



RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À :

Parks Canada Agency - Bid Receiving Unit  
111 Water Street East  
Cornwall ON K6H 6S3

**Bid Fax: 1-877-558-2349**

**Questions and Answers #2**  
**TO:**

**REQUEST FOR PROPOSAL**  
**DEMANDE DE PROPOSITION**

Proposal to: Parks Canada Agency  
We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred or attached hereto, the supplies and services listed herein or on any attached sheets at the price(s) set out therefore.

Proposition à : l'Agence Parcs Canada  
Nous offrons par la présente de vendre à sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les articles et les services énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

<b>Title-Sujet</b>	
<b>Cultural Resource Management Information System (CRMIS) – Parks Canada</b>	
<b>Solicitation No. - N° de l'invitation</b> 5P300-15-5039	<b>Date</b> May 17, 2016
<b>GETS Reference No. – N° de référence de SEAG</b> N/A	
<b>Client Reference No. – N° de référence du client</b> N/A	
<b>Solicitation Closes</b> <b>L'invitation prend fin –</b> <b>REVISED</b> <b>at – à 02:00 PM</b> <b>on – le June 1, 2016</b>	<b>Time Zone</b> <b>Fuseau horaire -</b>  <b>Eastern Daylight Savings Time (EDST)</b>
<b>Address Inquiries to: - Adresser toute demande de renseignements à :</b>  <b>Lynn Kalp (lynn.kalp@pc.gc.ca)</b>	
<b>Telephone No. - No de téléphone</b>  613-938-5803	<b>Fax No. – N° de FAX:</b>
<b>Destination of Goods, Services, and Construction:</b> <b>Destinations des biens, services et construction :</b>  <b>SEE HEREIN FOR DETAILS</b>	
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur :</b>     <b>Telephone No. - N° de telephone :</b> <b>Facsimile No. - N° de télécopieur :</b>	
<b>Name and title of person authorized to sign on behalf of the Vendor/Firm (type or print)</b> <b>Nom et titre de la personne autorisée a signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>  _____	
<b>Name/Nom</b>	<b>Title/Titre</b>
_____	_____
<b>Signature</b>	<b>Date</b>

## Questions & Answers #2

Q1. How much time will we have for the product demonstration?

**R1.** The product demonstrations will be no more than 1 and a half hours in duration. Bidders will not be expected to demonstrate Parks Canada specific functionality, only what has been included in *product\_demonstration\_evaluation\_table.pdf* and *additional features presented in response\_table\_4\_-\_additional\_functionality\_and\_features.pdf*.

Presentation can be made online through a service such as Webex.

Q2. Reference projects, response table 2: what is meant by “Annual Transaction Volume” for the references? For example, T4.2-A Collections Management Project – Archaeological Artifacts, 3.0 c) Annual Transaction Volume

**R2.** Approximate number of object movements (transfers, accessions, deaccessions, loans, etc.)

Q3. We noticed that the timeline for deliverables has not been extended in relation to the original RFI start, completion dates, and the delay of the RFP process. What are the chances of delaying the project timeline for delivery in accordance with the RFP delay? For example, the September, 2016 deliverable for the end to end UAT and Pre UAT Solution Demonstration Completed.

**R3.** Timelines will be adjusted with the winning bidder. This will be part of the negotiations.

Q 4. What are we required to submit under Part 5 - Certifications? 5.1 states that “the certifications listed below should be completed and submitted with the bid, but may be submitted afterwards.” After reading Section 01 Integrity Provisions - Bid of Standard Instructions 2003, as well as SACC Manual clause A3010T Education and Experience and SACC Manual clause A3015C, we cannot find any forms to complete. How do we provide certifications? Is ANNEX “E” to PART 5 - BID SOLICITATION FEDERAL CONTRACTORS PROGRAM FOR EMPLOYMENT EQUITY – CERTIFICATION, the only certification to submit with our bid?

**R4.** Annex E does not need to be submitted at the time of bid. No other certifications are required at time of bidding.

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**Signed copy of this amendment should accompany each tender. If your tender has already been submitted please sign and fax the amendment along with any revisions to tender price, to this office before the close of Tender.**

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Q5. Part 1 - General Information, 1.1 Security Requirements: The bidder must hold a valid organization security clearance as indicated in Part 6.

According to the ISP website "To register in the ISP, a Government of Canada (GC) approved source must sponsor your private sector organization. Upon receipt of a valid request for Private Sector Organization Screening (PSOS) from an approved source, the Industrial Security Program (ISP) will contact your organization by email or post to request information to begin the registration process. The PSOS will identify the type of security screening required, either a Designated Organization Screening (DOS) or a Facility Security Clearance (FSC), and the required level."

Question: Has Parks Canada submitted a Request for Private Sector Organization Screening for Gallery Systems? It does not seem that we can obtain the organization security clearance until Parks Canada has made the request. If we have misinterpreted this, please explain what Gallery Systems is required to submit with our bid.

R5. Please see amendment #2

Q6. On May 13, Parks Canada posted the "security\_clearance\_form.pdf" on the Buy and Sell website. Do we complete this form for all personnel who will be working on the Parks Canada contract? Do we submit the completed form(s) to Parks Canada with our bid?

R6. Yes all personnel who will be working on the project. The security clearance forms do not need to be sent with the bid. They can be sent after contract award. Work will not begin until Parks Canada can validate all the personnel. Screening usually takes about 48hrs.

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