



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des
soumissions - TPSGC
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Removal of Radome and Antenna	
Solicitation No. - N° de l'invitation W8485-163630/A	Date 2016-05-04
Client Reference No. - N° de référence du client W8485-163630	
GETS Reference No. - N° de référence de SEAG PW-\$\$HN-445-70888	
File No. - N° de dossier hn445.W8485-163630	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-06-15	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Ladouceur, Joanne M.	Buyer Id - Id de l'acheteur hn445
Telephone No. - N° de téléphone (819) 420-0340 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Electrical & Electronics Products Division
11 Laurier St./11, rue Laurier
7B3, Place du Portage, Phase III
Gatineau, Québec K1A 0S5

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation
W8485-163630/A
Client Ref. No. - N° de réf. du client
W8485-163630

Amd. No. - N° de la modif.
File No. - N° du dossier
hn445W8485-163630

Buyer ID - Id de l'acheteur
hn445
CCC No./N° CCC - FMS No./N° VME

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PART 1 - GENERAL INFORMATION

1. Introduction

The bid solicitation and resulting contract document is divided into seven parts plus annexes as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation and states that the Bidder agrees to be bound by the clauses and conditions contained in all parts of the bid solicitation;
- Part 3 Bid Preparation Instructions: provides bidders with instructions on how to prepare their bid;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, if applicable, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 Security, Financial and Other Requirements: includes specific requirements that must be addressed by bidders; and
- Part 7 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

The Annexes include the Statement of Work and the Pricing Schedule.

2. Summary

The Department of National Defence requires the removal of the M42-86-6000 ESSCO Radome and the Antenna Groups.

The Contractor will be responsible for the removal of the M42-86-6000 ESSCO Radome and the Antenna Groups at the following sites:

- Trenton, ON (8 Wing; 42 Ft),
- Cold Lake, AB (4 Wing; 42 Ft),
- Comox BC (19 Wing; 42 Ft),
- Bagotville, QC (3 Wing; 42 Ft)

3. Communications Notification

As a courtesy, the Government of Canada requests that successful bidders notify the Contracting Authority in advance of their intention to make public an announcement related to the award of a contract.

4. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be provided in writing, by telephone or in person.

You are reminded that this solicitation requires the compliance and/or completion of requirements attached as an Annex and forming part of this document.

Solicitation No. - N° de l'invitation
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Amd. No. - N° de la modif.
File No. - N° du dossier
hn445W8485-163630

Buyer ID - Id de l'acheteur
hn445
CCC No./N° CCC - FMS No./N° VME

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions](http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp) (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of this bid solicitation and accept the terms and conditions of the resulting contract.

The standard instructions and conditions 2003 (04/04/2016) are incorporated by reference into and form part of the bid solicitation.

Section 5.4 of 2003, Standard Instructions - Goods or Services, is amended as follows:

Delete: sixty (60) calendar days

Insert: ninety (90) calendar days

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) **BID RECEIVING UNIT** by the date, time and place indicated on page 1 of the bid solicitation. Do not send proposal directly to the Contracting Officer. Submissions by email are not accepted.

PWGSC Bids Receiving Unit

11 Laurier Street

Place du Portage, Phase III, Core 0B2

Gatineau, Quebec J8X 4A6

Tel.: 819-956-3370

Fax: 819-997-9776

Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a "proprietary" nature must be clearly marked "proprietary" at each relevant item. Items identified as proprietary will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)
Section II: Management Bid (2 hard copies)
Section III: Support Bid (2 hard copies)
Section IV: Financial Bid (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

THE TECHNICAL PROPOSAL MUST MEET ALL OF THE TECHNICAL REQUIREMENTS OF THE STATEMENT OF WORK (ANNEX A). FAILURE TO MEET THE TECHNICAL REQUIREMENTS WILL RENDER YOUR BID NON- RESPONSIVE AND NO FURTHER CONSIDERATION WILL BE GIVEN.

Section II: Management Bid

In their management bid, bidders must describe their capability and experience, the project management team and provide client contact(s).

Section III: Support Bid

In their support bid, bidders must demonstrate their understanding of the requirement and describe how they intend to meet the support requirements (spare parts list and plan).

Section IV : Financial Bid

Bidders must submit their financial bid on **Annex "B" - Pricing Schedule.**

Exchange Rate Fluctuation

The requirement does not provide for exchange rate fluctuation protection. Any request for exchange rate fluctuation protection will not be considered and will render the bid non-responsive.

Pricing Basis

The bidder must quote lot prices in Canadian dollars, DDP Delivered Duty Paid (various destinations), the Goods and Services Tax (GST) and/or the Harmonized Sales Tax (HST) extra, as applicable. Freight charges to destination and all applicable Custom duties and Excise taxes must be included.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria specified below.

Evaluation Criteria

All bids must be completed in full and provide all of the information requested in the bid solicitation to enable full and complete evaluation.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Evaluation

To be declared responsive, a bid must:

- a) address on a paragraph by paragraph basis the Statement of Work by indicating where applicable "comply, understood, noted, or not applicable". Where required, the bidder should provide additional information;
- b) comply with all of the technical requirements of the statement of work (SOW) and standards as well as all amendments to the bid solicitation issued prior to bid closing date;
- c) the Bidder must demonstrate that it has, as a minimum, five years' experience within the last ten years of installation and removal of rigid Radomes by providing a detailed list of past projects;
- d) the Bidder must demonstrate that the named radome removal supervisor has formal training and a minimum of five (5) year's within the last eight years' experience in radome maintenance;
- e) acceptance of terms and conditions as mentioned in the bid solicitation;
- f) completion of the proposal.

1.2 Financial Evaluation

The following **Mandatory** factors will be taken into consideration in the evaluation of each bid:

Compliance with Pricing Basis;

The Bidder must submit firm lot prices for all items as identified in Annex B - Pricing Schedule **including firm lot prices for all options.**

The Bid price will be determined by processing items at Annex B as follows:

Sum of all items total price.

1.3 Conditions/Certifications Precedent to Contract

Federal Contractors Program as specified in Part 5;

Mandatory Certifications Required Precedent to Contract Award as specified herein.

2. Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price on an aggregate basis will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications to be awarded a contract. Canada will declare a bid non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

1. Mandatory Certifications Required Precedent to Contract Award

1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies as per section 01 of Standard Instructions 2003, for himself and his affiliates, to be in compliance with the Code of Conduct and Certifications clause of the Standard instructions. The related documentation therein required will help Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equality/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equality/eq/emp/fcp/list/inelig.shtml) available from [Human Resources and Skills Development Canada \(HRSDC\) - Labour's website.](#)

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

2. Additional Certifications

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

2.1 Status and Availability of Resources

The Bidder certifies that, should it be awarded a contract as a result of the bid solicitation, every individual proposed in its bid will be available to perform the Work as required by Canada's representatives and at the time specified in the bid solicitation or agreed to with Canada's representatives. If for reasons beyond its control, the Bidder is unable to provide the services of an individual named in its bid, the Bidder may propose a substitute with similar qualifications and experience. The Bidder must advise the Contracting Authority of the reason for the substitution and provide the name, qualifications and experience of the proposed replacement. For the purposes of this clause, only the following reasons will be considered as beyond the control of the Bidder: death, sickness, maternity and parental leave, retirement, resignation, dismissal for cause or termination of an agreement for default.

If the Bidder has proposed any individual who is not an employee of the Bidder, the Bidder certifies that it has the permission from that individual to propose his/her services in relation to the Work to be performed and to submit his/her résumé to Canada. The Bidder must, upon request from the Contracting Authority, provide a written confirmation, signed by the individual, of the permission given to the Bidder and of his/her availability. Failure to comply with the request may result in the bid being declared non-responsive.

Signature

Date

PART 6 - SECURITY, FINANCIAL AND OTHER REQUIREMENTS

1. Security Requirement

Before award of a contract, the following conditions must be met:

- (a) the Bidder must hold a valid organization security clearance as indicated in Part 7 - Resulting Contract Clauses;
- (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirements as indicated in Part 7 - Resulting Contract Clauses;
- (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;

2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful Bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
3. For additional information on security requirements, Bidders should refer to the [Industrial Security Program \(ISP\)](http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html) of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.

2. Financial Capability

1. Financial Capability Requirement: The Bidder must have the financial capability to fulfill this requirement. To determine the Bidder's financial capability, the Contracting Authority may, by written notice to the Bidder, require the submission of some or all of the financial information detailed below during the evaluation of bids. The Bidder must provide the following information to the Contracting Authority within fifteen (15) working days of the request or as specified by the Contracting Authority in the notice:
 - (a) Audited financial statements, if available, or the unaudited financial statements (prepared by the Bidder's outside accounting firm, if available, or prepared in-house if no external statements have been prepared) for the Bidder's last three fiscal years, or for the years that the Bidder has been in business if this is less than three years (including, as a minimum, the Balance Sheet, the Statement of Retained Earnings, the Income Statement and any notes to the statements).
 - (b) If the date of the financial statements in (a) above is more than five months before the date of the request for information by the Contracting Authority, the Bidder must also provide, unless this is prohibited by legislation for public companies, the last quarterly financial statements (consisting of a Balance Sheet and a year-to-date Income Statement), as of two months before the date on which the Contracting Authority requests this information.
 - (c) If the Bidder has not been in business for at least one full fiscal year, the following must be provided:
 - (i) the opening Balance Sheet on commencement of business (in the case of a corporation, the date of incorporation); and
 - (ii) the last quarterly financial statements (consisting of a Balance Sheet and a year-to-date Income Statement) as of two months before the date on which the Contracting Authority requests this information.
 - (d) A certification from the Chief Financial Officer or an authorized signing officer of the Bidder that the financial information provided is complete and accurate.
 - (e) A confirmation letter from all of the financial institution(s) that have provided short-term financing to the Bidder outlining the total of lines of credit granted to the Bidder and the amount of credit that remains available and not drawn upon as of one month prior to the date on which the Contracting Authority requests this information.
 - (f) A detailed monthly Cash Flow Statement covering all the Bidder's activities (including the requirement) for the first two years of the requirement that is the subject of the bid solicitation, unless this is prohibited by legislation. This statement must detail the Bidder's major sources and amounts of cash and the major items of cash expenditures on a monthly basis, for all the Bidder's activities. All assumptions made should be explained as well as details of how cash shortfalls will be financed.
 - (g) A detailed monthly Project Cash Flow Statement covering the first two years of the requirement that is the subject of the bid solicitation, unless this is prohibited by legislation. This statement must detail the Bidder's major sources and amounts of cash and the major items of cash expenditures, for the

requirement, on a monthly basis. All assumptions made should be explained as well as details of how cash shortfalls will be financed.

2. If the Bidder is a joint venture, the financial information required by the Contracting Authority must be provided by each member of the joint venture.
3. If the Bidder is a subsidiary of another company, then any financial information in 1. (a) to (f) above required by the Contracting Authority must be provided by the ultimate parent company. Provision of parent company financial information does not satisfy the requirement for the provision of the financial information of the Bidder, and the financial capability of a parent cannot be substituted for the financial capability of the Bidder itself unless an agreement by the parent company to sign a Parental Guarantee, as drawn up by Public Works and Government Services Canada (PWGSC), is provided with the required information.
4. Financial Information Already Provided to PWGSC: The Bidder is not required to resubmit any financial information requested by the Contracting Authority that is already on file at PWGSC with the Cost and Price Analysis Group of the Policy, Risk, Integrity and Strategic Management Sector, provided that within the above-noted time frame:
 - a) the Bidder identifies to the Contracting Authority in writing the specific information that is on file and the requirement for which this information was provided; and
 - b) the Bidder authorizes the use of the information for this requirement.

It is the Bidder's responsibility to confirm with the Contracting Authority that this information is still on file with PWGSC.

5. Other Information: Canada reserves the right to request from the Bidder any other information that Canada requires to conduct a complete financial capability assessment of the Bidder.
6. Confidentiality: If the Bidder provides the information required above to Canada in confidence while indicating that the disclosed information is confidential, then Canada will treat the information in a confidential manner as permitted by the Access to Information Act, R.S., 1985, c. A-1, Section 20(1) (b) and (c).
7. Security: In determining the Bidder's financial capability to fulfill this requirement, Canada may consider any security the Bidder is capable of providing, at the Bidder's sole expense (for example, an irrevocable letter of credit from a registered financial institution drawn in favour of Canada, a performance guarantee from a third party or some other form of security, as determined by Canada).

3. Controlled Goods Requirement

1. As the resulting contract will require the production of or access to controlled goods that are subject to the Defence Production Act, R.S. 1985, c. D-1, bidders are advised that within Canada only persons who are registered, exempt or excluded under the Controlled Goods Program (CGP) are lawfully entitled to examine, possess or transfer controlled goods. Details on how to register under the CGP are available at: <http://www.cgp.gc.ca> and registration is carried out as follows:
 - (a) When the bid solicitation includes controlled goods information or technology, the Bidder must be registered, exempt or excluded under the CGP before receiving the bid solicitation. Requests for technical data packages or specifications related to controlled goods should be made in writing to the Contracting Authority identified in the bid solicitation and must contain the CGP registration number or written proof of exemption or exclusion of the Bidder and of any other person to whom the Bidder will give access to the controlled goods.

- (b) When the bid solicitation does not include controlled goods information or technology but the resulting contract requires the production of or access to controlled goods, the successful Bidder and any subcontractor who will be producing or accessing controlled goods must be registered, exempt or excluded under the CGP before examining, possessing or transferring controlled goods.
- (c) When the successful Bidder and any subcontractor proposed to examine, possess or transfer controlled goods are not registered, exempt or excluded under the CGP at time of contract award, the successful Bidder and any subcontractor must, within seven (7) working days from receipt of written notification of contract award, ensure that the required application(s) for registration or exemption are submitted to the CGP. No examination, possession or transfer of controlled goods must be performed until the successful Bidder has provided proof, satisfactory to the Contracting Authority, that the successful Bidder and any subcontractor are registered, exempt, or excluded under the CGP.

Failure to provide proof, satisfactory to the Contracting Authority, that the successful Bidder and any subcontractor are registered, exempt or excluded under the CGP, within thirty (30) days from receipt of written notification of contract award, will be considered a default under the resulting contract except to the extent that Canada is responsible for the failure due to delay in processing the application.

2. Bidders are advised that all information on the Application for Registration (or exemption) Form will be verified and errors or inaccuracies may cause significant delays and/or result in denial of registration or exemption.

4. Insurance Requirements

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

PART 7 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

1. Statement of Work

The Department of National Defence requires the removal of the M42-86-6000 ESSCO Radome and the Antenna Groups.

The Contractor will be responsible for the removal of the M42-86-6000 ESSCO Radome and the Antenna Groups at the following sites:

Trenton, ON (8 Wing; 42 Ft),
Cold Lake, AB (4 Wing; 42 Ft),
Comox BC (19 Wing; 42 Ft),
Bagotville, QC (3 Wing; 42 Ft)

1.1 SACC Manual Clauses

SACC Reference	Section	Date
B1501C	Electrical Equipment	16/06/06

2. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions* (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

2.1 General Conditions

2035 (2016-04-04), General Conditions - Services, apply to and form part of the Contract.

3. Security Requirement

- 3.1 The Contractor must, at all times during the performance of the contract, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD) Public Service and Procurement Canada (PSPC).
- 3.2 The Contractor personnel requiring access to sensitive work sites must EACH hold a valid RELIABILITY STATUS, granted or approved by CISD/PSPC.
- 3.3 Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PSPC.
- 3.4 The Contractor must comply with the provisions of the:
 - a) Security Requirements Check List and Security guide (if applicable), attached at Annex C;
 - b) Industrial Security Manual (Latest Edition).

4. Term of Contract

4.1 Period of Contract

The period of performance shall be from Contract Award to March 31, 2018.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the contract is:

Joanne Ladouceur (M)
Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
Logistics, Electrical, Fuel and Transportation Directorate
"HN" Division
7B3, Place du Portage, Phase III
11 Laurier Street
Gatineau, QC, K1A 0S5

Telephone : (819) 420-0340
E-mail address: joanne.m.ladouceur@pwgsc-tpsgc.gc.ca

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The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Project Authority

The project Authority for the Contract is:

Name: will be inserted at contract
Telephone : will be inserted at contract
E-mail address: will be inserted at contract

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matter concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor Contacts

Name and telephone number of the person responsible for:

General Enquiries

Name: will be inserted at contract
Telephone No. will be inserted at contract
Facsimile No. will be inserted at contract
E-mail address: will be inserted at contract

Delivery Follow-up

Name: will be inserted at contract
Telephone No. will be inserted at contract
Facsimile No. will be inserted at contract
E-mail address: will be inserted at contract

6. Payment

6.1 Basis of Payment - Firm Lot Price

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid the *firm lot prices* specified in the Contract (*Annex 'B'*). All prices must be in Canadian dollars, Delivered Duty Paid (DDP) (Destination), the Goods and Services Tax (GST) and/or the Harmonized Sales Tax (HST) extra, as applicable.

6.2 Limitation of Price

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.3 SACC Manual Clauses

SACC Reference	Section	Date
H1001C	Multiple Payments	12/05/08

6.4 Method of payment

6.4.1 Milestone Payments

1. Canada will make milestone payments in accordance with the Schedule of Milestones detailed in the Contract and the payment provisions of the Contract, up to 100 percent of the amount claimed and approved by Canada if:

- (a) an accurate and complete claim for payment using form PWGSC-TPSGC 1111 (<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/1111.pdf>) and any other document required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- (b) the total amount for all milestone payments paid by Canada does not exceed 100 percent of the total amount to be paid under the Contract;
- (c) all the certificates appearing on form PWGSC-TPSGC 1111 have been signed by the respective authorized representatives;
- (d) all work associated with the milestone and as applicable any deliverable required have been completed and accepted by Canada.

2. The balance of the amount payable will be paid in accordance with the payment provisions of the Contract upon completion and delivery of all Work required under the Contract if the Work has been accepted by Canada and a final claim for the payment is submitted.

6.4.2 Schedule of Milestones

The schedule of milestones for which payments will be made in accordance with the Contract is as follows:

1st milestone: removal of radomes at the Trenton, ON site;

2nd milestone: removal of radomes at the Cold Lake, AB site;

3rd milestone: removal of radomes at the Comox, BC site; and,

4th milestone: removal of radomes at the Bagotville, QC.

7. Invoicing Instructions

7.1.1 Invoicing Instructions - Progress Claim

1. The Contractor must submit a claim for payment using form PWGSC-TPSGC 1111 (<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>).

Each claim must show:

- (a) all information required on form PWGSC-TPSGC 1111;
- (b) all applicable information detailed under the section entitled "Invoice Submission" of the general conditions;
- (c) the description and value of the milestone claimed as detailed in the Contract.

2. Goods and Services Tax or Harmonized Sales Tax (GST/HST), as applicable, must be calculated on the total amount of the claim before the holdback is applied. At the time the holdback is claimed, there will be no GST/HST payable as it was claimed and payable under the previous claims for progress payments.

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3. The Contractor must prepare and certify one original and two (2) copies of the claim on form PWGSC-TPSGC 1111, and forward it to the Technical Authority identified under the section entitled "Authorities" of the Contract for appropriate certification after inspection and acceptance of the Work takes place.

The Technical Authority will then forward the original and two (2) copies of the claim to the Contracting Authority for certification and onward submission to the Payment Office for the remaining certification and payment action.

4. The Contractor must not submit claims until all work identified in the claim is completed.

8. Certifications

Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the entire contract period. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2035, Services (2016-04-04);
- (c) Annex A, Statement of Work;
- (d) Annex B, Pricing Schedule;
- (e) the Contractor's bid dated _____ (*insert date of bid*) (*If the bid was clarified or amended, insert at the time of contract award: "*, as clarified on _____ *" or "*, as amended on _____ *"and insert date(s) of clarification(s) or amendment(s)*)

11. Defence Contract

SACC Manual clause A9006C (2012-07-16) Defence Contract

12. Priority Rating

12.1 Canadian Contractors

SACC Manual clause C2801C (14/11/27) Priority Rating - Canadian Contractors

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12.2 Foreign Contractors

SACC Manual clause C2800C (13/01/28) Priority Rating - Foreign Contractors

13. Foreign Nationals

13.1 Canadian Contractor

SACC Manual clause A2000C (2006-06-16) Foreign Nationals (Canadian Contractor)

13.2 Foreign Contractor

SACC Manual clause A2001C (2006-06-16) Foreign Nationals (Foreign Contractor)

14. Insurance

SACC Manual clause G1005C (2008-05-12) Insurance

15. Controlled Goods Program

SACC Manual clause A9131C (2014-11-27), Controlled Goods Program

16. Canadian Forces Site Regulations

SACC Manual clause A9062C (2010-01-11), Canadian Forces Site Regulations

17. Notice of Labour Disputes

Whenever the Contractor or any sub-contractor hereunder has knowledge that any actual or potential labour dispute is delaying or threatens to delay the timely performance of this contract, the Contractor or any such subcontractor shall immediately give notice thereof, including all relevant information with respect thereto, to the Contracting Authority.

ANNEX A

STATEMENT OF WORK

M42-86-6000 ESSCO Radome and Antenna Group Removal at Trenton ON, Cold Lake AB, Comox BC, and Bagotville QC

1 SCOPE

1.1 Purpose

The objective of this Statement of Work (SOW) is to communicate the Department of National Defence (DND) requirements and standards for work required to remove the M42-86-6000 ESSCO Radome and the Antenna Group at Trenton ON, Cold Lake AB, Comox BC and Bagotville QC.

1.2 Background

The Director Aerospace Equipment Program Management (DAEPM) Radar and Communication Systems (R&CS) is the Canadian Armed Forces (CAF) authority responsible for providing technical information, facilities and material for the maintenance of radar and communications equipment and systems throughout the CAF.

Radomes are used as protective shelters for complex radar, communications and other type(s) of antenna systems. Over the years, the Canadian Government has purchased and installed Radomes of various types, construction and sizes.

The Area Surveillance Radar / Secondary Surveillance Radar (ASR/SSR) Project will be replacing the existing ASR/SSR commencing in 2015 through 2017. This will cause the existing radars/radomes at Trenton ON, Cold Lake AB, Comox BC and Bagotville QC to become surplus.

1.3 Terminology

ATESS – Aerospace and Telecommunications Engineering Support Squadron
ASR/SSR – Area Surveillance Radar / Secondary Surveillance Radar
DND – Department of National Defence
LCMM – Life Cycle Material Manager
SOW – Statement of Work

2 APPLICABLE DOCUMENTS

N/A

3 REQUIREMENTS

3.1 The required tasks must be performed in accordance with this SOW.

3.2 Tasks

3.2.1 Remove the Radome at Trenton ON (8 Wing)

- 3.2.1.1** The Contractor must remove the rigid Essco M42-86-6000 (42 foot) radome.
- 3.2.1.2** As part of the radome removal at 8 Wing Trenton, the Contractor must remove the antenna, pedestal, Wave Guide and main bearing gear system of the AN/FPN-504.
- 3.2.1.3** The Contractor must remove the radome and AN/FPN-504 Antenna group (equipment structure) from the roof of the ASR building. The Contractor must remove all the waveguide located along the wall, from the first floor to the Antenna floor (top of ASR building).
- 3.2.1.4** The Contractor must close/seal the roof inside the Radome mounting ring hole left in the roof at 8 Wing Trenton once the radome and antenna systems have been removed. This closure must be weather proofed and shall be constructed to remain in place for at least 24 months.
- 3.2.1.5** After the antenna and the radome are removed from the building, the Contractor will install a temporary roofing structure which covers and seals the building platform that will last for a minimum of 24 months. The sub-roof structure must be incorporated to accommodate the existing hatchway for access to the roof.
- 3.2.1.6** The Contractor must ensure that there is no physical, visible or structural damage to the roof of the ASR/SSR building and building structure during the removal of the radome and the antenna group equipment at 8 Wing site.
- 3.2.1.7** The Contractor must provide any crane services required to remove the radome and antenna group.
- 3.2.1.8** DND will coordinate the scheduling of site visits and the provision of escorts.
- 3.2.1.9** The Contractor must provide transportation of their employees and all equipment they require to and from different sites.
- 3.2.1.10** The Contractor must complete site-cleanup as it pertains to debris resulting from the dismantling and removal of the radomes and antenna group.
- 3.2.1.11** The Contractor must provide a safety briefing before the commencement of the work. The safety briefing must be approved by 8 Wing Safety Officer.

3.2.2 Dispose of the Radome at Trenton ON (8 Wing)

The Contractor must dispose of the Radome, Antenna Group and Wave Guide system. The Contractor must provide on-site tools to cut the Antenna parts and Radome into unusable pieces. The Technical Authority will be on-site to provide directions on how to demilitarize the Radome and Antenna system. The Contractor must cut, destroy the Antenna and Radome parts into unusable pieces and transport them to an approved recycle managed location. DND reserves the right to visit the recycle location for compliance purposes.

3.2.3 Completion Report – Trenton ON (8 Wing)

3.2.3.1 The Contractor must provide a Completion Report following the radome.

3.2.3.2 The report must include but not be limited to the following information: work carried out, start and completion times and dates, and a record of safety incidents, if any, related to the completion of the work

3.2.4 Remove the Radome at Cold Lake AB (4 Wing)

3.2.4.1 The Contractor must remove the rigid Essco M42-86-6000 (42 foot) radome.

3.2.4.2 As part of the radome removal at 4 Wing, the Contractor must remove the antenna, pedestal, Wave Guide and main bearing gear system of the AN/FPN-504 at 4 Wing.

3.2.4.3 The Contractor must remove the radome and AN/FPN-504 Antenna group (equipment structure) from the roof of the ASR building. The Contractor must remove all the waveguide located along the wall, from the first floor to the Antenna floor (top of ASR building).

3.2.4.4 The Contractor must close/seal the roof inside the Radome mounting ring hole left in the roof at 4 Wing Trenton once the radome and antenna systems have been removed. This closure must be weather proofed and shall be constructed to remain in place for at least 24 months.

3.2.4.5 After the antenna and the radome are removed from the building, the Contractor will install a temporary roofing structure which covers and seals the building platform that will last for a minimum of 24 months. The sub-roof structure must be incorporated to accommodate the existing hatchway for access to the roof.

3.2.4.6 The Contractor must ensure that there is no physical, visible or structural damage to the roof of the ASR/SSR building and building structure during the removal of the radome and antenna group equipment at 4 Wing site.

3.2.4.7 The Contractor must provide any crane services required to remove the radome and the antenna group.

3.2.4.8 DND will coordinate the scheduling of site visits and the provision of escorts.

3.2.4.9 The Contractor must provide for transportation of their employees and all equipment to and from different sites.

3.2.4.10 The Contractor must complete site-cleanup as it pertains to debris resulting from the dismantling and removal of the radomes and antenna group.

3.2.4.11 The Contractor must provide a safety briefing before the commencement of the work. The safety briefing must be approved by 4 Wing Safety Officer.

3.2.5 Dispose of the Radome at Cold Lake (4 Wing)

The Contractor must dispose of the Radome, Antenna Group and Wave Guide system. The Contractor must provide on-site tools to cut the Antenna parts and Radome into unusable pieces. The Technical Authority will be on-site to provide directions on how to demilitarize the Radome and Antenna system. The Contractor must cut, destroy the Antenna and Radome parts into unusable pieces and transport them to an approved recycle managed location. DND reserves the right to visit the recycle location for compliance purposes.

3.2.6 Completion Report – Cold Lake (4 Wing)

- 3.2.6.1** The Contractor must provide a Completion Report following the radome.
- 3.2.6.2** The report must include but not be limited to the following information: work carried out, start and completion times and dates, and a record of safety incidents, if any, related to the completion of the work.

3.2.7 Remove the Radome at Comox BC (19 Wing)

- 3.2.7.1** The Contractor must remove the rigid Essco M42-86-6000 (42 foot) radome.
- 3.2.7.2** As part of the radome removal at 19 Wing, the Contractor must remove the antenna, pedestal, Wave Guide and main bearing gear system of the AN/FPN-504 at 19 Wing.
- 3.2.7.3** The Contractor must remove the radome and AN/FPN-504 Antenna group (equipment structure) from the roof of the ASR building. The Contractor must remove all the waveguide located along the wall, from the first floor to the Antenna floor (top of ASR building).
- 3.2.7.4** The Contractor must close/seal the roof inside the Radome mounting ring hole left in the roof at 19 Wing Trenton once the radome and antenna systems have been removed. This closure must be weather proofed and shall be constructed to remain in place for at least 24 months.
- 3.2.7.5** After the antenna and the radome are removed from the building, the Contractor will install a temporary roofing structure which covers and seals the building platform that will last for a minimum of 24 months. The sub-roof structure must be incorporated to accommodate the existing hatchway for access to the roof.
- 3.2.7.6** The Contractor must ensure that there is no physical, visible or structural damage to the roof of the ASR/SSR building and building structure during the removal of the radome and antenna group equipment at 19 Wing site.
- 3.2.7.7** The Contractor must provide any crane services required to remove the radome and antenna group.
- 3.2.7.8** DND will coordinate the scheduling of site visits and the provision of escorts.

3.2.7.9 The Contractor must provide for transportation of their employees and all equipment to and from different sites.

3.2.7.10 The Contractor must complete site-cleanup as it pertains to debris resulting from the dismantling and removal of the radomes and antenna group.

3.2.7.11 The Contractor must provide a safety briefing before the commencement of the work. The safety briefing must be approved by 19 Wing Safety Officer.

3.2.8 Dispose of the Radome at Comox (19 Wing)

The Contractor must dispose of the Radome, Antenna Group and Wave Guide system. The Contractor must provide on-site tools to cut the Antenna parts and Radome into unusable pieces. The Technical Authority will be on-site to provide directions on how to demilitarize the Radome and Antenna system. The Contractor must cut, destroy the Antenna and Radome parts into unusable pieces and transport them to an approved recycle managed location. DND reserves the right to visit the recycle location for compliance purposes.

3.2.9 Completion Report – Comox (19 Wing)

3.2.9.1 The Contractor must provide a Completion Report following the radome.

3.2.9.2 The report must include but not be limited to the following information: work carried out, start and completion times and dates, and a record of safety incidents, if any, related to the completion of the work.

3.2.10 Remove the Radome at Bagotville QC (3 Wing)

3.2.10.1 The Contractor must remove the rigid Essco M42-86-6000 (42 foot) radome.

3.2.10.2 As part of the radome removal at 3 Wing, the Contractor must remove the antenna, pedestal, Wave Guide and main bearing gear system of the AN/FPN-504 at 3 Wing.

3.2.10.3 The Contractor must remove the radome and AN/FPN-504 Antenna group (equipment structure) from the roof of the ASR building. The Contractor must remove all the waveguide located along the wall, from the first floor to the Antenna floor (top of ASR building).

3.2.10.4 The Contractor must close/seal the roof inside the Radome mounting ring hole left in the roof at 3 Wing Trenton once the radome and antenna systems have been removed. This closure must be weather proofed and shall be constructed to remain in place for at least 24 months.

3.2.10.5 After the antenna and the radome are removed from the building, the Contractor will install a temporary roofing structure which covers and seals the building platform that will last for a minimum of 24 months. The sub-roof structure must be incorporated to accommodate the existing hatchway for access to the roof.

3.2.10.6 The Contractor must ensure that there is no physical, visible or structural damage to the roof of the ASR/SSR building and building structure during the removal of

the radome and antenna group equipment at 3 Wing site.

3.2.10.7 The Contractor must provide any crane services required to remove the radome and antenna group.

3.2.10.8 DND will coordinate the scheduling of site visits and the provision of escorts.

3.2.10.9 The Contractor must provide for transportation of their employees and all equipment to and from different sites.

3.2.10.10 The Contractor must complete site-cleanup as it pertains to debris resulting from the dismantling and removal of the radomes and antenna group.

3.2.10.11 The Contractor must provide a safety briefing before the commencement of the work. The safety briefing must be approved by 3 Wing Safety Officer.

3.2.11 Dispose of the Radome at Bagotville QC (3 Wing)

The Contractor must dispose of the Radome, Antenna Group and Wave Guide system. The Contractor must provide on-site tools to cut the Antenna parts and Radome into unusable pieces. The Technical Authority will be on-site to provide directions on how to demilitarize the Radome and Antenna system. The Contractor must cut, destroy the Antenna and Radome parts into unusable pieces and transport them to an approved recycle managed location. DND reserves the right to visit the recycle location for compliance purposes.

3.2.12 Completion Report – Bagotville QC (3 Wing)

3.2.12.1 The Contractor must provide a Completion Report following the radome.

3.2.12.2 The report must include but not be limited to the following information: work carried out, start and completion times and dates, and a record of safety incidents, if any, related to the completion of the work.

3.3 Constraints

3.3.1 Schedule

Upon contract award, DND will provide a schedule within 30 calendar days. Work is expected to commence as per schedule and be completed by March 2018.

3.3.2 DND will drain the oil change and the grease on the antenna groups before dismantlement.

3.3.3 For the installation of the temporary roofing structure at each site, the Contractor must supply material, labour, and equipment to complete the following:

3.3.3.1 Frame in 8'x8' radar pedestal opening with double layer of 2"x12" on 16" centre;

3.3.3.2 Install a double layer of 3/4" standard plywood;

- 3.3.3.3 Mechanically fasten a 2'x6' plate to existing I-beam (base ring) on 15 sided radome interface ring;
- 3.3.3.4 Install 2'x10' stringers complete with crows foot detail;
- 3.3.3.5 Stringers will extend from 8'x8' in-fill out to the 2'x6' plate;
- 3.3.3.6 The stringers will have positive slope to outside perimeter;
- 3.3.3.7 Install a 2' 6"x3'-0' roof personnel-hatch (over top of existing) build to fit;
- 3.3.3.8 Install a 2 ply modified membrane complete with outside perimeter conversion band; and
- 3.3.3.9 Clean up and removal all roofing debris from job site upon completion.

3.4 Client Support

3.4.1 Government Furnished Information

3.4.1.1 No document will be provided by DND

3.4.1.1.1 Technical procedures for removal will be carried out by DND personnel.

3.4.1.1.2 DND will provide the hook-up points for the dome and the antenna.

3.4.1.2 The Contractor must request, prior to the commencement of the work, any additional required pertinent information required from DND.

4 Deliverables.

Deliverables must be in the form of services and products provided to DND in accordance with this SOW and the products generated thereof.

4.1 Meeting Minutes

Meeting minutes must be provided to the Life Cycle Material Manager (LCMM) within seven (7) days of the respective meeting.

4.2 Completion Reports for all four (4) sites

A Completion Report for each site detailing the removal of the radome must be provided to the LCMM within fourteen (14) days of completion of the Antenna and Radome removal and disposal.

5 Security

5.1 Clearances

Work on this project will not involve effort of a classified nature, i.e. confidential or secret. Controlled Goods Registration is required when conducting work at DND facilities.

5.2 Visit Clearances

All contractor personnel visiting the sites must provide the names, picture ID and the address of each visiting contractor personnel. Request for site visits shall be provided at least two weeks in advance of the site readiness visit and DND will issue the Temporary Access Pass.

6 Travel

Contractor travel will be in accordance with the established Federal Government travel and per diem rates as they apply to contractor travel.

7 Qualification & Experience

The contractor shall have, as a minimum, five years' experience within the last ten (10) years of installation and removal of rigid Radomes. The contractor shall provide proof that the named radome removal supervisor has formal training and a minimum of five (5) years within the last eight (8) years' experience in radome maintenance.

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ANNEX B

PRICING SCHEDULE

All prices must be firm in Canadian dollars, Delivered Duty Paid (various destinations), Goods and Services Tax or the Harmonized Sales Tax extra.

1. Radome Removals

The contractor will be responsible for the removal of M42-86-6000 ESSCO Radome and Antenna Group as per SOW. The Firm Lot Prices must include all costs including travel and living expenses, related to the Radome Removals.

1.1 Trenton, ON

Firm Lot Price for the removal of radomes as per SOW.

FIRM LOT PRICE \$ _____

1.2 Cold Lake, AB

Firm Lot Price for the removal of radomes as per SOW.

FIRM LOT PRICE \$ _____

1.3 Comox, BC

Firm Lot Price for the removal of radomes as per SOW.

FIRM LOT PRICE \$ _____

1.4 Bagotville, QC

Firm Lot Price for the removal of radomes as per SOW.

FIRM LOT PRICE \$ _____

TOTAL FIRM LOT PRICE \$ _____

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ANNEX C

SECURITY REQUIREMENTS CHECK LIST (SRCL)

(DOCUMENT ATTACHED)



Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat W8485-163630
Security Classification / Classification de sécurité UNCLASSIFIED

MAR 08 2016

SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE

1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine ADM (MAT)		2. Branch or Directorate / Direction générale ou Direction DGAEPM (R&CS)	
3. a) Subcontract Number / Numéro du contrat de sous-traitance		3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail Removal of Radome and Antenna for the Ara Surveillance Radar / Secondary Surveillance Radar at 3, 4, 8 and 19 Wings.			
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input type="checkbox"/> No / Non <input checked="" type="checkbox"/> Yes / Oui	
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. Indicate the type of access required / Indiquer le type d'accès requis			
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No / Non <input checked="" type="checkbox"/> Yes / Oui	
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès			
Canada		NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion			
No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/> SM		All NATO countries / Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable / À ne pas diffuser <input type="checkbox"/>			
Restricted to: / Limité à: <input type="checkbox"/>		Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays:		Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:
7. c) Level of information / Niveau d'information			
PROTECTED A / PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED <input type="checkbox"/>	PROTECTED A / PROTÉGÉ A <input type="checkbox"/>	
PROTECTED B / PROTÉGÉ B <input type="checkbox"/>	NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED B / PROTÉGÉ B <input type="checkbox"/>	
PROTECTED C / PROTÉGÉ C <input type="checkbox"/>	NATO RESTRICTED <input type="checkbox"/>	PROTECTED C / PROTÉGÉ C <input type="checkbox"/>	
CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>	NATO DIFFUSION RESTREINTE <input type="checkbox"/>	CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>	
SECRET / SECRET <input type="checkbox"/>	NATO CONFIDENTIAL <input type="checkbox"/>	SECRET / SECRET <input type="checkbox"/>	
TOP SECRET / TRÈS SECRET <input type="checkbox"/>	NATO SECRET <input type="checkbox"/>	TOP SECRET / TRÈS SECRET <input type="checkbox"/>	
TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>	NATO SECRET <input type="checkbox"/>	TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>	
	COSMIC TOP SECRET <input type="checkbox"/>		
	COSMIC TRÈS SECRET <input type="checkbox"/>		

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité
UNCLASSIFIED

Canada



PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets? No Yes
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? Non Oui

If Yes, indicate the level of sensitivity:
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets? No Yes
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? Non Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :

Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

- | | | | |
|---|---|---|--|
| <input checked="" type="checkbox"/> RELIABILITY STATUS
COTE DE FIABILITÉ | <input type="checkbox"/> CONFIDENTIAL
CONFIDENTIEL | <input type="checkbox"/> SECRET
SECRET | <input type="checkbox"/> TOP SECRET
TRÈS SECRET |
| <input type="checkbox"/> TOP SECRET - SIGINT
TRÈS SECRET - SIGINT | <input type="checkbox"/> NATO CONFIDENTIAL
NATO CONFIDENTIEL | <input type="checkbox"/> NATO SECRET
NATO SECRET | <input type="checkbox"/> COSMIC TOP SECRET
COSMIC TRÈS SECRET |
| <input type="checkbox"/> SITE ACCESS
ACCÈS AUX EMBLEMES | | | |

Special comments:
Commentaires spéciaux :

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work? No Yes
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? Non Oui

If Yes, will unscreened personnel be escorted? No Yes
Dans l'affirmative, le personnel en question sera-t-il escorté? Non Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises? No Yes
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? Non Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets? No Yes
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? Non Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises? No Yes
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? Non Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data? No Yes
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? Non Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency? No Yes
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? Non Oui



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PART C - (continued) / PARTIE C - (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category / Catégorie	PROTECTED / PROTÉGÉ			CLASSIFIED / CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET	NATO RESTRICTED / NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL / NATO CONFIDENTIEL	NATO SECRET	COSMIC TOP SECRET / COSMIC TRÈS SECRET	PROTECTED / PROTÉGÉ			CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET
											A	B	C			
Information / Assets / Renseignements / Biens / Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui
- If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.
12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui
- If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).



Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat W8485-163630
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PART D - AUTHORIZATION / PARTIE D - AUTORISATION

13. Organization Project Authority / Chargé de projet de l'organisme

Name (print) - Nom (en lettres moulées) Maj Ngueye Thiam	Title - Titre ATMS Manager	Signature <i>Maj Ngueye Thiam</i>
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Telephone No. - N° de téléphone 819-939-4964	Facsimile No. - N° de télécopieur 819-939-4859	E-mail address - Adresse courriel Ngueye.Thiam@forces.gc.ca	Date 03/03/2016
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14. Organization Security Authority / Responsable de la sécurité de l'organisme

Name (print) - Nom (en lettres moulées) Tippy Graham - DDCO - Industrial Security Senior Security Analyst Tel: 613-996-0283 E-mail: tippy.graham@forces.gc.ca	Title - Titre	Signature <i>Tippy Graham</i>
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Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel	Date 07 March 2016
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15. Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached?
Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes? Yes / Oui

16. Procurement Officer / Agent d'approvisionnement

Name (print) - Nom (en lettres moulées) Joanne Ladouceur	Title - Titre Supply Specialist	Signature <i>J. Ladouceur</i>
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Telephone No. - N° de téléphone (819) 420-0340	Facsimile No. - N° de télécopieur (819) 953-4944	E-mail address - Adresse courriel joanne.m.ladouceur@pwgsc.gc.ca	Date May 3/16
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17. Contracting Security Authority / Autorité contractante en matière de sécurité

Name (i) Karin Mahoney	Signature <i>K. Mahoney</i>
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Telephone Karin.Mahoney@tpsgc-pwgsc.gc.ca Téléphone : 613 954-3248	Address - Adresse courriel	Date MARCH 24/16
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