



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving
PWGSC
33 City Centre Drive
Suite 480C
Mississauga
Ontario
L5B 2N5
Bid Fax: (905) 615-2095**

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Public Works and Government Services Canada
Ontario Region
33 City Centre Drive
Suite 480
Mississauga
Ontario
L5B 2N5

Title - Sujet Hotel Services	
Solicitation No. - N° de l'invitation W0113-15CS58/A	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client W0113-15CS58	Date 2016-05-09
GETS Reference No. - N° de référence de SEAG PW-\$TOR-006-7100	
File No. - N° de dossier TOR-6-39003 (006)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-05-12	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Kim, Raquel	Buyer Id - Id de l'acheteur tor006
Telephone No. - N° de téléphone (905) 615-2073 ()	FAX No. - N° de FAX (905) 615-2060
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

THE SOLICITATION AMENDMENT No. 003 IS RAISED TO ANSWER QUESTIONS FROM THE INDUSTRY.

QUESTIONS AND ANSWERS

<p><u>Reference:</u> RFP</p>
<p><u>Question #001:</u> When the bid is sent to you, do I need to send back all pages (meaning all 19 pages)? Or do we send back by sections listed, Section I: Technical Section 2: Financial Section 3: Certifications</p>
<p><u>Answer #001:</u> Bidders are not required to submit all the 19 pages of the RFP. As per section 3.1 - Bid Preparation Instructions of the RFP, Canada requests that Bidders provide their bid, with all required information, in separately bound sections as follows: Section I: Technical Bid (3 hard copies) Section II: Financial Bid (1 hard copies) Section III: Certifications (1hard copy)</p>
<p><u>Question #002:</u> On page 3 of 19 under 3.1 Bid Preparation Instructions (b) to use a numbering system that corresponds to the bid solicitation, is it mentioning to number because we would need to additionally send information not only on the forms included but separately? So as an example on page 5 of 19 I am to list in the areas on the right side of page where to find the information? Not to describe it there?</p>
<p><u>Answer #002:</u> Bidders must provide a comprehensible and sufficiently detailed bid, including all requested pricing details that will permit a complete evaluation in accordance with the criteria set out in the bid solicitation. For example, item M1 under Table 1. Mandatory Technical Evaluation Criteria, Bidders must demonstrate how they meet the mandatory criteria by providing necessary documentation to support compliance in response to the location requirement. In addition, Bidders must identify in the third column where supporting documentation is located in the bid such as page #, paragraph, sentence.</p>
<p><u>Question #003:</u> In Annex C to part 3 of the bid solicitation (page 19 of 19) does Visa Acquisition card mean a Visa card? Looking up definition I found it to mean that it is but it is issued by Government, please clarify.</p>
<p><u>Answer #003:</u> Contractor invoices may be paid using Government of Canada (GC) acquisition cards (credit cards) and one of the payment instruments is through GC Visa. However, contractors are not obligated to accept acquisition cards as a payment instrument and acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.</p>

Question #004:

Certifications, to clarify we only need to check off of page 9 of 19 under 5.2.3.1 and we do not need to send any other forms unless we don't comply?

Answer #004:

Section 5.2.3.1 of the RFP refers to the Canadian Content Certification. The bid solicitation will be solely limited to suppliers who could offer Canadian goods services as defined in SACC Manual A3050T (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/A/A3050T/3>).

Bidders must demonstrate compliance by checking the bracket next to the text under section 5.2.3.1 Canadian Content Certification :

"The Bidder certifies that:

() the service offered is a Canadian service as defined in paragraph 2 of clause A3050T."

For other required certifications, please refer to sections 5.2.1 and 5.2.2 on the page 8 of the RFP.

Question #005:

In regards to the above mentioned Solicitation can you explain the purpose of the Extended Price column in Annex B? Does this refer to the price at which the guestrooms/meeting rooms will be offered (if different from the standard price)

Answer #005:

At Article 4.2.1 Basis of Section, please refer to the following:

For the purpose of financial evaluation, the evaluated price will be based on the extended price, which has the following formula:

For Table A and B in Annex B:

Extended Price = "Total number of room nights" multiplied by "Firm All Inclusive Unit Price, per room, per night"

For Table C and D in Annex B:

Extended Price = "Number of days" multiplied by "Firm All Inclusive Unit Price, per day"

For Table E in Annex B:

Extended Price is the Total number of Parking Space multiplied by Firm All Inclusive Unit Price, per parking, per night"

For Table F in Annex B:

Extended Price = "Estimated Number of rooms" multiplied by " Firm All Inclusive Unit Price, per room, per night"

ALL OTHER TERMS AND CONDITIONS OF THE BID SOLICITATION REMAIN UNCHANGED