

No of Page/ 19

N° de page



Public Works and
Government Services
Canada

Travaux publics et
Services gouvernementaux
Canada

RETURN BIDS TO:

RETOURNER LES SOUMISSIONS A:

See Section 1.

Voir Section 1.

STANDARD REQUEST FOR BID

INVITATION A SOUMISSIONNER - STANDARD

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/.../PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ

Solicitation No. - N° de la demande 10050288-1	Amendment No. - N° de modification
--	------------------------------------

Solicitation closes – La demande prend fin : at – à See Section 1 Voir Section 1 on – le See Section 1 Voir Section 1	File No. - N° de dossier 10050288-1
---	--

Date of Solicitation – Date de la demande

20/04/2016

Address inquiries to – Adresser toute demande de renseignement à :

See Section 2, Article 4.1.

Voir Section 2, Article 4.1

Destination

See Section 2, Annex A.

Voir Section 2, Annexe A.

Instructions:

Municipal taxes are not applicable.

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

Instructions:

Les taxes municipales ne s'appliquent pas.

Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.

Supplier Name and Address – Nom et adresse du fournisseur

Telephone No. - N° de téléphone

Facsimile No. - N° de télécopieur

Name and title of person authorized to sign on behalf of supplier (type or print)

Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)

Signature : _____ Date : _____

TABLE OF CONTENTS

Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services

SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS

Step 1. For Tier 2 and Tier 3 only (If Tier 1, skip this step and proceed with step 2)

Is this a Manufacturer Product Specific Procurement? NO.

Step 2. Competitive or Non-Competitive

For Competitive Requirements:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
 1. a current published price list indicating the percentage discount available to Canada; or
 2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
 3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
 4. any other supporting documentation as requested by Canada.

Step 3. General or PSAB

Terms of the RFB:

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

Bid Evaluation

This article is completed if non-Government of Canada personnel will evaluate bids.

An evaluation team composed of representatives of Canada and Hay Design Incorporated will evaluate the bids.

RFB Issued to: [This section – “RFB Issued to:” is completed only when the RFB is not published on GETS]	
Supplier Name and Address: (City, Province)	
Contact:	
- Name:	
- Telephone Number:	
- E-mail:	
- Facsimile Number:	
RFB Issued by:	
Identified User’s (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, article 4.1 below.
RFB Closing - Submit Bid: Bids must be submitted to the Contracting Authority on the date and at the time indicated below.	
By no later than date and time:	a. 29/04/2016 b. 2:00pm
- To e-mail address	Samantha.Walker@tpsgc-pwgsc.gc.ca
RFB Enquiries	
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority until two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.	2 business days

SECTION 2 - RESULTING CONTRACT CLAUSES

1.	Terms and Conditions of the Contract	
	The terms and conditions of Parts 6A and 6C of the Supplier’s SA within the series E60PQ-140003/PQ apply to and form part of this Contract.	
2.	Security Requirement (Applies if article a. or b. is checked)	
2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below (the checked article applies).	
a.	<input checked="" type="checkbox"/>	Contractor may be escorted; possession of security clearance not required. Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
b.	<input type="checkbox"/>	Possession of security clearance(s) is required. The Contractor must meet the security clearance requirements contained in the clausing in Annex B herein.
3.	Requirement	
3.1	The Contractor must perform the Work listed in Annex A herein.	
4.	Authorities	
4.1	Contracting Authority	
	Name:	Samantha Walker
	Title:	Supply Specialist
	Department/Agency/Crown Corporation:	Public Works and Government Services Canada
	Address:	11 Laurier St, Place du Portage, Phase III 5C2-65
	Telephone No.:	819-420-2821
	E-mail address:	Samantha.Walker@tpsgc-pwgsc.gc.ca
4.2	Project Authority [To be left blank for RFB. IU to complete only when awarding contract]	

	Name:	
	Title:	
	Department/Agency/Crown Corporation:	
	Address:	
	Telephone No.:	
	Facsimile No.:	
	E-mail address:	
4.3	Contractor's Representative	
	As set out in Annex A, Table 10 below.	
5.	Payment	
	Method of Payment	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
	<input checked="" type="checkbox"/>	Single Payment
	<input type="checkbox"/>	Multiple Payment
6.	Invoicing (optional)	
	Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:	
	Name of the organization and contact:	
	Address:	
7.	Defence Contract. This clause applies if the box below is checked.	
	<input type="checkbox"/>	The Contract is a defence contract within the meaning of the Defence Production Act , R.S.C. 1985, c. D-1.

**ANNEX A
 REQUIREMENT and BASIS OF PAYMENT**

1. Category Selection

The requirement includes the following categories of work:

- Category 1 – Interconnecting Panels and Freestanding Systems

1.1 Metal Storage

Does the requirement include metal storage products?	<u>If yes:</u> Does the metal storage product represent less than 20% of the value of the requirement?	<u>If yes:</u> Proceed using Category 1
		<u>If no:</u> Select Category 3 for this requirement. Metal storage products can only be purchased in Category 1 when they are part of a new workstation requirement.
<u>If No:</u> Proceed using Category 1		

1.2 Interconnecting Panels

Does the requirement include Interconnecting Panels?

If Yes, Scenario b. of article 2. must be selected and Annex A of this RFB must be completed for Tier 2 and Tier 3 requirements.

- Category 2 – Freestanding Height Adjustable Desk / Table Products
- Category 3 – Metal Filing and Storage Cabinets
- Category 4 – Wood Veneer – Freestanding Products
- Category 5 – Ancillary and Lighting Products
- Product Related Services

2. Floor Plans

2.1 For Product Related Services requirements

2.2 For Categories 1-5:

Scenario a. Does not include a floor plan

Scenario b. Includes floor plan(s) WITHOUT identification of GocUIDs in article 3 of this Annex.

Refer to Annex A article 4 of the SA for Site inspection and Documentation instructions after contract award.

Site Inspection Date: _____ (to be completed by IU at contract award)

Scenario c. Includes floor plan(s) WITH identification of GocUIDs in article 3 of this Annex.

3. Product and Pricing Tables

Bidder to complete: Sections B of the tables identified by the IU in article 3 of this Annex as well as Tables 9 and 10. In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

Product Category: Category 1 – Interconnecting Panels and Freestanding Systems

Table 1.1 – Product

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm Lot Price** \$	Extended Total [Qty x Price] \$
1		See Annex B Requirement 1 – Workspaces				
2		See Annex B Requirement 2 – Additional Workspaces				
**Must not exceed ceiling unit price in SA. Add more rows if necessary.				Product Total		\$

Table 1.2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will deliver on the date and at the time below*	Firm Lot Price \$	Extended Total (Qty x Firm Unit Price) \$
1 and 2	Trebla			(Y)		

	473 Albert Street – 4 th Floor Ottawa, ON K1R 7X3	Between May 30 to June 10, 2016	Outside Normal Business Hours 9:00pm to 6:00am	(M) (D) (T) (M) (D) (T)		
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5] Add more rows if necessary.				Delivery Total:		\$

Table 1.3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will install on the date and at the time below*	Firm Lot Price \$	Extended Total (Qty x Firm Unit Price) \$
1 and 2	Trebla 473 Albert Street – 4 th Floor Ottawa, ON K1R 7X3	Between May 30 to June 10, 2016	Outside Normal Business Hours 9:00pm to 6:00am	(Y) (M) (D) (T) (M) (D) (T)		
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5] Add more rows if necessary.				Installation Total:		\$

Product Category: Category 2 – Freestanding Height Adjustable Desk / Table Products

Table 2.1 – Product

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm Lot Price** \$	Extended Total [Qty x Price]

						\$
1		See Annex B Requirement 1 – Workspaces				
2		See Annex B Requirement 2 – Additional Workspaces				
**Must not exceed ceiling unit price in SA. Add more rows if necessary.				Product Total		\$

Table 2.2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will deliver on the date and at the time below*	Firm Lot Price \$	Extended Total (Qty x Firm Unit Price) \$
1 and 2	Trebla 473 Albert Street – 4 th Floor Ottawa, ON K1R 7X3	Between May 30 to June 10, 2016	Outside Normal Business Hours 9:00pm to 6:00am	(Y) (M) (D) (T) (M) (D) (T)		
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5] Add more rows if necessary.				Delivery Total:		\$

Table 2.3 – Installation

Section A - IU REQUIREMENT	Section B – SUPPLIER’S BID
----------------------------	----------------------------

Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will install on the date and at the time below*	Firm Lot Price \$	Extended Total (Qty x Firm Unit Price) \$
1 and 2	Trebla 473 Albert Street – 4 th Floor Ottawa, ON K1R 7X3	Between May 30 to June 10, 2016	Outside Normal Business Hours 9:00pm to 6:00am	(Y) (M) (D) (T) (M) (D) (T)		
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5] Add more rows if necessary.				Installation Total:		\$

Product Category: Category 4 – Wood Veneer – Freestanding Products

Table 4.1 – Product

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm Lot Price** \$	Extended Total [Qty x Price] \$
1		See Annex B Requirement 1 – Workspaces				
**Must not exceed ceiling unit price in SA. Add more rows if necessary.				Product Total		\$

Table 4.2 - Delivery

Section A - IU REQUIREMENT	Section B – SUPPLIER’S BID
----------------------------	----------------------------

Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will deliver on the date and at the time below*	Firm Lot Price \$	Extended Total (Qty x Firm Unit Price) \$
1	Trebla 473 Albert Street – 4 th Floor Ottawa, ON K1R 7X3	Between May 30 to June 10, 2016	Outside Normal Business Hours 9:00pm to 6:00am	(Y) (M) (D) (T) (M) (D) (T)		
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5] Add more rows if necessary.				Delivery Total:	\$	

Table 4.3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will install on the date and at the time below*	Firm Lot Price \$	Extended Total (Qty x Firm Unit Price) \$
1	Trebla 473 Albert Street – 4 th Floor Ottawa, ON K1R 7X3	Between May 30 to June 10, 2016	Outside Normal Business Hours 9:00pm to 6:00am	(Y) (M) (D) (T) (M) (D) (T)		

*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5] Add more rows if necessary.	Installation Total:	\$
---	---------------------	----

Product Category: Category 5 – Ancillary and Lighting Products

Table 5.1 – Product

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm Lot Price** \$	Extended Total [Qty x Price] \$
1		See Annex B Requirement 1 – Workspaces				
2		See Annex B Requirement 2 – Additional Workspaces				
**Must not exceed ceiling unit price in SA. Add more rows if necessary.				Product Total	\$	

Table 5.2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will deliver on the date and at the time below*	Firm Lot Price \$	Extended Total (Qty x Firm Unit Price) \$
1 and 2	Trebla 473 Albert Street – 4 th Floor Ottawa, ON K1R 7X3	Between May 30 to June 10, 2016	Outside Normal Business Hours 9:00pm to 6:00am	(Y) (M) (D) (T) (M) (D)		

			(T)		
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5] Add more rows if necessary.			Delivery Total:		\$

Table 5.3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will install on the date and at the time below*	Firm Lot Price \$	Extended Total (Qty x Firm Unit Price) \$
1 and 2	Trebla 473 Albert Street – 4 th Floor Ottawa, ON K1R 7X3	Between May 30 to June 10, 2016	Outside Normal Business Hours 9:00pm to 6:00am	(Y) (M) (D) (T) (M) (D) (T)		
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5] Add more rows if necessary.			Installation Total:		\$	

Table 6 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes
1.1	IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes. Within three business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A. The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.
2.	Canada’s Facilities to Accommodate the Delivery
2.1	Loading Dock/Location

A	Location	
B	Dock	No Loading Dock
C	Lift	No Lift
D	Door	
2.2	Freight Elevator	
2.3	Other (specify, if any)	
Continuance of Certifications		
The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:		
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 7 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

Table 7.1

1	Product Total (Table 1.1) if applicable	\$
2	Delivery Total (Table 1.2) if applicable	\$
3	Installation Total (Table 1.3) if applicable	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$
5	Applicable Taxes :	\$
6	Total Estimated Cost – Category 1	\$

Table 7.2

7	Product Total (Table 2.1) if applicable	\$
8	Delivery Total (Table 2.2) if applicable	\$
9	Installation Total (Table 2.3) if applicable	\$
10	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$
11	Applicable Taxes :	\$
12	Total Estimated Cost – Category 2	\$

Table 7.3

13	Product Total (Table 4.1) if applicable	\$
14	Delivery Total (Table 4.2) if applicable	\$
15	Installation Total (Table 4.3) if applicable	\$

16	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$
17	Applicable Taxes :	\$
18	Total Estimated Cost – Category 4	\$

Table 7.4

19	Product Total (Table 5.1) if applicable	\$
20	Delivery Total (Table 5.2) if applicable	\$
21	Installation Total (Table 5.2) if applicable	\$
22	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$
23	Applicable Taxes :	\$
24	Total Estimated Cost – Category 5	\$

Table 8 – Bidder’s Authorized Representative

Table 6 – Bidder’s Authorized Representative		
1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

**ANNEX B
FLOOR PLANS**

Requirement 1 - Workspaces

See Attached PDF Floor Plan

Requirement 2 – Additional Workspaces

See Attached PDF Floor Plan

**ANNEX C
ADDITIONAL INFORMATION**

Requirement 1 - Workspaces

Qty	Additional Information	Size	
		Metric	Imperial
Workstations			
*	Workstation Panel Maximum Height	1370h	54h
*	Workstation Panel, Powered – fed at base of panel		
*	Adjustable Electrical Table w/ two grommet hole, plastic laminate c/w standard manufacturer 3mm radius edge	1220w x 610d	48w x 24d
*	24x24" Worksurface, plastic laminate c/w standard manufacturer 3mm radius edge.	610w x 610d	24w x 24d
*	48x24" Left-Hand Return Worksurface, c/w two grommets, plastic laminate c/w standard manufacturer 3mm radius edge.	1220w x 610d	48w x 24d
*	48x24" Right-Hand Return Worksurface, c/w two grommets, plastic laminate c/w standard manufacturer 3mm radius edge.	1220w x 610d	48w x 24d
*	Storage Tower w/ Open Storage accessed from front w/ Wardrobe 1 Side, Open Cupboard & 2 File Drawers at bottom.	610w x 610d x 1370h	24w x 24d x 54h to match panel
*	Mobile Box-File Pedestal c/w Cushion Seat, with lock, to fit under a 610mm (24") deep work surface	Fit under 610	Fit under 24
51	Monitor Arm suitable for single monitor, attach to Adjustable Surface in grommet.	n/a	n/a
*	Systems Furniture Power Pole c/w related covers and components.	n/a	n/a
Enclosed Office			
*	Bridge surface w/ One Gable and Modesty and one grommet hole. Wood veneer (walnut) c/w standard manufacturer 3mm radius edge.	1067w x 610d x 740h	42w x 24d x 29h
*	Rectangular Work Surface, with two full end gables, full modesty and two grommet holes. Wood veneer (walnut) c/w standard manufacturer 3mm radius edge.	1676w x 762d x 740h	66w x 30d x 29h
*	Return Work Surface, with two full end gables, full modesty and two grommet holes. Wood veneer	1676w x 610d x 740h	66w x 24d x 29h

	(walnut) c/w standard manufacturer 3mm radius edge.		
*	Closed Hutch, cupboard doors with lock, wood veneer (walnut).	1676w	66w
*	Freestanding Wardrobe Unit with two doors a hanging rod and a hat shelf, height to match overall height of hutch and work surface, wood veneer (walnut).	915w x 610d	36w x 24d
*	Mobile Box-File Pedestal, with lock, to fit under a 610mm (24") deep work surface, on castors. No Cushion.	Fit under 610	Fit under 24
1	Adjustable Keyboard and Input Device Support Service	685 Width	27" Width
1	Monitor Arm suitable for single monitor attached in grommet.	n/a	n/a
1	Task Light – Desk Base Type	n/a	n/a
Training Room			
2	Metal Wardrobe Unit	915w x 610d x 1676h	36w x 24d x 66h
13	Monitor Arm suitable for single monitor, attach to Adjustable Surface with clip.	n/a	n/a
13	Adjustable Keyboard and Input Device Support Service	685 Width	27" Width

*Refer to typical workstation layouts and furniture plan legend

Requirement 2 – Additional Workspaces

Qty	Additional Information	Size	
		Metric	Imperial
Workstations			
*	Workstation Panel Maximum Height	1370h	54h
*	Workstation Panel, Powered – fed at base of panel		
*	Adjustable Electrical Table w/ two grommet hole, plastic laminate c/w standard manufacturer 3mm radius edge	1220w x 610d	48w x 24d
*	24x24" Worksurface, plastic laminate c/w standard manufacturer 3mm radius edge.	1220w x 610d	48w x 24d
*	48x24" Left-Hand Return Worksurface, c/w two grommets, plastic laminate c/w standard manufacturer 3mm radius edge.	610w x 610d	24w x 24d
*	48x24" Right-Hand Return Worksurface, c/w two grommets, plastic laminate c/w standard manufacturer 3mm radius edge.	610w x 610d	24w x 24d
*	Storage Tower w/ Open Storage accessed from front w/ Wardrobe 1 Side, Open Cupboard & 2 File Drawers at bottom.	610w x 610d x 1370h	24w x 24d x 54h to match panel
*	Mobile Box-File Pedestal c/w Cushion Seat, with lock, to fit under a 610mm (24") deep work surface	Fit under 610	Fit under 24
4	Monitor Arm suitable for single monitor, attach to Adjustable Surface in grommet.	n/a	n/a
*	Systems Furniture Power Pole c/w related covers and components.	n/a	n/a

*Refer to typical workstation layouts and furniture plan legend