

NOTICE OF PROPOSED PROCUREMENT (NPP)
For
TASK BASED INFORMATICS PROFESSIONAL SERVICES (TBIPS)

GSIN: D302A ADP SYSTEM DEVELOPMENT SERVICES

Reference Number:	CIO/BSB0047	Solicitation Number:	IC401561
Organization Name:	Industry Canada – Chief Information Office Sector		
Solicitation Date:	2016-04-13	Closing Date:	2016-05-03 11:00 AM Eastern Daylight Saving Time EDT
Anticipated Start Date:	2016-05-24		
Estimated Delivery Date:	N/A	Estimate Level of Effort:	240 days / year
Contract Duration:	<i>The initial contract period will be from date of contract award and ends one (1) year after with two (2) irrevocable options to extend it for one (1) year periods.</i>		
Solicitation Method:	Competitive	Applicable Trade Agreements:	WTO-AGP, NAFTA, AIT, Canada-Chile, Canada-Colombia, Canada-Panama, Canada-Peru
Comprehensive Land Claim Agreement Applies:	No	Number of Contracts:	1

Requirement Details

Tendering Procedure: Selective Tendering

This requirement is open only to those TBIPS Supply Arrangement Holders who qualified under Tier 1 for services in the National Capital Region for the following category:

One (1) Level 3 Tester

The following SA Holders have been invited to submit a proposal:

1. Calian Ltd.
2. Coradix Technology Consulting Ltd.
3. CSI Consulting Inc., FoxWise Technologies Inc., DWP Solutions Inc., Innovision Consulting Inc., IN JOINT VENTURE
4. Emerion
5. Equasion Business Technologies Consulting Inc and Watershed Information Technology Inc in CJV
6. Ian Martin Limited
7. iFathom Corp, Simfront Simulation System Corporation, ING Engineering Inc., in JV
8. IT/NET Ottawa Inc, KPMG LLP, in Joint Venture
9. LGS Group Consulting Corporation
10. LNW Consulting Inc.
11. Lumina IT Inc.
12. Maplesoft Consulting Inc.
13. MNP LLP
14. Randstad Interim Incorporated
15. Real Decoy Inc.
16. S.i. Systems Ltd.
17. Somos Consulting Group Ltd.
18. Systematix IT Solutions

19. TekSystems Canada Inc.
20. The Aim Group Inc.
21. Unisys Canada Inc.

Description of Work:

The mandate of the Chief Information Office (CIO) of Innovation, Science and Economic Development (ISED) formerly Industry Canada is to maximize ISED's business performance through modern and progressive management of information technology (IT) services, policies, and resources. The CIO Branch is specifically responsible for:

- Establishing IM/IT strategies and policies that support the overall mandate of the Department and are consistent with established funding envelopes;
- Aligning IM/IT resources with departmental priorities and IM/IT plans through a practical governance structure;
- Providing high-quality, affordable IM/IT services to departmental business partners;
- Providing high-quality and responsive support to departmental IM/IT users;
- Establishing department-wide technology standards and architecture to maximize opportunities for horizontal investments in IM/IT across the department; and
- Directing and supporting a program of IM activities to ensure the effective and efficient management of information within Industry, Science and Economic Development.

The Business Services Branch (BSB) is responsible for the development of solutions and applications as well as the maintenance of existing systems to support Industry Canada business units.

Services are delivered through four organizational directorates:

- Business Solutions
- IT Modernization
- Enterprise Solutions
- SITT & CIPO Development and Support

This resource requirement will fall under the IT Modernization (ITM) Directorate.

PROJECT OVERVIEW

The CIPO Modernized IP Case and Workflow Solution for Trademarks, Patents and Copyright and Industrial Design will modernize CIPO's Trademarks, Patents, Copyright, Industrial Design (National or Hague System) International, National and Correspondence generation solutions by developing end to end IP transaction capabilities that will improve business processes and support ongoing regulatory and business changes. The new solution for international and national processing will interface with existing services and sub-systems and with the solutions that will be deployed as part of the Trademarks, Patents E-filing, CIPO Document Access System, Integrated Financial Services, Client Relationship Management and CIPO Enterprise Content Management projects. This solution will enable CIPO to:

- Upgrade Trademark's, Patents and Copyright/Industrial Design (CID) operational systems with state of the art technology;
- Improve traceability of IP transaction/events in support of Business Intelligence processes;
- Ease of workflow configuration to increase business agility to facilitate process improvements;
- Improve tools for employees to do their work more easily and efficiently in order to meet the increasing pressure and demands of their daily workload; and
- Realize considerable savings by not having to maintain and improve Trademarks', Patents and CID legacy system and specialized contractors.

SCOPE OF WORK / KEY ACTIVITIES

Currently the ITM Directorate has a requirement for a Senior Tester (level 3) to assist the current IT Modernization management team with testing of the Industry Canada IP Case Management and Workflow Solution for Trademarks, Patents and CID. Duties and tasks will include but not be limited to the following:

- Develop, write and update test plans, strategy, procedures and test cases and execute through the analysis of requirements documents or User Stories;
- Work with the functional lead, functional SMEs and business stakeholders to validate the business requirements and to assist with the elicitation and management of test requirements;
- Ensures the readiness of the technical test environment;
- Document, implement, monitor, and enforce all processes for testing as per standards defined by Innovation, Science and Economic Development (ISED);
- Maintain and enforce testing methodology (planning, preparing, executing, evaluating);
- Ensure the traceability of all test cases and defects back to business requirements or required functionality;
- Ensure quality and completeness of test deliverables;
- Identify and report the level of risk associated with unresolved issues, following escalation processes where required;
- Document, retest and manage bugs using a ticket-tracking tool (JIRA);
- Report summary of testing efforts, looking for ways to improve quality;
- Collaborates with client and team members in finding solutions for technical issues;
- Creates an environment of continuous improvement when testing applications;
- Questions and collaborates with the development team to ensure the business need is being met;
- Participate in the approval process of an application going into production;
- Collaborate with the development staff to resolve issues, problems or execute tasks as reported through the ticket-tracking tool;
- Weekly status report to the project manager.

WORK LOCATION

The contractors will carry out the work on Science and Economic Development (ISED) premises located at 235 Queen Street, Ottawa, Ontario.

- Bidders must submit a bid for all resource categories
- The work is currently not being performed by a contracted resource

Security Requirement: PWGSC FILE # Common PS SRCL #4 applies

Minimum Corporate Security Required: FSC - Secret

Minimum Resource Security Required: Secret

Contract Authority

Name: Jordan Kearns
Phone Number: 343-291-1268
Email Address: Jordan.Kearns@Canada.ca

Inquiries

Inquiries regarding this RFP requirement must be submitted to the Contracting Authority named above. Request for Proposal (RFP) documents will be e-mailed directly from the Contracting Authority to the Qualified Supply Arrangement Holders who are being invited to bid on this requirement. BIDDERS ARE ADVISED THAT "BUYANDSELL.GC.CA" IS NOT RESPONSIBLE FOR THE DISTRIBUTION OF SOLICITATION DOCUMENTS. The Crown retains the right to negotiate with any supplier on any procurement. Documents may be submitted in either official language.

NOTE: Task-Based Informatics Professional Services (TBIPS) Method of Supply is refreshed three (3) times per year. If you wish to find out how you can be a "Qualified SA Holder", please contact RCNMDAI.-NCRIMOS@pwgsc.gc.ca