



**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Réception des soumissions - TPSGC / Bid  
Receiving - PWGSC  
1550 Avenue d'Estimauville  
1550 D'Estimauville Avenue  
Québec  
Québec  
G1J 0C7  
FAX pour soumissions: (418) 648-2209

**REQUEST FOR PROPOSAL**  
**DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> CCGS Pierre Radisson - Windows	
<b>Solicitation No. - N° de l'invitation</b> F7049-160031/A	<b>Date</b> 2016-05-19
<b>Client Reference No. - N° de référence du client</b> F7049-160031	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$QCW-026-16765	
<b>File No. - N° de dossier</b> QCW-6-39024 (026)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2016-06-29</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Heure Avancée de l'Est HAE
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Perron, Jonathan	<b>Buyer Id - Id de l'acheteur</b> qcw026
<b>Telephone No. - N° de téléphone</b> (418) 649-2838 ( )	<b>FAX No. - N° de FAX</b> (418) 648-2209
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> NGCC PIERRE RADISSON _ MACHINES OCEANS & FISHERIES CANADA_CANADIAN COAST GUARD 101 BOUL CHAMPLAIN QUÉBEC Québec G1K 7Y7 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

TPSGC - PWGSC  
601 - 1550 Avenue d'Estimauville  
Québec  
Québec  
G1J 0C7

<b>Delivery Required - Livraison exigée</b> VOIR DOC	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## TABLE OF CONTENTS

<b>TITLE: CCGS PIERRE RADISSON - WINDOWS .....</b>	<b>2</b>
<b>PART 1 - GENERAL INFORMATION .....</b>	<b>2</b>
1.1 REQUIREMENT .....	2
1.2 DEBRIEFINGS .....	2
1.3 TRADE AGREEMENTS .....	2
<b>PART 2 - BIDDER INSTRUCTIONS .....</b>	<b>3</b>
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS .....	3
2.2 SUBMISSION OF BIDS .....	3
2.3 ENQUIRIES - BID SOLICITATION .....	3
2.4 APPLICABLE LAWS .....	3
<b>PART 3 - BID PREPARATION INSTRUCTIONS .....</b>	<b>4</b>
3.1 BID PREPARATION INSTRUCTIONS .....	4
<b>PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION .....</b>	<b>5</b>
4.1 EVALUATION PROCEDURES .....	5
4.2 BASIS OF SELECTION .....	5
<b>PART 5 - CERTIFICATIONS .....</b>	<b>6</b>
5.1 CERTIFICATIONS REQUIRED WITH THE BID .....	6
5.1.2 CERTIFICATION (TYPE APPROVAL CERTIFICATE) .....	6
5.2 CERTIFICATIONS PRECEDENT TO CONTRACT AWARD .....	6
<b>PART 6 - RESULTING CONTRACT CLAUSES .....</b>	<b>8</b>
6.1 SECURITY REQUIREMENTS .....	8
6.2 REQUIREMENT .....	8
6.3 STANDARD CLAUSES AND CONDITIONS .....	8
6.4 TERM OF CONTRACT .....	8
6.5 AUTHORITIES .....	8
6.6 PAYMENT .....	9
6.7 INVOICING INSTRUCTIONS .....	10
6.8 CERTIFICATIONS .....	10
6.9 APPLICABLE LAWS .....	10
6.10 PRIORITY OF DOCUMENTS .....	10
6.11 SHIPPING INSTRUCTIONS - DELIVERY AT DESTINATION .....	10
6.12 INSPECTION AND ACCEPTANCE .....	10
6.13 SACC MANUAL CLAUSES .....	10
<b>ANNEX "A" – REQUIREMENT .....</b>	<b>11</b>
<b>ANNEX "B" - BASIS OF PAYMENT .....</b>	<b>13</b>

N° de l'invitation - Solicitation No.  
F7049-160031/A

N° de la modif - Amd. No.

Id de l'acheteur - Buyer ID  
qcw026

N° de réf. du client - Client Ref. No.  
F7049-160031

File No. - N° du dossier  
QCW-6-39024

N° CCC / CCC No./ N° VME - FMS

---

## **TITLE: CCGS PIERRE RADISSON - WINDOWS**

### **PART 1 - GENERAL INFORMATION**

#### **1.1 Requirement**

The Canadian Coast Guard of Fisheries and Oceans Canada Department, has a requirement for the supply and delivery of twenty-six (26) windows for the vessel Pierre Radisson, in accordance with the technical specifications described at **Annex A – Requirement**.

#### **1.2 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

#### **1.3 Trade Agreements**

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

N° de l'invitation - Solicitation No.  
F7049-160031/A

N° de la modif - Amd. No.

Id de l'acheteur - Buyer ID  
qcw026

N° de réf. du client - Client Ref. No.  
F7049-160031

File No. - N° du dossier  
QCW-6-39024

N° CCC / CCC No./ N° VME - FMS

---

## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003 \(04-04-2016\)](#) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

#### 2.1.1 SACC Manual Clauses

[Condition of Material - Bid \(2014-06-26\) B1000T](#)  
[Pricing \(2010-08-16\) C9000T](#)

### 2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

You can also submit your bid by facsimile at (1) 418-648-2209, by the date, time and place indicated on page 1 of the bid solicitation.

### 2.3 Enquiries - Bid Solicitation

All enquiries must be submitted **in writing** to the Contracting Authority: [jonathan.perron@tpsgc-pwgsc.gc.ca](mailto:jonathan.perron@tpsgc-pwgsc.gc.ca) **no later than seven (7) calendar days** before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

### 2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

Canada requests that bidders provide their bid in separately bound sections as follows:

**Section I: Technical Bid (1 hard copy)**

**Section II: Financial Bid (1 hard copy)**

**Section III: Certifications (1 hard copy)**

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Bid**

In their technical bid, bidders must explain and demonstrate how they propose to meet the requirements detailed at **Annex A - Requirement**.

- Technical bid **must** be accompanied with the technical documentation proving the conformity of the product asked the **annex A – Requirement**.

#### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment at **Annex B - Basis of Payment**. The total amount of Applicable Taxes must be shown separately.

#### **Section III: Certifications**

Bidders must submit the certifications required under **Part 5**.

##### **3.1.1 Exchange Rate Fluctuation**

[C3011T \(06-11-2013\)](#), Exchange Rate Fluctuation.

## PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### 4.1.1 Technical Evaluation

Each bid will be reviewed to determine whether it meets the mandatory requirements of the bid solicitation. Any element of the bid solicitation identified with the words "must" or "mandatory" is a mandatory requirement. Bids that do not comply with each and every mandatory requirement will be declared non-responsive and be disqualified.

##### 4.1.1.1 Mandatory Technical Criteria

- a) The Bidder should provide the make and model number of the proposed equipment.
- b) The Bidder **must** provide evidence (datasheets, specification, publications, and documented data or discussion points) in sufficient detail to support the fact that their product meets the requirements detailed at Annex A - Requirement, at the time of the closing of the submissions. Simply stating that the criteria are met is not sufficient.
- c) Bidders **must** submit with their bid, a valid certificate confirming that the windows are certified and approved by Transport Canada or by a classification society approved by Transport Canada.

#### 4.1.2 Financial Evaluation

SACC *Manual* Clause [Evaluation of Price - Bid A0220T \(2014-06-26\)](#) Evaluation of Price. The bidder must fill out and include with its proposal the **Annex B** - Basis of Payment.

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, DDP destination, Canadian customs duties and excise taxes included.

Unless the bid solicitation specifically requires bids to be submitted in Canadian currency, bids submitted in foreign currency will be converted to Canadian currency for evaluation purposes. The rate given by the Bank of Canada in effect on the bid solicitation closing date, or on another date specified in the bid solicitation, will be applied as a conversion factor to the bids submitted in foreign currency.

### 4.2 Basis of Selection

A bid must comply with the requirements of the bid solicitation including the **Annex A - Requirement** and meet all mandatory technical evaluation criteria at **point 4.1.1.1** to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

## **PART 5 - CERTIFICATIONS**

Bidders must provide the required certifications and associated information to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default in carrying out any of its obligations under the Contract, if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

### **5.1 Certifications Required with the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

#### **5.1.2 Certification (Type Approval Certificate)**

Bidders must submit with their bid, a valid certificate confirming that the windows are certified and approved by Transport Canada or by a classification society approved by Transport Canada.

### **5.2 Certifications Precedent to Contract Award**

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to comply with the request of the Contracting Authority and to provide the certifications within the time frame provided will render the bid non-responsive.

#### **5.2.1 Integrity Provisions - Associated Information**

By submitting a bid, the Bidder certifies that the Bidder and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Bid of Standard Instructions [2003](#). The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

#### **5.2.2 Integrity Provisions – List of Names**

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

#### **5.2.3 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](#)" list

N° de l'invitation - Solicitation No.  
F7049-160031/A

N° de la modif - Amd. No.

Id de l'acheteur - Buyer ID  
qcw026

N° de réf. du client - Client Ref. No.  
F7049-160031

File No. - N° du dossier  
QCW-6-39024

N° CCC / CCC No./ N° VME - FMS

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([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from [Employment and Social Development Canada \(ESDC\) - Labour's website](#).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

N° de l'invitation - Solicitation No.  
F7049-160031/A

N° de la modif - Amd. No.

Id de l'acheteur - Buyer ID  
qcw026

N° de réf. du client - Client Ref. No.  
F7049-160031

File No. - N° du dossier  
QCW-6-39024

N° CCC / CCC No./ N° VME - FMS

---

## **PART 6 - RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### **6.1 Security Requirements**

**6.1.1** There is no security requirement applicable to this Contract.

### **6.2 Requirement**

The Contractor must provide the items detailed under the "**Requirement**" at **Annex "A"**.

### **6.3 Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### **6.3.1 General Conditions**

[General Conditions - Goods \(Medium Complexity\) \(2016-04-04\) 2010A](#), apply to and form part of the Contract.

### **6.4 Term of Contract**

#### **6.4.1 Period of the Contract**

The contract period is from Contract award date until the end of the warranty period, inclusively.

#### **6.4.2 Delivery Date and Location**

All the deliverables must be received no **later than 8 weeks after contract award**.

### **6.5 Authorities**

#### **6.5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Name: Jonathan Perron

Title: Supply Specialist

Public Works and Government Services Canada

Acquisitions Branch

Address: 1550, av d'Estimauville

Quebec, Quebec, G1J 0C7

Telephone: 418-649-2838

Facsimile: 418-648-2209

E-mail address: [jonathan.perron@tpsgc-pwgsc.gc.ca](mailto:jonathan.perron@tpsgc-pwgsc.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

N° de l'invitation - Solicitation No.  
F7049-160031/A

N° de la modif - Amd. No.

Id de l'acheteur - Buyer ID  
qcw026

N° de réf. du client - Client Ref. No.  
F7049-160031

File No. - N° du dossier  
QCW-6-39024

N° CCC / CCC No./ N° VME - FMS

---

### 6.5.2 Technical Authority

The Technical Authority for the Contract is:

**(Will be completed by Canada at the time of award)**

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.5.3 Contractor's Representative

#### General enquiries:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail address: \_\_\_\_\_

#### Delivery follow-up:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail address: \_\_\_\_\_

### 6.6 Payment

#### 6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified at **Annex B** for a cost of \$ \_\_\_\_\_ (*insert the amount at contract award*). DDP Destination, Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

## 6.6.2 Single Payment

SACC *Manual* clause [Single Payment \(2008-05-12\) H1000C](#)

## 6.7 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

## 6.8 Certifications

### 6.8.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing associated information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

## 6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

## 6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 2010A ([04-04-2016](#)), General Conditions - Goods (Medium Complexity)
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment;
- (e) the Contractor's bid dated \_\_\_\_\_ (*insert date of bid*)

## 6.11. Shipping Instructions - Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered:  
Delivered Duty Paid (DDP) Incoterms 2000 for shipments from a commercial contractor.

## 6.12 Inspection and Acceptance

The Technical Authority or representative is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

## 6.13 SACC *Manual* Clauses

[Excess Goods \(2006-06-16\) B7500C](#)

[Insurance \(2008-05-12\) G1005C](#)

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## ANNEX "A" – REQUIREMENT

### 1. Title: CCGS PIERRE RADISSON - WINDOWS

### 2. Objective

The CCGS Pierre Radisson is a type-1200 icebreaker based in Québec City. The CCGS Pierre Radisson is part of the Vessel Life Extension (VLE) Program, whose goal is to extend the operational life of the vessel by 10 to 15 years.

### 3. Scope of Work

The goal of this request is to replace some of the vessel's original windows with windows of identical dimensions. This means that no modifications are to be made to the existing cut-outs in the vessel's outer bulkheads requiring rectification or hot work. The existing cut-out in the bulkhead for each window is 25-5/8" wide by 31-5/8" high, with a 3-13/16" radius corners.

For information, the existing windows are Beclawat windows, models 70860 (fixed window) and 70891 (vertical sliding window), which were installed by the Burrard Dry Dock Co. Ltd. in 1978, Hull 221.

### 4. Required Technical Specifications

All the following minimum technical specifications must be met.

#### 4.1 Description of required fixed windows (non-opening):

- 1- Fixed bolt-on window (non-opening), with no bolt holes in the exterior frame at time of delivery. Frame will be drilled upon installation in the existing cut-outs;
- 2- The frame must have a 1/2" spigot, to be installed in the existing cut-out;
- 3- Watertight;
- 4- Heavy construction aluminum frame with clear anodized finish;
- 5- Monolithic tempered clear glass, size 24" wide by 30" high, with a 3" radius corners;
- 6- Window must be approved by Transport Canada or by a Classification Society recognized by Transport Canada;
- 7- Number of windows required with a 1/2" thick glass: 4;
- 8- Number of windows required with a 3/4" thick glass: 2;

#### 4.2 Description of required vertical sliding windows:

- 1- Vertical sliding, bolt-on window, with no bolt holes in the exterior frame at time of delivery. Frame will be drilled upon installation in the existing cut-outs;
- 2- The frame must have a 1/2" spigot, to be installed in the existing cut-out;
- 3- Watertight;
- 4- Heavy construction aluminum frame with clear anodized finish;
- 5- Window must slide down to open and must be equipped with spring balances;
- 6- Window must be equipped with a stainless steel drip tray fitted under the sliding window (inside the vessel). The drip tray must also be fitted with a drain pipe connection.
- 7- Monolithic tempered clear glass, size 24" wide by 30" high, with 3" radius corners;
- 8- Window must be approved by Transport Canada or by a Classification Society recognized by Transport Canada;
- 9- Number of windows required with a 1/2" thick glass: 8;
- 10- Number of windows required with a 3/4" thick glass: 9;
- 11- Number of windows required with a 1" thick glass: 3.

N° de l'invitation - Solicitation No.  
F7049-160031/A

N° de la modif - Amd. No.

Id de l'acheteur - Buyer ID  
qcw026

N° de réf. du client - Client Ref. No.  
F7049-160031

File No. - N° du dossier  
QCW-6-39024

N° CCC / CCC No./ N° VME - FMS

---

The bidder must include in its bid, proof that the type of windows supplied will be certified by Transport Canada or a Classification Society recognized by Transport Canada upon delivery. Certificates of Approval must also be delivered with the windows.

N° de l'invitation - Solicitation No.  
F7049-160031/A

N° de la modif - Amd. No.

Id de l'acheteur - Buyer ID  
qcw026

N° de réf. du client - Client Ref. No.  
F7049-160031

File No. - N° du dossier  
QCW-6-39024

N° CCC / CCC No./ N° VME - FMS

**ANNEX "B" - BASIS OF PAYMENT**

Item	Description	Quantity	Unit	Unit Price	Total firm price
1	<p><b>Fixed windows (non-opening):</b> according with all the specifications described at <b>Annex A point 4.1.</b> Including delivery, (DDP Destination, including all custom fees, handling and transportation.)</p> <p>a) Windows with a ½" thick glass:</p> <p>b) Windows with a ¾" thick glass:</p> <p><b>Brand name:</b> _____</p> <p><b>Model number:</b> _____</p>	4	each	\$ _____	\$ _____
2	<p><b>Vertical sliding windows:</b> according with all the specifications described at <b>Annex A point 4.2.</b> Including delivery, (DDP Destination, including all custom fees, handling and transportation.)</p> <p>a) Windows with a ½" thick glass:</p> <p>b) Windows with a ¾" thick glass:</p> <p>c) Windows with a 1" thick glass:</p> <p><b>Brand name:</b> _____</p> <p><b>Model number:</b> _____</p>	8	each	\$ _____	\$ _____
<b>EVALUATION BID PRICE - TOTAL (excluding applicable taxes)</b>					\$ _____