

Amendment #2 RFP 201600837 - Replace Appendix B in its entirety with the following:

APPENDIX B

5.1 Evaluation Table

EVALUATION CRITERIA	A	B	C	D
	WEIGHT 100 Total	POINTS 0 to 5	UPSET SCORE	SCORE AxB
1. Proponent Qualifications (Section 4.6)	25		75	
<p>a) Description of Offeror appropriately describes firm and service delivery specialization(s), including which office(s) would provide services if awarded the contract, number of personnel, and specific experience of the office(s) with the proposed work.</p> <p>b) Proponent team possesses appropriate qualifications (including certifications and accreditations) and experience, roles of team members, relevance to the area(s) for work, as described in Section 3 of the RFP.</p> <p>c) The proponent provides appropriate references that include: company name and address; contact person name and phone number.</p>				
2. Response to Statement of Work (Section 4.7)	40		120	
<p>a) The proponent demonstrates a clear understanding of the expectations, tasks, and deliverables outlined in Section 3.3 (Statement of Work).</p> <p>b) The methodologies proposed for each task is appropriate to achieve the project objectives:</p> <ul style="list-style-type: none"> - Document and literature review - Best practices review - Consultations - Updated Space Planning and Design Guiding Principles and Fit-up and Interior Renovation Standards/Guidelines - Space Management Program - Implementation Schedule/Master Roll-Out Plan <p>c) The proponent clearly identifies specific challenges to completing the tasks in Section 3.3 (Statement of Work) and proposes solutions to these challenges.</p>				

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	WEIGHT 100 Total	POINTS 0 to 5	UPSET SCORE	SCORE AxB
3. Project Management Plan (Section 4.8)	25		75	
<p>a) The proponent appropriately describes its project management approach and the project management organizational structure including reporting levels and lines of authority.</p> <p>b) Quality Control approach appropriately describes the methods to be used to ensure quality of the work, and response mechanisms in the case of errors, omissions, delays, etc.</p> <p>c) The proponent describes its status reporting methodology including details of written and oral progress reporting methods.</p> <p>d) The proponent appropriately describes the method(s) it will use to ensure compliance with the work schedule.</p> <p>e) The proponent proposes an appropriate strategy for communication with CMHC, including interface points and mechanisms, and how issues and difficulties will be resolved</p>				
4. Pricing	10			
The proponent submitting the lowest price proposal will receive the maximum 5 points on the standard CMHC evaluation scale of 0 to 5. Other proponents will receive a prorated score out of 5 based on the relative proportion of their price to the lowest price submitted.				
TOTALS	100			