



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des
soumissions - TPSGC
11 Laurier St. / 11, rue Laurier
Place du Portage , Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5

AMENDMENT – MODIFICATION

**REQUEST FOR PROPOSAL /
DEMANDE DE SOUMISSION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Science Procurement Directorate/Direction de
l'acquisition
de travaux scientifiques
11C1, Phase III
Place du Portage
11 Laurier St. / 11, rue Laurier
Gatineau, Québec K1A 0S5

Title-Sujet PROFESSIONAL SERVICES – TBIPS-TIER 2 NCR	
Solicitation No. - N° de l'invitation W8474-15TN01/A	Date 2016-04-01
Client Reference No. - N° de référence du client W8474-15TN01	
GETS Reference No. - N° de référence de SEAG	
File No. – N° de dossier 003sl.W8474-15TN01	Amendment No. – Modification 001
Solicitation Closes – L'invitation prend fin at – à 14:00 on – le 2016-04-25	Time Zone Fuseau horaire Eastern Daylight Time (EDT) – Heure avancée de l'est (HAE)
F.O.B. – F.A.B Plant-Usine : <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Bitsene, Marlene	Buyer Id – Id de l'acheteur 003sl
Telephone No. - N° de téléphone (819)956-9489	FAX No. - N° de FAX (819) 997-2229
Destination of Goods, Services and Construction: Destinations des biens, services et construction : Specified Herein Précisé aux présentes	

Instructions : See Herein

Instructions : voir aux présentes

Delivery Required - Livraison exigée See Herein – voir aux présentes	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de telephone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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This amendment is raised to change the time zone of the bid closing time and to post Issue 1 of the Question and Answer Compendium.

At page 1 of the Request For Proposal:

Delete:

Time Zone /

Fuseau horaire

Eastern Standard Time (EST) /

Heure normale de l'est (HNE)

Insert :

Time Zone /

Fuseau horaire

Eastern Daylight Time (EDT) /

Heure avancée de l'est (HAE)

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**BID SOLICITATION
FOR
CONTRACTS AGAINST A SUPPLY ARRANGEMENT
FOR
TASK-BASED INFORMATICS PROFESSIONAL SERVICES (TBIPS) (TIER 2 - NCR)
FOR
ENGINEERING SUPPORT SERVICES (ESS)
AND PROJECT MANAGEMENT SUPPORT SERVICES (PMSS)
IN SUPPORT OF
THE DIRECTOR GENERAL INFORMATION MANAGEMENT (DGIMPD) PROJECT DELIVERY**

QUESTION AND ANSWER

**Issue: 1
4/1/2016**

#	QUESTION	ANSWER				
1	<p>With regards to PMSS R1 - Would you please confirm that any contract carried out where the SRCL requires the bidder to possess Secret or higher Facility Security Clearance would meet the RT1 definition of "classified"?</p> <p>This question refers to Page 147 of 169, PMSS Stream R1, which reads as follows:</p> <table border="1" data-bbox="184 540 674 1295"> <tr> <td data-bbox="184 540 254 1295">R1</td> <td data-bbox="254 540 485 1295"> <p>The Bidder should demonstrate its experience as either the prime contractor or a joint venture member working on a contract for the provision of professional services for a classified (Secret or higher) project within the last ten (10) years</p> <p>For each contract submitted, the Bidder is requested to provide the following information:</p> <ul style="list-style-type: none"> • Project title; • Short project description; • Contract value; • Legal entities participating including subcontractors; • Contract status. </td> <td data-bbox="485 540 583 1295">Five (5) points for each contract.</td> <td data-bbox="583 540 674 1295">10 points</td> </tr> </table> <p>Our question is: Does "classified (Secret or Higher) project" refer to the level of Facility Security Clearance required for the contractor to carry out the contract? Therefore, would any contract carried out where the SRCL requires the contractor to possess Secret or higher Facility Security Clearance would meet the RT1 definition of "classified"?</p>	R1	<p>The Bidder should demonstrate its experience as either the prime contractor or a joint venture member working on a contract for the provision of professional services for a classified (Secret or higher) project within the last ten (10) years</p> <p>For each contract submitted, the Bidder is requested to provide the following information:</p> <ul style="list-style-type: none"> • Project title; • Short project description; • Contract value; • Legal entities participating including subcontractors; • Contract status. 	Five (5) points for each contract.	10 points	<p>The bidder must meet all parameters of the SRCL.</p>
R1	<p>The Bidder should demonstrate its experience as either the prime contractor or a joint venture member working on a contract for the provision of professional services for a classified (Secret or higher) project within the last ten (10) years</p> <p>For each contract submitted, the Bidder is requested to provide the following information:</p> <ul style="list-style-type: none"> • Project title; • Short project description; • Contract value; • Legal entities participating including subcontractors; • Contract status. 	Five (5) points for each contract.	10 points			

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2	<p>Regarding MRC1: The P.13 Independent IT Project Review Team Leader Category is a brand new category that has only been on TBIPS for less than 1 year since March 23, 2015. As such, it has seen very little usage by Canada to date. Would Canada please confirm that the following clause will apply to demonstrate that our firm has provided the mandatory amount of billable days for this category:</p> <p>“A project will be considered “similar” to the Work to be performed under any resulting contract if the project was for the performance of work that closely matches the TBIPS descriptions of the Resource Categories identified in Annex A1 – SOW ESS and Annex A2 – SOW PMSS. Work will be considered to “closely match” if the work in the provided project is described in at least 50% of the points of responsibility listed in the description of the given Resource Category.”</p>	<p>MCR1 Independent IT Project Review Team Leader billable days requirement will be reduced to 0.</p>
3	<p>Please confirm that the solicitation number is W8474-15TN01/A and <u>not</u> W8482-145909/B (which appears in the RFP header)</p>	<p>The solicitation number is W8474-15TN01/A.</p>
4	<p>Is there currently, or has there been within the past 12 months, a contractor or contractors delivering the ESS and PMSS services similar to or identical to those services being solicited in this RFP. If so, who are the incumbent contractors, what have been the duration of the contract or contracts and total value for the services provided to date?</p>	<p>Yes there have been resources providing services under 3 categories: - 2 x Senior Systems Engineer and 1 x Senior ILS Engineer from 11-Oct-14 to 11-Apr-16 under TEMS supply arrangement, contract value \$1,015,102.61 (taxes included) - 1 x Network Analyst from 30-Apr-13 to 30-Jun-16 under TBIPS supply arrangement, contract value \$917,490.51 (taxes included)</p>
5	<p>Is there someone currently, or has there been someone in the past providing similar or relevant services? If yes, who has been providing these services, what is (or was) the contract value and what is (or was) the duration of the contract (including any extensions), and are the allowed to bid on this opportunity?</p>	<p>See Q4</p>
6	<p>Is there currently, or has there been within the past 6 months an incumbent (s) delivering any services similar to or identical to those being solicited in this RFP. If so who are the incumbents supplier, what has been the duration of the contract or contracts and the total value of the services provided to-date.</p>	<p>See Q4</p>
7	<p>There are two streams ESS and PMSS , can we bid on just one or do we have to bid on both Streams? Can we just bid on PMSS stream?</p>	<p>A Bidder can bid on one requirement, i.e. ESS or PMSS or to both requirements, i.e. ESS and PMSS. In</p>

		<p>the case where a Bidder would want to respond to both requirements, i.e. ESS and PMSS, separate bids are to be provided.</p> <p>Only TBIPS SA Holders currently holding a TBIPS SA for Tier 2 - NCR,</p> <ul style="list-style-type: none"> (i) in <u>all the Streams and Resource Categories</u> for ESS identified in the RFP, if submitting for ESS, or (ii) in <u>all the Streams and Resource Categories</u> for PMSS identified in the RFP, if submitting for PMSS, or (iii) in <u>all the Streams and Resource Categories</u> for both ESS and PMSS identified in the RFP, if submitting for both ESS and PMSS, <p>under the EN578-055605 series of SAs are eligible to compete.</p>
8	<p>We are an existing, qualified TBIPS SA holder and we are very interested in this RFP. Can you please invite us?</p>	<p>This Request for Proposal (RFP) is the only vehicle used to invite all qualified TBIPS SA Holders for the requirements of this RFP.</p>
9	<p>For R1 in the Business Analyst point rated grid it states: Certification in Business Analysis using the Business Analysis Body of Knowledge (BABOK) standard. Can the Crown confirm if CBAP is the required certification?</p>	<p>The Certified Business Analysis Professional (CBAP) designation and The Certification of Competency in Business Analysis (CCBA) are acceptable certifications.</p>

10	<p>For PM3 MP2 states “The Bidder must demonstrate that the proposed resource has 7 years collective experience in the last 10 years working in Project Management for IT-enabled projects.” In the RFP it states “for evaluation purposes, the definition of a “Project” is as follows: An endeavour of a minimum of one (1) year in length undertaken to create a unique product, service or result.”</p> <p>Must each project showcased for the 7 years be a minimum of 1 year in duration, and does this apply to the MP1 criteria as well where the candidate can show 10 years of PM experience on IT-enabled projects (that these must also be one year each in duration)?</p>	<p>Yes. Each project showcased must be a minimum of one (1) year in duration and the resource must claim the total amount of time supporting that project. The term 'project' is defined in the RFP and will be evaluated per this definition.</p>
11	<p>Must a reference be held for each project listed as candidate substantiation for the grid i.e. for the full 10 years of project management experience listed in MP1?</p>	<p>Yes, the "Annex 2 - Bidder's Template for Contract Reference" should be completed for all project substantiating "Ten (10) years of project management experience for IT-enabled projects" in MP1.</p>
12	<p>May I please get a copy of the above noted RFP in Microsoft Word format?</p>	<p>No Microsoft Word Format is available.</p>
13	<p>“Is there, or has there been, contactors performing tasks that are similar to those being described in the Statement of Work (SOW) within the past twelve (12) months? If so, who are the incumbent contractors and what have been the value(s) of the contract(s)?”</p>	<p>See Q4.</p>
14	<p>For MRC1, “The Bidder must have demonstrated experience, quantified in billable day, in the last five (5) years supplying all of the following Resource Categories on one or more contracts to a maximum of five contracts”.</p> <p>For the purposes of this response, please confirm that Joint Ventures may pool individual contracts to meet the requirements, with the caveat that the billable days for a particular category must come from just one of the JV partners. For example, one JV partner may supply 3 of the contracts and another JV partner supplies the other 2 contracts, but the billable days for any individual role must be demonstrated by only one JV partner, eg. partner #1 is solely accountable for substantiating all billable days for the Project Administrator role whereas partner #2 must substantiate all billable days for the Independent Project Reviewer role. This ensures that at least one JV partner is able to fully satisfy the billable days requirement of a resource category on their own.</p>	<p>Please refer to the RFP, part 3, Section 3.1 (e).</p>
15	<p>Are the requested services for the above-referenced solicitation currently being provided or have they been provided previously? If so, please identify the means by which such services have been supplied (e.g. direct and/or term employee(s), personal services contract(s), or contracted services through a company). If the</p>	<p>See Q4.</p>

	services were contracted through one or more companies or individuals, please provide the name(s) of the contractor(s), the duration and dollar amount of the contract(s)																								
16	<p>Refer: Attachment 2.1, Technical Evaluation Criteria – Engineering Support Services (ESS), on Page 139 of 169 and Attachment 2.2., Bidder’s Response Template – Technical Evaluation Criteria, Project Management Support Services (PMSS), on Page 155 of 169. #2. para the definition of Project - “an endeavor of a minimum of one (1) year in length..... “</p> <p>Question #1 Please clarify in the case of a resource, whether the minimum of one (1) year requirement refers to the length of the project itself or the length of the resource’s duration on the project?</p>	The definition of a “Project” is as follows: An endeavour of a minimum of one (1) year in length undertaken to create a unique product, service or result. A resource might have worked on a portion of the one year project. The cumulative portion(s) of each project must add up to the minimum work experience required of the resource.																							
17	<p>Refer: Annex 2.1 – Bidder’s Template for Billable Days – ESS, Page 154 of 169, and Annex 2.2 – Bidder’s Template for Billable Days – PMSS, Page 163 of 169</p> <p>Question #2 Please confirm that the example below will be acceptable to demonstrate the necessary number of billable days to meet the Mandatory Requirements?</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">Category of Personnel</th> <th colspan="5">Number of Billable Days</th> <th rowspan="2">Total Billable days</th> <th rowspan="2">Minimum Billable Days as identified in MRC1</th> <th rowspan="2">Total Score</th> </tr> <tr> <th>Contract Number: _A##1_</th> <th>Contract Number: _A##2_</th> <th>Contract Number: _A##3_</th> <th>Contract Number: _A##4_</th> <th>Contract Number: _A##5_</th> </tr> </thead> <tbody> <tr> <td>P.6 Project Administrator</td> <td>480</td> <td></td> <td></td> <td></td> <td></td> <td>480</td> <td>480</td> <td></td> </tr> </tbody> </table>	Category of Personnel	Number of Billable Days					Total Billable days	Minimum Billable Days as identified in MRC1	Total Score	Contract Number: _A##1_	Contract Number: _A##2_	Contract Number: _A##3_	Contract Number: _A##4_	Contract Number: _A##5_	P.6 Project Administrator	480					480	480		Yes this is acceptable.
Category of Personnel	Number of Billable Days					Total Billable days	Minimum Billable Days as identified in MRC1				Total Score														
	Contract Number: _A##1_	Contract Number: _A##2_	Contract Number: _A##3_	Contract Number: _A##4_	Contract Number: _A##5_																				
P.6 Project Administrator	480					480	480																		

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	P.9 Project Manager/ Senior Project Officer		240				240	240		
	B.1 Business Analyst			240			240	240		
	B.7 Business Transformation Architect				240		240	240		
	P.13 Independent IT Project Review Team Leader					120	120	120		
18	Are the requested services for the above referenced solicitation currently being provided or have they been provided previously? If so, please identify the means by which such services have been supplied (e.g., direct and or term employee, personal services contract, or contracted services through a company). If the services were contracted through a company, please provide the name of the contractor and the duration and dollar amount of the contract(s).									See Q4.
19	Please refer to page 6, 1.2.a summary which states that "it is Canada's intention to issue two separate contracts." The Bidder respectfully requests that the Crown allow bidders to submit proposals for either stream. By doing so, the Crown will be assured the provision of the best qualified resources for the applicable stream, while encouraging greater competition. The Bidder respectfully requests that the Crown amends the RFP to award one contract per TBIPS stream (Stream 1 – Application Services, Stream 6 – Cyber Protection Services etc.) as opposed to awarding one contract per ESS or PMSS streams.									The requirements are as stated in the RFP.

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20	Please confirm that the winner of this RFP will be prohibited from bidding on any part of current and future Satellite Communication projects due to Conflict of Interest.	The resulting contract(s) will be subject to SACC clause 2035 34 Conflict of Interest and Values and Ethics Codes for the Public Service.
21	Reference: Corporate Mandatories MCR1 and MRC1 Are demonstrated Billable Days for this mandatory criteria restricted to Billable Days invoiced for Senior/(Level 3) resources only.	MCR1 requires all billable days to be at Level 3. MRC1 requires all billable days be at EITHER Level 3 OR Level 2.
22	We came across the above mentioned RFP on Buy&Sell. We are qualified on TBIPS as a Tier 2 supplier, however, we not a member of the Controlled Goods Program. We would like to request sponsorship. If you could let me know what the next steps would be that would be much appreciated.	All bidders must meet the Controlled Goods Requirement of this RFP upon bid closing. See site http://ssi-iss.tpsgc-pwgsc.gc.ca/pma-jcp-eng.html for certification information.
23	In Attachment 2.2, Project Management Support Services (PMSS) at page 156 of 169, <u>PMSS Corporate Criteria MRC1</u> : The bidder is required to demonstrate experience in 5 TBIPS categories using only 5 contracts. This can be challenging given the variety of categories requested to demonstrate. As an example, P.13 resources are usually procured under short distinct contracts and multiple contracts would be needed to fulfill the requirement. Would the Crown please consider accepting demonstration of all the categories with 7 contracts (as opposed to 5) in order to allow for multiple short contracts to be presented specifically under the P.13 category?	Different contracts can be used to demonstrate the experience of different resources. Canada will entertain additional contracts to demonstrate the experience, however, the experience must be against a project as defined in this RFP. P.13 is being removed from MRC1 – see Q2.
24	In Attachment 2.2, Project Management Support Services (PMSS) at page 156 of 169, <u>PMSS Corporate Criteria MRC1</u> : The bidder is required to demonstrate 120 days for P.13, 13 Independent IT Project Review Team Leader. This is very specific and significantly reduces the number of days that can be presented and it also does not reflect the actual bidder's experience in the area of IT Project Review. It is our experience that the IT Project Review Team Leader and the IT Project Reviewer perform very similar work and usually work together very closely as a team to establish the Project Review Plan, developing the .review report and performing quality assurance for the work. It would not be possible to complete the Independent Review without the team members all being extensively involved and participating at all levels. The Team Leader and Project Reviewer stand in for one another where the Team Lead on Project 1 may be a Team Member on Project 2 and vice versa, given that they need to be very experienced and essentially have the same skills sets. Would the Crown please change this item to read: P.13 Independent IT Project Review Team Leader OR P.14 Independent IT Project Reviewer?	See Q2

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25	<p>As part of the Bid Submission Form (page 137 of the original RFP), Bidders are requested to provide information regarding the Proposed Site(s) or Premises Requiring Safeguard Measures and are directed to Part 3 of the RFP for instructions on how to complete this section. However, Part 3 of the RFP does not identify any instructions in completing the aforementioned section. Could the Crown please provide specific details on how to complete this section of the Bid Submission Form or direct Bidders to the specific page number of the RFP that details the information required for completion?</p>	<p>This section related to the Bidder's Proposed Site(s) or Premises Requiring Safeguard Measures is not applicable for this RFP.</p>
26	<p>Our firm is a Tier 2 Holder qualified under all streams excluding Stream 6 and 7.</p> <p>Could you please confirm if it is intended to issue two separate contracts from the bid solicitation process, we can only bid on either #1 which includes Stream 1, 6 and 7 or #2, stream 4 and 5?</p> <p>1- ESS contract in the following Streams:</p> <ul style="list-style-type: none">(i) Stream 1 (A) – Application Services(ii) Stream 6 (C) – Cyber protection Services(iii) Stream 7 (T) – Telecommunications Services <p>2- PMSS contract in the following Streams:</p> <ul style="list-style-type: none">(i) Stream 4 (B) – Business Services(ii) Stream 5 (P) – Project Management Services	<p>See Q7</p>