will be received from May 01 to October 15 of each year.**

### **6.4.3 Option to Extend the Contract**

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to two additional one year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least ten calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

*(Derived from - Provenant de: A9009C, 2008/12/12)*

## **6.5 Authorities**

### **6.5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Name: Charlotte Drisdelle  
Title: Supply Officer  
Public Services and Procurement Canada  
Acquisitions Branch  
Address: 1045 Main Street, Unit 108  
Moncton, New Brunswick  
E1C 1H1  
Telephone: (506) 851-6948  
Facsimile: (506) 851-6759  
E-mail address: charlotte.drisdelle@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

Solicitation No. - N° de l'invitation  
5P132-150996/A  
Client Ref. No. - N° de réf. du client  
5P132-150996

Amd. No. - N° de la modif.  
File No. - N° du dossier

Buyer ID - Id de l'acheteur  
MCT015  
CCC No/N° CCC - FMS No/N° VME

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## 6.5.2 Project Authority

The Project Authority for the Contract is: **Details will be provided in any resulting contract**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

## 6.5.3 Contractor's Representative *(bidder please complete at bid closing)*

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail: \_\_\_\_\_

## 6.6 Payment

### 6.6.1 Basis of Payment

#### Basis of Payment - Firm Price, Firm Unit Price(s) or Firm Lot Price(s)

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid "firm unit prices", as specified in **Annex B** for a cost of \$ \_\_\_\_\_.  
Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

*(Derived from - Provenant de: C0207C, 2013/04/25)*

## 6.6.2 SACC Manual Clauses

SACC Reference	Section	Date
C2000C	Taxes - Foreign-based Contractor	2007/11/30
H1001C	Multiple Payments	2008/05/12

## 6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
  - (a) one (1) copy must be forwarded to the consignee.

*(Derived from - Provenant de: H5001C, 2008/12/12)*

## 6.8 Certifications

### 6.8.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing additional information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

## 6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **New Brunswick**.

## 6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions **2010A (2015/09/03)**, General Conditions - Goods (Medium Complexity);
- (c) Annex A, Requirement, Mandatory Requirements and Specifications;
- (d) Annex B, Basis of Payment;
- (e) Annex C, Complete List of Each Individual who are currently Directors and/or Owners of the Bidder;
- (f) the Contractor's bid dated \_\_\_\_\_

## 6.11 SACC Manual Clauses

SACC Reference	Section	Date
A9068C	Government Site Regulations	2010/01/11
B7500C	Excess Goods	2006/06/16

## 6.12 Shipping Instructions - Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered:

(a) Delivered Duty Paid (DDP) **Fundy National Park of Canada**, 8 Headquarters Road  
Fundy National Park Alma NB E4H 1B4, Incoterms 2000 for shipments from a commercial contractor.

*(Derived from - Provenant de: D4001C, 2008/12/12)*

## 7. Insurance Requirements

### Insurance - Specific Requirements

The Contractor must comply with the insurance requirements specified in Annex A . The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

*(Derived from - Provenant de: G1001C, 2013/11/06)*

**FUNDY NATIONAL PARK OF CANADA**

**KILN DRIED FIREWOOD SPECIFICATIONS**

**January 2016**

**PAGE 1 of 3**

**1. Scope of Work:**

- 1.1 Parks Canada is a recognized leader in heritage protection and presentation, proudly and efficiently managing Canada's National Parks on behalf of Canadians.

In this regard, this tender for firewood specifies "**Kiln dried fire wood**". Kiln dried firewood reduces the risk of introducing exotic insects, moulds, fungi, etc. into a National Park of Canada. Kiln dried firewood also reduces the emission of particles of organic gases and hazardous pollutants into the air.

- 1.2 The Contractor shall supply all labour, material and equipment necessary to prepare and deliver **Kiln Dried Firewood to Fundy National Park of Canada** all in accordance with these specifications.

**2. Period of Contract:**

- 2.1 One year with the option to renew for two additional one year period.

Supply and delivery is from May 01 to October 15 of each year, 2016, 2017 and 2018.

**3. Type of Wood:**

- 3.1 Kiln dried firewood (to a maximum moisture content of 15%) must be 100 % hardwood species, consisting of Yellow Birch, Maple, Ash or Beech.
- 3.2 "Kindling" must be 100% cedar species, maximum moisture content of 15%.

**4. Size of Wood:**

- 4.1 Kiln dried firewood pieces must be 38 cm (15") in length,  $\pm 2.5$  cm (1"). Average cross-sectional area of individual pieces must be maximum 65 cm<sup>2</sup> (10 in<sup>2</sup>); minimum 20 cm<sup>2</sup> (3 in<sup>2</sup>).
- 4.2 Kindling pieces must be 38 cm (15") in length,  $\pm 2.5$  cm (1"). Average cross-sectional area of individual pieces must be 3.6 cm<sup>2</sup> (0.56 in<sup>2</sup>),  $\pm 1.0$  cm<sup>2</sup> (0.15 in<sup>2</sup>).

## **FUNDY NATIONAL PARK OF CANADA**

### **FIREWOOD SPECIFICATIONS**

**January 2016**

**PAGE 2 of 3**

**5. Packaging:**

- 5.1 Wood must be secured in bundles of 28.3 dm<sup>3</sup> (1.00 ft<sup>3</sup>). Each bundle must contain 6 to 8 pieces of kindling. Bundles must be secured to withstand normal handling without any pieces of firewood or kindling falling out of the package. Bundles should be packaged with plastic film or contained in a heavy-duty bag. Plastic film, and/or bag container must be biodegradable, recyclable and must not produce toxic or harmful fumes if burned.
- 5.2 Wood bundles must be labelled showing detailed product identity, dealer identity and product quantity. Labels must be securely fastened and of a type that will withstand normal handling of the bundles. Labels must also conform to Industry Canada regulations for pre-packed firewood.

**6. Delivery Locations:**

- 6.1 Firewood must be delivered to the wood storage building in the Headquarters Maintenance Compound

**7. Delivery Conditions:**

- 7.1 Delivery of 7488 bundles must be made during the first 2 weeks of May to the Headquarters Maintenance Compound wood storage building. The balance of the deliveries must be made during the peak operating period of June 30 to August 31 as required with 5 days' notice from a Park representative. Parks Canada must be responsible for proper unloading and storage in the Park wood storage building. At each delivery, a designated park representative will ensure quality control of firewood, as well as, a verification count. Delivery must be made between the hours of 10:00 a.m. and 3:00 p.m. Contractor must call to a park representative at least 24 hours in advance of each delivery and make arrangements for acceptance of delivery. Contractor must provide a delivery slip (shipping bill) for each delivery that must be signed (accepted) by a Park representative at the time of delivery.

**FUNDY NATIONAL PARK OF CANADA**

**FIREWOOD SPECIFICATIONS**

**January 2016**

**PAGE 3 of 3**

**8. Quality:**

- 8.1 Contractor is guaranteed:  
**Year 1 - a minimum of 11,000 bundles**  
**Year 2 - a minimum of 11,000 bundles**  
**Year 3 - a minimum of 11,000 bundles**

**9. Payment:**

- 9.1 Payment will be made on Contractor's invoice for firewood delivered to the site.

**10. Standing  
Orders/Regulations:**

- 10.1 The Contractor and persons in the employ of the Contractor must become familiar with and observe at all times standing orders and/or regulations in force at the Park.
- 10.2 It is the responsibility of the Contractor to purchase permits and licenses necessary to carry out this contract.
- 10.3 The Contractor must provide proof of comprehensive general liability insurance with a minimum of \$1,000,000 coverage prior to contract award.





File No / No. de dossier: **5P132-150996/A** Annex "B" - Basis of Payment / Annexe B - Base de Paiement

Title / Titre: **Kiln Dried Firewood / Bois de chauffage séché au four**

Vendor Name/ Nom du fournisseur:						
Item / Article	Quantity / Quantité	Unit of Issue / Unité de distribution	DESCRIPTION	Price / Prix		
1	Minimum 11,000 Year/année 2016	Bundle / Fagot	« Kiln Dried» Firewood as per the mandatory specifications and requirements indicated at Annex "A". No Substitute  Bois de chauffage « <b>séché au four</b> » selon les exigences et spécifications obligatoires décrits à l'annexe A. Aucun Substitut		per / par	Bundle / fagot
2	Minimum 11,000 Year/année 2017	Bundle / Fagot	« Kiln Dried» Firewood as per the mandatory specifications and requirements indicated at Annex "A". No Substitute  Bois de chauffage « <b>séché au four</b> » selon les exigences et spécifications obligatoires décrits à l'annexe A. Aucun Substitut		per / par	Bundle/ fagot
3	Minimum 11,000 Year/année 2018	Bundle / Fagot	« Kiln Dried» Firewood as per the mandatory specifications and requirements indicated at Annex "A". No Substitute  Bois de chauffage « <b>séché au four</b> » selon les exigences et spécifications obligatoires décrits à l'annexe A. Aucun Substitut		per / par	Bundle/ fagot

## ANNEX “C”

**COMPLETE LIST OF EACH INDIVIDUAL WHO ARE CURRENTLY  
DIRECTORS AND/OR OWNERS OF THE OFFEROR**

**NOTE TO OFFERORS: WRITE DIRECTORS' AND OR OWNERS' SURNAMES AND GIVEN NAMES AND TITLES**

[illegible]