



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

PWGSC/TPSGC Acquisitions
1045 Main Street
1st Floor, Lobby C
Unit 108
Moncton, NB E1C 1H1
Bid Fax: (506) 851-6759

**Request For a Standing Offer
Demande d'offre à commandes**

Regional Individual Standing Offer (RISO)
Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and
Government Services Canada, hereby requests a Standing Offer
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et
Services Gouvernementaux Canada, autorise par la présente,
une offre à commandes au nom des utilisateurs identifiés
énumérés ci-après.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
NB / PEI Division - Moncton Acquisitions Office
1045 Main Street
1st Floor, Lobby C
Unit 108
Moncton, NB E1C 1H1

Title - Sujet RISO Water Treatment Chemicals	
Solicitation No. - N° de l'invitation W0105-16V002/A	Date 2016-03-29
Client Reference No. - N° de référence du client W0105-16V002	GETS Ref. No. - N° de réf. de SEAG PW-\$MCT-015-5152
File No. - N° de dossier MCT-5-38106 (015)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-05-09	
Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT	
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Drisdelle, Charlotte J.	Buyer Id - Id de l'acheteur mct015
Telephone No. - N° de téléphone (506)851-6948 ()	FAX No. - N° de FAX (506)851-6759
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE 5 ESU ENGINEER SQUADRON BLDG B-18 CFB GAGETOWN OROMOCTO New Brunswick E2V4J5 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	3
1.1 INTRODUCTION.....	3
1.2 SUMMARY	3
1.3 DEBRIEFINGS	4
PART 2 - OFFEROR INSTRUCTIONS	4
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS.....	4
2.2 SUBMISSION OF OFFERS	4
2.3 ENQUIRIES - REQUEST FOR STANDING OFFERS	4
2.4 APPLICABLE LAWS.....	5
PART 3 - OFFER PREPARATION INSTRUCTIONS.....	5
3.1 OFFER PREPARATION INSTRUCTIONS.....	5
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	6
4.1 EVALUATION PROCEDURES.....	6
4.2 BASIS OF SELECTION.....	7
PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION	7
5.1 CERTIFICATIONS REQUIRED WITH THE OFFER	7
5.2 CERTIFICATIONS PRECEDENT TO THE ISSUANCE OF A STANDING OFFER.....	7
PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES	8
A. STANDING OFFER	8
6.1 OFFER.....	8
6.2 SECURITY REQUIREMENTS	8
6.3 STANDARD CLAUSES AND CONDITIONS.....	8
6.4 TERM OF STANDING OFFER	9
6.5 AUTHORITIES	9
6.6 IDENTIFIED USERS.....	10
6.7 CALL-UP PROCEDURES	10
6.8 CALL-UP INSTRUMENT	11
6.9 LIMITATION OF CALL-UPS	11
6.10 FINANCIAL LIMITATION.....	11
6.11 PRIORITY OF DOCUMENTS	11
6.12 CERTIFICATIONS	12
6.13 APPLICABLE LAWS.....	12

B. RESULTING CONTRACT CLAUSES 12

6.1	REQUIREMENT	12
6.2	STANDARD CLAUSES AND CONDITIONS.....	12
6.3	TERM OF CONTRACT	12
6.4	PAYMENT	13
6.5	INVOICING INSTRUCTIONS	13
6.6	SACC MANUAL CLAUSES	14
6.7	SHIPPING INSTRUCTIONS - DELIVERY AT DESTINATION	14

Annex A – Requirement

Annex B – Basis of Payment – List of Products

Annex C – Complete List of Each Individual Who Are Currently Directors and/or Owners of the Offeror

RETURN BIDS TO:

**Public Services and Procurement Canada
Acquisitions
1045 Main Street
1st Floor, Lobby C
Unit 108
Moncton, NB
E1C 1H1**

or by

Bid Fax: (506)-851-6759

Due to the nature of the Request for Standing Offers, transmission of offers by electronic mail (email) to PSPC will not be accepted.

PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 6A, Standing Offer, and 6B, Resulting Contract Clauses:
- 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
- 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include:

- Annex A - Requirement
Annex B - Basis of Payment – List of Products
Annex C - Complete List of Each Individual Who Are Currently Directors and/or Owners of the Offeror

1.2 Summary

- 1.2.1 Request for Regional Individual Standing Offer (RISO) for the supply and delivery of **Chemical Products to the Water Treatment Plant & the Waste Water Plant** to Department of National Defence (DND), 5 ESU Engineer Squadron at the 5th Canadian Division Support Base Gagetown located in Oromocto, New Brunswick "on an as and when requested" basis for the period from **01 June 2016 to 31 March 2017** inclusive.
- 1.2.2 *"The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT)."*

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The **2006 (2015/07/03)** Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of **2006**, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 120 days

2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

Due to the nature of the Request for Standing Offers, transmission of offers by email to PWGSC will not be accepted.

2.3 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than **ten (10) calendar days before the Request for Standing Offers (RFSO) closing date**. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Offerors. Enquiries not submitted in a form that can be distributed to all Offerors may not be answered by Canada.

2.4 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in **New Brunswick**.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

Canada requests that Offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In the technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Suppliers are requested to provide complete product specifications and/or descriptive literature for the products offered with their offer.

Section II: Financial Offer

Offerors must submit their financial offer in accordance **with Annex B, Basis of Payment**. The total amount of Applicable Taxes must be shown separately.

3.1.1 Payment by Credit Card

Canada requests that Offerors complete one of the following:

- (a) Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA _____
Master Card _____

- (b) Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

[C3011T](#) (2013/11/06), Exchange Rate Fluctuation

Section III: Certifications

Offerors must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

As per Annex A and Annex B.

4.1.2 Financial Evaluation

4.1.2 SACC Manual Clauses

SACC Reference	Section	Date
M0220T	Evaluation of Price	2013/04/25

4.2 Basis of Selection

4.2.1 Basis of Selection

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price on **an item by item basis** will be recommended for issuance of a standing offer.

(Derived from - Provenant de: M0032T, 2014/11/27)

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Offeror must provide with its offer, a completed [Declaration Form](#), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – List of Names

Offerors who are incorporated, including those submitting offers as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Offeror.

Offerors submitting offers as sole proprietorship, as well as those submitting offers as a joint venture, must provide the name of the owner(s).

Offerors submitting offers as societies, firms or partnerships do not need to provide lists of names.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Employment and Social Development Canada-Labour's](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

6.1 Offer

6.1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

6.2 Security Requirements

6.2.1 There is no security requirement applicable to this Standing Offer.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2005 (2015/09/03) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

6.4 Term of Standing Offer

6.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from **01 June 2016 to 31 May 2017** inclusive.

6.5. Authorities

6.5.1 Standing Offer Authority

The Standing Offer Authority is:

Charlotte Drisdelle
Supply Officer
Public Services and Procurement Canada
Acquisitions Branch and Compensation Services
1045 Main Street, 3rd Floor
Moncton, New Brunswick
E1C 1H1

Telephone: 506-851-6948
Facsimile: 506-851-6759
E-mail address: charlotte.drisdelle@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

6.5.2 Project Authority

The Project Authority for the Standing Offer is:

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

Solicitation No. - N° de l'invitation
W0105-16V002/A
Client Ref. No. - N° de réf. du client
W0105-16V002

Amd. No. - N° de la modif.
File No. - N° du dossier

Buyer ID - Id de l'acheteur
MCT015
CCC No./N° CCC - FMS No./N° VME

6.5.3 Offeror's Representative (Offeror please complete)

Placing Orders:

Name: _____

Telephone No. _____

Facsimile No. _____

E-mail address: _____

Delivery follow-up:

Name: _____

Telephone No. _____

Facsimile No. _____

E-mail address: _____

General Enquiries:

Name: _____

Telephone No. _____

Facsimile No. _____

E-mail address: _____

6.6 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is:

**Department of National Defence
5 ESU Engineer Squadron, Bldg B-18
5th Canadian Division Support Base Gagetown
PO Box 17000, Station Forces
Oromocto, New Brunswick
E2V 4J5**

6.7 Call-up Procedures

As indicated in Annex A

6.8 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form *PWGSC-TPSGC 942, Call-up Against a Standing Offer, etc* or an electronic version.

6.9 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed **\$60,000.00** (Applicable Taxes included).

6.10 Financial Limitation

Financial Limitation - Total

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of **\$226,000.00** (Applicable Taxes excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 2 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

(Derived from - Provenant de: M4506C, 2013/04/25)

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions **2005 (2015/09/03)**, General Conditions - Standing Offers - Goods or Services
- d) the general conditions **2010A (2015/09/03)**, General Conditions - Goods (Medium Complexity);
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment – List of Products;
- g) Annex C, Complete List of Each Individual Who Are Currently Directors and/or Owners of the Offeror;
- h) the Offeror's offer dated _____

6.12 Certifications

6.12.1 Compliance

The continuous compliance with the certifications provided by the Offeror with its offer and the ongoing cooperation in providing additional information are conditions of issuance of the Standing Offer (SO). Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO. If the Offeror does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

6.13 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in **New Brunswick**.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

6.1 Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

6.2 Standard Clauses and Conditions

6.2.1 General Conditions

2010A (2015/09/03), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 16 Interest on Overdue Accounts, of **2010A (2015/09/03)**, General Conditions - Goods (Medium Complexity) will not apply to payments made by credit cards.

6.3 Term of Contract

6.3.1 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

6.4 Payment

6.4.1 Basis of Payment

Basis of Payment - Firm Price, Firm Unit Price(s) or Firm Lot Price(s)

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, **as specified in Annex B**. Customs duties are included, and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

(Derived from - Provenant de: C0207C, 2013/04/25)

6.4.2 Method of Payment

SACC Reference	Section	Date
H1000C	Single Payment	2008/05/12

6.4.3 Payment by Credit Card

The following credit card is accepted: _____.

OR

The following credit cards are accepted: _____ and _____.

6.5 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions and as per Annex A. Invoices cannot be submitted until all work identified in the invoice is completed.

one (1) copy must be forwarded to the consignee (DND).

(Derived from - Provenant de: H5001C, 2008/12/12)

Solicitation No. - N° de l'invitation
W0105-16V002/A
Client Ref. No. - N° de réf. du client
W0105-16V002

Amd. No. - N° de la modif.
File No. - N° du dossier

Buyer ID - Id de l'acheteur
MCT015
CCC No./N° CCC - FMS No./N° VME

6.6 SACC Manual Clauses

SACC Reference	Section	Date
A9062C	Canadian Forces Site Regulations	2011/05/16
B7500C	Excess Goods	2006/06/16
G1005C	Insurance	2008/05/12

6.7 Shipping Instructions - Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered:

- (a) Delivered Duty Paid (DDP) **5th Canadian Division Support Base Gagetown in Oromocto, New Brunswick** Incoterms 2000 for shipments from a commercial contractor.

(Derived from - Provenant de: D4001C, 2008/12/12)

Chemical Products

REQUIREMENT:

Requesting a standing offer for the supply and delivery of «Chemical Products» to Department of National Defence (DND) to the Water Treatment Plant & the Waste Water Plant at 5th Canadian Division Support Base Gagetown located in Oromocto, New Brunswick on an "as and when requested" basis for the period from June 1st, 2016 to May 31, 2017.

PRICING:

Bidder must provide pricing as per attached Annex "A" - Basis of Payment - List of Products as per the Mandatory Specifications and requirements.

BASIS OF SELECTION:

The responsive offer with the "lowest evaluated price on an item by item basis" or "group of items" will be recommended for issuance of a standing offer ONLY IF substantial savings can be accomplished.

DELIVERY POINTS:

The delivery points for the chemical products to be delivered within 5 CDSB Gagetown are the Water Treatment Plant and the Waste Water Plant, they are approximately 5 to 6 kilometers apart.

MANDATORY DELIVERY REQUIREMENT:

The supplier or a designated representative will be responsible and MUST give DND (24) hour advance notice of the specific date to expect delivery of products.

This is to ensure that DND has someone available that day at all times to receive shipment with the necessary equipment to unload if required.

MANDATORY REQUIREMENTS:

- Supplier must meet the mandatory description, substitute must be equivalent, for each item.
- Supplier may not substitute size requested unless item specifies that a substitute is acceptable.
- Supplier is to list, if any, the minimum shipment requirement, and if any deposit requirement and terms and conditions of applicable deposit refund.



File No / No. de dossier: W0105-16V002/A Annex "B" - Basis of Payment

Title / Titre: Chemical Products / Produits chimiques

Vendor Name / Nom de fournisseur							
Period / Période: June 01 2016 - May 31 2017							
Item	Estimated Quantity Per Year	Unit of Issue	DESCRIPTION	Confirm Cylinder or Bag Size	Product Number	Price	
1	13,600	kg	Chlorine Technical (CL2) MUST be in 68 kg size cylinders only. No substitute in cylinder size. MUST be returnable cylinders only. Non-returnable cylinders will NOT be accepted. Price must include rental of cylinders and pick-up of empty cylinders when filled cylinders are delivered to DND. Must meet NSF/ANSI 60 Standard.				PER kg
1.1			Deposit per Cylinder \$ _____				
1.2			Minimum Shipment: _____				
1.3			Deposit per Pallet \$ _____				

Item	Estimated Quantity Per Year	Unit of Issue	DESCRIPTION	Confirm Cylinder or Bag Size	Product Number	Price
2	60,000	kg	Sodium Silicate Grade "N". MUST be in 285 kg to 290 kg and returnable drums only. Non-returnable drums will NOT be accepted. Price must include pick-up of empty drums when filled drums are delivered to DND. Must meet NSF/ANSI 60 Standard.			PER kg
2.1			Deposit per Drum \$ _____			
2.2			Minimum Shipment: _____			
2.3			Deposit per Pallet \$ _____			
3	10,000	kg	Sodium Bicarbonate FOOD GRADE Form 98% minimum. Weight in bags must be of a range between a minimum of 20 kg to 25 kg maximum. No substitute in bag size. This product MUST NOT have any anti caking/clumping additive added to it. No Substitute			PER kg
3.1			Minimum Shipment: _____			
3.2			Deposit per Pallet \$ _____			

Item	Estimated Quantity Per Year	Unit of Issue	DESCRIPTION	Confirm Cylinder or Bag Size	Product Number	Price	
4	3,060	kg	Sulphur Dioxide in 68 kg size cylinders only. No substitute in cylinder size. Must be in returnable cylinders only. Price must include rental of cylinders and pick-up of empty cylinders when filled cylinders are delivered to DND. Must have physical property (S02) of 99.9% minimum. Must be colorless gas or liquid with strong pungent odour. Must be soluble in either water or alcohol. Must meet NSF/ANSI 60 Standard.				PER kg
4.1			Deposit per Cylinder \$ _____				
4.2			Minimum Shipment: _____				
4.3			Deposit per Pallet \$ _____				
5	54,000	kg	Liquid Sodium Hydroxide (Caustic Soda) with maximum quantity received in bulk loads of approximately 27,000 kg. Concentration needed to be at least 38.97% minimum. Must meet NSF/ANSI 60 Standard. Must be 50% membrane grade.			_____ per kg at 100% or _____ per kg at 50%	PER kg

Item	Estimated Quantity Per Year	Unit of Issue	DESCRIPTION	Confirm Cylinder or Bag Size	Product Number	Price	
6	0	hour	Price per hour for unloading after initial 2 first hours for above item No. 5. This item will not be part of the evaluation.				PER hour
7	6,500	kg	Hydrofluorsilicic Acid (Fluoride) in 65 kg returnable drums. Must be in returnable drums only. Price must include pick-up of empty drums when filled drums are delivered to DND. Non-returnable drums will not be accepted. Must have at least a minimum of 25% strength per volume. Must meet NSF/ANSI 60 Standard.				PER kg
7.1			Deposit per Drum \$ _____				
7.2			Minimum Shipment _____				
7.3			Deposit per Pallet \$ _____				

Item	Estimated Quantity Per Year	Unit of Issue	DESCRIPTION	Confirm Cylinder or Bag Size	Product Number	Price	
8	6,000	kg	Power Activated Carbon as per the following mandatory specifications: Iodine Number 800 mg/g (min); Moisture as packed by weight 8% (max); Screen size by weight, U.S. Sieve Series: Through 100 mesh 99% (min); Through 200 Mesh 95% (min); Through 325 mesh 90% (min). Must be delivered in bags and of a range between a minimum of 20 kg to 25 kg maximum. No substitute in bag size.				PER kg
8.1			Minimum Shipment:				
9			Miscellaneous additional other items not listed herein at wholesale price less a _____% discount or at cost price plus a _____% markup.				

All shipping charges to destination MUST be included in the quoted prices. There must be no fuel surcharge fees added to the invoices.

Supplier is to list, if any, the minimum shipment requirement.

NOTE: You must always adjust, when necessary, the columns to assure that each column of the Pricing Sheets appear on one page. Each page must show from the first column with the numbering up to the last column confirming if the offered price is per kg.

