

Annex A Statement of Work

PEST CONTROL SERVICES

It is the intent of this contract to provide skilled licence personnel to provide pest and pigeon control and as detailed herein.

- The Contractor shall provide pest control services (bird, Fly, insect, rodent) to the Correctional Service of Canada at Dorchester Penitentiary (both minimum and medium) and Shepody Healing Centre as follows:
- Provide two (2) regular scheduled inspection and service visits each month (maximum 24 per year).
- Inspection of all building and rooftops on a bi-monthly basis to ensure that the premises are free from infestation of pest, rodent and pigeons. Carcass and nest removal are included in this service.
- The contractor must propose and implement pest control strategies and devices as applicable. Pest control strategy and devices must be approved by the project authority.
- Spray at Dorchester Penitentiary (both minimum and medium) for the elimination of flies on or about the 15th day of October (weather permitting) at the time of inspection and service;
- Spray grounds and perimeter of Dorchester Penitentiary (both minimum and medium) for elimination of insects as required;
- Provide other spraying service deemed necessary on an “as needed, as required” as per the findings and recommendations arising from the monthly inspections;
- The contractor must be in possession of a valid Pesticide Application’s licence and a valid Operator’s Licence issues by the Province of New Brunswick.
- The contractor must provide a Certified Clearance Certificate from the Provincial Worker’s Compensation Board.
- Pest Management Operation are based on the following criteria.
 - Lest disruptive to natural controls.
 - Lowest risk to human health
 - lowest to human health
 - lowest risk to non-target organism
 - least damaging on general environment
 - most likely to reduce long term reduction in the pest
 - most cost efficient in over time.
 - most selective for the largest pest; and
 - compatible with pesticide resistance management tactics.
- The contractor must maintain a log of pesticide usage for the facilities. At least one copy of the log must be kept in the files of the contract authority. The log will document the pesticide product, the application rate or the amount of pesticide used, and the location where application are made during each visit, monitor results before and after treatment, and any non-pesticide control measures to reduce future pest population such for the decision to use pesticides, and the type and amount of pesticide used.

Mandatory requirements

Individual experience – a minimum of two (2) individuals must be identified that have experience in providing pest and pigeon control cleanup services.

Demonstrate that the proposed personnel carrying out the work under this Contract have a minimum of one (1) year experience each performing this work.

Proof of accreditation for training in the following area for each individual proposed. In the event that this training is internal, the contractor is to provide a written statement certifying that such training has been provided and that those individual to perform the work were in attendance for the training,

- Fall protection
- Confined spaces
- New Brunswick pesticide applicator certification
- Training in pesticide core and pesticide structural
- Valid new Brunswick applicator license
- Liability Insurance

All training is to be provided at the contractor's expense. On site personnel will be required to produce valid certification upon request. The contractor must also ensure that his/her employee is provided with any additional appropriate training and certification to enable them to safely commission the work.

- Provide Ketch All traps as required and inspect, clean and bait those that are already in place;
- Set in place "live traps" : for the safe and humane removal of cats and skunks as required;
- Supply glue pads for the control of mice, gold sticks for control of flies, Vector/Mantis equivalent fly Lights and Flintal/Gilver equivalent fly lights as required;
- Supply bird trap installation and removal, including baiting and cleaning in compliance with legislated standards, as required;
- Supply Material Safety Data Sheets (MSDS) as per Workplace Hazardous Material Information System (WHMIS) for chemicals prior to using them on site;
- When requested by the project authority, the contractor will submit a written plan of operation for approval. This will be done to ensure that all work is being carried out in a safe manner and will not damage property or equipment or impact the security of the institution.
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- Provide emergency service calls between scheduled inspection and service visits within two (2) hours of call-up, during normal business hours and within four (4) hours of being notified outside normal business hours.

Additional Information

- Flying insects light traps are to be purchased.
- Interior and exterior rodent traps are estimated at a minimum of 21 traps.
- The employees with the Pest Control company must have certified training in confined space entry.

The Contractor is responsible to provide all equipment, persons and materials required for entry into confined spaces with the exception of the rescue team. The Correctional Service of Canada will be responsible to provide the rescue team.

SECURITY

The Contractor understands and accepts that its officers, servants and agents shall be escorted at all times when providing services under the terms of the contract.