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11 Laurier St./11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

**Revision to a Request for Supply
Arrangement - Révision à une demande
pour un arrangement en matière
d'approvisionnement**

The referenced document is hereby revised; unless
otherwise indicated, all other terms and conditions of
the Solicitation remain the same.

Ce document est par la présente révisé; sauf
indication contraire, les modalités de l'invitation
demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Furniture Division/Division des ameublements
11 Laurier St. / 11, rue Laurier
6B1, Place du Portage
Gatineau
Québec
K1A 0S5

Title - Sujet Furniture for Work Spaces - Ongoing	
Solicitation No. - N° de l'invitation E60PQ-140003/B	Date 2016-05-19
Client Reference No. - N° de référence du client E60PQ-140003	Amendment No. - N° modif. 002
File No. - N° de dossier pq956.E60PQ-140003	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$\$PQ-956-70828	
Date of Original Request for Supply Arrangement 2016-04-21 Date de demande pour un arrangement en matière d'app. originale	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-04-22	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
Address Enquiries to: - Adresser toutes questions à: Goyette, J-F	Buyer Id - Id de l'acheteur pq956
Telephone No. - N° de téléphone (613) 219-0728 ()	FAX No. - N° de FAX (819) 956-5706
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	
Security - Sécurité This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

This amendment is raised to answer suppliers' questions, modify ANNEX A-1.2 – CATEGORY 6 and to issue a new version of the Product Catalogue for Support Space Furniture (Category 6).

Note: The closing date for submitting Category 6 is extended from June 2 to June 9 at 2:00pm. Because this is an on-going RFSA, suppliers can submit arrangements after June 9. Arrangements will be evaluated and issued on a first-in, first-out basis.

1- Issue new version of the Product Catalogue for Support Space Furniture (Category 6).

(Version 3 of the catalogue will be issued at a later date).

Purpose of the new version: to add 36 to 42" high Kitchenette tables.

Instructions: The previous version of the Catalogue will still be accepted. Suppliers can complete version 3 if they wish to submit 36 to 42" high kitchenette tables. The content of version 2 can be copied and pasted into version 3.

2- Answers to suppliers questions

Question 1: Can we please obtain an extension.

Answer 1: Because this is an on-going RFSA, Suppliers can submit arrangements even after June 09, 2016. Arrangements will be evaluated and issued on a first-in, first-out basis.

Question 2: Can you separate all the Wood Veneer Products from the Laminate Products onto a separate tab/spreadsheet. This will make it easier for clients to find the information they're looking for in the style they need. For example, 6a) Laminate; 6b) Wood Veneer; 6c) Collaborative Furniture

Answer 2: Thank you for the suggestion. Because we have very limited access to Excel experts, this will not be possible during this current tendering period.

Question 3: Catalogue for Category 6 – To make it easier for IUs to search for products, based on the application – such as Wood Veneer product instead of High Pressure laminate, please divided Category 6 into (6a) High Pressure Laminate products; (6b) Wood Veneer products; and (6c) Collaborative seating. Additionally, since this catalogue is so large because it consists of so many options for each product required, can we ask to have separate closing dates for each section that are separated by a few weeks, beginning no sooner than June 2, 2016?

Answer 3: A reorganization of the catalogue is not being considered since it would delay the implementation of this procurement instrument. A reorganization may be considered in the future. As for the closing date, please be aware that arrangements are evaluated on an on-going basis. This means that arrangements can be submitted after the closing date.

Question 4: In lessons learned from client comments on Categories 1-5, searching through thousands of line items is very difficult for many IUs. In an effort to reduce the number of lines that IU's have to search through, we make this request. When there are many items that have two products together in one GoCUID, each with every possible option and size listed, it makes a lot of line items repeating. For example,

Training Tables;

Training Tables with Table Screen 6";

Training Table with Table Screen 20"h;

each listed with material,

and then again with power,

and then again with leg types.

Since these are separate products and Table Screens are mountable on various products, can you list the Tables with each size/material/power/leg options separately and then each Table Screen with size/material separately. The IU can select which table and screen they want and reduce the number of lines they have to search through. It also makes the Table Screen available to purchase separately to add to an existing table.

Answer 4: Table Screens are procured with the training table to ensure product compatibility. From our perspective, because of variations in ceiling prices, unique line items are required for each individual product permutation. Search function is achieved with the use of Excel filters. While we recognize that Excel is not the easiest software, it offers the advantage of being available and installed at every government department.

Question 5: If there are no bidders for a GoCUID code, will that line be deleted from the SA?

Answer 5: The Supply Arrangement Authority has the right to remove products that are not being purchased. If no Suppliers are offering a particular product, it may eventually be deleted.

Question 6: Self Edge – Our flat edge banding which matches the surface laminate has the same look as the self edge, but provides much greater resistance to chipping and damage. Please confirm this is acceptable to offer as self-edge.

Answer 6: Self-edge is acceptable only for Bar-height tables, coffee tables and kitchenette tables with end gables only. (note: see modification 3.1 below)

Question 7: Coffee Tables - you ask for "Laminate" but for the Kitchenette Tables with Power/Data, you ask for "High Pressure Laminate". Does that indicate that you want "Low Pressure Laminate" for the coffee tables and anywhere you do not specifically ask for High Pressure Laminate, or should all horizontal surfaces be High Pressure Laminate.

Answer 7: Reference article 7.11 ANNEX A-1.2 – CATEGORY 6. Finishes are clearly stated the DETAILED REQUIREMENTS section for each product.

Question 8: Meeting Tables - If the grommet is in the centre of the table and the metal column is also in the centre of the table, are you asking that the electrical be fed down the centre of the column and exit through a second grommet in the column?

Answer 8: When grommets are specified at center of table top and the base is specified as a center column or it implies than the center grommet shall be installed off set and no second grommet shall be added to the column.

Question 9: Drum Base tables are missing 144"w tables, ie. Line 1044. Please confirm if this is an oversight or that they were omitted by design. This recurs for the Drum Bases for many of the Meeting Tables.

Answer 9: Please revisit the catalogue because Drum base is available for Racetrack, Boat and Oval top tables sizes 42 x 144, 48 x 144, 54 x 144.

Question 10: Ref 11.1 – Define "drum base" and "square base".

Answer 10: Drum bases are cylindrical and Square base are cube shaped.

Question 11: Ref 7.16, 11.2 and 10.3 of the Specifications for Category 6 – We have replaced our PVC edge trim to Polypropylen as part of our Environment initiatives. Please confirm that Polypropylen is acceptable.

Answer 11: Polypropylene is acceptable. (note: see modification 3.2 below)

Question 12: Ref 9.5.2 of the Specifications for Category 6 – This requirement is very limiting. Many manufacturers, based on the style would use a wood veneer edge banding for wood tops. Please allow a matching wood veneer edge banding.

Answer 12: Wood veneer edge banding for wood tops is not acceptable.

Question 13: Ref 9.7 of the Specifications for Category 6 - Please confirm this refers to configurations where there are multiple tables side-by-side and does not refer to bases where, due to the size of the table, one Table is made up of 2 or more sections with common bases.

Answer 13: Article 9.7 of ANNEX A-1.2 refers to configurations where there are multiple tables' side-by-side. (note: see modification 3.3 below)

Question 14: Ref 9.20 of the Specifications for Category 6 - Please confirm there are NO height adjustable tables in Category 6 and delete this requirement.

Answer 14: At the present time there are no height adjustable tables in category 6 and no changes will be done to article 9.20 to allow future flexibility.

Question 15: Our question is in reference to paragraphs 2. Existing Suppliers and 3. New Suppliers in the Buy and Sell Tender Notice for Furniture for Work Spaces-Ongoing E60PQ-140003/B Category 6. Grand & Toy does not have an SA under E60PQ-140003/A Work Spaces Categories 1, 2, 3, 4 and/or 5, however we would like to submit an offering for E60PQ-140003/B Category 6 as a New Supplier.

Is it a mandatory requirement to be awarded a Supply Arrangement (SA) under E60PQ-140003/A Work Spaces Categories 1, 2, 3, 4 and/or 5 in order to submit an offering for only the E60PQ-140003/B Category 6 Support Space Furniture?

Answer 15: You can submit an arrangement even if you do not currently have a Supply Arrangement under E60PQ-140003/A.

Question 16: I'm struggling to understand the differences between the three multimedia tables as described in 11.2.7. b) and in the spread sheet under "Type of Product":

Table multimédia et chariot et ou chevalet mobile/Multi-media table and Mobile Easle or Monitor Cart

and

Table multimédia avec support d'écran attaché/Multi-media table with Monitor Support Mount

and

Ensemble de table multimédia et support d'écran/Multi-media table with Monitor Unit

Can you provide a more detailed description and perhaps a visual representation so as to understand the differences?

Answer 16: See the changes to the specifications, which provide additional information. (note: see modification 3.5 below)

3- Modify ANNEX A-1.2 – CATEGORY 6

3.1 - At: Annex A-1.2 – Category 6, section 2.0 TERMINOLOGY

Insert: 2.17 **Self edge:** Self edge is identified as being a method of finishing the edges of a horizontal surface. Tops made of particle board as a substrate and sheet of laminate are adhered with contact adhesive, edge of tops are covered by strips of same laminate.

3.2 - At: Annex A-1.2 – Category 6, section 7.0 GENERAL REQUIREMENTS

Delete: 7.16 Edges – edges must be finished in PVC, solid wood edge band. All edge banding must be free of de-lamination, bubbles, and all adhesive or processing residues.

Insert: 7.16 Edges – edges must be finished in PVC *or Polypropylene*, solid wood edge band. All edge banding must be free of de-lamination, bubbles, and all adhesive or processing residues.

3.3 - At: Annex A-1.2 – Category 6, section 9.0 COMPONENTS

Delete: 9.7 Tables must be supported by legs, bases, or end gables. Legs must not be shared in table configurations.

Insert: 9.7 Tables must be supported by legs, bases, or end gables. Legs must not be shared in multiple table for side-by-side configurations.

3.4 – As requested by our clients, this is to add Bar Height Kitchenette Tables into the product catalogue. These will facilitate collaboration in multi-purpose kitchenette areas.

At: Annex A-1.2 – Category 6, section 11.0 DETAILED REQUIREMENTS

Delete: 11.1.3 Kitchenette Tables with End Gables

11.1.3.1 Description

- a) Rectangular.
- b) Straight-edge profile, self-edge, post-formed.
- c) Full table depth end gables.
- d) With or without power/data management.
- e) Full end gables must be laminate or wood veneer.

11.1.3.2 Dimension

- a) Must be 1524 mm to 2438 mm wide (60 in. to 96 in.) x 762 mm to 1219 mm deep (30 in. to 48 in.) ±25.4 mm (±1 in.).
- b) Height of Table Surface – Must be between 738 mm and 787 mm (29 in. and 31 in.) inclusively ±12.7 mm (±1/2 in.) above finished floor.

Insert: 11.1.3 Kitchenette Tables with End Gables

11.1.3.1 Description

- a) Rectangular.

- b) Straight-edge profile, self-edge, post-formed.
- c) Full table depth end gables.
- d) With or without power/data management.
- e) Full end gables must be laminate or wood veneer.

f) Seated Height.

g) Bar Height.

11.1.3.2 Dimension

a) Must be 1524 mm to 2438 mm wide (60 in. to 96 in.) x 762 mm to 1219 mm deep (30 in. to 48 in.) ± 25.4 mm (± 1 in.).

b) Seated Height of Table Surface – Must be between 738 mm and 787 mm (29 in. and 31 in.) inclusively ± 12.7 mm ($\pm 1/2$ in.) above finished floor.

c) Bar Height of Table Surface - Must be between 914mm and 1067mm (36 in. and 42 in.) inclusively ± 12.7 mm ($\pm 1/2$ in.) above finished floor.

3.5 - At:

Delete: Article 11.2.7.1, sub section

b) Multi-media tables must be provided in three types: mobile easels/carts, monitor support mount, and table/monitor units.

Insert: Article 11.2.7.1, sub section

b) Multi-media tables may be provided in three types: mobile easels/carts, monitor support mount, or table/monitor units. All types must meet article 11.2.7.1 and all its sub sections

- i) Mobile easels/carts supports the monitors and is independent from the table.
- ii) Monitor support mount is when the monitor support is mounted onto the table.
- iii) Table/monitor units is when the table and monitor support is one unit.

All other terms and conditions remain the same.