



## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions  
Travaux publics et Services gouvernementaux  
Canada

1713 Bedford Row

Halifax, N.S./Halifax, (N.É.)

B3J 1T3

Nova Scotia

Bid Fax: (902) 496-5016

## Revision to a Request for a Standing Offer

## Révision à une demande d'offre à commandes

Regional Master Standing Offer (RMSO)

Offre à commandes maître régionale (OCMR)

The referenced document is hereby revised; unless  
otherwise indicated, all other terms and conditions of the  
Offer remain the same.

Ce document est par la présente révisé; sauf indication  
contraire, les modalités de l'offre demeurent les mêmes.

## Comments - Commentaires

## Vendor/Firm Name and Address

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

## Issuing Office - Bureau de distribution

Atlantic Region Acquisitions/Région de l'Atlantique  
Acquisitions  
1713 Bedford Row  
Halifax, N.S./Halifax, (N.É.)  
B3J 3C9  
Nova Scot

<b>Title - Sujet</b> RMSO - Food & Beverage		
<b>Solicitation No. - N° de l'invitation</b> E6HAL-160001/A		<b>Date</b> 2016-04-21
<b>Client Reference No. - N° de référence du client</b> E6HAL-16-0001		<b>Amendment No. - N° modif.</b> 003
<b>File No. - N° de dossier</b> HAL-5-75278 (503)	<b>CCC No./N° CCC - FMS No./N° VME</b>	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$HAL-503-9813		
<b>Date of Original Request for Standing Offer</b> Date de la demande de l'offre à commandes originale		2016-03-22
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2016-05-02</b>		<b>Time Zone</b> <b>Fuseau horaire</b> Atlantic Daylight Saving Time ADT
<b>Address Enquiries to: - Adresser toutes questions à:</b> Forward (HAL), LeeAnne		<b>Buyer Id - Id de l'acheteur</b> hal503
<b>Telephone No. - N° de téléphone</b> (902) 496-5070 ( )	<b>FAX No. - N° de FAX</b> (902) 496-5016	
<b>Delivery Required - Livraison exigée</b>		
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>		
<b>Security - Sécurité</b> This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

Instructions: See Herein

Instructions: Voir aux présentes

<b>Acknowledgement copy required</b> <b>Accusé de réception requis</b>	<b>Yes - Oui</b> <input type="checkbox"/>	<b>No - Non</b> <input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

The purpose of this amendment is to provide an updated version (April 18<sup>th</sup>), Version 3.0 of the List of Deliverables. There have been some further modifications to the spreadsheets, please see narrative below.

There is also a question and answer section to respond to potential bidder's questions.

**Spreadsheet Information:**

1. The previous spreadsheet had a column at the end (Column O) which was labelled the "Results" column. This column has been removed.
2. Regarding the bidder's information to be completed (Column K,L,M) and the bidder's price (Column N), the bidder MUST ensure their price matches the case description. i.e. your price in N must be for the units described in K,L,M. See example below.
3. Line items which are shipped by one Unit of Measure (UOM) but invoiced at a different UOM should be clearly demonstrated in your bid. For example, if you sell ground beef by a case of 2 x 2.5 kg, but you invoice by the kg, your price should be per kg and your case description shown in Column J (Vendor Brand and Case Description). See the following example:

A	B	C	D	E	F	G	H	I	J	K	L	M	N
<b>Category:</b> <b>Meat/Fish/Altern</b> <b>atives</b>	<b>SOA #: E6HAL-160001</b>	<b>Vendor</b> <b>Name:</b> _____ _____		<b>Start</b> <b>Date:</b>	<b>End</b> <b>Date:</b>					<b>Vendor Case Description</b>			
Item Code	Item Description	Case Description	Unit of Measure	Unit of Supply	Additional Description	Estimated Usage	Brand	Vendor Item Code	Vendor Proposed Brand and Case Description	Number of Units per case	Weight or Volume per Unit	Item Measurement Unit	Price per Vendor Case Description
3B011	BEEF, GROUND, EXTRA LEAN	1 x 1 kg	G	KILOGRAM	FROZEN	1452	Maple Leaf	12345	Maple Leaf (2 x 2.5 kg)	1.00	1.00	kilogram	8.99
3B001	BEEF, GROUND, LEAN	1 x 1 kg	G	CASE	FROZEN	8064	Maple Leaf	123456	Maple Leaf	2.00	2.50	case	22.99

In the example above, the first item is invoiced by kg but sold by the case of 2 x 2.5 kg. In this example and any line items invoiced by UOM which differs from the vendor's case description (Column J), the first example above is the correct method to use to enter your bid.

The second item is sold and invoiced by the CASE. In this example you show your case size (Column K,L,M) and price for the entire case in Column N.

**Excel Spreadsheet available for download: List of Deliverables April 18 v.3**

**Questions and Answers:**

Q1. In the RMSO document it states "An evaluation team composed of representatives of Canada will evaluate the offers." How many people are involved in the evaluation of the offers for each category?

A1. There are 2 components to the evaluation of the bids for food and beverage. The technical evaluation and the financial evaluation. The technical evaluation is completed by the client department with a team of end users (the exact number may vary). The financial component is evaluated by Public Services using an electronic evaluation tool in combination with a manual check on selected items. The exact number of resources at Public Services varies according to operational requirements.

Solicitation No. - N° de l'invitation  
E6HAL-160001  
Client Ref. No. - N° de réf. du client  
E6HAL-16-0001

Amd. No. - N° de la modif.  
003  
File No. - N° du dossier  
HAL-5-75278

Buyer ID - Id de l'acheteur  
HAL503  
CCC No./N° CCC - FMS No./N° VME

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Q2. In the Request For a Standing Offer closing May 2/16 in Annex A 16.2 it states; "The invoice must reflect the correct standing offer prices in effect at the time of order." Is there a limit to how far into the next month the customers are allowed to order at the end of the current month? We are being asked to submit new prices on the 20th of one month for the next month, so it is necessary to know how much of the following months price has to be factored in to the price submitted.

A2. There is no formal limit to how far in advance the call ups can be issued. However, if a bidder is of the opinion the call up is too far in advance they may discuss this with the client and if they wish to refuse the call up, they may contact the Standing Offer Authority.

Please direct any questions to the Standing Offer Authority named in the solicitation documents.

All other terms and conditions remain the same.