



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS  
À:**

**Parks Canada Agency  
1300 - 635 8 Ave SW  
Calgary, AB T2P3M3  
Bid Fax: (403) 292-4475**

**Request For a Standing Offer**

**Demande d'offre à  
commandes**

Canada, as represented by the Minister of the Environment for the purposes of the Parks Canada Agency hereby requests a Standing Offer on behalf of the identified users herein.

Le Canada, représenté par le ministre de l'Environnement aux fins de l'Agence Parcs Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaries

Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

**Parks Canada Agency  
Suite 1300  
635 - 8 Ave SW  
Calgary, AB T2P3M3**

<b>Title-Sujet</b> RFSO – Architectural Consulting Services, Various National Parks in Alberta and British Columbia		
<b>Solicitation No. - No. de l'invitation</b> 5P420-16-5015/A		<b>Date:</b> May 3, 2016
<b>GETS Reference No. – No de reference de SEAG</b> PW-16-00727320		<b>Amendment No. - N° de la modif.</b> 002
<b>Solicitation Closes:</b>		
<b>at – à</b> 02:00 PM	<b>on – le</b> May 17, 2016	<b>Time Zone - Fuseau horaire</b> MDT - HAR
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>		
<b>Address Inquiries to: - Adresser toute demande de renseignements à :</b> Nicole Levesque-Welch      nicole.levesque-welch@pc.gc.ca		
<b>Telephone No. - No de téléphone</b> (403) 292-4691		<b>Fax No. – No de FAX:</b> (403) 292-4475
<b>Destination of Goods, Services, and Construction:</b> <b>Destinations des biens, services et construction:</b>  See Herein – Voir ici		

**TO BE COMPLETED BY THE BIDDER (type or print)**

<b>Vendor/Firm Name</b>	
<b>Address - Adresse</b>	
<b>Name of person authorized to sign on behalf of the Vendor/Firm</b> <b>Nom de la personne autorisée a signer au nom du fournisseur/ de l'entrepreneur</b>	
<b>Titale - Titre</b>	
<b>Telephone No. - N° de telephone:</b> _____	
<b>Facsimile No. - N° de télécopieur:</b> _____	
<b>Signature</b>	<b>Date</b>

## AMENDMENT 002

This amendment is issued to extend the bid closing date and to respond to questions submitted in response to solicitation 5P420-16-5015/A:

### 1. BID CLOSING DATE:

The closing date for tender 5P420-16-5015/A, titled RFSO – Architectural Consulting Services, Various National Parks in Alberta and British Columbia, is extended from May 11, 2016 until May 17, 2016 at 2:00PM Mountain Daylight Time (MDT).

### 2. QUESTIONS AND ANSWERS:

Q2. Throughout the submission requirements, and in appendix 'C', there is not a requirement to list sub-consultants (eg. mechanical, electrical, structural engineer etc.). On Appendix 'D', hourly rates for all the sub-consultants are to be provided. Can you confirm if this RFSO is to provide architectural (prime consultant) services only, or if all disciplines are required?

A2. Most of the discipline services will be required for any project. Hourly rates are required but not the sub-consultant list.

Q3. If the answer to the Q2 is 'architectural only', under SRE 3, 3.2.3.2(a,iv) (page 86 of 90) can you confirm that the requirement of the exhibit design project is required.

A3. See A2.

Q4. Appendix G Required Services, notes in Section 1.2 that "this RFSO does not determine the scope and type of sub-consultants/specialists", however, the Price Proposal form requires structural, mechanical, electrical, exhibit, civil, environmental, and landscape subconsultants.

Additional subconsultants are also listed in section 1.5 of Appendix G that are not included in the Price Proposal form.

Can you clarify if this RFSO is architectural only at this time, as Section 1.2 suggests, or if you require subs at this time, which are required?

A4. See A2.

Q5. For the Request for Standing Offer, I notice that the sub-consultants are not required to be identified or even listed for this submission, yet there is a requirement to identify fees (unit rates) for them on the pricing form in Appendix D. In order for us to provide these prices, we need to get commitments from the sub-consultants to be part of our team. This means that we are selecting sub-consultants without knowing the specifics of the project which seems contrary to item CS-8. Is that the intent of the process from PCA's perspective? Please advise.

A5. See A2.

Q6. Item 3.1.4, page 85 of 90, indicates the proponent's need to show the minimum experience of the following: Senior Architect, Intermediate Architect, Non-resident Architectural Technologist". Item 3.2.2 indicates that we should provide description of key personnel for Senior Architect, Intermediate Architect and non-resident Architectural technologist. Appendix "C" Team Identification Chart indicates key individuals as "Architect, Alternate Architect, Non-resident Architectural Technologist. The following questions relate to these items:

- a. Please confirm the three roles you are looking for (e.g. "Senior Architect, Intermediate Architect, Non-resident Architectural Technologist" or "Architect, Alternate Architect, Non-resident Architectural Technologist").
- b. Are you looking for just one individual for each of the roles of "Senior Architect", "Intermediate Architect", "Non-Resident Architectural Technologist", or can there be two of each role, such as one from Alberta and one from British Columbia within the same proponent firm?
- c. Please confirm exactly what is meant by "Non-resident Architectural Technologist".

A6. See responses below

- a. Senior architect to control, direct and lead the project, be responsible for the overall project. Intermediate architect to assist the senior architect. Non-resident Architectural Technologist is the senior architectural technician who is responsible for the production of the technical documents and provide continuous support during the entire project under the direct supervision of the senior architect.
- b. One individual is required to be submitted for each role of the key personnel.
- c. Non-resident Architectural Technologist is architect technologist providing services other than resident service. RFSO identifies resident service as additional service.

Q7. Item 3.1.2 Subconsultant (under 3.1 Consultant Responsibilities in Appendix G; note page numbers not indicated on document), subsection .5 indicates "The Sub-Consultant and their key personnel are identified in the completed Team Identification Form." These subconsultants are not identified to be included in the Rated Requirements in section 3.2 of Appendix H. Please confirm if subconsultants are to be listed in Team Identification form Appendix "C" and if so, which disciplines and type/role. If so, is it the full list identified in Appendix G item 1.5 or those listed in item 3.2.9 subsection .2 and .3 of Appendix G.

A7. Sub-consultants are not required to be listed in Team Identification form. See also A2.

Q8. The tender description states:

"Proponents shall be licensed or eligible to be licensed to practice in the provinces of British Columbia and Alberta."

Whereas 3.1.1.5. in Appendix "G" states:

"The Prime Consultant company must be licensed and permitted to practice by the professional association in the provinces of Alberta and British Columbia."

Can you please advise which statement governs, and advise on whether we would be considered with Alberta registration to be processed after Standing Offer award?

A8. The proponent must be licensed or eligible to be licensed to practice in both these provinces at bid closing. Once a proponent is being recommended for issuance of Standing Offer, the proponent must be licensed and permitted to practice by the professional association in both provinces prior to issuance of the Standing Offer.

Q9. For SRE 3.1.4, SRE 3.2.2.2 and SRE 3.2.4.3, do proponents need to identify and provide information/ experience/ resumes for only the stipulated \***Architectural**\* personnel (i.e., Senior Architect, Intermediate Architect and Non-resident Architectural Technologist)? Or are proponents required to identify and provide information/ experience/ resumes for the

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Buyer - l'acheteur  
Nicole Levesque-Welch

Client Ref. No. - N° de réf. du client  
5P420-16-5015

File Name - Nom du dossier  
RFSO - Architectural Consulting Services, AB and BC

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Architectural **\*and\*** Engineering sub-consultant **\*and\*** Specialist sub-consultant personnel listed in the Price Proposal Form (Appendix "D")?

- A9. Proponents need to identify and provide information/ experience/ resumes for only the stipulated **\*Architectural\*** personnel (i.e., Senior Architect, Intermediate Architect and Non-resident Architectural Technologist).

**All other Terms and Conditions Remain Unchanged**