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Public Works and Government Services / Travaux
publics et services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3
Bid Fax: (613) 545-8067

Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

Regional Individual Standing Offer (RISO)
Offre à commandes individuelle régionale (OCIR)

The referenced document is hereby revised; unless
otherwise indicated, all other terms and conditions of the
Offer remain the same.

Ce document est par la présente révisé; sauf indication
contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services / Travaux
publics et services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3

Title - Sujet Role Players		
Solicitation No. - N° de l'invitation W3916-160084/A		Date 2016-05-10
Client Reference No. - N° de référence du client W3916-16-0084		Amendment No. - N° modif. 002
File No. - N° de dossier KIN-5-44181 (620)	CCC No./N° CCC - FMS No./N° VME	
GETS Reference No. - N° de référence de SEAG PW-\$KIN-620-6876		
Date of Original Request for Standing Offer		2016-03-24
Date de la demande de l'offre à commandes originale		
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-05-16		Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
Address Enquiries to: - Adresser toutes questions à: Porter, Marta M.		Buyer Id - Id de l'acheteur kin620
Telephone No. - N° de téléphone (613) 483-6084 ()		FAX No. - N° de FAX (613) 545-8067
Delivery Required - Livraison exigée		
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:		
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

Amendment 002 – Role Players, is being raised as follows:

1. Provide a response back from Public Works and Government Services Canada to questions received from bidders.

Q1. Security. As the contractor's Coordinator and Role Players will be accessing DND facilities and training sites, is there a requirement for all personnel to be cleared to Reliability Status? Could you confirm please.

A1. No, requirement for all personnel to be cleared to Reliability status.

Q2. Wardrobe and Props. (page 23) Regarding this subject, it is understood that wardrobe and props that exist will be provided. Is there ever an expectation for the contractor to provide these items? If so, would DND like a separate product catalogue be included with the bid submission?

A2. No requirement for the contractor to provide any wardrobe and/or props.

Q3. Wages for role players (page 23) This section within the SOW indicates:
The price is based on the following: for the wages based on per Diem of per role player and for the costs related to Travel and Lodging.

This requirement appears to pose some pricing challenges, as we may be required to source role players with the requisite skill sets from locations outside of Kingston geographic area (eg. Ottawa, Montreal or Toronto). Furthermore, it does not address moving to alternate work locations as indicated on page 24. Thus pricing will have to attempt to take all travel aspects (including hotel prices changes, etc) into consideration. In addition, this appears to contradict ANNEX "B" BASIS OF PAYMENT. As such, could the pricing expectation be clarified?

A3. The per diem price per role-player is a flat rate and should include transportation to CFB Kingston, any other location is captured on a cost recovery basis on top of per diem rate per role-player. Accommodations and meals should not be considered in the per diem price as PSTC and CFB Kingston provides accommodations and meals and when PSTC is unable then it is identified in the call-up and cost recovered with receipt for the hotel charge, meals per diem are in accordance with treasury Board rate when they are required.

Q4. Meals. Will DND provide meals during the contracted training events or will this be a contractor responsibility? If a contractor responsibility, is there an expectation this requirement be factored into the price as well as Wages section?

A4. When DND cannot provide meals IE the role-players reside in a hotel when DND facilities are not available DND on occasion provides PER DIEM rate for the meals that cannot be given on Base. Under normal circumstance DND provides meal cards to use DND facilities on base for breakfast and supper. Lunch is normally provided within PSTC lines.

Q5. Overtime. ANNEX "B" BASIS OF PAYMENT addresses if role players are employed for less than 7.5 hours; however, overtime or work outside normal work hours is not explained. Could DND clarify how an overtime or work outside normal work hours situation arise will calculated?

A5. When DND cannot provide meals IE the role-players reside in a hotel when DND facilities are not available DND on occasion provides PER DIEM rate for the meals that cannot be given on Base. Under normal circumstance DND provides meal cards to use DND facilities on base for breakfast and supper. Lunch is normally provided within PSTC lines.

Q6. Amputee Role Players. For any of the training exercises, does the client require any amputee role players?

A6. No.

Q7. Professional Fees. (para 7.5.1, page 17) This section states:

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price of \$ _____ (insert amount at contract award). Customs duties are included and Applicable Taxes are extra.

This section implies this will be a firm fixed price contract that will be paid on completion of the service term vice being treated as a Standing Offer (as explained in para 7.11). Could this aspect be clarified?

A7. The section in question here is included under Part B – Resulting Contract Clauses which forms the terms for call-ups. A standing offer on its own is not a contract, however each and every call-up issued against the standing offer is a contract. Therefore, each call-up will be treated as a firm price contract issued based on the firm prices included in the standing offer.

ALL OTHER TERMS AND CONDITIONS OF THIS SOLICITATION REMAIN UNCHANGED.

If your tender has already been forwarded and you wish to revise same, this revision should be faxed and reach the bid receiving area before the closing date. The tender number and the closing date are to be shown on the first page of your fax.