

**NOTICE OF PROPOSED PROCUREMENT (NPP)**  
**For**  
**TASK BASED INFORMATICS PROFESSIONAL SERVICES (TBIPS)**

<b>Reference Number:</b>	10152502	<b>Solicitation Number:</b>	10152502
<b>Organization Name:</b>	The Department of Canadian Heritage (PCH)		
<b>Solicitation Date:</b>	2016-04-18	<b>Closing Date:</b>	2016-05-03 at 2:00 PM EDT
<b>Anticipated Start Date:</b>	2016-05-09		
<b>Estimated Delivery Date:</b>	N/A	<b>Estimate Level of Effort:</b>	225 days
<b>Contract Duration:</b>	The contract period will be for one (1) year from the date of contract with an irrevocable option to extend it for up to two (2) additional one-year periods.		
<b>Solicitation Method:</b>	Competitive	<b>Applicable Trade Agreements:</b>	WTO-AGP, NAFTA, AIT...
<b>Comprehensive Land Claim Agreement Applies:</b>	No	<b>Number of Contracts:</b>	1

**Requirement Details**

**Tendering Procedure: Selective Tendering**

This requirement is open only to those TBIPS Supply Arrangement Holders who qualified under Tier 1 for services in the National Capital Region for the following categories:

One (1) Level 3 - Project Manager

The following SA Holders have been invited to submit a proposal:

Cache Computer Consulting Corp.  
 Contract Community Inc.  
 DLS Technology Corporation  
 General Dynamics Canada Limited  
 I4C INFORMATION TECHNOLOGY CONSULTING INC  
 Ibiska Telecom Inc. and CM Inc., as a contractual Joint Venture  
 Le Groupe Conseil Bronson Consulting Group  
 Lightning Tree Consulting, Burbek, and P.G. Rodier Consulting in Joint Venture  
 Modis Canada Inc  
 Myticas Consulting Inc.  
 Promitus Solutions Ltd., in Joint Venture with Icorp.ca Inc., Fineworks, Hamilton, Thomas & Associates Ltd.,  
 Elemental Strategies Inc.  
 QMR STAFFING SOLUTIONS INCORPORATED, 3D GLOBAL ENTERPRISES INC. IN JOINT VENTURE  
 SoftSim Technologies Inc.  
 Somos Consulting Group Ltd.  
 TeraMach Technologies Inc.

**Description of Work:**

The Department of Canadian Heritage is currently using manual paper based processes to obtain signatures on financial documents. They wish to move towards electronic authorizations for both pre and post authorization. They require a project manager to take the organizations from paper to electronic authorizations. This includes all associated workflows and the content management server set up. The services will support the Procure to Pay (P2P) project.

- The work is currently being performed by *Cache Consulting* under contract (value \$25,000.00).

**Security Requirement:** Common PS SRCL #19 applies  
**Minimum Corporate Security Required:** Facility Security Clearances  
**Minimum Resource Security Required:** Secret

**Contract Authority**

**Name:** Daniel Michaud  
**Phone Number:** 819-994-5122  
**Email Address:** PCH.contracts-contracting.PCH@canada.ca

## Inquiries

Inquiries regarding this RFP requirement must be submitted to the Contracting Authority named above. Request for Proposal (RFP) documents will be e-mailed directly from the Contracting Authority to the Qualified Supply Arrangement Holders who are being invited to bid on this requirement. BIDDERS ARE ADVISED THAT "BUYANDSELL.GC.CA" IS NOT RESPONSIBLE FOR THE DISTRIBUTION OF SOLICITATION DOCUMENTS. The Crown retains the right to negotiate with any supplier on any procurement. Documents may be submitted in either official language.

**NOTE: Task-Based Informatics Professional Services (TBIPS) Method of Supply is refreshed three (3) times per year. If you wish to find out how you can be a "Qualified SA Holder", please contact RCNMDAI.-NCRIMOS@pwgsc.gc.ca**