



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des soumissions  
- TPSGC**

**11 Laurier St. / 11, rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2**

**Gatineau  
Québec**

**K1A 0S5**

**Bid Fax: (819) 997-9776**

**Revision to a Request for a Standing Offer**

**Révision à une demande d'offre à commandes**

Regional Master Standing Offer (RMSO)

Offre à commandes maître régionale (OCMR)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

**Comments - Commentaires**

This RFSO has a security requirement.

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Informatics Professional Services Division / Division des services professionnels en informatique  
11 Laurier St., / 11, rue Laurier  
3C2, Place du Portage  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> Optical Scanning RMSO		
<b>Solicitation No. - N° de l'invitation</b> E60ZM-150001/A		<b>Date</b> 2016-05-11
<b>Client Reference No. - N° de référence du client</b> E60ZM-150001		<b>Amendment No. - N° modif.</b> 002
<b>File No. - N° de dossier</b> 379zm.E60ZM-150001	<b>CCC No./N° CCC - FMS No./N° VME</b>	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$ZM-379-30122		
<b>Date of Original Request for Standing Offer</b>		2016-04-15
<b>Date de la demande de l'offre à commandes originale</b>		
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-05-30</b>		<b>Time Zone Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>Address Enquiries to: - Adresser toutes questions à:</b> Croucher, Dennis		<b>Buyer Id - Id de l'acheteur</b> 379zm
<b>Telephone No. - N° de téléphone</b> (873) 469-4972 ( )	<b>FAX No. - N° de FAX</b> (819) 956-1207	
<b>Delivery Required - Livraison exigée</b>		
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> As per individual call-up form PWGSC-TPSGC 942.		
<b>Security - Sécurité</b> This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Acknowledgement copy required</b>	<b>Yes - Oui</b>	<b>No - Non</b>
<b>Accusé de réception requis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

## Solicitation Amendment No. 2

### Questions and Answers Set No. 2

**Question No. 2:** With regards to the Optical Scanning RMSO, given that the volume and demand for scanning is anticipated to vary over the three year contract period coupled with the fact that some of the customer requirements maybe dramatically different from the list of services from both the mandatory and optional items outlined in Annex B, the Bidder may want to manage these requests and leverage their resources among multiple sites in Canada. Does the actual scanning work need to be performed at a Bidders site in the NCR or can a Bidder leverage its imaging sites and infrastructure to do the work outside the NMSO when required to address peak periods or special requirements (assuming the Bidder doesn't charge for extra transportation costs)?

**Answer No. 2:** No services outside of the mandatory and optional services listed in Annex B are permitted on the resulting standing offers.

This RFSO is for Regional Master Standing Offers (RMSO) only, no National Master Standing Offers (NMSO) will be issued. Any resulting standing offers can only be accessed by clients in the National Capital Region (NCR).

Any on-site work must be done at the client's facility in the NCR.

Any offsite work may be done at an Offeror facility outside the NCR providing they meet all the requirements of the RMSO and resulting standing offer.

Any peak periods or special requirements must be done in accordance with the RMSO terms and conditions.

**Question No. 3:** The Security Requirement Checklist has conflicting requirements on it. 7c states the level of information is at protected A and B. Then in section 11 you state that the supplier will not have to receive of store protected or classified documents. Even a few protected documents would make this a mandatory requirement. You state that an IT security clearance is essential for the RMSO but contradict yourself in section 11d where you state that electronic processes are not required. Could you please clarify?

**Answer No. 3:** The nature of the work is such that a document safeguarding capability is not required for all work issued under call-ups against the resulting standing offer(s). Therefore, Canada has not made it a mandatory requirement of the solicitation. Offerors who are successful in obtaining a standing offer may wish to obtain document safeguarding capability, if they do not already hold this clearance, in order to be eligible for any call-ups that may require it.

**Question No. 4:** As there is a Security Requirement for the RMSO, under what circumstance(s) is it the sole discretion (and not Mandatory Criteria) of the Contracting Authority to determine that it is not essential for the successful offeror meet the security requirements on the Solicitation Closing Date as stated in Part 6.2?

**Answer No. 4:** It is not mandatory for Offerors to have their security requirements at Solicitation Closing Date. Prospective Offerors should begin obtaining the necessary security clearance as soon as possible and not wait for standing offer notification. At time of standing offer issuance, any delay in the issuance of a standing offer to allow a successful Offeror to obtain the required clearance will be at the entire discretion of the Standing Offer Authority.

**Question No. 5:** What will happen if the Successful Offeror cannot meet or maintain the security requirement after the award of the RMSO?

**Answer No. 5:** A standing offer will not be issued to an Offeror that does not meet the standing offer security requirement stated in the RFSO. In accordance with RFSO Part 6, 6.1(2), a standing offer may be delayed slightly to allow an Offeror time to obtain the necessary clearance. This will be at the entire discretion of the Standing Offer Authority. Prospective Offerors should begin obtaining the necessary security clearance as soon as possible and not wait for standing offer notification. If an Offeror cannot meet the standing offer security requirement at any time during the period of the standing offer, the standing offer can be withdrawn or suspended pending corrective action. This will be at the entire discretion of the Standing Offer Authority.

**Question No. 6:** I don't really understand your response in amendment no. 1. What do you mean by minimal security requirement? Are you not required to have Protected B Clearance?

**Answer No. 6:** The security requirement for obtaining a standing offer is as defined at section 7.2 and Annex C, Security Requirements Check List of the RFSO. Call-ups issued against the standing offer may differ from the level of security needed to qualify for the Standing Offer.