



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS
À:**

**Parks Canada Agency
1300 - 635 8 Ave SW
Calgary, AB T2P3M3
Bid Fax: (403) 292-4475**

Request For a Standing Offer

**Demande d'offre à
commandes**

Canada, as represented by the Minister of the Environment for the purposes of the Parks Canada Agency hereby requests a Standing Offer on behalf of the identified users herein.

Le Canada, représenté par le ministre de l'Environnement aux fins de l'Agence Parcs Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaries

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

**Parks Canada Agency
Suite 1300
635 - 8 Ave SW
Calgary, AB T2P3M3**

Title-Sujet RFSO – Architectural Consulting Services, Various National Parks in Alberta and British Columbia		
Solicitation No. - No. de l'invitation 5P420-16-5015/A		Date: May 13, 2016
GETS Reference No. – No de reference de SEAG PW-16-00727320		Amendment No. - N° de la modif. 004
Solicitation Closes:		
at – à 02:00 PM	on – le May 17, 2016	Time Zone - Fuseau horaire MDT - HAR
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>		
Address Inquiries to: - Adresser toute demande de renseignements à : Nicole Levesque-Welch nicole.levesque-welch@pc.gc.ca		
Telephone No. - No de téléphone (403) 292-4691		Fax No. – No de FAX: (403) 292-4475
Destination of Goods, Services, and Construction: Destinations des biens, services et construction: See Herein – Voir ici		

TO BE COMPLETED BY THE BIDDER (type or print)

Vendor/Firm Name	
Address - Adresse	
Name of person authorized to sign on behalf of the Vendor/Firm Nom de la personne autorisée a signer au nom du fournisseur/ de l'entrepreneur	
Titale - Titre	
Telephone No. - N° de telephone: _____	
Facsimile No. - N° de télécopieur: _____	
Signature	Date

Solicitation No. - N° de l'invitation
5P420-16-5015/A

Amd. No. - N° de la modif.
004

Buyer - l'acheteur
Nicole Levesque-Welch

Client Ref. No. - N° de réf. du client
5P420-16-5015

File Name - Nom du dossier
RFSO - Architectural Consulting Services, AB and BC

AMENDMENT 004

This amendment is issued to amend Annex C and Annex D under solicitation 5P420-16-5015/A:

1. REVISION TO ANNEX C – TEAM IDENTIFICATION FORMAT:

DELETE: In its entirety

REPLACE WITH: (see following page, key individuals not already listed under Prime Consultant was removed from the annex)

2. REVISION TO ANNEX D – PRICE PROPOSAL FORM:

DELETE: In its entirety

REPLACE WITH: (see following page, removed duplicate line item for Senior Exhibit Specialist / Creative Director)

All other Terms and Conditions Remain Unchanged

TEAM IDENTIFICATION FORMAT

Appendix "C"

For details on this format, please see the SRE section in Appendix "H".

The prime consultant and other members of the Consultant Team shall be, or eligible to be, licensed, certified or otherwise authorized to provide the necessary professional services to the full extent that may be required by provincial or territorial law.

I. Prime Consultant (Offeror):

Firm or Joint Venture Name:

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Key Individuals and provincial professional licensing status and/or professional accreditation:

- Architect
- Alternate Architect
- Non-resident Architectural technologist

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PRICE PROPOSAL FORM

Appendix "D"

INSTRUCTIONS

1. Complete price proposal form and submit in a separate sealed envelope, with the Proponent's name, Solicitation Number, and "Price Proposal Form" typed on the outside.
2. Price proposals are not to include Applicable Taxes and will be evaluated in Canadian Dollars.
3. Proponents are not to alter or add information to the form.
4. It is MANDATORY that offerors submit firm prices/rates for the period of the proposed Standing Offer for **all** items listed. **This section, when completed, will be considered as the offeror's Financial Offer.**
5. **Rates quoted must remain firm for the period of the Standing Offer.** GST/HST, if applicable, is not included and is to be shown as a separate item on any resulting invoice
6. In order to ensure that fair and competitive hourly rates are received for each of the positions listed, the following requirement must be strictly adhered to: Proponents must provide an hourly rate for each listed position. In the event that the firm consists of fewer personnel than listed, provide an hourly rate that corresponds with each position listed. The hourly rate provided must be equal to or greater than the hourly rate provided for the position listed below it. For example, if the firm does not have an Intermediate Personnel, the hourly rate provided must be equal to or greater than the hourly rate provided for the Junior Personnel. The hourly rate for any given category of personnel cannot be \$0 or nil value. Failure to insert an hourly rate for each position listed will render your proposal non-responsive.
7. There will be no extra payment made for overtime.
8. The Contractor will be reimbursed its authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost, without any allowance for profit and/or administrative overhead, in accordance with the meal, private vehicle and incidental expenses provided in Appendices B, C and D of the [National Joint Council Travel Directive](#) and with the other provisions of the directive referring to "travellers", rather than those referring to "employees".

All travel must have the prior authorization of the Project Authority.

All payments are subject to government audit.
9. Fixed hourly rates for each category are to be provided in column B and are then multiplied by the weight factor in column A. Weight Factors are for evaluation purpose only, actual usage may vary.
10. Should there be an error in the extended pricing of the offeror's offer, the unit pricing shall prevail and the extended pricing shall be corrected in the evaluation. Any errors in the quantities of the offeror's offer shall be changed to reflect the quantities stated in this document. In the event that a mathematical error occurs in carrying over the totals, PCA will correct the totals to ensure the fairness of the Proposals

Name of Proponent: _____

Address: _____

Procurement Business Number (PBN): _____

A. Initial Standing Offer Period of 2 Years

Year 1: (Estimated) 01 Jun 2016 – 31 May 2017

Category of Personnel Standing Offer Year One (1)	Weight Factor (A)	Fixed Hourly Rate (B)	Total (A X B)
Architecture			
Senior Architect	150	\$	\$
Intermediate Architect	300	\$	\$
Junior Architect	300	\$	\$
Senior Architectural Technician	300	\$	\$
Intermediate Architectural Technician	150	\$	\$
Junior Architectural Technician	150	\$	\$
Resident Architectural Technologist (Additional Service)	200	\$	\$
Structural Engineering			
Senior Engineer	150	\$	\$
Intermediate Engineer	300	\$	\$
Junior Engineer	300	\$	\$
Senior Engineering Technician	300	\$	\$
Intermediate Engineering Technician	150	\$	\$
Junior Engineering Technician	150	\$	\$
Mechanical Engineering			
Senior Engineer	150	\$	\$
Intermediate Engineer	300	\$	\$
Junior Engineer	300	\$	\$
Senior Engineering Technician	300	\$	\$
Intermediate Engineering Technician	150	\$	\$
Junior Engineering Technician	150	\$	\$
Electrical Engineering			
Senior Engineer	150	\$	\$
Intermediate Engineer	300	\$	\$
Junior Engineer	300	\$	\$
Senior Engineering Technician	300	\$	\$
Intermediate Engineering Technician	150	\$	\$
Junior Engineering Technician	150	\$	\$
Exhibit/Signage/Interpretive Designer			
Senior Exhibit Specialist / Creative Director	300	\$	\$
Intermediate Exhibit Specialist	200	\$	\$
Interpretive Planning Specialist	300	\$	\$
Senior Graphic Designer	300	\$	\$
Intermediate Graphic Designer	200	\$	\$

Interpretive Writer	150	\$	\$
Interpretive Content Developer	100	\$	\$
Civil Engineer			
Senior Engineer	20	\$	\$
Intermediate Engineer	50	\$	\$
Junior Engineer	50	\$	\$
Senior Engineering Technician	20	\$	\$
Intermediate Engineering Technician	20	\$	\$
Junior Engineering Technician	20	\$	\$
Environmental			
Senior Environmental Scientist	20	\$	\$
Intermediate Environmental Scientist	50	\$	\$
Junior Environmental Scientist	20	\$	\$
Landscape Architect			
Senior Landscaping Architect	50	\$	\$
Intermediate Landscaping Architect	100	\$	\$
Junior Landscaping Architect	100	\$	\$
Senior Landscaping Arch Technician	100	\$	\$
Intermediate Landscaping Arch Technician	50	\$	\$
Junior Landscaping Arch Technician	50	\$	\$
General			
Site inspector	200	\$	\$
Draftsman	20	\$	\$
Administration	20	\$	\$
Administrative Personnel			
Administration	50	\$	\$
(a) Year 1 Total			\$

Year 2: From 01 Jun 2017 – 31 May 2018

Category of Personnel Standing Offer Year Two (2)	Weight Factor (A)	Fixed Hourly Rate (B)	Total (A X B)
Architecture			
Senior Architect	150	\$	\$
Intermediate Architect	300	\$	\$
Junior Architect	300	\$	\$
Senior Architectural Technician	300	\$	\$
Intermediate Architectural Technician	150	\$	\$
Junior Architectural Technician	150	\$	\$
Resident Architectural Technologist (Additional Service)	200	\$	\$
Structural Engineering			
Senior Engineer	150	\$	\$
Intermediate Engineer	300	\$	\$
Junior Engineer	300	\$	\$
Senior Engineering Technician	300	\$	\$
Intermediate Engineering Technician	150	\$	\$
Junior Engineering Technician	150	\$	\$

Mechanical Engineering			
Senior Engineer	150	\$	\$
Intermediate Engineer	300	\$	\$
Junior Engineer	300	\$	\$
Senior Engineering Technician	300	\$	\$
Intermediate Engineering Technician	150	\$	\$
Junior Engineering Technician	150	\$	\$
Electrical Engineering			
Senior Engineer	150	\$	\$
Intermediate Engineer	300	\$	\$
Junior Engineer	300	\$	\$
Senior Engineering Technician	300	\$	\$
Intermediate Engineering Technician	150	\$	\$
Junior Engineering Technician	150	\$	\$
Exhibit/Signage/Interpretive Designer			
Senior Exhibit Specialist / Creative Director	300	\$	\$
Intermediate Exhibit Specialist	200	\$	\$
Interpretive Planning Specialist	300	\$	\$
Senior Graphic Designer	300	\$	\$
Intermediate Graphic Designer	200	\$	\$
Interpretive Writer	150	\$	\$
Interpretive Content Developer	100	\$	\$
Civil Engineer			
Senior Engineer	20	\$	\$
Intermediate Engineer	50	\$	\$
Junior Engineer	50	\$	\$
Senior Engineering Technician	20	\$	\$
Intermediate Engineering Technician	20	\$	\$
Junior Engineering Technician	20	\$	\$
Environmental			
Senior Environmental Scientist	20	\$	\$
Intermediate Environmental Scientist	50	\$	\$
Junior Environmental Scientist	20	\$	\$
Landscape Architect			
Senior Landscaping Architect	50	\$	\$
Intermediate Landscaping Architect	100	\$	\$
Junior Landscaping Architect	100	\$	\$
Senior Landscaping Arch Technician	100	\$	\$
Intermediate Landscaping Arch Technician	50	\$	\$
Junior Landscaping Arch Technician	50	\$	\$
General			
Site inspector	200	\$	\$
Draftsman	20	\$	\$
Administration	20	\$	\$
Administrative Personnel			
Administration	50	\$	\$
(a) Year 2 Total			\$

Option year #1: From 01 Jun 2018 – 31 May 2019

Category of Personnel Standing Offer - Option Year #1	Weight Factor (A)	Fixed Hourly Rate (B)	Total (A X B)
Architecture			
Senior Architect	150	\$	\$
Intermediate Architect	300	\$	\$
Junior Architect	300	\$	\$
Senior Architectural Technician	300	\$	\$
Intermediate Architectural Technician	150	\$	\$
Junior Architectural Technician	150	\$	\$
Resident Architectural Technologist (Additional Service)	200	\$	\$
Structural Engineering			
Senior Engineer	150	\$	\$
Intermediate Engineer	300	\$	\$
Junior Engineer	300	\$	\$
Senior Engineering Technician	300	\$	\$
Intermediate Engineering Technician	150	\$	\$
Junior Engineering Technician	150	\$	\$
Mechanical Engineering			
Senior Engineer	150	\$	\$
Intermediate Engineer	300	\$	\$
Junior Engineer	300	\$	\$
Senior Engineering Technician	300	\$	\$
Intermediate Engineering Technician	150	\$	\$
Junior Engineering Technician	150	\$	\$
Electrical Engineering			
Senior Engineer	150	\$	\$
Intermediate Engineer	300	\$	\$
Junior Engineer	300	\$	\$
Senior Engineering Technician	300	\$	\$
Intermediate Engineering Technician	150	\$	\$
Junior Engineering Technician	150	\$	\$
Exhibit/Signage/Interpretive Designer			
Senior Exhibit Specialist / Creative Director	300	\$	\$
Intermediate Exhibit Specialist	200	\$	\$
Interpretive Planning Specialist	300	\$	\$
Senior Graphic Designer	300	\$	\$
Intermediate Graphic Designer	200	\$	\$
Interpretive Writer	150	\$	\$
Interpretive Content Developer	100	\$	\$
Civil Engineer			
Senior Engineer	20	\$	\$
Intermediate Engineer	50	\$	\$
Junior Engineer	50	\$	\$
Senior Engineering Technician	20	\$	\$
Intermediate Engineering Technician	20	\$	\$
Junior Engineering Technician	20	\$	\$

Environmental			
Senior Environmental Scientist	20	\$	\$
Intermediate Environmental Scientist	50	\$	\$
Junior Environmental Scientist	20	\$	\$
Landscape Architect			
Senior Landscaping Architect	50	\$	\$
Intermediate Landscaping Architect	100	\$	\$
Junior Landscaping Architect	100	\$	\$
Senior Landscaping Arch Technician	100	\$	\$
Intermediate Landscaping Arch Technician	50	\$	\$
Junior Landscaping Arch Technician	50	\$	\$
General			
Site inspector	200	\$	\$
Draftsman	20	\$	\$
Administration	20	\$	\$
Administrative Personnel			
Administration	50	\$	\$
(a) Option Year 1 Total			\$

Option year #2: From 01 Jun 2019 – 31 May 2020

Category of Personnel Standing Offer – Option year #2	Weight Factor (A)	Fixed Hourly Rate (B)	Total (A X B)
Architecture			
Senior Architect	150	\$	\$
Intermediate Architect	300	\$	\$
Junior Architect	300	\$	\$
Senior Architectural Technician	300	\$	\$
Intermediate Architectural Technician	150	\$	\$
Junior Architectural Technician	150	\$	\$
Resident Architectural Technologist (Additional Service)	200	\$	\$
Structural Engineering			
Senior Engineer	150	\$	\$
Intermediate Engineer	300	\$	\$
Junior Engineer	300	\$	\$
Senior Engineering Technician	300	\$	\$
Intermediate Engineering Technician	150	\$	\$
Junior Engineering Technician	150	\$	\$
Mechanical Engineering			
Senior Engineer	150	\$	\$
Intermediate Engineer	300	\$	\$
Junior Engineer	300	\$	\$
Senior Engineering Technician	300	\$	\$
Intermediate Engineering Technician	150	\$	\$
Junior Engineering Technician	150	\$	\$

Electrical Engineering			
Senior Engineer	150	\$	\$
Intermediate Engineer	300	\$	\$
Junior Engineer	300	\$	\$
Senior Engineering Technician	300	\$	\$
Intermediate Engineering Technician	150	\$	\$
Junior Engineering Technician	150	\$	\$
Exhibit/Signage/Interpretive Designer			
Senior Exhibit Specialist / Creative Director	300	\$	\$
Intermediate Exhibit Specialist	200	\$	\$
Interpretive Planning Specialist	300	\$	\$
Senior Graphic Designer	300	\$	\$
Intermediate Graphic Designer	200	\$	\$
Interpretive Writer	150	\$	\$
Interpretive Content Developer	100	\$	\$
Civil Engineer			
Senior Engineer	20	\$	\$
Intermediate Engineer	50	\$	\$
Junior Engineer	50	\$	\$
Senior Engineering Technician	20	\$	\$
Intermediate Engineering Technician	20	\$	\$
Junior Engineering Technician	20	\$	\$
Environmental			
Senior Environmental Scientist	20	\$	\$
Intermediate Environmental Scientist	50	\$	\$
Junior Environmental Scientist	20	\$	\$
Landscape Architect			
Senior Landscaping Architect	50	\$	\$
Intermediate Landscaping Architect	100	\$	\$
Junior Landscaping Architect	100	\$	\$
Senior Landscaping Arch Technician	100	\$	\$
Intermediate Landscaping Arch Technician	50	\$	\$
Junior Landscaping Arch Technician	50	\$	\$
General			
Site inspector	200	\$	\$
Draftsman	20	\$	\$
Administration	20	\$	\$
Administrative Personnel			
Administration	50	\$	\$
(a) Option Year 2 Total			\$

Option year #3: From 01 Jun 2020 – 31 May 2021

Category of Personnel Standing Offer – Option Year #3	Weight Factor (A)	Fixed Hourly Rate (B)	Total (A X B)
Architecture			
Senior Architect	150	\$	\$
Intermediate Architect	300	\$	\$
Junior Architect	300	\$	\$
Senior Architectural Technician	300	\$	\$
Intermediate Architectural Technician	150	\$	\$
Junior Architectural Technician	150	\$	\$
Resident Architectural Technologist (Additional Service)	200	\$	\$
Structural Engineering			
Senior Engineer	150	\$	\$
Intermediate Engineer	300	\$	\$
Junior Engineer	300	\$	\$
Senior Engineering Technician	300	\$	\$
Intermediate Engineering Technician	150	\$	\$
Junior Engineering Technician	150	\$	\$
Mechanical Engineering			
Senior Engineer	150	\$	\$
Intermediate Engineer	300	\$	\$
Junior Engineer	300	\$	\$
Senior Engineering Technician	300	\$	\$
Intermediate Engineering Technician	150	\$	\$
Junior Engineering Technician	150	\$	\$
Electrical Engineering			
Senior Engineer	150	\$	\$
Intermediate Engineer	300	\$	\$
Junior Engineer	300	\$	\$
Senior Engineering Technician	300	\$	\$
Intermediate Engineering Technician	150	\$	\$
Junior Engineering Technician	150	\$	\$
Exhibit/Signage/Interpretive Designer			
Senior Exhibit Specialist / Creative Director	300	\$	\$
Intermediate Exhibit Specialist	200	\$	\$
Interpretive Planning Specialist	300	\$	\$
Senior Graphic Designer	300	\$	\$
Intermediate Graphic Designer	200	\$	\$
Interpretive Writer	150	\$	\$
Interpretive Content Developer	100	\$	\$
Civil Engineer			
Senior Engineer	20	\$	\$
Intermediate Engineer	50	\$	\$
Junior Engineer	50	\$	\$
Senior Engineering Technician	20	\$	\$
Intermediate Engineering Technician	20	\$	\$
Junior Engineering Technician	20	\$	\$

Environmental			
Senior Environmental Scientist	20	\$	\$
Intermediate Environmental Scientist	50	\$	\$
Junior Environmental Scientist	20	\$	\$
Landscape Architect			
Senior Landscaping Architect	50	\$	\$
Intermediate Landscaping Architect	100	\$	\$
Junior Landscaping Architect	100	\$	\$
Senior Landscaping Arch Technician	100	\$	\$
Intermediate Landscaping Arch Technician	50	\$	\$
Junior Landscaping Arch Technician	50	\$	\$
General			
Site inspector	200	\$	\$
Draftsman	20	\$	\$
Administration	20	\$	\$
Administrative Personnel			
Administration	50	\$	\$
(a) Option Year #3 Total			\$

B. Total Evaluated Bid Price

(a) Year 1 Total	\$
(b) Year 2 Total	\$
(c) Option year #1 Total	\$
(d) Option year #2 Total	\$
(e) Option year #3 Total	\$
TOTAL EVALUATED BID PRICE	\$

SIGNATURE OF CONSULTANT OR JOINT VENTURE CONSULTANTS

The Consultant agrees to provide services, as required for each call up, in accordance with the time based rates quoted above. Time based rates apply to sub-consultants services engaged by the Architect acting as Prime Consultant. Rates charged for other sub-consultants (not listed above) doing similar work shall not exceed rates for the parallel functional activities identified above.

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